Join Zoom Meeting Meeting ID: 843 1649 0708 Passcode: DECEMBER

COMMUNITY UNIT SCHOOL DISTRICT NO. 205

Board of Education 7:00PM—Monday, December 14, 2020 **Regular Meeting via ZOOM** AGENDA

Anyone wishing to address the Board may do so by emailing: aboone@galesburg205.org. Comments will need to be received by 4PM on Monday, December 14th.

- I. CALL TO ORDER
- II. ROLL CALL
- III. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- IV. RECOGNITION OF PUBLIC COMMENTS

(This is the time when visitors may request to address the Board of Education on any item germane to the role and function of the Board of Education. When the Board President so directs, persons should stand, give their name and begin their statements. Persons are asked to refrain from making any personal comments regarding any individual. The Board President reserves the right to limit presentations to five minutes.)

- V. PRESENTATIONS TO THE BOARD
- VI. APPROVAL OF CONSENT AGENDA
 - A. Consider Approval of Minutes:

Monday, November 9, 2020, Regular Meeting

Monday, November 9, 2020, Closed Session

Monday, November 30, 2020 Special Meeting

B. Consider Approval of Payroll and Claims

Balance Sheet

Treasurer's Report

Fund Balance Report

Revenue Report

Expense Report

Investment Performance Report

Accounts Payable

Check Register

Activity Accounts

Health Insurance Trust Fund Balance

- VII. FOCUS AREA #1: Relevant Skills that Lead to Employability
 - A. Administrative Report on Curriculum
 - B. Special Education Report
 - C. Building Reports
 - D. Enrollment Report
- VIII. FOCUS AREA #2: Facilities That Assist in Skill Acquisition
 - A. Building and Grounds Committee Report
 - B. Discussion Regarding Legat FFE Project
 - C. Consider Approval of Asbestos Contractor Award
 - D. Consider Approval of Jr-Sr High School Commissioning Contract
 - E. Consider Approval of GAVC Contract Awards
- IX. FOCUS AREA #3: Responding to the Changing Needs of our Community
 - A. Consider Approval of Resolution to Abate Series 2014B and Series 2020B Alternate Revenue Bonds
 - B. Consider Approval of Levy for Tax Year 2020
 - C. Consider Approval of PRESS Policies (First Reading)
 - D. Update on Status of E-Learning and In-Person Learning
 - E. Report on Negotiations
- X. PERSONNEL
 - A. Consider Approval of Personnel Report
 - B. Grievance Update
 - C. Report on FOIA Requests
- XI. COMMENTS BY BOARD OF EDUCATION
- XII. FUTURE AGENDA ITEMS
- XIII. FUTURE MEETING DATE(S) AND TIME A. Monday, January 11, 2020, 7:00 PM
- XV. ADJOURN

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MINUTES

Community Unit School District #205 Board of Education November 9, 2020

Call to Order/Roll Call

The Community Unit School District #205 Board of Education met in closed session prior to the regular regular meeting on Monday, November 9, 2020 at 6:00 PM at the Lincoln Education Center, 932 Harrison St., Galesburg, IL. The meeting was called to order by President Cervantez. The roll was read and the following Members responded: Hunigan, Lyon, Cervantez, Rodriguez, Scherpe, Phelps (6) Absent: Walters (1) Roll Call #1

Closed Session

It was moved by Member Phelps and seconded by Member Rodriguez to move to closed session. On roll call the following Members voted AYE: Cervantez, Hunigan, Lyon, Phelps, Rodriguez, Scherpe (6) Motion carried. Roll Call #2

Member Walters entered at 6:02PM.

Following Closed Session it was moved by Member Walters and seconded by Member Phelps to move to open session. On roll call the following Members voted AYE: Hunigan, Lyon, Phelps, Rodriguez, Scherpe, Walters, Cervantez (7) Motion carried. Roll Call #3

Recognition of Visitors—None

President Cervantez read the Student Council report submitted by Jacara Kelly.

Presentations to the Board

Ron Hilton—District Auditor Report

Mr. Ron Hilton presented the findings from the Audit Financial Report.

Building Presentation

Member Lyon discussed the different buildings along with photos of the improvements in King Elementary, Galesburg High School, Steele Elementary and Lombard Middle School. Member Lyon also noted that the bids are out for the Jr.-Sr. High Campus and those will be opened on November 17, 2020. Mr. Brian Archibald, Legat Architects along with Russell Construction and rtm Engineering Consultants, presented a gift to the District of Lego replicas of Lombard Middle School and King Elementary School.

Approval of Consent Agenda

A. Consider Approval of Minutes:

Monday, October 12, 2020, Regular Meeting

Monday, October 12, 2020, Closed Session

Friday, October 16, 2020, Special Meeting

B. Consider Approval of Payroll and Claims

It was moved by Member Walters and seconded by Member Rodriguez to approve the Consent Agenda as presented. On roll call the following Members voted AYE: Rodriguez, Scherpe, Walters, Cervantez, Lyon, Hunigan, Phelps (7) Motion carried. Roll Call #4

Focus Area #1: Relevant Skills that Lead to Employability

A. Administrative Report on Curriculum

Mrs. Tiffany Springer, Director for Curriculum and Instruction, highlighted some items including partnering with Hue Life to get feedback from K-4 parents in regards to E-Learning. She stated that it was very informative and will be used as the District moves forward. A professional development survey was conducted as part of the Title II grant; the information will be used for professional development that will begin on December 2, 2020.

B. Special Education Report

Dr. Dawn Michaud, Special Education Director, stated that September 21st, special education started with in person learning for those students with the highest need in District, which brought in 52 students across the District. This week they will be adding another 35 students and then an additional 15 students will be brought in for in person learning. Needs are based on their Individual Education Plans.

C. Building Reports

Member Phelps stated that he was concerned by teachers offering 40% grades for work not completed rather than zeros at Galesburg High School North. Mrs. Mindi Ritchie, Principal at Galesburg High School North stated that the GHSN staff is trying out competency based framework and the idea that assigning a 40%, rather than a zero, which is highly researched grading scale. Member Hunigan asked what constitutes a student attending and what an absence is. Dr. Asplund explained.

D. Enrollment Report—No questions were asked

Focus Area #2: Facilities That Assist in Skill Acquisition

A. Consider Approval of Acoustical Consultant

Bryan Archibald with Legat Construction explained that this is the second piece to the acoustical consultant contract. One is theatrical and second is acoustical. The final proposal is for the acoustical consultant to finish the design of the auditorium. It wasn't part of the original document because so many decisions weren't made in the beginning in terms of size, shape, number of seats etc. He went on to state that they are still on track but that the auditorium has been at a slower pace due to decisions that needed made by the Board but that they are still on track to have completed design documents by the end of the year and begin the bidding process in January of 2021. Discussion ensued. It was moved by Member Walters and seconded by Member Lyon to approve as presented. On roll call the following Members voted AYE: Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan, Lyon (7) Motion carried. Roll Call #5

B. Consider Approval of Jr.-Sr. High Kitchen Concrete Removal

Mr. Lee Marbach with Russell Construction stated that when they began digging the kitchen there was a two foot of concrete underneath that had to be removed to get the plumbing in. This item is for a change order due to the extra time, effort and equipment cost to remove that floor slab. It was moved by Member Walters and seconded by Member Lyon to approve the change order as presented. Mr. Marbach stated that even though this is a large change order they have not gone over in any allowance. On roll call the following Members voted AYE: Phelps, Rodriguez, Scherpe, Walters, Cervanez, Hunigan, Lyon (7) Motion carried. Roll Call #6

Focus Area #3: Responding to the Changing Needs of our Community

A. Food Service Discussion

Mr. Matt Davis, Food Service Director, stated that he started a new three week cycle menu of breakfast and lunch items and have started to incorporate hot items once or twice a week and keeping the salads. Mr. Davis said that at the schools they have nice brand new mobile hot carts that have helped to expand the menu. Breakfast items are meant for next day consumption so those hot items will be warmed by the student but all menu items that are being served hot are items that can be eaten cold as none of the items are raw.

B. Consider Approval of IMRF Ballot

Mrs. Hamm stated that this is a ballot to vote for a five year IMRF term position. Mrs. Hamm recommends the Board vote for Gwen Henry. It was moved by Member Phelps and seconded by Member Rodriguez to approve as presented. Discussion ensued. Member Phelps amended his motion to accept the recommendation to vote for Gwen Henry and Member Rodriguez seconded the motion. On roll call the following Members voted AYE: Walters, Cervantez, Hunigan, Lyon, Rodriguez, Scherpe, Phelps (7) Roll Call #7

C. Consider Approval of Annual Financial Audit

It was moved by Member Phelps and seconded by Member Walters to approve as presented. Mrs. Hamm stated that once again this year the District had a clean audit. The following Members voted AYE: Cervantez, Hunigan, Rodriguez, Scherpe, Lyon, Walters, Phelps (7) Motion carried. Roll Call #8

D. Consider Approval of Hazardous Transportation Areas

It was moved by Member Rodriguez and seconded by Member Phelps to approve as presented. Mrs. Hamm stated that these are the hazardous transportation areas with the changes to the District boundaries. On roll call the following Members voted AYE: Walters, Cervantez, Hunigan, Lyon, Rodriguez, Scherpe, Phelps (7) Motion carried. Roll Call #9

E. Consider Approval of Tentative Tax Levy for 2020

It was moved by Member Phelps and seconded by Member Rodriguez to approve as presented. Mrs. Hamm presented on the District levy cycle and the anticipated levy recommendation. Board Discussion ensued. Mrs. Hamm explained that the recommendation is to keep the tax rate the same by reducing the levy in other funds. Discussion ensued. Mrs. Hamm described the anticipated effect of the Fair Tax not being approved in regards to what the Governor has stated he may impose on educational line items. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan (7) Motion carried. Roll Call #10

F. Consider Approval of Transfer of Q Account Balances to Education Fund General Revenue

It was moved by Member Phelps and seconded by Member Rodriguez to approve as presented. Mrs. Hamm stated that when she was reviewing the audit findings she discovered several Q accounts that have been sitting untouched and the projects the funds were to be spent on have closed. Mr. Hilton, the District auditor suggested the Q accounts be closed and the funds transferred. On roll call the following Members voted AYE: Hunigan, Lyon, Rodriguez, Scherpe, Walters, Cervantez, Phelps (7) Motion carried. Roll Call #11

G. Consider Approval of Outreach Service Vehicles Purchase

It was moved by Member Phelps and seconded by Member Hunigan to approve as presented. Mrs. Hamm stated that this year due to remote learning the structure of Outreach Workers have changed and there have been hundreds of visits to families, which has resulted in a very high reimbursement for mileage and instances of vehicle damage to personal vehicles.

Mrs. Hamm stated that in researching it is more cost effective to purchase vehicles for outreach. The vehicles would be housed at the District office. Mr. Spring stated that Outreach Workers assume the liability of transporting in their own vehicles. Discussion ensued. The Board chose to table the item due to price discrepancy.

The Board took a ten minute break.

H. Discussion and Status of E-Learning and In-Person Learning

Dr. Asplund stated that currently there are 43 Bright Futures students receiving face to face instruction. King Elementary currently has 28 and beginning Thursday will have 86, Silas Willard has 6 and beginning Thursday will have 79, Steele Elementary has 26 and on Thursday will have 82, Lombard Middle School had 17 students and currently does not have students in person due to the building closure for COVID. Lombard will reopen on Thursday and will remain at 17 students receiving face to face instruction. Churchill Junior High has 4 students and on Thursday will increase to 7 students and Galesburg High School has 14, expanding to 20 special education students. Galesburg High School North is currently not instructing any students in person. Dr. Asplund stated that at this point he suggests moving forward with the plan that was put in place despite the increase in cases which involves bringing back the most at need students in grades 3 and 4 on November 30th and then hopefully before winter break bringing back more Pre-K through 2nd grade students and focusing second semester (January 19th) on bringing back large groups of students in some sort of hybrid option as long as the virus allows. Board discussion ensued. Ms. Courtney Knuth, Health Services Coordinator, discussed the infection rate in the county and continued precautions. Board discussion ensued.

I. Report on Negotiations

Member Lyon stated that they have met 22 times but have not met in the last several weeks on the contract. The Board negotiations team is currently waiting on the GEA to bring a financial counter proposal and are willing to meet with the GEA at any time as the goal is to get the contract finished.

J. Discussion Regarding Basketball

Dr. Asplund stated that last Friday the Western Big 6 Superintendents met via Zoom. They shared what they have been informed of from their District Attorneys and Insurance carriers. Mr. Luke Feeney, District Attorney, stated that there are three main areas of risk if the District chose to play basketball. He stated that there would be a TORT issue because generally Districts are immune from TORT liability unless they are deemed to have engaged in willful misconduct, so it is likely that if there was a TORT claim filed against the District, the claim would hold because IDPH guidelines weren't being followed. The second piece to TORT litigation is that if the litigation proceeded it would likely resemble more of a medical malpractice case in terms of proving where COVID was contracted, which would be expensive likely without the benefit of insurance coverage. Third risk area would be some type of ISBE enforcement. Mr. Eric Matthews stated that additionally right now the District doesn't have anyone to play as Districts aren't allowed to play outside of their region and those in our region have almost all stated that they will not play basketball. He went on to state that right not there are seven varsity sports in May and June and some discussion has taken place pushing basketball to spring. At this point basketball is on hold until further direction takes place from the IHSA and the Governor that is in agreement.

IASB Resolution Discussion

Preseident Cervantez stated that the next item is not on the agenda but needs to be addressed. Member Lyon will be the delegate for the delegate assembly with IASB. Member Lyon has asked if there is any direction different from what IASB supports for him to vote on. President Cervantez questioned resolution 6 which made November 3rd a holiday this year. Member Lyon stated it is for this year only at this point. Member Lyon went through each resolution. Board agreed with IASB recommendations.

Personnel

A. Consider Approval of Personnel Report

It was moved by Member Phelps and seconded by Member Walters to approve the personnel report as amended. On roll call the following Members Voted AYE: Cervantez, Hunigan, Lyon, Rodriguez, Scherpe, Phelps, Walters (7) Motion carried. Roll Call #12

B. Grievance Update

Dr. Asplund stated that there are currently none.

C. Report on FOIA Requests

Dr. Asplund stated that there are no FOIA requests.

Board of Education Comments

Comments were made by Members Walters, Rodriguez, Scherpe, Hunigan, Phelps, Lyon and Cervantez.

Future Agenda Items--None

Item G:

Mrs. Hamm stated that the Outreach Vehicle price discrepancy is due to a rebate that was added to the vehicles after the quote was given. The Board opted to move forward to approve the purchase of four vehicles but not to exceed \$21,696.00 each plus applicable taxes and fees. It was moved by Member Phelps to amend the motion and seconded by Member Hunigan. On roll call the following Members voted AYE: Rodriguez, Scherpe, Walters, Cervantez, Hunigan, Lyon, Phelps (7) Motion carried. Roll Call #13

Adjournment

It was moved by Member Walters and seconded by Member Phelps that the regular meeting be , Rodriguez,

PM. On roll call the following Members voted A Cervantez, Hunigan, Phelps (7) Motion carried. Roll Ca	•
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SPECIAL MINUTES

Community Unit School District #205 Board of Education November 30, 2020 Via Zoom

Call to Order/Roll Call

The Community Unit School District #205 Board of Education held a special meeting on Monday, November 30, 2020 at 9:00AM at the Lincoln Education Center, 932 Harrison Street, Galesburg, IL. The meeting was called to order by President Cervantez. The roll was read and the following Members responded: Cervantez (via Zoom), Hunigan (Via Zoom), Lyon, Phelps, Scherpe, Walters, Rodriguez (Via Zoom) (7) Roll Call #1

Consider Approval of Jr-Sr High School Budget Summary

It was moved by Member Walters and seconded by Member Scherpe to approve as presented. Mrs. Jennifer Hamm, Assistant Superintendent for Finance and Operations explained that the district came in well under budget at the bid openings with a total budget of \$29,975,696.00 for phase two of the Jr-Sr High School building. Contingency funds are built into the recommendations. Discussion ensued. Mr. Lee Marbach with Russell Construction answered specific cost items and stated that the goal is to have students in the building fall of 2021. On roll call the following Members voted AYE: Hunigan, Lyon, Phelps, Scherpe, Walters, Cervantez, Rodriguez (7) Motion carried. Roll Call #2

<u>Consider Approval of Jr-Sr High School Phase Two: Additions and Renovations Contractor</u> Award Recommendations

It was moved by Member Lyon and seconded by Member Phelps to approve the Bid Award Recommendations as presented. Dr. Asplund stated that this item officially approves all the bids. On roll call the following Members voted AYE: Lyon, Phelps, Rodriguez, Scherpe, Walters, Cervantez, Hunigan (7) Motion carried. Roll Call #3

Jr-Sr High Proposed Addition Discussion

Dr. Asplund stated that because the bids came in low, this is for an expansion that was not added to the original cost estimate because the building committee didn't think there would be enough money to complete the addition. Brian Archibald with Legat Architects stated that the expansion is for an additional band and choir room along with additional storage, linked via a small corridor from the commons. Russell Construction is estimating the project would cost an additional \$2 million. Brian also stated that if the addition is something the Board wants to do it is optimal to move forward now as bids would need to go out in February to keep all items on track. The Board gave direction to move forward with the addition.

Consider Approval of Blue Cross/Blue Shield Fully Insured Health Insurance Proposal

It was moved by Member Walters and seconded by Member Phelps to approve as presented. Dr. Asplund stated that this has been an ongoing discussion. Blue Cross Blue Shield has given the district a fully insured guaranteed quote for two years. Premiums will not increase for employees because the District will make up the difference from the Insurance fund. In year three there would need to be changes whether staying in self-insured or going with BC/BS. Mrs. Hamm presented dollar information on the additional costs from the District. Discussion ensued and the Board agreed that moving to the fully insured plan for the next two years was the right thing to do

for employees and the District but starting now the District needs to begin those conversations so that employees understand the future impact due to not having a premium increase in around eight years. The new BC/BS plan would take effect January 1, 2021. Member Phelps asked the insurance committee to look into the HSA and high deductible plan. On roll call the following Members voted AYE: Rodriguez, Scherpe, Walters, Cervantez, Hunigan, Lyon, Phelps (7) Motion carried. Roll Call #4

Consider Approval of Job Descriptions

It was moved by Member Phelps and seconded by Member Lyon to approve as presented. Dr. Asplund stated that these are revised job descriptions for current employees due to absorbing duties due to not replacing an administrative assistant in central office and realigning duties in the technology department when the Director retired. On roll call the following Members voted AYE: Scherpe, Walters, Cervantez, Hunigan, Lyon, Phelps, Rodriguez (7) Motion carried. Roll Call #5

Consider Approval of Personnel Agenda

It was moved by Member Phelps and seconded by Member Lyon to approve the personnel agenda as presented. On roll call the following Members voted AYE: Walters, Cervantez, Hunigan, Lyon, Phelps, Rodriguez, Scherpe (7) Motion carried. Roll Call #6

Return to Learn Plan Discussion

Dr. Asplund presented the latest data for stopping in person instruction. Currently the total number of staff out is fourteen. At the K-4 level a sizeable percentage of parents were pulling their children due to COVID concerns and a large number of students are being quarantined and unable to be in person. Dr. Asplund stated that the plan for second semester will be to bring back 25% of students. Second semester begins January 19, 2021 and that plan will also depend on where COVID cases stand at that point.

