



# School Board of Directors Meeting

## December 3, 2020

### Committee Meetings

### Minutes

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*Committee meetings of the Columbia Borough School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, were held on Thursday, December 3, 2020 immediately following the Reorganization Meeting via Zoom due to the Governor's Order of July 16, 2020 and amended October 9, 2020 imposing limits on large gatherings.*

*To hear the details under each agenda item, please refer to the recording of the meeting which is posted on the District's website ([www.columbiabsd.org](http://www.columbiabsd.org)) under Departments // School Board // Virtual School Board Meetings YouTube.*

## 1. Welcome and Call to Order

President Leader called the meeting to order at 6:13 p.m.

## 2. Roll Call

**Board members in attendance:** Sandra Duncan, Devon Fisher, Kathleen Hohenadel, Kyle Jensen, Kate Keyser, Robert Misciagna, Lauren VonStetten, Rebecca Young, and Charles Leader

**District administration in attendance:** Keith Ramsey, Gregory McGough, Spencer Ziegler

## 3. Extra-Curricular Committee (Mrs. VonStetten-Chair)

Mrs. VonStetten spoke with Mr. Kedney and Mr. Rhoads. Both are working on revising the guidelines for spectator limits after the Governor's recent announcement. They are also working to solve issues surrounding the Drama Club performing their play that was postponed.

## 4. Curriculum & Instruction Committee (Mrs. Fisher-Chair)

### a. Information Item: Research into extra duties for teachers

- Increase in paid coverage because of a lack of substitutes.

Dr. McGough clarified that the teachers are being paid for their planning time when they have to cover a classroom due to the lack of substitutes available.

- Extra Sanitizing and mitigation work

Teachers are also being paid if they are assisting in the cleaning of surfaces during their planning time

Miss Hohenadel requested a comparison of extra duty times from this school year to last school year.

Miss Hohenadel asked Mr. Ramsey if this additional cost can be funded by COVID funding. Mr. Ramsey stated we can pull from COVID funding if necessary.

### b. Information Item: Design student feedback on Remote Learning

- Principals will convene a student advisory team to discuss the impact of remote learning on the student.

Dr. McGough informed the Board that each Principal will hold an advisory team via Zoom. They will make sure that a wide demographic is pulled to bring start a discussion.

**c. Information Item: Quantifiable Data Analysis (Stage 1)**

**Board Goal 3. Improve metrics of CBSD (test results, graduation rate, etc.)**

- AimsWeb+ Analysis (K-8)

Math was hit harder than reading because of the “Pandemic Slide”. Dr. McGough pulled data from the 2019-2020 school year and the 2020-2021 school year to show the Board how where each grades average was when they started school. Findings: Grades K, 4, 5, 7, 8 has same or higher scores in literacy. Grades 6, 8 had same or higher scores in numeracy. Schools will perform winter benchmarking to compare the fall scores to.

- CDTs for 9-12

CDT=Classroom Diagnostic Tool

These are completed at the beginning of the school year unless the class would have a winter Keystone Exam.

The full test is being administered currently.

**d. Information Item: Alumni Recognition (In-school accomplishments and Accomplishments post-graduation)**

- Distinguished Alumni Program
  - Columbia Education Foundation
    - Suspended last year because of COVID-19.
- Athletic Hall of Fame
  - Outside Group chaired by Karen Kuhn

The Columbia Education Foundation (CEF) currently recognizes distinguished alumni. It was put on hold due to COVID. The District will continue to work with them to continue this initiative.

Mr. Kedney works closely with Karen Kuhn, the chair of the group. Our Attollo Liaison Mr. Wissler is also on the board of their Board.

**e. Information Item: COVID-19 updates on the numbers**

The CBSD Public Health team consisting of our School Nurses, Special Education Director, Director of HR, the District CFO, and Dr. McGough has been working to track and trace every probable case within the School District. The Team meets every Monday, Wednesday, and Friday and has emergency meetings whenever a new case occurs.

Recent Information from Penn Medicine states that the County had 2,000 new cases in the past week. Last week the County was at 11.5% compared to this week at 12.7%.

Within CBSD: Faculty Staff-2 positive cases Students-6 positive cases.

Based on new guidance: Students will be returning on 12.7.2020 for A/B hybrid learning at all 3 buildings. Notifications were sent out to parents and posted on social media and the website.

The District is able to do this as we will be fully staffed and students have been working remotely for 14 days.

**f. Action Item: Attestation Form**

- Attesting to two (2) items
  - Universal Face Coverings
  - Charts: Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19.

