



School Board of Directors Meeting

November 19, 2020

School Board Meeting Minutes

A Regular Meeting of the Columbia Borough School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, was held on Thursday, November 19, 2020 at 6:00 p.m. virtually on ZOOM. The public was able to view the meeting as well.

To hear the details under each agenda item, please refer to the recording of the meeting which is posted on the District's website (www.columbiabsd.org) under Departments // School Board // Virtual School Board Meetings YouTube.

1. Welcome and Call to Order

Tonight's meeting was held via Zoom. President Leader called the meeting to order at 6:00 p.m. and welcomed the public that are viewing the Board Meeting virtually.

2. Pledge of Allegiance

President Leader led the Pledge of Allegiance.

3. Roll Call

Board Members in attendance: Sandra Duncan, Devon Fisher, Kathleen Hohenadel, Kyle Jensen, Kate Keyser, Robert Misciagna, Lauren VonStetten, Rebecca Young, and Charles Leader

District Administration in attendance: Gregory McGough, Keith Ramsey, and Spencer Zeigler

4. Notice of Executive Session

The School Board held an executive session on the following dates for Personnel:

November 19, 2020 (prior to Board Meeting)

5. Communications - NONE

6. Agenda Modification/Approval of Agenda

a. Use of Facility Request

Moved to Property

Miss Hohenadel made a motion. Mrs. VonStetten seconded the motion.

Miss Hohenadel-Yes; Mrs. VonStetten-Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Mr. Jensen-Yes; Mrs. Keyser-Yes; Mr. Jensen-Yes; Mrs. Misciagna-Yes; Mrs. Young-Yes; Mr. Leader- Yes

The motion passed (Yes-9 No-0)

7. Public Comment on Agenda Items Only

The Board recognizes the value of public comment by residents of the district on agenda items. Each resident of Columbia Borough wishing to address the Board will be limited to five (5) minutes to make their comments. While your comments are welcome, please refrain from introducing questions before the Board or Administration. Please forward any questions, via E-mail, to the Board President at cleader@columbiabsd.org. Answers to your questions will be sought from the appropriate Administrative staff. A response will be sent to you in a timely manner. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate. All comments shall be directed to the presiding officer.

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

None

8. Minutes (Mr. Leader – Board President)

a. Motion to approve the following minutes:

October 15, 2020 – Board Meeting

November 2, 2020 - Committee Meetings

Mrs. VonStetten made a motion. Mrs. Duncan seconded the motion.

Mrs. VonStetten- Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Miss Hohenadel-Yes; Mr. Jensen-Yes; Mrs. Keyser-Yes; Mr. Misciagna-Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

9. Curriculum & Instruction Committee (Mrs. Fisher – Chair)

a. Approval of a Columbia Borough student to attend Penn Manor's Ag program

Mrs. Keyser made a motion. Miss Hohenadel seconded the motion.

Mrs. Keyser-Yes; Miss Hohenadel-Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Mr. Jensen-Yes; Mrs. VonStetten- Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

b. Approval of Students for Homebound Instruction

Mrs. Keyser made a motion. Mr. Misciagna seconded the motion.

Mrs. Keyser-Yes; Mr. Misciagna-Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Miss Hohenadel-Yes; Mr. Jensen-Yes; Mrs. VonStetten- Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

10. Finance & Audit/Property (Miss Hohenadel – Chair)

a. Motion to approve the attached financial reports

1. Treasurer's Reports
2. Cafeteria Fund Profit and Loss Report
3. Student Activity Account Report
4. Grant Report

Mrs. VonStetten made a motion. Mrs. Young seconded the motion.

Mrs. VonStetten- Yes; Mrs. Young-Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Miss Hohenadel-Yes; Mr. Jensen-Yes; Mrs. Keyser-Yes; Mr. Misciagna-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

b. Motion to approve the attached check disbursements

Mrs. Fisher made a motion. Mr. Misciagna seconded the motion.

Mrs. Fisher-Yes; Mr. Misciagna-Yes; Mrs. Duncan-Yes; Miss Hohenadel-Yes; Mr. Jensen-Yes; Mrs. Keyser-Yes; Mrs. VonStetten- Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

c. Motion to approve the attached budget transfers

Mrs. Fisher made a motion. Mrs. Young seconded the motion.