Adjournment

It was moved by Member Walters and seconded by Member Lyon that the special meeting be adjourned—10:14AM. On voice vote the following Members voted AYE: Lyon, Cervantez, Phelps, Scherpe, Hunigan, Rodriguez, Walters (7) Motion carried. Roll Call #7

	Tianna Cervantez, President
ATTEST:	_
Maury Lyon, Secretary	

3frbud12.p	Community Unit School District #205	8:32 AM 12/04/20
05.20.10.00.00-010172	BALANCE SHEET - SUMMARY (Date: 11/2020)	PAGE: 1

ED Description		November 2020-21 Monthly Activity	Activity	Ending Balance
FD Description Educational Fund	or rear	MONERLY ACCIVITY	ACCIVITY	Balance
10 Educational Fund A Asset				
10 CHECKING - EDUCATION	2,508,832.86	636,269.77	-675,999.15	1,032,833.71
10 SAVINGS - EDUCATION	1,028.63	0.00	0.00	1,020.63
10 ILLINOIS FUNDS (CREDIT CARDS)	0.00	0.00	0.00	0.00
10 CHECKING - CAFETERIA	17,735.83	0.00	0.00	17,735.83
10 PROPERTY TAX RECEIVABLE	10,138,458.00	0.00	-10,138,458.00	0.00
10 PROPERTY TAX RECEIVABLE/SP ED	0.00	0.00	0.00	0.00
10 PROPERTY TAX RECEIVABLE/LEASE	0.00	0.00	0.00	0.00
O ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
O RECEIVABLES-DUE FROM STATE	219,313.83	0.00	-219,313.83	0.00
10 RECEIVABLES-DUE FROM FED	0.00	0.00	0.00	0.00
10 RECEIVABLE-DUE FROM OTHER GOVT	1,578,002.00	0.00	-1,578,002.00 0.00	0.00
10 OTHER RECEIVABLES	0.00	0.00	0.00	0.00
10 Due from AVC	0.00	0.00 4,018.56	7,562,782.22	24,170,202.18
10 INVESTMENTS - EDUCATION	16,607,419.96	0.00	0.00	0.00
10 ISDLAF - EDUCATION	0.00	0.00	0.00	0.00
10 CASH (ACCRUAL CLEARING) 10 CASH/SP ED (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
10 CASH SUSPENSE	0.00	0.00	0.00	0.00
10	31,070,791.11	640,288.33	-5,048,990.76	26,021,800.35
	31,0,0,,,3111	040,200.33	2,010,2301.0	20,022,000.0
Liability				
10 A/P LIABILITIES	-389,527.00	0.00	389,538.04	11.04
10 INTERFUND PAYABLE	-36,484.00	0.00	36,484.00	0.00
10 DUE TO ED FUND	0.00	0.00	0.00	0.0
10 TEACHER RETIREMENT PAYABLES	438.24	0.00	-438.24	0.0
10 FEDERAL TAX PAYABLES	0.00	-147.38	0.00	0.0
10 STATE TAX PAYABLES	0.00	-71.16	0.00	0.0
10 IMRF PAYABLES	0.00	-67.74	0.00	0.0
10 ANNUITIES PAYABLES	0.00	0.00	0.00	0.0
10 INSURANCE PAYABLES	-193,865.56	-1.73	194,439.81	574.2
10 FICA PAYABLES	0.00	-93.33	0.00	0.00
10 MEDICARE PAYABLES	0.00	-21.83	0.00	0.00
10 OTHER PR DEDUCTS PAYABLES	-16.18	0.00	0.00	-16.18
10 PAYROLL ACCRUAL	-2,361,545.96	0.00	2,361,545.96	0.00
10 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
10 DUE TO ISBE	0.00	0.00	0.00	0.00
10 DEFERRAL/GRANTS	0.00	0.00	0.00	0.00
10 DEFERRED PROPERTY TAX REVENUE	-5,209,211.00	0.00	5,209,211.00	0.00
10 DEFERRED PROPERTY TAX REV/SPED	0.00	0.00	0.00	0.00
10	-8,190,211.46	-403.17	8,190,780.57	569.1
Q Equity				
10 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
10 RESERVE F/B - TUTORING	-9,973.80	0.00	0.00	-9,973.80
10 TITLE I RESERVE UNEMP COM	0.00	0.00	0.00	0.00
10 RESERVE F/B HOMELESS	-1,314.09	0.00	0.00	-1,314.09
10 RESERVE F/B-RYNER SCHOLAR	0.00	0.00	0.00	0.00
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-21,510.00

-12,450.00

4,868.69

3,361.07

-3,141,789.81

1,750.00

-3,117,809.57

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-1,536.04

1,750.00

-6,487.73

-25,865,175.13

-815.72

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-17,024.63

-4,778.14

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-26,022,369.46

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-4,990.00

-22,880,579.65

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10 RESERVE F/B - FOOD SERVICE

10 RESERVE F/B - BAND UNIFORMS

10 READING AT THE CROSSROADS

10 F/B RESERVE-DONATIONS

10 RESERVE F/B-ESL FUNDS

10 GHS MARQUEE SIGN

10 AVC Reserve

10 RECRUIT/EDUCATIONAL DIVERSITY

10 NET CHANGE FUND BALANCE/UNRESV

10 RESERVE F/B-GREAT GBURG SHAKE

10 INVSTMNT-GENERAL FIXED ASSETS

10 RESERVE F/B-GCF GRANT/LOMBARD

10 RESERVE F/B-FITNESS GRAM(GPSF)

10 RESERVE-FAM BANK NAMING RIGHTS

10 RESERVE F/B-ATHLETIC CAP PROJS

10 RESERVE F/B-INSTRUMNT REPLACMT

10 RESERVE-YOUNG BLACK HISTORIANS

10 RESERVE F/B-MENTAL HEALTH 708

10 RESERVE - M/H UNIVERSL SCRENR

10 TRANSFER AMONG FUNDS

10

10

10 RESERVE F/B-GCF GRANT/GHSN

10 RESERVE F/B-ACHIEVE GRANT

10 RESERVE F/B- AUDITORIUM

10 RESERVE F/B-GRANTS

2

05.20.10.00.00-010172		- SUMMARY (Date:	11/2020)	
Account Level	Beginning	November 2020-21	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
15 Ryner Scholarship				
A Asset				
15 CHECKING - RYNER SCHOLARSHIP	116,745.69	0.00	19,789.80	136,535,49
15 CASH (ACCRUAL CLEARING)	0.00	0.00	0,00	0.00
15	116,745.69	0.00	19,789.80	136, 535, 49
L Liability		34		
15 A/P LIABILITIES - RYNER SCHOL	0.00	0.00	0.00	0.00
15	0.00	0.00	0.00	0.00
Q Equity				
15 ENCUMBRANCCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
15 STARTING FUND BALANCE	-116,745.69	0.00	-19,789.80	-136,535,49
15 NET CHANGE FUND-RYNER SCHOL	0.00	0+00	0.00	0.00
15	-116,745.69	0.00	-19,789.80	-136,535.49
15	0.00	0.00	0.00	0.00

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05.20.10	.00.00~010172	BALANGE SHEET	- SUMMARY (Date:	11/2020)	
Account	t Level	Beginning	November 2020-21	YTD	Ending
FD Descrip	otion	of Year	Monthly Activity	Activity	Balance
16	Ryner Equipment				
A	Asset				
16 CHECKII	NG - RYNER EQUIPMENT	99,639.19	0.00	23,088.31	122,727.50
16 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
16	-	99,639.19	0.00	23,088.31	122,727.50
L	Liability				
16 A/P LI	ABILITIES -	0.00	0.00	0.00	0.00
16	2	0.00	0.00	0.00	0.00
Q	Equity				
16 ENCUMB	RANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
16 STARTI	NG FUND	-99,639.19	0.00	-23,088.31	-122,727.50
16 NET CH	ANGE FUND-RYNER EQUIP	0.00	0.00	0.00	0.00
16		-99,639.19	0.00	-23,088.31	-122,727.50
16	_	0,00	0.00	0.00	0.00
			**********		**************

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3frbud12.p 05.20.10.00.00-01			it School District - SUMMARY (Date:	t #205 : 11/2020)	8:32 AM PA	12/04/20 GE: 5
Account Level FD Description		Beginning of Year		YTD Activity	Ending Balance	
	erna May Sargent Scholarship					
A F	sset					
17 Verna Sargent Sch	olarship	99,914.62	4.57	22.34	99,936.96	

0.00

0.00

0.00

0.00

0.00

0.00

-99,914.62

-99,914.62

99,914.62

17 ACCRUED INTEREST RECEIVABLE

17 Sargent Scholarship A/P

17 Sargent Scholarship

17 Sargent Scholarship

17 Sargent Scholarship Fund

17

Q

17

17

17 Sargent Scholarship Investment

Liability

Equity

0.00

0.00

4.57

0.00

0.00

0.00

-4.57

0.00

-4.57

0.00

0.00

0.00

22.34

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-22.34

-22.34

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-99,936,96

-99,936.96

99,936.96

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05.20.10.00.00-010172	BALANCE SHEET - SUMMARY (Date: 11/2020)	PAGE: 6

Account Level	Beginning	November 2020-21	YTD	Ending	
D Description	of Year	Monthly Activity	Activity	Balance	
O Operations and Main	enance Fun				
Asset					
0 CHECKING - BUILDING	2,100,777.20	-48,511.20	883,594.59	2,984,371.79	
0 SAVINGS - BUILDING	0.00	0.00	0.00	0.00	
O PROPERTY TAX RECEIVABLE	1,358,315.00	0.00	-1,358,315,00	0.00	
O ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00	
O OTHER RECEIVABLES	0.00	0.00	0.00	0.00	
O INTERFUND RECEIVABLE	8,280.00	0.00	-8,280.00	0.00	
O INVESTMENTS - BUILDING	0.00	0.00	0.00	0.00	
0 ISDLAF - BUILDING	0.00	0.00	0.00	0.00	
0 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00	
0	3,467,372.20	-48,511.20	-483,000.41	2,984,371.79	
Liability					
O A/P LIABILITIES	-163,236.23	0.00	163,236.23	0.00	
O TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.00	
O FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00	
O STATE TAX PAYABLES	0.00	0.00	0.00	0.00	
O IMRF PAYABLES	0.00	0.00	0.00	0.00	
O ANNUITIES PAYABLES	0.00	0.00	0.00	0.00	
O INSURANCE PAYABLES	0.00	0.00	0.00	0.00	
O FICA PAYABLES	0.00	0.00	0.00	0.00	
O MEDICARE PAYABLES	0.00	0.00	0.00	0.00	
O OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.00	
O PAYROLL ACCRUAL	-5,524.53	0.00	5,524.53	0.00	
O DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00	
O DEFERRED PROPERTY TAX REVENUE	-697,905.00	0.00	697,905.00	0.00	
	-866,665.76	0.00	866,665.76	0.00	
Equity					
O PACIFICATION OFFICE / PROPERTY	0.00	0.00	0.00	0.00	
O ENCUMBRANCE OFFSET/RESERVE O RESERVE F/B-GHS PARKING	0.00	0.00	0.00	0.00	
	-2,600,706.44	48,511.20	-383,665.35	-2,984,371,79	
O STARTING FUND BALANCE	-2,600,708.44	0.00	0.00	0.00	
O NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00	
O TRANSFER AMONG FUNDS	0.00			0.00	
0	-2,600,706.44	48,511.20	-383,665.35	-2,984,371.79	

				1	
Account Level		November 2020-21	YTD	Ending Balance	
D Description		Monthly Activity	Activity	Balance	
0 Bond and Interest	rund				
Asset					
0 CHECKING - BOND & INTEREST	175,813.90	-320,941.07	-82,771.57	93,042.33	
O SAVINGS - BOND & INTEREST	0.00	0.00	0.00	0.00	
O PROPERTY TAX RECEIVABLE	3,974,822.00	0.00	-3,974,822.00	0.00	
O INTEREST RECEIVABLE	0.00	0.00	0.00	0.00	
O ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00	
O INVESTMENTS - BOND & INTEREST	3,433,507.38	-2,699,720.13	1,029,665.65	4,463,173.03	
0 ISDLAF - BOND & INTEREST	0.00	0.00	0.00	0.00	
O CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00	
0	7,584,143.28	-3,020,661.20	-3,027,927.92	4,556,215.36	
Liability					
0 A/P LIABILITIES	0.00	0.00	0.00	0.00	
O ACCRUED INTEREST PAYABLE	0.00	0.00	0.00	0.00	
O DEFERRED PROPERTY TAX REVENUE	-2,042,272.00	0.00	2,042,272.00	0.00	
0	-2,042,272.00	0.00	2,042,272.00	0.00	
Equity					
O STARTING FUND BALANCE	-5,541,871.28	3,020,661.20	985,655.92	-4,556,215.36	
O NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00	
0	-5,541,871.28	3,020,661.20	985,655.92	-4,556,215.36	
_	0.00	0.00	0.00	0.00	
0	0.00		0.00		

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Account Level	Beginning	November 2020-21	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
40 Transportation Fund				
A Asset				
40 CHECKING - TRANSPORTATION	2,942,643.03	-157,399.06	886,410.84	3,829,053.87
40 SAVINGS - TRANSPORTATION	0.00	0.00	0.00	0.00
40 PROPERTY TAX RECEIVABLE	731,338.00	0.00	-731,338.00	0.00
40 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
40 RECEIVABLES-DUE FROM STATE	0.00	0.00	0.00	0.00
40 OTHER RECEIVABLES	0.00	0.00	0.00	0.00
40	0.00	0.00	0.00	0.00
40 INVESTMENTS - TRANSPORTATION	0.00	0.00	0.00	0.00
40 ISDLAF - TRANSPORTATION	0.00	0.00	0.00	0.00
40 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
40	3,673,981.03	-157,399.06	155,072.84	3,829,053.87
L Liability		252		
40 A/P LIABILITES	-467.96	0.00	467.96	0.00
40 TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.00
40 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00
40 STATE TAX PAYABLES	0.00	0.00	0.00	0.00
40 IMRF PAYABLES	0.00	0.00	0.00	0.00
40 ANNUITIES PAYABLES	0.00	0.00	0.00	0.00
40 INSURANCE PAYABLES	0.00	0.00	0.00	0.00
40 FICA PAYABLES	0.00	0.00	0.00	0.00
40	0.00	0.00	0.00	0.00
40 OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.00
40 PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
40 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
40 ACCRUED MEDICAL EXPENSE	0.00	0.00	0.00	0.00
40 DEFERRED PROPERTY TAX REVENUE	-375,763.00	0.00	375,763.00	0.00
40	-376,230.96	0.00	376,230.96	0.00
Q Equity				
40 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
40 STARTING FUND BALANCE	-3,297,750.07	157,399.06	-531,303.80	-3,829,053.87
40 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
40	-3,297,750.07	157,399.06	-531,303.80	-3,829,053.87
40	0.00	0.00	0.00	0.00

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05.20.10.00.00-010172	BALANCE SHEET	- SUMMARY (Date:	11/2020)	PA	PAGE:	
Account Level	Beginning	November 2020-21	YTD	Ending		
FD Description	of Year	Monthly Activity	Activity	Balance		
O Municipal Retire	ement/Social Se					
Asset						
50 CHECKING - IMRE	739,389.15	-25,540.50	-44,999.41	694,389.74		
O SAVINGS - IMRF	0.00	0.00	0.00	0.00		
O PROPERTY TAX RECEIVABLE	81,363.00	0.00	-81,363.00	0.00		
O ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00		
O OTHER RECEIVABLES	0.00	0.00	0.00	0.00		
0 INVESTMENTS - IMRF	0.00	0.00	0.00	0.00		
0 ISDLAF - IMRF	0.00	0.00	0.00	0.00		
0 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00		
-	820,752.15	-25,540.50	-126,362.41	694,389.74		
Liability						
O A/P LIABILITIES	0.00	0.00	0.00	0.00		
O DUE TO WORKING CASH	0.00	0.00	0.00	0.00		
O FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.00		
O IMRF PAYABLES	-19,140.14	-181.10	19,140.14	0.00		
O FICA PAYABLES	0.00	0.00	0.00	0.00		
0 MEDICARE PAYABLES	0.00	0.00	0.00	0.00		
O OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.00		
0 PAYROLL ACCRUAL	0.00	0.00	0.00	0.00		
O DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00		
O DEFERRED PROPERTY TAX REVENUE	-41,804.00	0.00	41,804.00	0.00		
0	-60,944.14	-181.10	60,944.14	0.00		
Equity						
O STARTING FUND BALANCE	-759,808.01	25,721.60	65,418.27	-694,389.74		
O NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00		
0	-759,808.01	25,721.60	65,418.27	-694,389.74		
-0	0.00	0.00	0.00	0.00		

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Account Level	Beginning	November 2020-21	YTD	Ending	
Description	of Year	Monthly Activity	Activity	Balance	
Fica/Medicare					
Asset					
E STATE OF THE STA	C C52 45	-20,664.61	273,367.37	266,713.92	
CHECKING - FICA/MED	-6,653.45	0.00	0.00	0.00	
SAVINGS - FICA/MED	0.00 497,421.00	0.00	-497,421.00	0.00	
PROPERTY TAX RECEIVABLE	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	
ACCRUED INTEREST RECEIVABLE		0.00	0.00	0.00	
INVESTMENTS - FICA/MED	0.00	0.00	0.00	0.00	
ISDLAF - FICA/MED	0.00		0.00	0.00	
CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00	
_	490,767.55	-20,664.61	-224,053.63	266,713.92	
Liability					
A/P LIABILITIES	55.68	0.00	-55.68	0.00	
IMRF PAYABLES	0.00	0.00	0.00	0.00	
FICA PAYABLES	-9,864.33	-93.33	9,864.33	0.00	
MEDICARE PAYABLES	-32,664.63	-21.83	32,664.63	0.00	
	0.00	0.00	0.00	0.00	
DEFERRED PROPERTY TAX REVENUE	-255,575.00	0.00	255,575.00	0.00	
	-298,048.28	-115.16	298,048.28	0.00	
Equity					
5	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	
STARTING FUND BALANCE	-192,719.27	20,779.77	-73,994.65	-266,713.92	
	0.00		0.00	0.00	
NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00	
	-192,719.27	20,779.77	-73,994.65	-266,713.92	
	0.00	0.00	0.00	0.00	

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05.20.10.00.00-010172	BALANCE SHEET	- SUMMARY	(Date: 11/20	020)		PAGE:	11
Account Level		November 2		YTD	Ending		

Ending	YTD	November 2020-21	Beginning	Account Level	
Balance	Activity	Monthly Activity	of Year	D Description	FI
			on/Capital	O Site and Construction	61
				Asset	A
1,256,536.85	-547,020.10	-370,122.75	1,803,556.95	O CHECKING - CAPITAL PROJECTS	61
0.00	0.00	0.00	0.00	O PROPERTY TAX RECEIVABLE	6
4,555,369.78	-8,568,033.53	181.70	13,123,403.31	0 INVESTMENTS - CAPITAL PROJECTS	6
0.00	-419,686.34	0.00	419,686.34	0 ACCRUALS	61
5,811,906.63	-9,534,739.97	-369,941.05	15,346,646.60	0	6
				Liability	L
0.00	4,210,998.91	0.00	-4,210,998.91	O A/P LIABILITIES	6
0.00	0.00	0.00	0.00	O DEFERRED PROPERTY TAX REVENUE	6
0.00	4,210,998.91	0.00	-4,210,998.91	0	6
				Equity	Q
0.00	0.00	0.00	0.00	0 ENCUMBRANCE OFFSET	6
-5,811,906.63	5,323,741.06	369,941.05	-11,135,647.69	0 NET CHANGE FUND BALANCE	6
0.00	0.00	0.00	0.00	O PERM TRNSFR FROM WORKING CASH	6
-5,811,906.63	5,323,741.06	369,941.05	-11, 135, 647.69	0	6
0.00	0.00	0.00	0,00	0	6

