



School Board of Directors Meeting

December 1, 2020

Committee Meetings

Minutes

Committee meetings of the Columbia Borough School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, were held on Thursday, December 1, 2020 at 6:00 p.m. via Zoom due to the Governor's Order of July 16, 2020 and amended October 9, 2020 imposing limits on large gatherings.

To hear the details under each agenda item, please refer to the recording of the meeting which is posted on the District's website (www.columbiabsd.org) under Departments // School Board // Virtual School Board Meetings YouTube.

1. Welcome and Call to Order

President Leader called the meeting to order at 6:00 p.m.

2. Roll Call

Board members in attendance: Sandra Duncan, Devon Fisher, Kathleen Hohenadel, Kyle Jensen, Kate Keyser, Lauren VonStetten, Rebecca Young, and Charles Leader

Board members not in attendance: Robert Misciagna

District administration in attendance: Keith Ramsey, Mike Shirk, Spencer Ziegler

Others in attendance: Chris Barnett

3. Property Committee (Mrs. Keyser – Chair)

a. Information Item- Update on Cleaning Protocols and Supply Inventory (Board Goal #2 – Reopening Plan)

Mr. Shirk, Director of Maintenance for the District, gave an update on Cleaning Protocols and Supply Inventory:

- Inventory of PPE and cleaning supplies can last through the end of the school year if the District continues with the A/B hybrid model. If the District goes back in person, more supplies may be needed.
- Cleaning is going well. The facilities and cleaning teams are staying with the original health and safety plan. Cleaners are disinfecting classrooms every night. They are focusing on floors more throughout the routine cleaning. The facilities team is spraying high touch areas throughout the day to reduce the spread of germs. The 2nd Shift maintenance employee supervises the cleaning team and submits nightly reports that are sent to the contracted company every week so they can correct any issues.

b. Information Item- Update on DAC Steeple and Roof

Mr. Barnett reported the findings of Crabtree Rohrbaugh & Associates regarding the DAC roof and steeple.

The Steeple is leaking, and water is laying on the concrete pad. Estimated fix will be \$12,500. The Roof appeared to have no additional damage. Since the DAC is in a historic area, the Borough and Historic Preservation Society will need to be consulted if the District plans to replace the roof.

Everyone agreed that a thermal scan of the roof (if the cost was reasonable) would be beneficial to figure out if there is additional damage to the roof.

Discussed renovating the steeple and roof in phases with Phase One being the steeple and Phase Two being the roof.

4. Finance Committee (Miss Hohenadel – Chair)

a. Information Item - Use of financial resources to Support the Board's goals

Mr. Ramsey and Miss Hohenadel discussed the progress of Board Goals. A second round of County Funding is possible according to Mr. Ramsey.

b. Agenda Item - Approval of the Revised Senior Citizen Tax Rebate Program

Mr. Ramsey gave an overview of the previous rebate form before presenting the possible new rebate form.

The new form:

- Will minimize the time to complete
- Increase the rebate dollar amounts
- Submission period has changed from July to June
- Expanding who would be eligible
- DAC will be able to streamline the process

The District will reach out to Rep. Hickernell's office to work with senior citizens to fill out the form.

Mr. Leader ask about the quantity of people participating and through there has been a slight decline from its inception, the District will work to spread the word in the community.

The revised form will be on the next agenda when the resolution is available. If not at the December Board meeting, the January board meeting.

c. Agenda Item- Approval of the Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index

Resolution will not increase by 4.5%. Board wants the increase to be as low as possible. The Board will work to see how low they are able to during Spring Budget revisions. This item will be on the December 10, 2020 agenda.

5. Adjournment

The Board will continue with a work session at 7:00 p.m.

President Leader adjourned the meeting at 6:35 p.m.



Keith D. Ramsey
School Board Secretary