Mrs. Fisher-Yes; Mrs. Young-Yes; Mrs. Duncan-Yes; Miss Hohenadel-Yes; Mrs. Keyser-Yes; Mr. Jensen-Yes; Mrs. VonStetten- Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

11. Personnel Committee (Mrs. Duncan – Chair)

a. Motion to approve the following employment of staff:

Professional Staff:

Jillian R. Herrschaft, 4th Grade Elementary Teacher at Park Elementary on or about November 12, 2020. (*Replace J. Nolt*)

Jennifer Martin, 4th Grade Elementary Teacher at Park Elementary on or about January 18, 2021. (*Replace D. Reinhard*)

Miss Hohenadel made a motion. Mrs. VonStetten seconded the motion.

Miss Hohenadel-Yes; Mrs. VonStetten- Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Mrs. Keyser-Yes; Mr. Jensen-Yes; Mr. Misciagna-Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

b. Motion to approve the following employment status changes:

Employment Status Changes:

Support Staff:

Tasha Bootie, transition from Cafeteria Assistant to Lead Cashier at Columbia Borough High/Middle School campus effective on November 2, 2020.

Miss Hohenadel made a motion. Mrs. VonStetten seconded the motion.

Miss Hohenadel-Yes; Mrs. VonStetten-Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Mr. Jensen-Yes; Mrs. Keyser-Yes; Mr. Jensen-Yes; Mrs. Misciagna-Yes; Mrs. Young-Yes; Mr. Leader- Yes

The motion passed (Yes-9 No-0)

c. Motion to approve the following leave of absence request:

Professional Staff:

Frank Aston, Elementary Teacher at Taylor Middle School, uncompensated leave of absence request beginning on November 18, 2020, for approximately 12 weeks with an anticipated return to work on or about February 10, 2021.

Support Staff:

Deborah A. Nissley, Athletic Secretary at Columbia Borough High/Middle School, paid and unpaid leave of absence request beginning on October 1, 2020, for approximately five weeks with an anticipated return to work on or about December 5, 2020.

Motion made by Mr. Misciagna. Mrs. Young seconded the motion.

Mr. Misciagna-Yes; Mrs. Young-Yes; Mrs. Duncan-Yes; Mrs. Fisher-Yes; Miss Hohenadel-Yes; Mrs. Keyser-Yes; Mr. Jensen-Yes; Mrs. VonStetten- Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

d. Motion to approve the following updated extra-curricular contracts:

Correction - Extra-Curricular and Athletic Staff:

<i>Volleyball</i>	<i>Varsity Coach</i>	<i>Troy Engle</i>
<i>Volleyball</i>	<i>JV Coach</i>	<i>Kelly Gamber</i>
<i>Volleyball</i>	<i>Junior High Coach</i>	<i>Molly Jones</i>
<i>Volleyball</i>	<i>Assistant Coach</i>	<i>Lisa Gingerich</i>

Motion made by Mrs. VonStetten. Mrs. Fisher seconded the motion.

Mrs. VonStetten- Yes; Mrs. Fisher-Yes; Mrs. Duncan-Yes; Miss Hohenadel-Yes; Mrs. Keyser-Yes; Mr. Jensen-Yes; Mr. Misciagna-Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

12. Property Committee (Mrs. Keyser – Chair)

a. Use of Facility Request

For Wrestling Practice at the Field House (CBAA)

Motion made by Mrs. Duncan. Mrs. VonStetten seconded the motion.

Mrs. Duncan-Yes; Mrs. VonStetten- Yes; Mrs. Fisher-Yes; Miss Hohenadel-Yes; Mrs. Keyser-Yes; Mr. Jensen-Yes; Mr. Misciagna-Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

13. Extra-Curricular Committee (Mrs. VonStetten – Chair)

a. Volleyball Team's Request to Establish a Booster Club

The Girls' Volleyball team has requested to establish a Booster Club to assist with the cost of away games, equipment, and uniforms.

Motion made by Mrs. Keyser. Mrs. Fisher seconded the motion.

Mrs. Keyser-Yes; Mrs. Fisher-Yes; Mrs. Duncan-Yes; Miss Hohenadel-Yes; Mr. Jensen-Yes; Mr. Misciagna-Yes; Mrs. VonStetten- Yes; Mrs. Young-Yes; Mr. Leader-Yes

The motion passed (Yes-9 No-0)

b. Winter Sports Update

Regular Practices and Tryouts were scheduled to begin December 7, 2020.