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05.20.10.00.00-010172	BALANCE SHEET - SUMMARY (Date: 11/2	2020)	PAGE:	12
Account Level	Beginning November 2020-21	YTD	Ending	

Ending	YTD	November 2020-21	Beginning	Account Level
Balance	Activity	Monthly Activity	of Year	Description
				Working Cash Fund
				Asset
2,003,219.19	442.27	91.09	2,002,776.92	CHECKING - WKG CASH
0.00	0.00	0.00	0.00	SAVINGS - WKG CASH
0.00	0.00	0.00	0.00	PROPERTY TAX RECEIVABLE
0.00	0.00	0.00	0.00	ACCRUED INTEREST RECEIVABLE
0.00	0.00	0.00	0.00	INTERFUND LOANS RECEIVABLE
0.00	0.00	0.00	0.00	DUE FROM IMRF
0.00	0.00	0.00	0.00	DUE FROM TORT
0.00	0.00	0.00	0.00	DUE FROM LIFE SAFETY
12,000,573.31	12,000,573.31	491.48	0.00	INVESTMENTS - WKG CASH
0.00	0.00	0.00	0.00	ISDLAF - WKG CASH
0.00	0.00	0.00	0.00	CASH (ACCRUAL CLEARING)
14,003,792.50	12,001,015.58	582.57	2,002,776.92	_
				Liability
0.00	0.00	0.00	0.00	A/P LIABILITIES
0.00	0.00	0.00	0.00	DEFERRED PROPERTY TAX REVENUE
0+00	0.00	0.00	0.00	
				Equity
-14,003,792.50	-12,001,015.58	-582.57	-2,002,776.92	STARTING FUND BALANCE
0.00	0.00	0.00	0.00	NET CHANGE FUND BALANCE
	0.00	0.00	0.00	ABATE/ABOLISH WORKING CASH
0.00				
-14,003,792.50	-12,001,015.58	-582.57	-2,002,776.92	_

05.20.10.00.00-010172	BALANCE SHEET	- SUMMARY (Date:	11/2020)	
Account Level	Beginning	November 2020-21	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
80 Tort				
A Asset				
80 CHECKING - TORT	372,477.92	-18,445.25	91,113.85	463,591.77
80 SAVINGS - TORT	0.00	0.00	0.00	0.00
O PROPERTY TAX RECEIVABLE	1,098,069.00	0.00	-1,098,069.00	0.00
80 ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
O INTERFUND RECEIVABLE	28,204.00	0.00	-28,204.00	0.00
30 INVESTMENTS - TORT	0.00	0.00	0.00	0.00
30 ISDLAF - TORT	0.00	0.00	0.00	0.00
30 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
	1,498,750.92	-18,445.25	-1,035,159.15	463,591.77
Liability				
BO A/P LIABILITIES	-28,899.94	0.00	28,899.94	0.00
O DUE TO WORKING CASH	0.00	0.00	0.00	0.00
O TEACHER RETIREMENT PAYABLES	0.00	0.00	0.00	0.0
O FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.0
O STATE TAX PAYABLES	0.00	0.00	0.00	0.0
O IMRF PAYABLES	0.00	0.00	0.00	0.0
O ANNUITIES PAYABLES	0.00	0.00	0.00	0.0
O INSURANCE PAYABLES	-662.90	0.00	662.91	0.0
O FICA PAYABLES	0.00	0.00	0.00	0.0
0	0.00	0.00	0.00	0.0
O OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.0
O PAYROLL ACCRUAL	-24,324.28	0.00	24,324.28	0.0
O DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.0
O ACCRUED UNEMPL COMPENSATION INS	0.00	0.00	0.00	0.0
O DEFERRED PROPERTY TAX REVENUE	-564,190.00	0.00	564,190.00	0.0
	-618,077.12	0.00	618,077.13	0.0
		1.54		
Equity				
0 ENCUMBRANCE OFFSET/RESERVE	0,00	0.00	0.00	0.00
O STARTING FUND BALANCE	-880,673,80	18,445.25	417,082.02	-463,591.78
O NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
80	-880,673.80	18,445.25	417,082.02	-463,591.78
		83		
30	0.00	0.00	0.00	0.00

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	20.10.00.00-010172		- SUMMARY (Date:	11/2020)	
	Account Level	Beginning	November 2020-21	YTD	Ending
	Description	of Year	Monthly Activity	Activity	Balance
90	Fire Prevention				
A	Asset				
90	CHECKING - FIRE PREV/SAFE	927,403.55	-425,220.46	-427,419.68	499,983.87
0	SAVINGS - FIRE PREV/SAFE	0.00	0.00	0.00	0.00
0	PROPERTY TAX RECEIVABLE	0.00	0.00	0.00	0.0
90	ACCRUED INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
90	INVESTMENTS - FIRE PREV/SAFE	17,832,497.43	504.60	-5,520,010.54	12,312,486.89
90	ISDLAF - FIRE PREV/SAFE	0.00	0.00	0.00	0.00
90	CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
90		18,759,900.98	-424,715.86	-5,947,430.22	12,812,470.76
L	Liability				
90	A/P LIABILITIES	-2,561,317.61	0.00	2,561,317,61	0.00
90	INTERFUND LOANS PAYABLE	0.00	0.00	0.00	0.0
90	DUE TO WORKING CASH	0.00	0.00	0.00	0.0
90	DEFERRED PROPERTY TAX REVENUE	0.00	0.00	0.00	0.0
90		-2,561,317.61	0.00	2,561,317.61	0.0
Ω	Equity				
90	ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.0
90	STARTING FUND BALANCE	-16,198,583.37	424,715,86	3,386,112.61	-12,812,470.7
90	NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.0
90	PERM TRNSFR FROM WORKING CASH	0.00	0.00	0.00	0.0
90		-16,198,583.37	424,715.86	3,386,112.61	-12,812,470.7
90		0.00	0.00	0.00	0.0

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Account Level		November 2020-21	YTD	Ending
FD Description	of Year	Monthly Activity	Activity	Balance
93 AVC				
A Asset				
93 CHECKING - AVC	406,651.22	163,238.63	54,660.51	461,311.73
93 SAVINGS - AVC	0.00	0.00	0.00	0.00
93 OTHER RECEIVABLES	0.00	0.00	0.00	0.0
93 INVESTMENTS - AVC	0.00	0.00	0.00	0.0
93 ISDLAF - AVC	0.00	0.00	0.00	0.0
93 CASH (ACCRUAL CLEARING)	0.00	0.00	0.00	0.00
93	406,651.22	163,238.63	54,660.51	461,311.73
L Liability				
93 A/P LIABILITIES	-273,68	0.00	273,68	0.00
3 TEACHER RETIREMENT PAYABLES	-438.24	0.00	438.24	0.0
3 FEDERAL TAX PAYABLES	0.00	0.00	0.00	0.0
3 STATE TAX PAYABLES	0.00	0.00	0.00	0.0
3 IMRF PAYABLES	0.00	0.00	0.00	0.0
3 ANNUITIES PAYABLES	0.00	0.00	0.00	0.0
33 INSURANCE PAYABLES	-2,311.02	0.00	2,311.02	0.00
3 FICA PAYABLES	0.00	0.00	0.00	0.00
3 MEDICARE PAYABLES	0.00	0.00	0.00	0.00
3 OTHER PR DEDUCTS PAYABLES	0.00	0.00	0.00	0.0
3 PAYROLL ACCRUAL	-29,216.26	0.00	29,216.26	0.00
3 DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
93 DUE TO ISBE	0.00	0.00	0+00	0.00
93	-32,239.20	0.00	32,239.20	0.00
2 Equity				
3 ENCUMBRANCE OFFSET/RESERVE	0.00	0.00	0.00	0.00
33 STARTING FUND BALANCE	-374,412.02	-163,238.63	-86,899.71	-461,311.73
33 AVC RESERVE	0.00	0.00	0.00	0.00
33 NET CHANGE FUND BALANCE	0.00	0.00	0.00	0.00
93	-374,412.02	-163,238.63	-86,899.71	-461,311.73
	0.00	0.00	0.00	0.00

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03.20		DADAMOD DIIDDI	DOINTELL (DECC.	11/2020/	
Acc	ount Level	Beginning	November 2020-21	YTD	Ending
FD Des	scription	of Year	Monthly Activity	Activity	Balance
94	Medical Trust				
A	Asset				
94 CHE	CCKING- MEDICAL TRUST	266,805.94	-77,663.08	-27,468.56	239,337.38
94 CHE	CCKING-EMPLOYEE FLEX SPENDING	79,654.66	-3,005.85	5,880.24	85,534.90
94 CHE	CCKING- MEDICAL - A/P	0.00	0.00	0.00	0.00
94 CHE	CCKING- MEDICAL - GROUP LIFE	0.00	0.00	0.00	0.00
94 SAV	/INGS - MEDICAL	0.00	0.00	0.00	0.00
94 Rei	insurance Receivable	0.00	0.00	0.00	0.00
94 INV	VESTMENTS - MEDICAL	2,622,177.60	74.70	-799,463.33	1,822,714.27
94 ISE	DLAF - MEDICAL	0.00	0.00	0.00	0.00
94 CAS	SH (ACCRUAL CLEARING)	44,000.00	0.00	0.00	44,000.00
94		3,012,638.20	-80,594.23	-821,051.65	2,191,586.55
L	Liability				
94 A/E	· LIABILITIES	0.00	0.00	0.00	0.00
94 LOP	N PAYABLE TO EDUCATION	-3,000.00	0.00	3,000.00	0.00
94 FLE	EX SPENDING OFFSET	20,345.34	2,748.24	-10,597.25	9,748.09
94	: - -	17,345.34	2,748.24	-7,597.25	9,748.09
Q	Equity				
94 RSF	RV F/B-POST EMPL BENEFIT TR	0.00	0.00	0.00	0.00
94 STA	ARTING FUND BALANCE	1,633,402.27	77,845.99	828,648.90	2,462,051.17
94 NET	CHANGE FUND BALANCE	-4,663,385.81	0.00	0.00	-4,663,305.81
94	_	-3,029,983.54	77,845.99	828,648.90	-2,201,334.64
94	4-11-40-00	0.00	0.00	0.00	0.00

BALANCE SHEET - SUMMARY (Date: 11/2020)

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05.20.10.00.00-010172	BALANCE SHEET	- SUMMARY (Date:	11/2020)	P	AGE: 17
Account Level FD Description	Beginning of Year		YTD Activity	Ending Balance	
Grand Asset Totals	88,451,471.66	-3,362,358.86	-13,995,066.74	74,456,404.92	
Grand Liability Totals	-19,239,660.10	2,048.81	19,249,977.31	10,317.21	
Grand Equity Totals	-69,211,811.56	3,360,310.05	-5,254,910.57	-74,466,722.13	
Grand Totals	0.00	0.00	0.00	0.00	

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Number of Accounts: 297

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COMMUNITY UNIT SCHOOL DISTRICT NO. 205 TREASURER'S REPORT NOVEMBER 2020 PAYROLLS & DECEMBER 2020 BILLS

PAYROLL Education Building Transportation Tort Area Vocational Center	11/6 & 11/20/20 2,059,278.35 10,278.97 7,309.83 30,776.61 28,181.90
TOTAL PAYROLL	\$ 2,135,825.66
BOARD PAID BENEFITS IMRF FICA Medicare Insurance	11/6 & 11/20/20 29,267.61 15,160.32 27,062.76 163,197.84
TOTAL IMRF, FICA & MEDICARE	\$ 234,688.53
Education Operation & Maintenance Bond & Interest Transportation Capital Projects Tort Area Vocational Center Fire Prevention Ryner Scholarship Ryner Equipment	12/14/20 222,109.13 99,833.30 1,832,063.90 79,006.05 440,057.65 31,753.76 501.58 365,496.16 9,329.93 7,877.81
TOTAL BOARD BILLS	\$ 3,088,029.27
MANUAL CHECKS: Education Operation & Maintenance Transportation Tort	3,008.34 10,882.00 89,316.00 20,430.00

COMMUNITY UNIT SCHOOL DISTRICT NO. 205 FUND BALANCE REPORT NOVEMBER 2020

FUND	BEGINNING UN FUND BA		Rec	eipts	Disburs	Disbursements		RESTRICTED ALANCE	DIFFERENCE BETWEEN 11/2019 and 11/2020 ENDING BALANCE		ATE TOTALS 2021
	10/31/20	10/31/19	NOVEMBER 2020	NOVEMBER 2019	NOVEMBER 2020	NOVEMBER 2019	11/30/20	11/30/19	DIFFERENCE	RECEIPTS	DISBURSEMENTS
EDUCATION	25,380,231.16	23,606,850.11	3,123,289.01	2,583,830.81	2,481,150.71	3,270,851.99	26,022,369.46	22,919,828.93	3,102,540.53	15,002,829.32	11,880,507.21
OPERATION & MAINTENANCE	3,032,658.61	2,777,232.58	64,917.38	4,216.79	113,204.20	125,714.84	2,984,371.79	2,655,734.53	328,637.26	758,271.78	373,439.66
BOND & INTEREST	7,576,876.56	7,591,404.61	172,056.93	1,176,506.84	3,192,718.13	3,111,431.19	4,556,215.36	5,656,480.26	(1,100,264.90)	2,207,862.21	3,193,518.13
TRANSPORTATION	3,986,452.93	3,614,589.86	31,821.83	7,681.15	189,220.89	274,571.41	3,829,053.87	3,347,699.60	481,354.27	817,744.33	286,440.53
IMRF	720,111.34	1,030,231.01	3,546.01	1,353.05	29,267.61	48,790.50	694,389.74	982,793.56	(288,403.82)	76,641.68	142,059.95
SITE & CONSTRUCTION	6,181,847.68	17,523,242.72	238.81	(925,680.71)	370,179.86	(41,897.60)	5,811,906.63	16,639,459.61	(10,827,552.98)	487,543.10	5,811,284.16
WORKING CASH	14,003,209.93	1,991,133.85	582.57	2,745.55	-	-	14,003,792.50	1,993,879.40	12,009,913.10	12,001,015.58	-
TORT LIABILITY	482,037.03	919,047.14	47,473.68	1,076.91	65,918.93	138,823.51	463,591.78	781,300.54	(317,708.76)	581,603.54	998,685.56
FICA & MEDICARE	287,463.95	284,897.69	21,507.24	299.80	42,257.27	67,444.22	266,713.92	217,753.27	48,960.65	269,588.55	195,512.16
FIRE PREVENTION & SAFETY	13,237,186.62	23,214,072.47	527.42	40,626.15	425,243.28	236,743.09	12,812,470.76	23,017,955.53	(10,205,484.77)	4,026.60	3,390,139.21
TOTAL	74,888,075.81	82,552,702.04	3,465,960.88	2,892,656.34	6,909,160.88	7,232,473.15	71,444,875.81	78,212,885.23	(6,768,009.42)	32,207,126.69	26,271,586.57

FUND	BEGINNING UNRESTRICTED FUND BALANCE		Receipts		Disbursements		ENDING UNRESTRICTED FUND BALANCE		DIFFERENCE BETWEEN 11/2019 and 11/2020 ENDING BALANCE	YEAR-TO-DATE TOTALS FY 2021	
MEDICAL	2,279,180.63	3,227,400.54	218,834.88	506,034.82	296,680.87	267,655.08	2,201,334.64	3,465,780.28	(1,264,445.64)	997,026.04	1,822,928.94
AREA VOCATIONAL CENTER	298,073.10	390,306.39	201,700.37	36,926.37	38,461.74	33,693.43	461,311.73	393,539.33	67,772.40	269,524.43	182,624.72

RESTRICTED FUND BALANCES - 11/30/20

RESTRICTED FUND - RYNER FARM / SCHOLARSHIP
RESTRICTED FUND - RYNER FARM / EQUIPMENT
RESTRICTED FUND-VERNA SARGENT SCHOLARSHIP
TOTAL RESTRICTED FUND BALANCE
136,535.49
122,727.50
99,936.96
359,199.95

^{*}This modified cash report is based on the modified accrual method of accounting. Please see Donna Palmer with questions.

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8:36 AM GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

12/04/20

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PAGE:

2020-21 2020-21 2020-21 Month YTD Revised Budget Remaining Balance FYTD % FD FUNC Activity Activity _ 10 Educational Fund 440,212.11 5,827,926.62 11,478,076.00 5,650,149.38 50.77 Revenue From Local Sources 10 0.00 0.00 0.00 0.00 0.00 10 FLOW-THROUGH REVENUE FROM ONE 1,865,012.00 7,311,501.82 14,797,556.00 7,486,054.18 49.41 10 Revenue From State Sources 10 Revenue From Federal Sources 818,064.90 1,863,400.88 4,156,022.00 2,292,621.12 44.84 0.00 0.00 0.00 0.00 0.00 10 Other Financing Sources 0.00 0.00 0.00 0.00 0.00 10 Educational Fund 3,123,289.01 15,002,829.32 30,431,654.00 15,428,824.68 10

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GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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FD_	FUNC Ryner Scholarship	Month Activity	YTD Activity	2020-21 Revised Budget	2020-21 Remaining Balance	2020-21 FYTD %
15	Revenue From Local Sources	0.00	23,873.62	20,000.00	-3,873.62	119,37
15	Ryner Scholarship	0.00	23,873.62	20,000.00	-3,873.62	119.37

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Community Unit School District #205 GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020) 8:36 AM 12/04/20

FD	FUNC	Month Activity	YTD Activity	2020-21 Revised Budget	2020-21 Remaining Balance	2020-21 FYTD %
16	Ryner Equipment					
16	Revenue From Local Sources	0.00	33,408.47	36,000.00	2,591.53	92.80
16	Ryner Equipment	0.00	33,408.47	36,000.00	2,591.53	92,80

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GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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PAGE:

Month YTD 2020-21 2020-21 2020-21 FUNC Activity Activity Revised Budget Remaining Balance 17 Verna May Sargent Scholarship 200.00 177.66 11.17 4.57 22.34 17 Revenue From Local Sources 177.66 200.00 11.17 17 Verna May Sargent Scholarship 4.57 22.34

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GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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2020-21 2020-21 2020-21 Month YTD FUNC Activity Activity Revised Budget Remaining Balance 20 Operations and Maintenance Fun 758,271.78 1,456,550.00 698,278.22 52.06 64,917.38 Revenue From Local Sources 20 0.00 0.00 0.00 0.00 0.00 20 Revenue From State Sources 0.00 0.00 0.00 Revenue From Federal Sources 0.00 0.00 20 0.00 0.00 0.00 0.00 0.00 Other Financing Sources 20 758,271.78 64,917.38 1,456,550.00 698,278.22 52.06 Operations and Maintenance Fun 20

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Community Unit School District #205

05.20.10.00.00-010172 GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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		Month	YTD	2020-21	2020-21	2020-21
FD	FUNC	Activity	Activity	Revised Budget	Remaining Balance	FYTD %
30	Bond and Interest F	und				
30	Revenue From Local Sources	172,056.93	1,979,421.80	5,072,004.00	3,092,582.20	39.03
30	Other Financing Sources	0.00	228,440.41	0.00	-228,440.41	0.00
30	Bond and Interest Fund	172,056.93	2,207,862.21	5,072,004.00	-,	43.53