The Attestation form is posted on our website. There is a new set of guidelines that we as a District must adhere to. The District can submit multiple times throughout the school year. The District chose the full in-person option due to Special Education students who are still attending school Full-Time In-Person. This was necessary to uphold the IEPs and meet the educational needs of 25-30 students.

The form was reviews by Mr. Leader and submitted.

Dr. McGough asked whether the Board wished to put the Attestation to a formal vote.

The items being attested:

Universal Face Masking

The Department of Health and the Department of Education are working together to ensure that all schools are following guidelines. The only time masks can be off is while in the cafeteria eating or drinking.

Extracurriculars: Penn Medicine has stated that all sports are required to wear masks or face coverings unless you are

swimming. A similar acclimation process to that of practicing in heat will be used.  
Main worry is wrestling, masks could cause injury if hands get tangled. Looking into gaiters as a possible solution.  
All visiting teams will have to mask up to play our teams.

We are waiting on further clarification on the PIAA ruling.

Other issues that may arise include teacher cases as that will impact staffing. Therefore, we are currently remote through 12/4/2020. The A/B model allows our schools populations to be cut in half. While our County is in Substantial the A/B model allows our size of school to be identified as small. The guidelines show two separate groups for tracing, one for probable cases (has symptoms and contact with case) and one where someone has a positive result. The chart attached is using these guidelines. The District will follow the chart for each individual school.

Discussion:

Miss Hohenadel asked about the asterisk at the bottom of the chart involving the minimum amount of time closed. Every Wednesday could be looked as a reset since all students except Special Education are learning remotely. Most Districts are using 2-3 days as their minimum closure time. CBSD is thinking of doing the same.

The A/B Model is beneficial as it gives each cohort 5 days away from interacting with their peers.

Distancing of 6 ft. will continue to be implemented.

If we do not follow the attestation form the State can come and shut the District down. This means that even our Special Education students currently in-person would be learning remotely.

**This will be added to the December 10<sup>th</sup> Board Meeting Agenda to be voted on.**

#### **g. Non-Agenda Items**

Technology Issues update: K-1 has been experiencing tech issues. Our Tech Department did everything they could over the summer to ensure that our students had 1:1 technology. Using County CARES Act Funding and a Title IV waiver, the District has been able to purchase new laptops for Grades K-2.

The Laptops are to arrive this week and the Technology team will begin rolling them out next week.

A huge thank you to Lotsie Wooten for the quick turnaround. Thank you to Mr. Ramsey and Miss Blake for finding the funding.

Miss Hohenadel discussed the Board Analysis. It shows that more attention is needed on our Comprehensive Plan. She asked for reports to be given quarterly (February, May, August, and October).

Dr. McGough spoke on how our District has a Phase 2 Comprehensive Plan. The new due date for this plan is November 2021 because of the pandemic. He asked for the Board to participate in the creation and implementation of the Plan.

Mr. Leader suggested that the discussion continue once the new superintendent begins in the New Year.

PSBA has offered an online training about the Comprehensive Plan and Mr. Leader requested that the Board view and discuss it together. Dr. McGough asked if the Administration could be invited to participate and it was decided that everyone will be a part of this training and discussion.

## **5. Policy Committee (Mr. Misciagna- Chair)**

### **a. Finalize the review of 200s section of Policies**

PSBA has suggested edits for the following Policies:

231: No suggestions but Mrs. VonStetten did ask why 50% must participate. After discussion it was decided that the students should be able to get an exception on a case by case basis by filling out a form and handing it into their Principal who will then take it to the Board.

Add to footnotes of policy guidelines.

232: No changes

233: No changes; it was asked that policies be available in other languages. This will be done as the need arises on a case by case basis.

234: No changes

235: new title, added language, list of responsibilities in regard to Ch. 12

235.1: Surveys- this is a new policy

236: No changes

237: Electronic devices-language changes; off campus conduct

Discussion: Current policy is poorly worded. Work with PSBA to limit the scope of the guideline and rephrase.

238: Deleted

239: Added language

240: School Wellness-added language; choose optional language

Board member should be on the Wellness Committee (this has been added to the Reorg Minutes for Board Member consideration)

Mrs. VonStetten nominated Mrs. Keyser as a potential representative.

Dr. McGough will provide the date and time of meetings to the Board.

Board members chose options b and a for the two optional choices regarding this policy.

250: no changes

251: none

255: no changes

## 6. Adjournment

Meeting adjourned at 8:21 p.m. by President Leader.



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Keith D. Ramsey  
School Board Secretary