Games would begin after December 27, 2020.

Matches would begin January 7, 2021 except for Bowling which begins January 4, 2021.

14. Old Business -None

15. New Business - None

16. Superintendent's Report-Dr. McGough

- a. Attollo held their induction ceremony on October 24, 2020. Mr. Kedney, Dr. McGough, and Mr. Wissler attended. Mr. Kedney gave a speech to those in attendance. Within two weeks of the program, attendance was 99.4%.
- b. Columbia Crossings in collaboration with regional partners donated 500 refillable water bottles to the District. Each school received the water bottles and we are very grateful for their donation as we have switched to water bottle filling stations because of COVID.
- c. Mr. Bill Keyers represented Hambones Social Club recently as they donated 30 wireless mice to our 3rd graders at Park Elementary.
- d. Katherine Hewick, STEM coordinator and Middle School Science Teacher, was chosen to be a part of a Sphero Workshop through Penn State Harrisburg. The District will receive 6 Sphero robots and one year of support valuing up to \$1,600. This opportunity will kickstart our robotics program.
- e. The District Public Health team performed contact tracing Thursday morning after receiving information about probably cases within our schools. It was decided to have an early dismissal Thursday, November 19th and to go remote November 20th, 23rd & 24th to assess and make further decisions on the situation.

17. Reports

a. IU Report – Mrs. Young

- Unable to attend the meeting. Will attend the next one.

b. LCCTC Report – Mrs. Duncan

- LCCTC is working on their 21-22 budget. Mrs. Duncan will let us know more at the December Board Meeting.

c. PSBA – Mrs. Keyser

- **PCCD makes \$49.8 million available for school districts:** The Pennsylvania Commission on Crime and Delinquency (PCCD) recently announced the release of \$49.8 million to address additional COVID-19-related health and safety needs for school districts.
- **New Act 84 of 2020: School director email addresses:** The governor signed into law [House Bill 703](#), now Act 84, which requires school districts to publish on their websites an email address for each of their school board directors. As a result of PSBA's work, the provisions are also applicable to charter school and cyber charter school board trustees.
- **New Act 98 of 2020: Broadband expansion:** [House Bill 2438](#), legislation supported by PSBA that would enhance broadband services across the state, was signed into law.
- **New Act 110 of 2020: Protections for student assault victims:** [Senate Bill 530](#) protects student victims of sexual assault. PSBA worked with legislators to improve the bill while providing flexibility to school districts.
- **Districts may pay about \$475 million more in charter school tuition:** A [report](#) recently released by the PA Association of School Business Officials (PASBO) anticipates that school districts will pay about \$475 million more in charter school tuition in the 2020-21 school year than last year.

d. Lancaster County Tax Collection Bureau – Mr. Ramsey

Met on November 11, 2020

Received the SOC (Service Organization Control) Audit

Approved waiving the EIT Collection Fee for November and December

Rate history after fee waiver:

2016 - 1.75% ; 2017 - 1.69% ; 2018 - 1.53% ; 2019 - 1.47% ; 2020 - 1.43%

Approved the 2021 Operating Budget and the 2021 fees - EIT (1.70%) and LST (1.50%)

Next meeting is January 6, 2021 (Reorganization)

e. Community Development – Mrs. Keyser

- No report

f. Columbia Education Foundation – Mr. Leader

- Betty-Sue Ryno is the new Treasurer
- Lindsay Blake-District Grant Writer was introduced and held a discussion on how her role can assist CEF
- New website is live: www.columbiaef.org
- ExtraGive is November 20th

g. Land Bank – Miss Hohenadel

- No meeting this month

18. Public Comment on Agenda and Education Items Only

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None

19. Dates for Future Meetings

- December 1, 2020- Property Committee followed by Finance Committee @ 6:00p.m.**
- December 3, 2020- Board Reorganization followed by Committee Meetings (Extra-Curricular followed by Curriculum & Instruction followed by Policy) @ 6:00p.m.**
- December 10, 2020- Regular Board Meeting@ 6:00p.m.**

20. Adjournment

President Leader adjourned the meeting at 6:40 p.m.



Keith D. Ramsey
School Board Secretary