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Community Unit School District #205

05.20.10.00.00-010172 GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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FD 40	FUNC Transportation Fund	Month Activity	YTD Activity	2020-21 Revised Budget	2020-21 Remaining Balance	2020-21 FYTD %
40 40 40	Revenue From Local Sources Revenue From State Sources Other Financing Sources	31,821.83 0.00 0.00	364,814.15 452,930.18 0.00	723,137.00 448,141.00 0.00	358,322.85 -4,789.18 0.00	50.45 101.07 0.00
40	Transportation Fund	31,821.83	817,744.33	1,171,278.00	353,533.67	69.82

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GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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YTD 2020-21 2020-21 2020-21 Month FUNC Activity Activity Revised Budget Remaining Balance FYTD % Municipal Retirement/Social Se 50 40,661.32 50 Revenue From Local Sources 3,546.01 76,641.68 117,303.00 65.34 0.00 0.00 0.00 0.00 0.00 Revenue From Federal Sources 50 Other Financing Sources 0.00 0.00 0.00 0.00 0.00 50 3,546.01 76,641.68 117,303.00 40,661.32 65.34 50 Municipal Retirement/Social Se

Community Unit School District #205

GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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Month YTD 2020-21 2020-21 2020-21 FUNC Activity _ Activity Revised Budget Remaining Balance FYTD % 55 Fica/Medicare 21,507.24 269,588.55 512,329.00 242,740.45 52.62 55 Revenue From Local Sources 0.00 0.00 0.00 0.00 55 Revenue From Federal Sources 0.00 0.00 0.00 0.00 0.00 0.00 55 Other Financing Sources 55 Fica/Medicare 21,507.24 269,588.55 512,329.00 242,740.45 52.62 THE DESCRIPTION NAMED ASSESSMENT OF THE PROPERTY OF THE PROPER

Community Unit School District #205 GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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2020-21 2020-21 Month YTD 2020-21 Revised Budget Remaining Balance Activity Activity _ FUNC Site and Construction/Capital 60 487,543.10 1,047,656.00 560,112.90 46.54 60 Revenue From Local Sources 238.81 4,616,047.00 4,616,047.00 0.00 0.00 0.00 Revenue From State Sources 0.00 0.00 0.00 0.00 0.00 60 Other Financing Sources 5,176,159.90 8.61 Site and Construction/Capital 238.81 487,543.10 5,663,703.00 60

Community Unit School District #205

GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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FD. 70	FUNC Working Cash Fund	Month Activity	YTD Activity	2020-21 Revised Budget	2020-21 Remaining Balance	2020-21 FYTD %
70 70	Revenue From Local Sources Other Financing Sources	582.57 0.00	1,015.58 12,000,000.00	4,000.00	2,984.42 -12,000,000.00	25.39 0.00
70	Working Cash Fund	582.57	12,001,015.58	4,000.00	-11,997,015.58	????????

GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020) PAGE: 05.20.10.00.00-010172 2020-21 2020-21 2020-21 YTD Month FUNC Activity Activity Revised Budget Remaining Balance FD 80 Tort 47,473.68 581,603.54 1,082,131.00 500,527.46 53.75 80 Revenue From Local Sources 80 Revenue From State Sources 0.00 0.00 0.00 0.00 0.00

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Other Financing Sources

Community Unit School District #205

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Community Unit School District #205

GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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		Month	YTD	2020-21	2020-21	2020-21
FD	FUNC	Activity	Activity	Revised Budget	Remaining Balance	FYTD %
90	Fire Prevention					
90	Revenue From Local Sources	527.42	4,026.60	18,000.00	13,973.40	22.37
90	Revenue From State Sources	0.00	0.00	0.00	0.00	0.00
90	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
90	Fire Prevention	527.42	4,026.60	18,000.00	13,973.40	22.37

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y Unit School District #205 05 REVENUE SUMMARY (Date: 11/2020)

269,524.43

201,700.37

PAGE; Month YTD 2020-21 2020-21 2020-21 Activity Revised Budget Remaining Balance FYTD % Activity 421,468.00 190,282.57 54.85 201,700.37 231,185.43 Revenue From Local Sources 27.14 FLOW-THROUGH REVENUE FROM ONE 0.00 38,339.00 141,251.00 102,912.00 0.00 0.00 0.00 0.00 0.00 Revenue From State Sources 3,618.00 3,610.00 0.00 0.00 0.00 Revenue From Federal Sources

566,337.00

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296,812.57

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Community Unit School District #205 GALESBURG CUSD #205 REVENUE SUMMARY (Date: 11/2020)

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FD	FUNC	Month Activity	YTD Activity	2020-21 Revised Budget	2020-21 Remaining Balance	2020-21 FYTD %
94	Medical Trust					
94	Revenue From Local Sources	218,834.88	997,026.04	0.00	-997,026.04	0.00
94	Medical Trust	218,834.88	997,026.04	0.00	-997,026.04	0.00

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Month YTD 2020-21 2020-21 2020-21 FUNC Activity Activity Revised Budget Remaining Balance FYTD % 3,886,500.70 33,530,981.59 46,151,489.00 Grand Revenue Totals 12,620,507.41 72.65

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Number of Accounts: 355

*********** End of report **************

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
10 Educational						
	4					
10 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	0.00	0.00	0.00	0.00
10 AVC/205	172,765.00	177,691.99	0.00	406,000.00	228,308.01	43.77
10 Healthy Comm. Inv. Gran	0.00	0.00	0.00	0.00	0.00	0.00
10 Administration	62,866.10	289,529.41	808.39	847,159.00	556,821.20	34.27
10 Athletics	45,540.25	199,366.15	11,494.80	621,961.00	411,100.05	33.90
10 Board	100.00	100.00	0.00	18,000.00	17,900.00	0.56
10 Childcare	0.00	0.00	0.00	0.00	0.00	0.00
10 Contingency	-495.76	\$6,531.50	0.00	2,327,788.00	2,271,256.50	2.43
10 Curriculum	25.00	62,239.37	-2,267.51	21,800.00	-38,171.86	275.10
10 TECH PROF DEVEL COOR BD	0.00	0.00	0.00	0.00	0.00	0.00
10 ALTERNATIVE ED PROGRAM	17,931.72	63,728.83	0.00	340,213.00	276,484.17	18.73
10 Library Services	5,082.46	20,329.84	0.00	124,889.00	104,559.16	16.28
10 Custodial	118.98	2,602.74	0.00	106,704.00	104,101.26	2.44
10 Drivers Education	10,814.63	59,956.89	0.00	98,307.00	38,350.11	60.99
10 Electricity	0.00	0.00	0.00	0.00	0.00	0.00
10 Elementary	486,701.73	2,001,130.31	1,602.72	6,935,229.00	4,932,495.97	28.88
10 Fine Arts	6,506.50	26,094.55	23,927.90	100,575.00	50,552.55	49.74
10 Food Service	74,391.50	239,486.78	196,906.30	1,816,162.00	1,379,768.92	24.03
10 Health	5,920.32	18,515.51	970.00	176,512.00	157,026.49	11.04
10 High School	384,099.24	1,551,956.52	1,379.10	5,102,706.00	3,549,370.38	30.44
10 Homestudy	6,308.72	25,307.98	0.00	82,513.00	57,205.02	30.67
10 Special Education Regul	372,845.50	1,416,729.13	7,115.67	6,850,538.00	5,426,693.20	20.78
10 Special Education Summe	0.00	0.00	0.00	0.00	0.00	0.00
10 Maintenance Salaries/Fr	0.00	0.00	0.00	0.00	0.00	0.00
10 Mary Davis Home	0.00	0.00	0.00	0.00	0.00	0.00
10 Middle School	378,354.76	1,565,503.09	0.00	5,040,551.00	3,403,047.91	31.01
10 Outreach Workers	22,710.00	102,752.22	0.00	227,993.00	125,240.78	45.07
10 Principals office	27,345.44	151,342.97	2,581.97	369,427.00	215,502.06	41.67
10 Superintendents Office	23,927.52	136,814.34	0.00	314,315.00	177,500.66	43.53
10 Technology	14,049.27	408,835,22	5,890.05	577,325.00	162,599.73	71.84
10 Technology Other	11,487.26	188,087.87	0.00	211,130.00	23,042.13	89.09
10 1:1 Computing	0.00	0.00	0.00	0.00	0.00	0.00
10 Water	0.00	0.00	0.00	0.00	0.00	0.00
10 SUMMER SCHOOL	0.00	0.00	0.00	10,295.00	10,295.00	0.00
10 RIF LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
10 WECEP	0.00	0.00	0.00	0.00	0.00	0.00
	67,297.86	269,283.45	0.00	936,664.00	667,380.55	28.75
10 Bilingual	5,094.55	12,614.59	0.00	64,045.00	51,430.41	19.70
10 Truancy 10	3,480.18	12,180.63	0.00	0.00	-12,180.63	0.00
		0.00	0.00	0.00	0.00	0.00
10 Early Childhood Block G	0.00					
10 PreK All Grant	33,920.73	178,944.12	2,786.49	871,647.00	689,916.39	20.85
10 PreK Exp grant	10,560.40	53,447.96	-8,325.00	273,690.00	228,567.04	16.49
10 GEER Relief Funds	554.77	5541.77	13,964.50	0.00	-14,519.27	0.00
10 PRE SCH FOR ALL 0-3 CUR	0.00	0.00	0.00	0.00	0.00	0.00
10 Social/Emotional Learni	0.00	22,252,26	0,00	0.00	-22,252.26	0.00
10	7,868.58	46,769.30	-38,900.72	77,773.00	69,904.42	10.12
10	0.00	0.00	0.00	0.00	0.00	0.00
10 Title I Prior	0.00	0.00	0.00	0.00	0.00	0.00
10 T1 CURRENT	B1,086.45	695,778.10	-15,750.00	1,787,704.00	1,107,675.90	30.04
10 Title I Delinquent	0.00	0.00	0.00	0.00	0.00	0.00
10 TI School Improvement 1	0.00	0.00	0.00	45,000.00	45,000.00	0.00
10 Title I Migrant Educati	0.00	0.00	0.00	0.00	0.00	0.00
10 Title I Migrant Incenti	0.00	0.00	0.00	0.00	0.00	0.00
10 Title IV	0.00	0.00	0.00	0.00	0.00	0.00

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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	Month	YTD	Encumbered	2020-21	Unencumbered	2020-21
D SOURCE	Activity	Activity	Amount	Revised Budget	Balance	FYTD %
.0 Educational	Fund					
0 Knox Warren Pre School	0.00	0.00	0.00	1,393.00	1,393.00	0.00
O PRE SCH PSYCH SALARY TR	1,497.68	6,092.33	0.00	24,133.00	18,040.67	25.24
O Knox Warren 94-142	41,554.35	84,468.34	223.26	333,559.00	248,867.40	25.39
O IDEA Salary TRS	58,295.72	232,070.03	0.00	718,250.00	486,179.97	32.31
O Title I ARRA	0.00	0.00	0.00	0.00	0.00	0.00
.0	0.00	0.00	8,536.00	0.00	-8,536.00	0.00
O ELL/LIPLEPS Grant	0.00	13,574.00	-7,116.25	26,800.00	20,342.25	24.10
.0	0.00	0.00	0.00	0.00	0.00	0.00
O Title II & Class Size R	677.41	324,754.37	17,669.73	198,213.00	-144,211.10	172.76
.0	0.00	0.00	0.00	0.00	0.00	0.00
0 Dors Grant	630.80	5,523.90	0.00	58,286.00	52,762.10	9.48
.0	0.00	0.00	0.00	0.00	0.00	0.00
.0	2,958.51	1,098,493.00	-1,135,374.65	0.00	36,881.65	0.00
.0	0.00	0.00	246,114.06	0.00	-246,114.06	0.00
.0	0.00	0,004.35	0.00	5,000.00	-3,804.35	176.09
O Mental Health Board Gra	36,268.50	36,268.50	0.00	163,950.00	127,681.50	22,12
0 LIBRARY BOOKS	0.00	0.00	0.00	3,032.00	3,032.00	0.00
O GALE SCHOLARS	0.00	14,000.00	0.00	10,000.00	-4,000.00	140.00
O ON BEHALF	0.00	0.00	0.00	0.00	0.00	0.00
.0 Educational Fund	2.481.150.71	11.880.507.21	-665.763.19	38.335.231.00	27,120,486.98	29.25

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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Month YTD Encumbered 2020-21 Unencumbered 2020-21 Activity Amount Revised Budget Activity Balance FYTD 1 15 Ryner Scholarship 4,083.82 0.00 0.00 23,000.00 18,916.18 15 Miscellaneous 17.76 15 Ryner Scholarship 0.00 4,003.82 0.00 23,000.00 18,916.18 17.76

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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16 Ryner Equipment	0.0	10,320.1	8,005.92	45,000.00	26, 673, 92	40.72
16 Miscellaneous	0.6	10,320.1	8,005.92	45,000.00	26,673,92	40.72
16	Ryner Equipment					
FD SOURCE	Activi	y Activit	Amount	Revised Budget	Balance	FYTD %
	Mont	h YT	Encumbered	2020-21	Unencumbered	2020-21

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
17 Verna May	Sargent Scholarship					
17 Miscellaneous	0.00	0.00	0.00	1,000.00	1,000.00	0.00
17 Verna May Sargent Schol	0.00	0.00	0.00	1,000.00	1,000.00	0.00

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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	Month	YTD	Encumbered	2020-21	Unencumbered	2020-21
FD SOURCE	Activity	Activity	Amount	Revised Budget	Balance	FYTD %
20 Operatio	ns and Maintenance	Fun				
20 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
20 Electricity	26,774.75	94,628.75	0.00	497,250.00	402,621.25	19.03
20 Energy Education Costs	0.00	0.00	0.00	0.00	0.00	0.00
20 Gas	4,964.43	13,576.39	0.00	253,750.00	240,173.61	5.35
20 Maintenance General Sup	59,675.75	157,646.31	-26,416.85	810,200.00	678,970.54	16.20
20 Capital Improvement Pro	0.00	0.00	0.00	200,000.00	200,000.00	0.00
20 Maintenance Salaries/Fr	10,090.39	51,215.29	2,361.75	145,751.00	92,173.96	36.76
20 Telephone	11,840.38	48,294.19	0.00	164,600.00	116,305.81	29.34
20 Water	-141.50	8,078.73	0.00	54,450.00	46,371.27	14.84
20	0.00	0.00	0.00	0.00	0.00	0.00
20 T1 CURRENT	0.00	0.00	0.00	0.00	0.00	0.00
20 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
20 Operations and Maintena	113,204.20	373,439.66	-24,055.10	2,126,001.00	1,776,616.44	16.43
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Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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	Month	YTD	Encumbered	2020-21	Unencumbered	2020-21
FD SOURCE	Activity	Activity	Amount	Revised Budget	Balance	FYTD %
30 Bond and	d Interest Fund					
30 Miscellaneous	3,192,718.13	3,193,518.13	0.00	6,020,473.00	2,826,954.87	53.04
30 Administration	0.00	0.00	0.00	0.00	0.00	0.00
30 Bond and Interest Fund	3,192,718.13	3,193,518.13	0.00	6,020,473.00	2,826,954.87	53.04

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Community Unit School District #205

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Month YTD Encumbered 2020-21 Unencumbered 2020-21 Activity ___ Activity Amount Revised Budget Balance FYTD % 40 Transportation Fund 40 T1 CURRENT 0.00 0.00 0.00 0.00 0.00 0.00 40 GENERAL TRANSPORTATION 189,220.89 286,440.53 39.98 2,310,582.00 2,024,101.49 12.40 189,220.89 286,440.53 39.98 2,310,582.00 2,024,101.49 12.40 40 Transportation Fund

	Month	YTD	Encumbered	2020-21	Unencumbered	2020-21
FD SOURCE	Activity	Activity	Amount	Revised Budget	Balance	FYTD %
50 Municipal R	etirement/Social S	e				
50 Miscellaneous	2,673.57	14,649.85	0.00	69,509.00	54,859.15	21.08
50 Administration	3,131.24	18,123.49	0.00	43,276.00	25,152.51	41.88
50 Athletics	243.61	1,793.30	0.00	5,339.00	3,545.70	33.59
50 Childcare	0.00	0.00	0.00	0.00	0.00	0.00
50 ALTERNATIVE ED PROGRAM	0.00	0.00	0.00	2,299.00	2,299.00	0.00
50 Library Services	0.00	0.00	0.00	11,752.00	11,752.00	0.00
50 Custodial	14.08	236.54	0.00	7,300.00	7,063.46	3.24
50 Elementary	4,251.52	22,427.35	0.00	97,492.00	75,064.65	23.00
50 Energy Education Costs	0.00	0.00	0.00	0.00	0.00	0.00
50 Food Service	2,459.88	8,487.78	0.00	10,255.00	1,767.22	82.77
50 Health	626.54	1,918.03	0.00	15,746.00	13,827.17	12.19
50 High School	2,956.51	16,016.25	0.00	48,548.00	32,531.75	32.99
50 Special Education Regul	3,287.96	11,651.92	0.00	150,784.00	139,132.08	7.73
50 Special Education Summe	0.00	0.00	0.00	0.00	0.00	0.00
50 Maintenance General Sup	0.00	0.00	0.00	0.00	0.00	0.00
50 Maintenance Salaries/Fr	419.46	2,658.07	0.00	5,798.00	3,139.93	45.84
50 Mary Davis Home	0.00	0.00	0.00	0.00	0.00	0.00
50 Middle School	2,851.52	15,584.44	0.00	46,148.00	30,563.56	33.77
50 Principals office	0.00	18.33	0.00	0.00	-18.33	0.00
50 Superintendents Office	658.18	3,601.96	0.00	8,557.00	4,955.04	42.09
50 Technology Other	1,195.29	5,805.09	0.00	16,068.00	10,262.91	36.13
50 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00
50 Bilingual	0.00	0.00	0.00	0.00	0.00	0.00
50 MI Monmouth-Roseville S	0.00	0.00	0.00	0.00	0.00	0.00
50 LD/MMI Monmouth-Rosevil	0.00	0.00	0.00	0.00	0.00	0.00
50	359.62	1,250.67	0.00	0.00	-1,258.67	0.00
50 Early Childhood Block G	0.00	0.00	0.00	0.00	0,00	0.00
50 PreK All Grant	981.23	3,951.92	0.00	26,806.00	22,854.08	14.74
50 PreK Exp grant	132.23	724.41	0.00	4,803.00	4,078.59	15.08
50 GEER Relief Funds	0.00	0.00	0.00	0.00	0.00	0.00
50 PRE SCH FOR ALL 0-3 CUR	0.00	0.00	0.00	0.00	0.00	0.00
50 Social/Emotional Learni	0.00	0.00	0.00	0.00	0.00	0.00
50 Title I Prior	0.00	0.00	0.00	0.00	0.00	0.00
50 T1 CURRENT	1,214.69	6,432.61	0.00	77,808.00	71,375.39	8.27
50 Title I Migrant Educati	0.00	0.00	0.00	0.00	0.00	0.00
50 Title IV	0.00	0.00	0.00	0.00	0.00	0.00
50 Knox Warren Pre School	0.00	0.00	0.00	0.00	0.00	0.00
50 Knox Warren 94-142	659.73	1,462.77	0.00	17,702.00	16,239.23	8.26
50 IDEA Salary TRS	0.00	0.00	0.00	0.00	0.00	0.00
50 AVC GENERAL	330.66	330.66	0.00	4,482.00	4,151.34	7.38
50 Title I ARRA	0.00	0.00	0.00	0.00	0.00	0.00
50 Summer Initiative	0.00	0.00	0.00	0.00	0.00	0.00
50	0.00	0.00	0.00	0.00	0.00	0.00
50 Title II & Class Size R	0.00	24.06	0.00	0.00	-24.06	0.00
50 Dors Grant	0.00	0.00	0.00	5,938.00	5,938.00	0.00
50 DDIS GIANC	0.00	905.50	0.00	8,349.00	7,443.50	10.85
50 Communication Program C	0.00	0.00	0.00	0.00	0.00	0.00
50 Bright Futures PreK Pro	0.00	0.00	0.00	0.00	0.00	0.00
50 GENERAL TRANSPORTATION	820.09	3,996.15	0.00	9,956.00	5,959.85	40.14
50 Speech 13 Prgm	0.00	0.00	0.00	0.00	0.00	0.00
50 Speech 13 Fight 50 Individual Paraprofessi	0.00	0.00	0.00	0.00	0.00	0.00

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GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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TR COURCE	Month	YTD	Encumbered	2020-21	Unencumbered	2020-21
D SOURCE Fica/Medicar	Activity	Activity	Amount	Revised Budget	Balance	FYTD %
1504/1003012						
5 Miscellaneous	1,771.16	9,976.15	0.00	44,810.00	34,833.85	22,26
55	0.00	0.00	0.00	0.00	0.00	0.00
5 Administration	2,026.72	11,826.16	0.00	27,761.00	15,934.84	42.60
5 Athletics	477.39	3,543.84	0.00	16,060.00	12,516.16	22.07
5 Childcare	0.00	0.00	0.00	0.00	0.00	0.00
5 Contingency	0.00	1,120.67	0.00	0.00	-1,120.67	0.00
5 Curriculum	0.00	0.00	0.00	0.00	0.00	0.00
5 TECH PROF DEVEL COOR BD	0.00	0.00	0.00	0.00	0.00	0.00
5 ALTERNATIVE ED PROGRAM	231.81	816.52	0.00	5,601.00	4,784.48	14.58
5 Library Services	66.30	265.20	0.00	10,727.00	10,461.80	2.47
5 Custodial	8.95	197.26	0.00	4,232.00	4,034.74	4.66
5 Drivers Education	130.44	755.26	0.00	1,413.00	657.74	53.45
5 Elementary	8,355.75	38,232.84	0.00	135,583.00	97,350.16	28,20
5 Energy Education Costs	0.00	0.00	0.00	0.00	0.00	0.00
5 Fine Arts	52.50	210.00	0.00	656.00	446.00	32.01
5 Food Service	1,564.25	5,971.16	0.00	6,492.00	520.84	91.98
5 Health	398.41	1,288.54	0.00	9,703.00	8,414.46	13.28
5 High School	6,318.10	27,915.57	0.00	86,245.00	58,329.43	32.37
5 Homestudy	86.14	349.07	0.00	3,401.00	3,051.93	10.26
5 Special Education Regul	6,069.13	23,322.39	0.00	140,757.00	117,434.61	16.57
5 Special Education Summe	0.00	0.00	0.00	0.00	0.00	0.00
5 Maintenance General Sup	0.00	0.00	0.00	0.00	0.00	0.00
5 Maintenance Salaries/Fr	415.24	2,397.93	0.00	4,452.00	2,054.07	53.86
5 Mary Davis Home	0.00	0.00	0.00	0.00	0.00	0.00
5 Middle School	6,229.91	28,291.21	0.00	85,558.00	57,266.79	33.07
5 Outreach Workers	294.62	1,268.54	0.00	3,448.00	2,179.46	36.79
5 Perkins Grant	0.00	0.00	0.00	0.00	0.00	0.00
5 Principals office	355.02	1,966.46	0.00	4,374.00	2,407.54	44.96
5 Superintendents Office	638.08	3,497.95	0.00	8,295.00	4,797.05	42,17
5 Technology Other	760.07	6,097.61	0.00	10,218.00	4,120.39	59.68
5 SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00
5 WECEP	0.00	0.00	0.00	0.00	0.00	0.00
5 Bilingual	858.06	3,431.69	0.00	10,631.00	7,199.31	32.28
5 LD/MMI Monmouth-Rosevil	0.00	0.00	0.00	0.00	0.00	0.00
5 Truancy	70.98	175.71	0.00	0.00	-175.71	0.00
5	228.68	800.38	0.00	0.00	-800.38	0.00
5 Early Childhood Block G	0.00	0.00	0.00	0.00	0.00	0.00
5 Parental Training Grant	0.00	0.00	0.00	0.00	0.00	0.00
5 PreK All Grant	909.14	3,718.77	0.00	25,280.00	21,561.23	14.71
5 PreK Exp grant	211.82	996.81	0.00	4,583.00	3,586.19	21.75
5 GEER Relief Funds	0.00	0.00	0.00	0.00	0.00	0.00
5 PRE SCH FOR ALL 0-3 CUR	0.00	0.00	0.00	0.00	0.00	0.00
5 Advanced Placement FY07	0.00	0.00	0.00	0.00	0.00	0.00
5 Social/Emotional Learni	0.00	0.00	0.00	0.00	0.00	0.00
5	0.00	0.00	0.00	0.00	0.00	0.00
5 T1 CURRENT	1,556.18	7,251.87	0.00	71,542.00	64,290.13	10.14
5 TI School Improvement 1	0.00	0.00	0.00	0.00	0.00	0.00
5 Title I Migrant Educati	0.00	0.00	0.00	0.00	0.00	0.00
5 Title IV	0.00	0.00	0.00	0.00	0.00	0.00
5 Knox Warren Pre School	0.00	0.00	0.00	0.00	0.00	0.00
5 PRE SCH PSYCH SALARY TR	18.40	36.79	0.00	735.00	698.21	5.01
5 Knox Warren 94-142	419.52	930.20	0.00	11,896.00	10,965.80	7.82
55 IDEA Salary TRS	691.49	2,760.98	0.00	15,989.00	13,228.02	17.27
A TATU DETETA TUD	034 43	27700130	0.00	20,303.00	23,220.02	4 1 4 4 1
55 AVC GENERAL	514.80	135.49	0.00	7,875.00	7,739.51	1.72

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Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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Month YTD Encumbered 2020-21 Unencumbered 2020-21 Balance Activity Revised Budget FYTD % FD SOURCE Activity _ Amount Fica/Medicare 55 0.00 0.00 0.00 0.00 0.00 0.00 55 0.00 0.00 0.00 0.00 55 Summer Initiative 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 55 0.00 0.00 -2,795.68 0.00 55 Title II & Class Size R -1.30 2,795.68 0.00 0.00 0.00 0.00 0.00 0.00 4,282.59 0.75 4,315.00 8.10 32.41 0.00 55 Dors Grant 0.00 0.00 0.00 0.00 0.00 0.00 55 0.00 593.92 0.00 5,990.00 5,396.08 9.92 55 0.00 0.00 0.00 0.00 0.00 0.00 55 LD Silas Willard Elemen 0.00 0.00 0.00 0.00 0.00 55 IDEA SW SALARY TRS 0.00 0.00 0.00 0.00 0.00 0.00 55 EBD Silas Willard Eleme 0.00 0.00 0.00 0.00 0.00 55 MI Steele Elementary Sc 0.00 0.00 0.00 0.00 0.00 0.00 0.00 55 LD/MMI Steele Elementar 0.00 0.00 0.00 0.00 0.00 0.00 0.00 55 SMI Churchill Jr. High 0.00 0.00 0.00 55 LD Churchill Jr. High S 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 55 EBD Churchill Jr. High 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 55 LD/MMI Lombard Jr. High 55 EBD Lombard Jr. High Sc 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 55 MI/SMI Galesburg High S 0.00 0.00 0.00 0.00 0.00 55 LD/MMI Galesburg High S 0.00 0.00 55 EBD Galesburg High Scho 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 55 Bright Futures PreK Pro 6,289.00 3,747.87 40.41 55 GENERAL TRANSPORTATION 521.49 2,541.13 0.00 42,257.27 195,512.16 0.00 774,911.00 579,398.84 25.23 55 Fica/Medicare

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Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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FD SOURCE 60 Site and	Month Activity Construction/Capit	YTD Activity	Encumbered Amount	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
60 Miscellaneous 60 Administration	370,179.86 0.00	5,811,284.16	-1,312,713.40 0.00	28,114,187.00	23,615,616.24	16.00
60 Site and Construction/C	370,179.86	5,811,284.16	-1,312,713.40	28,114,187.00	23,615,616.24	16.00

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

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FD SOURCE	Month Activity	YTD Activity	 Encumbered Amount	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
70 Working	Cash Fund					
70 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
70 Administration	0.00	0.00	0.00	0.00	0.00	0.00
70 Working Cash Fund	0.00	0.00	0.00	0.00	0.00	0.00

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

8:39 AM 12/04/20 PAGE: 14

FD 80	SOURCE	Month Activity	YTD Activity	Encumbered Amount	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
	Miscellaneous Contingency	65,918.93 0.00	998,663.26 22.30	46,802.18	1,888,805.00	843,339.56 -22.30	55.35 0.00
80	Tort	65,918.93	998,685.56	46,802.18	1,888,805.00	843,317.26	55.35

3frbud12.p 05.20.10.00.00-010172 GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

Community Unit School District #205

8:39 AM 12/04/20

Unencumbered 2020-21 Month YTD Encumbered 2020-21 Activity Activity FD SOURCE Amount Revised Budget Balance FYTD % Fire Prevention 425,243.28 3,390,139.21 0.00 16,982,640.00 13,592,500.79 19.96 90 Miscellaneous 0.00 90 Administration 0.00 0.00 0.00 0.00 0.00 90 Fire Prevention 425,243.28 3,390,139.21 0.00 16,982,640.00 13,592,500.79 19.96

3frbud12.p 05.20.10.00.00-010172 GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

Community Unit School District #205

8:39 AM 12/04/20

	Month	YTD	Encumbered	2020-21	Unencumbered	2020-21
FD SOURCE	Activity	Activity	Amount	Revised Budget	Balance	FYTD %
93 AVC						
93 Miscellaneous	0.00	0.00	0.00	84,964.00	84,964.00	0.00
93 Perkins Grant	0.00	43,789.00	-38,339.00	56,287.00	50,837.00	9.68
93 AVC GENERAL	38,461.74	136,262.47	1,988.24	421,468.00	283,217.29	32.80
93	0.00	2,573.25	1,044.75	3,618.00	0.00	100.00
93 AVC	38,461.74	182,624.72	-35,306.01	566,337.00	419,018.29	26.01

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

8:39 AM PAGE:

12/04/20

FD SOURCE	Medical Trust	Month Activity	YTD Activity	Encumbered Amount	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
94 Miscellaneous		296,680.87	1,822,928.94	0.00	0.00	-1,822,928.94	0.00
94 Medical Trust		296,680.87	1,822,928.94	0.00	0.00	-1,822,928.94	0.00

Community Unit School District #205

GALESBURG CUSD #205 EXPENDITURE SUMMARY REPORT (Date: 11/2020)

12/04/20 8:39 AM

PAGE:

FD SOURCE	Month Activity	YTD Activity	Encumbered Amount	2020-21 Revised Budget	Unencumbered Balance	2020-21 FYTD %
Grand Expense Totals	7,244,303.49	28,291,544.21	-1,982,989.62	97,882,882.00	71,574,327.41	26.88

Number of Accounts: 9785

************* End of report *********

GALESBURG COMMUNITY UNIT SCHOOL DISTRICT NO. 205 WORKING INVESTMENTS NOVEMBER 30, 2020

INCOME EARNED INVESTMENT **FUND** BOOK VALUE MARKET VALUE DATE MADE INSTITUTION YIELD DAYS THIS MONTH MATURITY *CD **EDUCATION** 2/21/2020 ISDLAF/PMA 11/23/2020 1.56 276 244.72 *CD **EDUCATION** 2/25/2020 ISDLAF/PMA 274 263.00 11/25/2020 1.56 CD **EDUCATION** 2/20/2020 ISDLAF/PMA 365 2/19/2021 245,241.14 245,241.14 1.60 322.50 SAVINGS ACCOUNT **EDUCATION** ISDLAF/MAX FUND 0.05 932.71 23,924,961.04 23,924,961.04 SAVINGS ACCOUNT 270.35 **BOND & INTEREST** 4,234,721.43 4,234,721.43 ISDLAF/MAX FUND 0.05 SAVINGS ACCOUNT 148.70 SITE & CONSTRUCTION 3,750,454.64 3,750,454.64 ISDLAF/MAX FUND 0.05 FIRE PREVENTION/HLS 0.05 504.60 SAVINGS ACCOUNT 12,312,486.89 12,312,486.89 ISDLAF/MAX FUND SAVINGS ACCOUNT 12,000,573.31 0.05 491.48 WORKING CASH 12,000,573.31 ISDLAF/MAX FUND SAVINGS ACCOUNT **BOND & INTEREST** 228,451.60 228,451.60 ISDLAF/MAX FUND 0.05 9.52 1,822,714.27 0.05 74.70 SAVINGS ACCOUNT MEDICAL 1,822,714.27 ISDLAF/MAX FUND SAVINGS ACCOUNT SITE & CONSTRUCTION 804,915.14 804,915.14 ISDLAF/MAX FUND 0.05 33.00 CHECKING ACCOUNT **MEDICAL** 324,872.28 324,872.28 F&M BANK 0.05 12.31 CHECKING ACCOUNT **EDUCATION** 1,832,844.75 1,832,844.75 F&M BANK 0.05 52.59 CHECKING ACCOUNT RYNER SCHOLARSHIP 136,535.49 136,535.49 F&M BANK 0.05 CHECKING ACCOUNT RYNER EQUIPMENT 122,727.50 122,727.50 F&M BANK 0.05 CHECKING ACCOUNT SARGENT SCHOLARSHIP 99,936.96 99,936.96 F&M BANK 0.05 4.57 CHECKING ACCOUNT BUILDING 2,984,371.79 2,984,371.79 F&M BANK 0.05 135.41 CHECKING ACCOUNT 93,042.33 0.05 4.20 **BOND & INTEREST** 93,042.33 F&M BANK CHECKING ACCOUNT TRANSPORTATION 3,829,053.87 3,829,053.87 F&M BANK 0.05 174.09 CHECKING ACCOUNT **IMRF** 694,389.74 694,389.74 F&M BANK 0.05 31.53 CHECKING ACCOUNT SITE & CONSTRUCTION 1,256,536.85 1,256,536.85 F&M BANK 0.05 57.11 CHECKING ACCOUNT WORKING CASH 2,003,219.19 2,003,219.19 F&M BANK 0.05 91.09 CHECKING ACCOUNT TORT 463,591.77 463,591.77 F&M BANK 0.05 21.06 CHECKING ACCOUNT AVC 461.311.72 461.311.72 F&M BANK 0.05 20.37 CHECKING ACCOUNT FICA/MEDICARE 266,713.92 266,713.92 F&M BANK 0.05 12.09 CHECKING ACCOUNT FIRE PREVENTION/HLS 499.983.87 F&M BANK 0.05 499,983.87 22.82 TOTAL \$ 74.393.651.49 \$ 74.393.651.49 3.934.52 TOTAL INVESTMENTS \$ 74,393,651.49 \$ 74,393,651.49 3,934.52

*matured in November

INVESTMENT BREAKDOWN BY FUND

MEDICAL	2,147,586.55
EDUCATION	26,003,046.93
RYNER SCHOLAR.	136,535.49
RYNER EQUIPMENT	122,727.50
SARGENT SCHOLAR.	99,936.96
BUILDING	2,984,371.79
BOND & INTEREST	4,556,215.36
TRANSPORTATION	3,829,053.87
IMRF	694,389.74
SITE & CONSTRUCTION	5,811,906.63
WORKING CASH	14,003,792.50
TORT	463,591.77
AVC	461,311.72
FICA / MEDICARE	266,713.92
FIRE PREVENTION	12,812,470.76
	\$ 74,393,651.49

90-Day Treasury Bill Discount rate/yield effective 11/30/20	0.08% 0.08%
Investment portfolio average annual yield effective 11/30/20	0.05%

1

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105789 About The Stage	12/14/2020	2011014	GHS Auditorium Design	0	4,360.00	6,540.00
		2012012	development phase GHS Auditorium Design	0	2,180.00	
105790 ACER America Corporation	12/14/2020	BPU410267	development phase Chromebook parts from Acer.	1802100027	13,419.55	20,903.80
		BPU415467	Chromebook parts from Acer.	1802100027	7,484.25	
105791 AD Scott Company LLC	12/14/2020	2934	Subscription renewal The Burg qty 8	0	360.00	785.00
		2950	The Burg weekly ad October	0	425.00	
105792 Advantage Marketing	12/14/2020	Awards	Commencement Account	232100032	815.00	815.00
105793 AED Professionals	12/14/2020	80278	AED Pads for AED in Eric Matthew's Office	1702100004	85.30	85.30
105794 Allegra Print & Imaging	12/14/2020	13629	Envelopes	0	448.00	448.00
105795 Allied Construction Services,	12/14/2020	App 10	Steele	0	38,039.30	35,276.30
		App 9	Steele	0	-2,763.00	
105796 Amalgamated Bank of Chicago	12/14/2020	Series 2011A	Series 2011A	0	416,021.88	1,276,575.01
			Health/Life/safety Bond payment due January 1, 2021	,		
		Series 2011B	Series 2011B ALT Rev Bond payment due January 1, 2021	0	860,553.13	
105797 Vendor Continued Void	12/14/2020					0.00
105798 Vendor Continued Void	12/14/2020					0.00
105799 Amazon Capital Services	12/14/2020	13QH-N69H-31YT	Polo shirts-maintenance	3152100003	149.94	17,401.07
		13QH-N69H-3PRL	Ice Scrapers and snow brush for Outreach Worker's cars	4102100000	46.17	
		13V9-1RGF-GX3J	Books Dr. Asplund	0	157.80	
		13V9-1RGF-YF6P	Credit	0		
		16FN-JVPJ-G94W	Office Supplies	232100022		
		179J-G4PQ-XWHJ	Instructional Supplies for Monthly Activity	4002100019	2,503.19	
		17M6-7NF6-1NMX	Bags Credit	0	-89.99	
		17M6-7NF6-1NMX 17YV-WQCX-6DLJ	Credit	0		
		17YV-WQCX-C3LJ	Credit	0		

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		17YV-WQCX-C3P9	Credit	0	-3.99	
		1D6M-3Q36-K7D4	4 - 6x8 red and black writing journal	2152100007		
		1D96-3VG3-L7QQ	White paper cups	0	74.75	
		1D96-3VG3-Q74P	Instructional Supplies	4002100016	290.49	
		1DKR-1666-7N4D	Instructional Supplies	4002100017	324.99	
		1DKR-1666-G46F	Instructional Supplies	4002100013	206.45	
		1FNG-HY3J-TPN4	Pocket dividers	2052100012	19.98	
		1G77-4RXN-7TND	Headsets with	262100041	119.88	
			noise cancelling microphone			
		1JTH-1HND-FQMX	Hard drives to speed up Spiceworks Server	1802100036	517.72	
		1K44-H6CK-1WTT	Instructional	4002100019	2,033.40	
			Supplies for Monthly Activity		_,,,,,,,	
		1LD7-QJJW-1YQM	Bags Masks for band & choir	1002100026	853.21	
		1LDW-4LMF-D7PN	Books- M Ritchie	0	860.85	
		1MYD-VQMJ-YCF9	Credit	0	-3.99	
		1NFL-1JPW-CCXJ	Books Dr. Asplund		14.50	
		1QQ9-HCH7-DY11	Standing Desk Converter for	62100015		
		1QVL-H4MG-GGFR	Tiffany Springer Supplies for	1002100024	2,363.29	
			Remote and Social Distanced Choir Rehearsals			
		1RJR-34C3-6DM6	Glass whiteboard Steele	0	225.99	
		1RJV-71YF-X4W6	Instructional Supplies	4002100013	2,738.94	
		1TFP-N9RX-1FTY	Instructional supplies for monthly activity	4002100009	4,054.52	
			bags			
		1VNC-HP6L-YFLX	Health	0	17.48	
		1XXN-QQQ9-1DLF	Credit	0	-3.99	
		1YWM-W6V1-TLJY	Credit	0	-164.79	
105800 Ameren Illinois	12/14/2020	0354862099	Electric- ADM	0	241.94	6,525.24
		0395000013	Electric- GHS	0	950.02	
		0783202098 0930211227	fieldhouse Gas- Silas Gas- King	0	284.59 91.80	

2:32 PM

eck Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		2668757132	Gas- Churchill	0	385.68	
		4903271218	Gas- Hawthorne	0	96.63	
		5952753774	Gas- Lombard	0	133.47	
		6458879379	Gas- ADM	0	113.81	
		6650256490	Gas- RHW	0	73.94	
		7364930570	Gas-Nielson	0	85.86	
		7538711538	Gas- GHS	0	2,575.53	
		9223024653	Electric- GHS	0	98.89	
		9469965617	Electric- Steele	0	1,308.53	
		9989467699	Gas- Gale	0	84.55	
105801 AMP Electrical, Inc.	12/14/2020	20-1985	GHS Boiler	0	702.17	1,473.10
		20-2001	Board office	0	770.93	
105802 Arnold, Debbra L	12/14/2020	Reimbursement	Food service	0		60.00
	,,		clothing	_		
105803 Atwater, Lorie A	12/14/2020	Reimbursement	Food service	0	60.00	60.00
103003 Newacci, Edite N	12/11/2020	RCIMBULDEMENT	clothing	0	00.00	00.00
105804 B&B Masonry & Restoration, Inc	12/14/2020	Ann 0	Lombard	0	31,937.05	31,937.05
105805 Best Buy	12/14/2020	* *	Peerless Smart TV		1,127.04	1,127.04
103003 Best Buy	12/14/2020	4111323	mounts	1002100030	1,127.04	1,127.04
105806 Blick Art Materials	12/14/2020	245125	GHS art supplies	0	67.50	67.50
		Reimbursement		0		5.18
105807 Bodenhamer, Elizabeth A	12/14/2020	Reimbursement	Mileage	U	5.18	5.18
105000 POVE E'	10/14/0000	0	reimbursement	0	77 020 00	77 020 00
105808 BOKF Financial	12/14/2020	Series 2011B	Series 2011B ALT	0	77,838.89	77,838.89
			Rev Bond payment			
			due January 1,			
			2021			
105809 Boom Learning	12/14/2020	Membership	Boom account for	262100039	30.00	30.00
			Michelle Gordon			
105810 Bower, Jeannie	12/14/2020	Reimbursement	Reimbursememtn	0	250.00	250.00
			for drivers ed			
			fee			
105811 Bratcher, Anna	12/14/2020	Reimbursement	Reimbursememtn	0	230.00	230.00
			for drivers ed			
			fee			
105812 BSN Sports	12/14/2020	909355459	GHS ATHLETICS -	1502100023	1,504.00	9,994.80
			GIRLS BASKETBALL			
		910110961	GHS ATHLETICS -	1502100017	971.96	
			GIRLS BASKETBALL			
		910415849	GHS ATHLETICS	1502100071	554.44	
		910510763	GHS ATHLETICS -	1502100028	2,768.50	
			GIRLS TRACK			
		910535441	GHS - BOYS BASKETBALL	1502100047	2,033.40	
		910546583	GHS - JR. HIGH VOLLEYBALL	1502100027	1,485.00	
		910661847	GHS - ATHLETICS	1502100072	677.50	
105813 Bushue Background Screening, I	12/14/2020		Employee back	0		1,446.30
	12,11,2020		ground screenings	O	1,140.50	1,140.30
105814 Bushue Human Resources, Inc.	12/14/2020	80278	AED Pads for AED	0	15,120.00	15,120.00
1120012000, 1110.	, = -, 2020	•	in Eric Matthew's	Ü	,	, -20.00

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Office			
105815 Camelot Ed/CHG Alternative Edu	12/14/2020	Tutoring	Tutoring October 2020	0	19,072.62	19,072.62
105816 CDW Government, Inc	12/14/2020	3355675	Office Supplies -	4002100012	204.06	9,598.03
			Monitors for BF office			
		4088968	Adobe Acrobat Pro 2020	9302100007	114.37	
		4196536	Logitech C270 HD	1802100037	259.04	
			Web Camera with			
			microphone for			
			video			
			conferencing on a			
			Desktop PC			
		4215430	Various Tech	1802100035	4,257.91	
			parts from CDWG.			
		4288291	Various Tech	1802100035	4,762.65	
			parts from CDWG.			
105817 Centennial Contractor's of the	12/14/2020		Steele	0	•	125,447.65
		App 13	Lombard	0	76,778.86	
105818 Vendor Continued Void	12/14/2020					0.00
105819 CENTURY Link	12/14/2020	304002733	Phone charges	0	54.72	4,309.06
		204000010	Bright Futures	0	120.04	
		304009018	Phone charges Churchill	0	132.94	
		304009018 1	Phone charges ADM	0	175.67	
		304009018 2	Phone charges	0		
		304009010 2	Lombard	0	119.09	
		304009018 3	Phone charges DSL	0	,	
		304014921	Phone charges	0	183.44	
			Nielson			
		304018875	Phone charges GHS	0		
		304020074	Phone charges	0	152.19	
		304022239	King	0	198.48	
		304022239	Phone charges Steele	U	190.40	
		304037691	Phone charges	0	66.62	
		001007031	Lincoln	v	00.02	
		304045758	Phone charges	0	118.31	
			Gale			
		304049846	Phone charges	0	355.50	
			Silas			
		304055877	Phone charges	0	141.40	
			Hawthorne			
		304057329	Phone charges RHW	0	178.31	
		304074922	Phone charges	0	148.45	
			Special Ed			
		412247384	Phone charges BF	0	6.19	
		431407731	Phone charges	0	114.45	

5

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Doney 911 Line			
		440908601	Phone charges Fieldhouse	0	280.29	
105820 Charlie Knapp	12/14/2020	0009425	Band Instruments	1002100004	12,450.00	12,450.00
**			for Lombard		•	·
105821 Christy Butts, Tracey S	12/14/2020	Reimbursement	Food service	0	60.00	60.00
105822 Cintas	12/14/2020	4065496048	Supplies	0	165.56	662.24
103022 0111040	12/11/2020	4066188745	Supplies	0	165.56	002.21
		4066932678	Supplies	0	165.56	
		4067482281	Supplies	0	165.56	
105823 Vendor Continued Void	12/14/2020		* *			0.00
105824 Vendor Continued Void	12/14/2020					0.00
105825 City of Galesburg	12/14/2020	008003-001	Water	0	207.79	2,644.90
			bill10/1-10/31/20 Silas			
		008003-002	Water	0	15.75	
			bill10/1-10/31/20 Silas fireline			
		008006-000	Water bill	0	37.05	
			10/1-10/31/20			
			Hawthorne			
		008007-000	Water bill	0	163.46	
			10/1-10/31/20			
			Lincoln			
		008009-000	Water bill	0	97.56	
			10/1-10/31/20			
			Nielson			
		013967-000	Water	0	37.05	
			bill10/1-10/31/20			
			RHW			
		013969-000	Water bill	0	168.96	
			10/1-10/31/20			
			Gale			
		013976-000	Water bill	0	218.38	
			10/1-10/31/20 GHS			
		013976-001	Boiler Rm Water bill	0	48.03	
		013970-001	10/1-10/31/20 GHS	U	40.03	
			Meter 9			
		013976-002	Water bill	0	37.05	
		010370 002	10/1-10/31/20 GHS	· ·	37 . 00	
			football bldg			
		013976-003	Water bill	0	19.91	
			10/1-10/31/20 GHS			
			Meter 6			
		013976-004	Water bill	0	37.05	
			10/1-10/31/20 GHS			
			Meter 5			
		013976-006	Water	0	454.54	

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number Invoice	Amount Check Amount
			bill10/1-10/31/20		
			GHS Rec center #1		
		013976-007	Water bill	0	15.75
			10/1-10/31/20 GHS		
			Rec center #2		
		013976-008	Water	0	80.99
			bill10/1-10/31/20		
			GHS fieldhouse		
		013976-009	Water bill	0	15.75
			10/1-10/31/20 GHS		
			fireline		
			fieldhouse		
		013976-010	Water	0	37.05
			bill10/1-10/31/20		
			GHS meter 1		
		013976-012	Water bill	0	75.59
			10/1-10/31/20 GHS		
			Mod unit #1		
		013976-013	Water bill	0	75.59
			10/1-10/31/20 GHS		
			Mod unit #2	•	
		013976-014	Water bill	0	81.08
			10/1-10/31/20 GHS		
		012076 015	Mod unit #3	0	75.50
		013976-015	Water bill	0	75.59
			10/1-10/31/20 GHS		
		013979-000	Mod unit #4 Water bill	0	136.00
		013979-000	10/1-10/31/20	U	130.00
			Steele		
		013981-000	Water bill	0	108.54
		010301 000	10/1-10/31/20	Ů	100.31
			Churchill		
		023757-000	Water bill	0	114.04
			10/1-10/31/20	•	
			King		
		023759-000	Water	0	97.56
			bill10/1-10/31/20		
			Lombard		
		023759-001	Water bill	0	12.25
			10/1-10/31/20		
			Lombard fireline		
		023759-002	Water bill	0	81.08
			10/1-10/31/20		
			Lombard meter 2		
		0317008	2nd and 3rd Qt	0	31.82
			hydrant meter		
			usage		
		0317009	2nd and 3rd Qt	0	31.82
			hydrant meter		

1,002.60
1.002 60
658.06
98.15
210.00
16.33
70.90
72.97
442.03
2,178.86
387.21
979.01
28,670.00

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105839 Farmer, Leesa A	12/14/2020	5810 Reimbursement	Silas Integration Mileage reimbursement	0	2,867.00 28.76	28.76
105840 First Student	12/14/2020	Nov 2020	10/28-11/330/20 November 2020 TRAN	0	78,351.24	78,351.24
105841 Flaghouse Inc	12/14/2020	P086317701012	Therapy Ball and Stabilizing Ring for Cash Carley	262100029	30.75	56.75
		P086317701020	at Silas Therapy Ball and Stabilizing Ring for Cash Carley	262100029	26.00	
			at Silas			
105842 Vendor Continued Void	12/14/2020					0.00
105843 Four Seasons	12/14/2020	100038	Monthly service bus garage and storage	0	45.00	1,213.00
		100261	Monthly service GHS	0	120.00	
		100281	Monthly service Steele	0	18.00	
		100657	Monthly service King	0	18.00	
		100664	Monthly service Nielson	0	18.00	
		78009	Monthly service King	0	18.00	
		80136	Bedbug treatment GHS	0	75.00	
		80429	Monthly service Churchill	0	35.00	
		80459	Monthly service	0	18.00	
		80493	Monthly service Bus garage and storage buildings	0	45.00	
		80635	Monthly service	0	120.00	
		80653	Monthly service Steele	0	18.00	
		80817	Monthly service King	0	18.00	
		80821	Monthly service	0	18.00	
		80826	Monthly service Nielson	0	18.00	
		81445	Monthly service Steele	0	75.00	
		82734	One time service	0	175.00	

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number Invo	ce Amount	Check Amount
			GHS			
		82738	One time service	0	175.00	
			Lombard			
		97345	Monthly service	0	35.00	
			Churchill			
		97722	Monthly service	0	18.00	
			Steele			
		99444	Monthly service	0	50.00	
			Lombard			
		99922	Monthly service	0	35.00	
			Churchill			
		99974	Monthly service	0	18.00	
			Gale			
		99995	Monthly service	0	30.00	
			Silas			
105844 Galesburg Electric Supply	12/14/2020	499144	Electrical	0	528.34	5,106.34
			supplies			
		499145	Electrical	0	181.19	
			supplies			
		499146	Electrical	0	134.94	
			supplies			
		499559	Electrical	0	667.44	
			supplies			
		499560	Electrical	0	585.48	
			supplies			
		499724	Electrical	0	0.64	
			supplies			
		500369	Electrical	0	15.60	
		500670	supplies	0	224 56	
		500670	Electrical	0	334.56	
		500671	supplies Electrical	0	277 65	
		300671		U	377.65	
		500672	supplies Electrical	0	284.37	
		300072	supplies	Ü	204.37	
		501769	Electrical	0	1,996.13	
		301703	supplies	Ŭ	1,000.10	
105845 Galesburg Manufacturing Compan	12/14/2020	Car wash	mowers	0	16.00	16.00
105846 Gee Asphalt Systems		G19483P001	Steele	0	10,725.00	10,725.00
105847 GHS Activity Acct	12/14/2020		Fees received in	0	1,330.00	1,330.00
•			October 2020		,	,
			through RevTrak			
			online payments			
105848 Goodwin, Jamie	12/14/2020	Reimbursement	Reimbursement for	0	250.00	250.00
			drivers ed			
105849 GraceNotes LLC	12/14/2020	brytg6	Sight Reading	1002100023	204.00	204.00
			Factory CJHS			
			Bands			
105850 Haddock Corporation	12/14/2020	00003678	Promethean board	1802100029	164.00	328.00
			mount			

Community	Unit	School	District	#205			
Check Summary							

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		00003700	Maintenance needs another promethean mount for King school. Large Fusion Fixed Wall Display mount item LSA1U	1802100032	164.00	
105851 Harvey Brothers Electric	12/14/2020	40137	electrical supplies	0	375.00	560.34
		40186	Vehicle maintenance	0	98.95	
		40187	general supplies	0	86.39	
105852 Hawkins Farm Inc	12/14/2020	7576	Coldbrook-	0	1,161.77	17,207.74
			soybean seed			
		7577	Coldbrook- corn seed	0	3,432.18	
		7578	Alexis-Corn seed	0	3,014.72	
		7579	Alexis-Corn seed	0	2,354.27	
		7585	Coldbrook- corn	0	1,108.47	
			herbicide			
		7586	Coldbrook-	0	633.02	
			soybean herbicide			
		7587	Alexis-Corn	0	786.38	
			herbicide			
		7588	Alexis-Soybean	0	2,027.19	
			herbicide			
		7596	Alexis-Corn	0	577.48	
			fungicide			
		7597	Coldbrook-	0	678.00	
			fungicide			
		7601	Coldbrook- corn	0	864.37	
			drying and stroage			
		7602	Alexis- corn	0	569.89	
		7002	drying and	0	303.03	
			storage			
105853 Hawkins, Thomas	12/14/2020	Reimbursement	Reimbursement for	1212100010	399.00	399.00
100000 namilio, inomas	12, 11, 2020	THE THIS OF SEMESTE	IPA dues	1212100010	333.00	033.00
105854 Healey, Sheryl	12/14/2020	Reimbursement	Reimbursement	0	67.85	67.85
	,,		from lunch	-		
			account			
105855 Heart Technologies, Inc	12/14/2020	10258796	Veeam backup	0	4,687.50	23,359.95
11111 11111 100mio109100, 1iio	, _ 1, 2020	10258799	GHS Kitchen	0	13,995.38	_0,000.00
			remodel	Ü	,,,,,,,	
		38905	Steele	0	61.44	
		38996	Issues with new	0	510.00	
			speakers	Ü	010.00	
		39016	Agreement Remote backups October	0	360.00	

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		39017	Agreement Remote	0	1,240.00	
			backups November			
		39018	Agreement Admin	0	444.15	
			Services October			
		39019	Agreement Admin	0	1,530.00	
			Services November			
		39026	Lombard	0	531.48	
105856 Hein Construction Co	12/14/2020	App PR7	GHS Phase One	0	7,695.00	35,576.71
		retention	GHS Phase One	0	27,881.71	
105857 Hein Construction Co, Inc	12/14/2020	App 5	Lombard	0	37,396.96	37,396.96
105858 Helm Mechanical/Helm Service	12/14/2020	PIA211037	Silas boiler	0	177.00	4,761.56
		PIA211038	Silas	0	177.00	
		PIA211100	Board offfice	0	236.00	
		PIA211101	GHS Boilers	0	177.00	
		PIA211102	Board office	0	354.00	
		PIA211181	Steele	0	1,154.00	
		PIA211253	Main shop boiler	0	1,661.18	
		PIA211254	Steele	0	177.00	
		PIA221252	Silas	0	648.38	
105859 Herr Petroleum Corp	12/14/2020	M23405	Main. equipment	0	12.42	723.17
		P14233	Vehicle fuel	0	710.75	
105860 Hobart Corporation	12/14/2020	34691564	Lombard	0	453.31	453.31
105861 Homefield Energy	12/14/2020	0395000013	Electric-	0	2,937.86	16,050.43
			Fieldhouse			
		0599074896	Elec- Churchill	0	36.15	
		2037145024	Electric- GHS	0	450.10	
		2368744493	Electric- GHS	0	44.71	
		2957160005	Electric- GHS	0	70.51	
		3177450419	Electric- GHS	0	36.79	
		3748107851	Electric-	0	838.13	
			Churchill			
		4207977453	Electric- Silas	0	5,281.53	
		4966094416	Electric- King	0	2,283.85	
		5625450095	Electric- Nielson	0	386.98	
		6604897296	Electric- GHS	0	72.99	
		6883216815	Electric- Gale	0	588.96	
		7111183374	Electric-	0	684.74	
			Hawthorne			
		9223024653	Electric- GHS	0	2,208.21	
		9491847535	Electric- RHW	0	128.92	
105862 HueLife, LLC	12/14/2020	2089	Virtual	0	2,250.00	2,250.00
			engagement			
			sessions			
105863 IHSA (Il High School Associati	12/14/2020	Fees	Fall sports entry	0	600.00	600.00
			fees 20/21 season			
			B/G XC, B/G Golf,			
			Girls Swim, Girls			
			Tennis			
105864 Innovative Modular Solutions	12/14/2020	GAL932-20201201	Rent of modular units	0	32,430.00	32,430.00

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105865 IPEVO	12/14/2020	002202010V0040	12/1-12/31/20 Doc Cameras for Psych, Social	262100016	1,441.30	5,534.77
		002202010V0375	Work and Speech IPEVO High definition	1802100013	4,093.47	
105866 Iron Mountain Information Mgt,	12/14/2020	DBGW669	document cameras Shredding 9/23-10/27/20	0	169.44	169.44
105867 Jennings, Kathryn E.	12/14/2020	Reimbursement	708 grant plan November	0	80.00	80.00
105868 Johnson, Lee Ann	12/14/2020	Reimbursement	Food service	0	60.00	60.00
105869 Kaplan Early Learning	12/14/2020	0005631108	Instructional Supplies	4002100015	1,508.00	1,508.00
105870 Kaser Power Equipment	12/14/2020	175358	Vehicle maintenance	0	125.60	544.68
		175528	Vehicle maintenance	0	246.34	
		175826	Snow blower/mower maintenance	0	172.74	
105871 Kessenichs LTD 105872 Vendor Continued Void	12/14/2020 12/14/2020	App 7	Lombard	0	13,793.22	13,793.22
105873 Kidder Music Service Inc	12/14/2020	1000251621	Fine Arts equipment	0	1,559.15	4,534.93
		1000251665-A	music repairs-parts	0	80.32	
		1000251691	music repairs-parts	0	28.80	
		1000251836-A	music repairs-parts	0	51.00	
		1000251976	Fine Arts equipment	0	874.00	
		1000252028 1000252045	HS music 5-6 music	0	41.40 25.00	
		1000252045	supplies HS music	0	13.50	
		1000252083	HS music	0	1.90	
		1000252197	5-6 music supplies	0	211.70	
		10002521973 1000252318	HS music 5-6 music	0	69.75 15.95	
			supplies			
		1000252337 1000252382	HS music 5-6 music	0	60.00 66.00	
			supplies			
		1000252815	HS music	0	22.50	
		Credit REP1029972	Credit music repairs-labor	0	-264.04 96.50	
			repairs-labor			

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		REP1029973	music	0	96.50	
			repairs-labor			
		REP1029974	music	0	85.50	
			repairs-parts			
		REP1029975	music	0	90.50	
			repairs-labor			
		REP1029976	music	0	80.50	
			repairs-labor			
		REP1029978	music	0	80.50	
			repairs-labor			
		REP1029979	music	0	75.50	
			repairs-labor			
		REP1029980	music	0	118.50	
			repairs-labor			
		REP1029981	music	0	98.50	
			repairs-labor			
		REP1029982	music	0	88.50	
			repairs-labor	_		
		REP1029983	music	0	78.50	
		1.21 1023300	repairs-labor	ŭ	.0.00	
		REP1029984	music	0	108.00	
		NBI 1023301	repairs-labor	Ŭ	100.00	
		REP1029985	music	0	146.20	
		NBI 1023303	repairs-parts	Ŭ	110.20	
		REP1029988	music	0	138.80	
		NBI 1023300	repairs-parts	Ŭ	130.00	
		REP1030508	music	0	85.50	
		NEI 1000000	repairs-labor	· ·	03.30	
		REP1030566	music	0	210.00	
		NEI 1030300	repairs-parts	· ·	210.00	
105874 Knox County Landfill	12/14/2020	02-199531	General	0	10.00	10.00
105875 Knuth, Courtney Sue		Reimbursement	Mileage	0	69.00	69.00
103073 Miden, Couldney Sue	12/14/2020	Reimbulsement	reimbursement	· ·	03.00	03.00
			10/27-11/24/20			
105876 Kohl Wholesale	12/14/2020	Chc	Supplies	0	1,438.66	34,520.57
103070 Rolli Wholesale	12/14/2020	GHS 1	All other foods	0	33,081.91	34,320.37
105877 Lakeshore	12/14/2020	1673131020	Alphabet sounds	262100036		182.85
1030// LakeShore	12/14/2020	1073131020	teaching tubs for	202100030	102.03	102.03
			Austin Hayford			
105878 Language Line Services	12/14/2020	1005616	Interpretation	0	16.89	16.89
103070 Language Line Services	12/14/2020	4903040	services	O	10.09	10.09
105070	12/14/2020	E200C		0	20 227 00	42 410 70
105879 Legat Architects	12/14/2020	53896	Prof servcices	0	39,237.00	43,418.70
			GHS			
		E 2007	10/1-10/31/2020 Prof servcices	0	006 65	
		53897	Lombard	0	826.65	
		53898	10/1-10/31/2020	0	2 721 (2	
		22020	Prof services 10/1-10/31/20	U	2,731.63	
			10/1-10/31/20 King			

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number Ir	nvoice Amount	Check Amount
		53899	Prof services 10/1-10/31/20 Steele	0	623.42	
105880 LINCOLN PRAIRIE BEHAVIORIAL H	E 12/14/2020	2021-14683	Tutoring	0	400.00	700.00
		2021-14753	Tutoring	0	300.00	
105881 Lingafelter, Matthew	12/14/2020	Reimbursement	708 grant	0	320.00	320.00
			November			
105882 Lovdahl, Wes A	12/14/2020	Reimbursement	Reimbursement per custodial contract	0	50.00	50.00
105883 Lowe's	12/14/2020	11/16/20 10:50	General supplies	0	34.15	67.18
		11/2/20 8:06	General supplies	0	16.44	
		11/6/20 10:50	General supplies	0	16.59	
105884 MakeMusic	12/14/2020	MM6859795	Remote music	1002100029	1,350.00	1,350.00
			access for GHS			
			bands			
105885 Martin Sullivan, Inc	12/14/2020		Mowers	0	144.98	144.98
105886 Menards	12/14/2020		General supplies	0	13.48	1,552.47
		96233	Paint Steele	0	16.98	
		96321	General supplies	0	38.29	
		96562	General supplies	0	188.04	
		96570 96630	General supplies	0	9.98 134.07	
		96690	General supplies General supplies	0	4.97	
		96700	General supplies	0	4.48	
		96755	General supplies	0	14.96	
		97001	General supplies	0	3.97	
		97061	General supplies	0	8.94	
		97109	General supplies	0	80.10	
		97129	General supplies	0	734.92	
		97172	General supplies	0	256.67	
		97314	General supplies	0	21.95	
		97320	General supplies	0	5.19	
		97359	General supplies	0	15.48	
105887 Michaud, Dawn L	12/14/2020	Reimbursement	Mileage	0	21.71	21.71
			reimbursement 10/12-10/26-20			
105888 Mid-American Glazing Systems,	12/14/2020	App 10-RET	Lombard	0	13,834.50	
105889 Miller, Hall & Triggs	12/14/2020	6770M	Legal Fees October 2020	0	604.80	604.80
105890 Miller, Tracy, Braun,	12/14/2020	97825	Legal Fees October 2020	0	1,950.00	1,950.00
105891 Mowen, Tara	12/14/2020	Reimbursement	Mileage reimbursement 10/23-11/20/20	0	48.59	48.59
105892 Murphy, Patricia Lynn	12/14/2020	Reimbursement	Reimbursement from lunch account	0	100.00	100.00
105893 Napa Auto Parts	12/14/2020	118972	Vehicle maintenance	0	545.68	1,313.65

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		119147	General supplies	0	9.29	
		119293	mower	0	509.68	
		119294	General supplies	0	249.00	
105894 Nelson Fire Protection Co	12/14/2020	App 7	King	0	10,859.11	10,859.11
105895 Northwest Mechanical, Inc	12/14/2020	App 13	Lombard	0	1,520.10	1,520.10
105896 Northwoods Community Church	12/14/2020	Rent	Rent for January 2021	0	5,300.00	5,300.00
105897 Vendor Continued Void	12/14/2020					0.00
105898 Office Specialists, Inc	12/14/2020	1092617-0	\$500.00 to be put	2212100007	65.80	2,734.77
			on our Office Specialist			
			account.			
		1092903-0	Office Chairs	2172100009	1,132.00	
		1092906-0	Hon Office Chair	232100025	364.00	
		1093094-0	\$500.00 to be put	2212100007	101.89	
			on our Office			
			Specialist			
			account.			
		1093430-0	Open PO for	232100023	51.09	
			Office Supplies from OSI			
		1093461-0	Calendars	2052100011	8.97	
		1093461-0	Calendars	2052100011	100.44	
		1093530-0	OPEN PO for	2052100011	23.40	
		1030000	Office Supplies	2002200000	20.10	
		1093530-1	OPEN PO for	2052100000	15.60	
			Office Supplies			
		1093810-0	Office supply	262100038	100.31	
			order			
		1094400-0	Office supplies	2152100006	99.95	
		1094433-0	OPEN PO for	2052100000	192.84	
			Office Supplies			
		1094433-1	OPEN PO for	2052100000	128.56	
			Office Supplies			
		1094501-0	Open PO for	232100023	127.60	
			Office Supplies			
			from OSI			
		1094501-1	Open PO for	232100023	64.10	
			Office Supplies			
		1004501 0	from OSI	020100002	10.00	
		1094501-2	Open PO for	232100023	12.82	
			Office Supplies from OSI			
		1094536-0	Add money to	2172100010	52.45	
		1004000	Office Specialist	21/2100010	52.45	
			(Office) account.			
		1094546-0	Supplies for sped	262100042	28.67	
		.	office			
		1094546-01	Supplies for sped office	262100042	64.28	

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105899 Olds Boiler & Welding Serv	12/14/2020	6916	Boiler GHS	0	5,181.25	5,181.25
105900 Orwig, Pam	12/14/2020	Reimbursement	Reimbursement for	0	99.00	99.00
			shirts never			
			received			
105901 Pacheco, Adelphino	12/14/2020	Reimbursement	Overpaid on FCA	0	6.00	6.00
			payroll			
			adjustment			
105902 Paul, Matthew Bruce	12/14/2020	Reimbursement	Reimburse per	0	37.53	37.53
			custodian			
			contract			
105903 Pearson	12/14/2020	12040948	Supplies for	262100030	460.00	2,431.34
			Psych and Social			
			Work Department			
		12048782	Supplies for	262100030	1,827.84	
			Psych and Social			
			Work Department			
		12198800	Psych/ Social Work protocols	262100040	143.50	
105904 Peoples Do It Best Rental	12/14/2020	11/10/20 9:34	General supplies	0	20.21	20.21
105905 Peoria County Roe	12/14/2020	Tutoring	Hospital tutoring	0	210.00	700.00
			10/30, 11/1, 2,			
			3, 4, 5, 6/20			
		Tutoring 1	Hospital tutoring	0	175.00	
			10/22, 23, 26,			
			27, 28			
		Tutoring 2	Hospital tutoring	0	315.00	
			10/6, 7, 8, 12,			
			13, 14, 15, 16,			
			19/20			
105906 Peoria Public Schools	12/14/2020	Tuition	October 2020 tuition	0	3,989.62	3,989.62
105907 Perfection Bakeries, Inc dba A	12/14/2020	005704229704	Bread Supply	5002100004	90.00	90.00
105908 Phillips and Associates Archit	12/14/2020	4016	Bleacher	0	1,760.56	1,760.56
			inspection			
105909 Pickrel, Amy E	12/14/2020	Reimbursement	Mileage	0	62.78	62.78
			reimbursement			
105910 Prairie Farms	12/14/2020	Churchill Nov 20	Milk PO for 2020	5002100005	162.06	7,177.43
			- 2021 SY			
		GHS Nov 20	Milk PO for 2020	5002100005	4,819.48	
			- 2021 SY			
		King Nov 20	Milk PO for 2020	5002100005	723.83	
			- 2021 SY			
		Nielson Nov 20	Milk PO for 2020 - 2021 SY	5002100005	796.80	
		Steele Nov 20	Milk PO for 2020	5002100005	675.26	
		DIGGIG NOV 20	- 2021 SY	3002100003	075.20	
105911 Precision Builders, Inc	12/14/2020	App 10	Steele	0	6,647.87	48,389.67
Title I Toololon Bullacio, Inc	_2, _1, 2020	App 11 RET	Steele	0		10,000.01
		App 4 Credit	Lombard	0		
105912 Primergy Solar Illinois	12/14/2020	PS-INV103042	Solar- error in	0	•	8,179.44

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number :	Invoice Amount	Check Amount
			billing on their			
			part (August)			
		PS-INV103052	Solar October	0	7,600.60	
105913 Quad City Masonry, Inc	12/14/2020	App 5	Steele	0	9,008.20	9,008.20
105914 Quadient Leasing USA	12/14/2020	N8556267	Postage lease 11/26/20-2/25/2021	0	800.29	800.29
105915 Quality Repair, Inc	12/14/2020	73182	Maint equip.	0	612.88	612.88
105916 Raynor Door of the Quad Cities	12/14/2020	App 2	Steele	0	351.50	351.50
105917 Regional Office Of Education	12/14/2020	FP#205-1	Fingerprinting services	0	50.00	5,050.00
		GA-RAES	#205 RAES Support Assessment	0	5,000.00	
105918 Register Mail	12/14/2020	232719	Notice to Bidders	0	186.42	186.42
105919 Rip Van Inc	12/14/2020	20110067	Rip Van Company - Breakfast Waffle Item	5002100017	571.20	571.20
105920 Ritchie, Mindi	12/14/2020	Reimbursement	708 grant November	0	200.00	200.00
105921 Riverbend Signworks	12/14/2020	15791	King 3M Fasara Specialty Window	0	7,241.60	7,241.60
105922 Robb, Russell	12/14/2020	Reimbursement	Reimbursement for IL Music Ed Assoc participation fee	0	50.00	50.00
105923 Rock River Electric, Inc	12/14/2020	App 13	Steele	0	965.70	6,232.41
	,,	App 14	Lombard	0	5,266.71	*,=====
105924 Russell Construction Company	12/14/2020	01-19-0050-500-01	Silas install	0	1,973.69	109,318.76
			barn doors			
		01-19-0050-500-02	Steele install marker boards	0	8,507.75	
		01-20-0024-009	Preconstruction services through November 25, 2020	0	41,348.89	
		App 15	GHS Kitchen	0	1,243.88	
		App 16	Lombard	0	3,551.31	
		App 16 1	King	0	40,085.21	
		App 16 2	Steele	0	12,608.03	
105925 Save A Heart	12/14/2020	841	Heartsaver CPR/AED quanity 8	0	400.00	400.00
105926 Scholastic Book Clubs	12/14/2020	61114525	Instructional Supplies for monthly activity bags	4002100008	363.00	717.00
		61829526	Instructional Supplies	4002100014	354.00	
105927 Scott Equipment, LLC	12/14/2020	10704	mower	0	245.05	382.55
- 1· 1 · · · · · · · · · · · · · · · · ·	. , = = = 0	10772	mower	0	137.50	
105928 Sherwin-Williams	12/14/2020		Paint	0	142.33	142.33
105929 Sign Depot Express, Inc	12/14/2020		SEL magnets	0	55.00	55.00
105930 Skyward Accounting Dept	12/14/2020	0000207977	Skyward School Business Suite	1802100028	3,244.00	3,244.00

Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105931 Snyder, Ruth	12/14/2020	Reimbursement	Food service	0	60.00	60.00
105932 Spittell, Ellen	12/14/2020	Reimbursement	Reimbursement for supplies for BF	0	38.29	38.29
105933 Spotify USA, Inc	12/14/2020	CIUS071159	1 year Sountrap subscription for Grades 7-12 choir for virtual learning and virtual performances/conce	1002100021	1,101.24	1,101.24
105934 Statham & Long, LLC	12/14/2020	#2	Legal fees 9/22/20 & 10/14/20	0	682.50	682.50
105935 Steele, Rick	12/14/2020	Reimbursement	Reimbursement for drivers ed fee	0	250.00	250.00
105936 Sterling Commerical Roofing, I	12/14/2020	App 7 final	Lombard	0	22,632.50	22,632.50
105937 Stevens Industries, Inc	12/14/2020	App 4 final	King	0	17,181.50	17,181.50
105938 Swann Special Care Center	12/14/2020	Tuition	October 2020 tuition	0	4,666.83	4,666.83
105939 Tazewell County Asphalt Co.	12/14/2020	App 2	Steele	0	16,192.20	16,192.20
105940 Teacher Retirement System ofII	12/14/2020	TRS	Excess salary (6%) increase on G. Simpson	0	1,625.28	1,625.28
105941 The Brickyard Ceramic and Craf	12/14/2020	1-5226	Replacement parts for GHS kilns	1002100027	488.29	656.09
		1-5435	Kiln parts for repair	1002100033	167.80	
105942 The Pavilion Foundation	12/14/2020	Tutoring	Hospital tutoring Sept/October	0	792.00	792.00
105943 The Pipco Companies, LTD	12/14/2020	App 11	Steele	0	1,415.70	48,840.08
		App 12	Steele	0	47,424.38	
105944 Tractor Supply Credit Plan	12/14/2020	10/19/20 1:12	General supplies	0	199.99	301.10
		10/27/20 10:34	General supplies	0	26.47	
		11/02/20 12:26	General supplies	0	8.99	
		11/06/20 10:01	General supplies	0	2.73	
		11/12/20 12:17	Maint equipment	0	15.96	
		11/17/20 10:20	Maint equipment	0	46.96	
105945 Tri States Water Utilities	12/14/2020	82295	Pool supplies	0	1,887.57	2,228.76
		82596	Pool supplies	0	118.50	
		82600	Pool supplies	0	85.50	
		82653	Pool supplies	0	137.19	
105946 Tri-city ElectriC Company of I	12/14/2020	App 9	King	0	5,908.65	5,908.65
105947 TSI Commercial Floor Covering,			Steele	0	14,897.60	14,897.60
105948 Uddin, Bobbi	12/14/2020	Reimbursement	Reimbursement for classroom Amazon order	0	84.91	84.91
105949 Unite Private Networks Illinoi	12/14/2020	SI-20-015151	Ewan/dark fiber November 2020	0	6,218.75	12,466.55

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Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
		SI-20-018598	Ewan/dark fiber	0	6,247.80	
			December 2020			
105950 Us Cellular	12/14/2020	0403832762	Phone charges ED	0	309.60	619.20
		0403832762 1	Phone charges	0	51.60	
			TRAN			
		0403832762 2	Phone charges	0	258.00	
			MAIN			
105951 US Omni Group	12/14/2020	2011-7065	CPI 403(b)/457(b)	0	7.00	7.00
			plan vendor			
			agreement			
105952 Vanguard Energy Services	12/14/2020	07832-02098	Gas charges Silas	0	1,355.18	13,350.17
		09302-11227	Gas charges King	0	759.62	
		26687-57132	Gas Churchill	0	1,726.71	
		49032-71218	Gas charges	0	371.67	
			Hawthorne			
		59527-53774	Gas charges	0	50.33	
			Lombard			
		64588-79379	Gas charges ADM	0	725.45	
		75387-11538	Gas charges GHS	0	7,736.69	
		99894-67699	Gas charges Gale	0	624.52	
105953 Verizon	12/14/2020	9866101042	Cell Phone	0	268.59	5,968.01
			charges			
			Houston/Asplund/MA			
			tthews			
		9866101043	Cell Phone	0	165.36	
			charges			
			Imes/Harden			
		9866101044	Cell phoone	0	82.68	
			charges M Reed			
		9866150513	Cell phoone	0	155.88	
			charges			
			Councelors			
		9866150513 1	Cell phoone	0	5,295.50	
			charges Tech/Hot			
			spots/bus hot			
			spots			
105954 Volt Athletics, Inc.	12/14/2020	538	GHS ATHLETICS -	1502100019	1,200.00	1,200.00
			BOYS TRACK			
105955 Warner Mechanical, LLC	12/14/2020	App 7	Ghs Kitchen	0	30,079.94	45,839.53
		App 8	King	0	15,759.59	
105956 Waste Management	12/14/2020	64157-23003	Waste mgmt	0	1,537.70	3,075.40
			12/01/20-12/31/20			
			Food Service			
		64157-23003 1	Waste mgmt	0	1,537.70	
			12/01/20-12/31/20			
			Main			
105957 Webber's Rental	12/14/2020	0086111-01	GHS portable	0	425.60	425.60
			restrooms			
105050 11 1 1	10/5-/00		10/1-10/19-/20	_		
105958 Webster, Karen	12/14/2020	Reimbursement	Food service	0	60.00	60.00

178 Computer Check(s) For a Total of 3,088,029.27

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Check Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105959 Wells Fargo Corporate Trust	12/14/2020	Series 2014A	clothing Series 2014A G.O. Bond payment due	0	156,412.50	477,650.00
		Series 2014B	January 1, 2021 Series 2014B Alternate Revenue	0	321,237.50	
105960 Western Psy Serv	12/14/2020	WDS-346564	bond payment due January 1, 2021 Testing Protocols	262100031	399.00	565.10
103700 Western 13y Serv	12/14/2020	WIS 340304	for Psych and Social Work	202100031	333.00	303.10
		WPS-346614	Department Testing Protocols for Psych and	262100031	69.30	
			Social Work Department			
		WPS-348148	Protocol for Social Work	262100035	96.80	
105961 WEX Bank/Conoco	12/14/2020	68939165	Fuel charges- DR ED	0	54.45	54.45
105962 Wex Bank/Circle K	12/14/2020	68715428	Fuel charges-MAIN	0	799.50	1,392.78
		68715428 1	Fuel charges-Food Service	0	65.00	
		68715428 2	Fuel charges-Athletics	0	57.83	
		68715428 3	Fuel charges-TRAN (meal delivery)	0	431.05	
		68715428 4	Fuel charges-SEL	0	39.40	
105963 Wilson Paper	12/14/2020	321677	Custodial	0	153.82	4,440.50
		321712	Custodial	0	77.26	
		321771	Custodial	3152100026	154.80	
		321787	Custodial new vacuum for fieldhouse	0	2,916.67	
		321925	Trash Cans - Metal	3152100033	351.75	
		321963	Liquid Soap for King's dispensers	3152100034	389.90	
		322087	Custodial	0	215.10	
		322215	Bleach	3152100036	181.20	
105964 Worthington Direct Inc	12/14/2020	362302COM396	Soft Rocker Seating	2172100008	1,069.53	1,069.53
105965 Wright, Brian	12/14/2020	Reimbursement	Reimbursement for mileage 10/26-11/20/20	0	140.93	140.93
105966 Xerox Corportation	12/14/2020	800695307	Lease for October	0	7,738.00	7,738.00
A	. ,				,	,

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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	178	Computer	Checks For a Total of	3,088,029.27
Total For	178	Manual, Wire	Tran, ACH & Computer Checks	3,088,029.27
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3.088.029 27

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	Educational Fund	1,190.83	2,576.85	218,341.45	222,109.13
15	Ryner Scholarship	0.00	0.00	9,329.93	9,329.93
16	Ryner Equipment	0.00	0.00	7,877.81	7,877.81
20	Operations and Maintenance Fun	0.00	0.00	99,833.30	99,833.30
30	Bond and Interest Fund	0.00	0.00	1,832,063.90	1,832,063.90
40	Transportation Fund	0.00	0.00	79,006.05	79,006.05
60	Site and Construction/Capital	0.00	0.00	440,057.65	440,057.65
80	Tort	0.00	0.00	31,753.76	31,753.76
90	Fire Prevention	0.00	0.00	365,496.16	365,496.16
93	AVC	0.00	0.00	501.58	501.58

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Check Nbr	Vendor Name	Check Date	Check Amount
	About The Stage	12/14/2020	6,540.00
	<u> </u>	12/14/2020	20,903.80
	AD Scott Company LLC Advantage Marketing	12/14/2020 12/14/2020	785.00 815.00
	AED Professionals	12/14/2020	85.30
	Allegra Print & Imaging	12/14/2020	448.00
		12/14/2020	35,276.30
	Amalgamated Bank of Chicago		1,276,575.01
		12/14/2020	0.00
	Vendor Continued Check		0.00
	Amazon Capital Services		17,401.07
		12/14/2020 12/14/2020	6,525.24 1,473.10
	Arnold, Debbra L		60.00
	Atwater, Lorie A	12/14/2020	60.00
	B&B Masonry & Restoration, Inc		31,937.05
105805	Best Buy	12/14/2020	1,127.04
		12/14/2020	67.50
	· ·	12/14/2020	5.18
	BOKF Financial	12/14/2020	77,838.89
		12/14/2020 12/14/2020	30.00 250.00
	•	12/14/2020	230.00
	·	12/14/2020	9,994.80
	Bushue Background Screening, I		1,446.30
	Bushue Human Resources, Inc.		15,120.00
	Camelot Ed/CHG Alternative Edu		19,072.62
	CDW Government, Inc		9,598.03
	Centennial Contractor's of the		125,447.65
	Vendor Continued Check CENTURY Link	12/14/2020	0.00 4,309.06
		12/14/2020	12,450.00
		12/14/2020	60.00
	Cintas	12/14/2020	662.24
	Vendor Continued Check	12/14/2020	0.00
	Vendor Continued Check	12/14/2020	0.00
	<u> </u>	12/14/2020	2,644.90
	Colors Inc/Allied Construction Comcast Cable	12/14/2020	1,002.60 658.06
		12/14/2020	98.15
	<u> </u>	12/14/2020	210.00
		12/14/2020	16.33
		12/14/2020	70.90
	Economy Roofing & Insulationg		20,751.80
		12/14/2020	72.97
		12/14/2020	442.03
	ELAN Corporate Payt Svcs Elite Ink	12/14/2020	2,178.86 387.21
	Embrace Education/DBA Brecht's		979.01
	Environmental Control Solution		28,670.00
			-,

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Check Nbr	Vendor Name	Check Date	Check Amount
105839	Farmer, Leesa A	12/14/2020	28.76
	First Student	12/14/2020	78,351.24
105841	Flaghouse Inc	12/14/2020	56.75
105842	Vendor Continued Check	12/14/2020	0.00
105843	Four Seasons	12/14/2020	1,213.00
	Galesburg Electric Supply	12/14/2020	5,106.34
	Galesburg Manufacturing Compan		16.00
	Gee Asphalt Systems	12/14/2020	10,725.00
	GHS Activity Acct	12/14/2020	1,330.00
	Goodwin, Jamie	12/14/2020	250.00
	GraceNotes LLC	12/14/2020	204.00
	±	12/14/2020	328.00
	∡	12/14/2020 12/14/2020	560.34 17,207.74
	Hawkins, Thomas	12/14/2020	399.00
		12/14/2020	67.85
		12/14/2020	23,359.95
	Hein Construction Co		35,576.71
	Hein Construction Co, Inc		37,396.96
	Helm Mechanical/Helm Service		4,761.56
		12/14/2020	723.17
	Hobart Corporation	12/14/2020	453.31
	Homefield Energy	12/14/2020	16,050.43
	HueLife, LLC	12/14/2020	2,250.00
105863	IHSA (Il High School Associati	12/14/2020	600.00
	Innovative Modular Solutions		32,430.00
105865		12/14/2020	5,534.77
	Iron Mountain Information Mgt,		169.44
	Jennings, Kathryn E.		80.00
		12/14/2020	60.00
105869	Kaplan Early Learning	12/14/2020	1,508.00
1058/0	Kaser Power Equipment Kessenichs LTD	12/14/2020	544.68
		, ,	13,793.22
	Vendor Continued Check Kidder Music Service Inc		0.00 4,534.93
	Knox County Landfill	12/14/2020 12/14/2020	10.00
		12/14/2020	69.00
	Kohl Wholesale	12/14/2020	34,520.57
	Lakeshore	12/14/2020	182.85
		12/14/2020	16.89
	Legat Architects	12/14/2020	43,418.70
	LINCOLN PRAIRIE BEHAVIORIAL HE		700.00
		12/14/2020	320.00
		12/14/2020	50.00
105883	Lowe's	12/14/2020	67.18
	MakeMusic	12/14/2020	1,350.00
	·	12/14/2020	144.98
		12/14/2020	1,552.47
105887		12/14/2020	21.71
105888	Mid-American Glazing Systems,	12/14/2020	13,834.50

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Check Nbr Vendor Name Check Date Check Amount 105889 Miller, Hall & Triggs 105890 Miller, Tracy, Braun, 105891 Mowen, Tara 12/14/2020 604.80

3,088,029.27

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Check Nbr Vendor Name Check Date Check Amount 105939 Tazewell County Asphalt Co. 12/14/2020 16,192.20 105940 Teacher Retirement System of L 12/14/2020 1,625.28 105941 The Brickyard Ceramic and Craf 12/14/2020 656.09 105942 The Pavilion Foundation 12/14/2020792.00 105943 The Pipco Companies, LTD 12/14/2020 48,840.08 105944 Tractor Supply Credit Plan 105945 Tri States Water Utilities 12/14/2020 301.10 12/14/2020 2,228.76 5,908.65 105946 Tri-city Electric Company of I 12/14/2020 105947 TSI Commercial Floor Covering, 12/14/2020 14,897.60 105948 Uddin, Bobbi 12/14/2020 84.91 12,466.55 105949 Unite Private Networks Illinoi 12/14/2020 105950 Us Cellular 12/14/2020 619.20 105951 US Omni Group 12/14/2020 7.00 13,350.17 105952 Vanguard Energy Services 12/14/2020 105953 Verizon 12/14/2020 5,968.01 105954 Volt Athletics, Inc. 12/14/2020 1,200.00 105955 Warner Mechanical, LLC 12/14/2020 45,839.53 105956 Waste Management 12/14/2020 3,075.40 105957 Webber's Rental 12/14/2020 425.60 105958 Webster, Karen 12/14/2020 60.00 105959 Wells Fargo Corporate Trust 12/14/2020 477,650.00 105960 Western Psy Serv 12/14/2020 565.10 105961 WEX Bank/Conoco 12/14/2020 54.45 105962 Wex Bank/Circle K 12/14/2020 1,392.78 105963 Wilson Paper 12/14/2020 4,440.50 12/14/2020 105964 Worthington Direct Inc 1,069.53 105965 Wright, Brian 12/14/2020 140.93 105966 Xerox Corportation 12/14/2020 7,738.00

178 Computer Check(s) For a Total of

Community	Unit	School	District	#205
	Chec	k Summa	ry	

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0 0 0 178	Manual Wire Transfer ACH Computer	Checks For Checks For	a Total of a Total of	0.00 0.00 0.00 3,088,029.27
Total For 178	Manual, Wire	Tran, ACH &	Computer Checks	3,088,029.27
Less 0	Voided	Checks For Net Amount		0.00 3,088,029.27

FUND SUMMARY

Fund Description Total	Balance Sheet	Revenue	Expense
10 Educational Fund 222,109.13	1,190.83	2,576.85	218,341.45
15 Ryner Scholarshi 9,329.93	0.00	0.00	9,329.93
16 Ryner Equipment 7,877.81	0.00	0.00	7,877.81
20 Operations and M 99,833.30	0.00	0.00	99,833.30
30 Bond and Interes 1,832,063.90	0.00	0.00	1,832,063.90
40 Transportation F 79,006.05	0.00	0.00	79,006.05
60 Site and Constru 440,057.65	0.00	0.00	440,057.65
80 Tort 31,753.76	0.00	0.00	31,753.76
90 Fire Prevention	0.00	0.00	365,496.16
365,496.16 93 AVC 501.58	0.00	0.00	501.58

12/08/20

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Galesburg District #205

Activity Account Deposits and Checks

November 2020

*Note: The "Ending Balance" column in the attached Skyward report reflects as a negative (-) balance. This is a system function for liability accounts only. For example, the GHS ART account shows a balance of -\$82.61. The actual account balance is \$82.61.

PAGE:

Account Level	November 2020-21	November	November	Ending
Description	Beginning Balance	Deposits	Checks	Balance
GHS Agriculture	-1.00 -82.61	0.00	0.00	-1.00 -82.61
GHS Art GHS Athletic Invitational	-12,964.07	302.87	33.96	-13,232.98
GHS Auto	-120.00	0.00	0.00	-120.00
GHS Baseball	-11,603.86	1,150.00	0.00	-12,753.86
GHs Basketball	-6,302.87	0.00	0.00	-6,302.87
GHS Girls Basketball	-1,538.80	0.00	0.00	-1,538.80
GHS Booster/Pepsi Donation	-6,561.03	0.00	825.00	-5,736.03
GHS Bowling	-656.11	0.00	0.00	-656.11
SHS Budget	-470.18	0.00	0.00	-470.18
GHS Business	-826.39	0.00	0.00	-826.39
GHS Campus Pride	0.00	0.00	0.00	0.00
SHS CARE	-3,302.00	0.00	0.00	-3,302.00
SHS Football Cheerleader	-342.93	0.00	0.00	-342.93
GHS Basketball Cheerleader	-1,338.89	0.00	150.00	-1,188.89
GHS Chromo-zone	-16.17	0.00	0.00	-16.17
GHS Class of 2019	-1,564.22	0.00	0.00	-1,564.22
GHS Class of 2020	-947.33	0.00	0.00	-947.33
		0.00	0.00	-594.49
GHS Class of 2021	-594.49 -902.71	0.00	0.00	-902.71
GHS Class Of 2022	0.00	0.00	0.00	0.00
GHS Co-Curricular GHS Color Guard	-707.08	0.00	0.00	-707.08
	-4,760.64	0.00	0.00	-4,760.64
GHS Common Grounds GHS Fall Concessions	-601.83	0.00	0.00	-601.83
GHS Winter Concessioins	-1,974.52	0.00	0.00	-1,974.52
	-1,029.31	0.00	0.00	-1,029.31
GHS Cross Country GHS Drivers Education	-34.92	0.00	0.00	-34.92
SHS E. C.A.	-4,542.59	0.00	0.00	-4,542.59
GHS English	-4,542.59	0.00	0.00	-46.67
SHS FFA	-11,704.78	0.00	239.00	-11,465.78
	-389.59	0.00	0.00	-389.59
GHS Faculty Social Fund	-169.10	0.00	0.00	-169.10
GHS FAmily Con Science GHS Football	-17,430.05	0.00	0.00	-17,430.05
GHS Foreign Language Club	-2,073.90	0.00	0.00	-2,073.90
GHS French Honor Society	-5.92	0.00	0.00	-5.92
	-1,047.35	0.00	0.00	-1,047.35
GHS Gadets	-22,927.82	0.00	0.00	-22,927.82
GHS GAPP GHS General Fund	0.00	0.00	0.00	0.00
GHS German Honor Society	-86.95	0.00	0.00	-86.95
GHS North Activity	-676.81	0.00	0.00	-676.81
GHS Godmother FAshions	-285.69	0.00	0.00	-285.69
	-1,153.44	0.00	0.00	-1,153.44
GHS Boys Golf GHS Girls Golf	-732.04	0.00	0.00	-732.04
GHS GSA	0.00	0.00	0.00	0.00
GHS Holly Funds	-416.71	0.00	0.00	-416.71
GHS Home Ec	-1,463.01	0.00	0.00	-1,463.01
GHS ID Account	-8,166.56	0.00	0.00	-8,166.56
GHS Industrial Arts	-167.91	0.00	0.00	-167.91
	-1,729.57	0.00	0.00	-1,729.57
GHS Band / Instrumental GHS Interest	5,372.75	35.74	0.00	5,337.01
	-1,263.68	259.14	0.00	-1,522.82
GHS Key Club		0.00	0.00	-3,612.78
GHS Knox County Special Athle		13.95	0.00	-3,527.20
SHS Library	-3,513.25 -426.52		0.00	-426.52
GHS Math Club	-426.52 -12.734.06	0.00		-12,734.06
GHS Musical	-12,734.06	0.00	0.00	-12,734.06
GHS N.H.S.	-1,526.15			

Account Level	November 2020-21	November	November	Ending
Description	Beginning Balance	Deposits	Checks	Balance
GHS Principal/Staff Acct	-6,231.44	121.25	0.00	-6,352.69
GHS Project Graduation	-8,513.85	0.00	0.00	-8,513.85
GHS Reflector	-13,155.87	547.00	10,000.00	-3,702.87
GHS Rotary	-3,497.70	0.00	0.00	-3,497.70
GHS S.A.A.	-6,430.07	0.00	0.00	-6,430.07
GHS Scholastic Bowl	-2,682.25	0.00	0.00	-2,682.25
GSH Science Club	-231.87	0.00	0.00	-231.87
GHS Science Goggle Acct	-276.53	0.00	0.00	-276.53
GHS Boys Soccer	-2,150.88	0.00	0.00	-2,150.88
GHS Girls Soccer	-1,780.56	0.00	0.00	-1,780.56
GH Social Studies	-303.35	0.00	0.00	-303.35
GHS Softball	-2,174.08	0.00	0.00	-2,174.08
GHS Spanish Honor Society	-863.37	0.00	0.00	-863.37
GHS Special Education	744.11	0.00	0.00	744.11
GHS Speech Club	0.00	0.00	0.00	0.00
GHS Stage Call	0.00	0.00	0.00	0.00
GHS STOP	-102.16	0.00	0.00	-102.16
GHs Student Council	-2,950.99	0.00	0.00	-2,950.99
GHS Student Spirit Association		0.00	0.00	-864.97
GHS Students for Life	0.00	0.00	0.00	0.00
GHS Boys Swimteam	-1,563.40	0.00	0.00	-1,563.40
GHS Girls Swimteam	-630.31	0.00	45.00	-585.31
GHS TEchnology Acct	-3,605.54	0.00	0.00	-3,605.54
GHS Tennis	-351.53	0.00	0.00	-351.53
GHS Testing Account	-11,377.19	760.00	86.30	-12,050.89
GHS Theatre	-8,225.79	0.00	271.94	-7,953.85
GHS Thiel Gym Video Board	-1,665.67	0.00	0+00	-1,665.67
GHS Boys Track	-3,674.72	0.00	0.00	-3,674.72
GHS Girls Track	-2,000.15	0.00	0.00	-2,000.15
GHS Vocal Music	-10,656.90	0.00	0.00	-10,656.90
GHS Volleyball	-11,465.06	0.00	0.00	-11,465.06
GHS Wrestling	-1,126.20	0.00	0.00	-1,126.20
GHS Class of 2023	-843.58	0.00	0.00	-843.58
GHS Foundation Account	-2,726.76	0.00	0.00	-2,726.76
GHS Friends of Rachel Acct	0.00	0.00	0.00	0.00
GHS Graduation DVD Acct	0.00	0.00	0.00	0.00
GHS Marquee Account	-8,809.30	0.00	0.00	-8,809.30
GHS Transcripts	-6,359.81	0.00	0.00	-6,359.81
GHS Varsity G Club	-886.08	0.00	0.00	-886.08
GHS Revolving Account	-1,096.38	0.00	0.00	-1,096.38
GHS Pass-Through Account	0.00	0.00	0.00	0.00
GHS E-sports League	0.00	0.00	0.00	0.00
GHS Skills USA	-75.00	0.00	0.00	-75.00
Churchill CIS	-7,189.29	20.40	90.89	-7,118.80
Churchill Band	0.00	0.00	0.00	0.00
Churchill Boys Basketball	-112.91	0.00	0.00	-112.91
Churchill Choir	0.00	0.00	0.00	0.00
Churchill Cross Country	-1,435.32	0.00	135.78	-1,299.54
Churchill Drama Club	-3,339.35	0.00	0.00	-3,339.35
Churchill Faculty Sunshine	-17.05	0.00	0.00	-17.05
Churchill Girls Basketball	-472.81	0.00	0.00	-472.81
Churchill Home Living	-23.62	0.00	0.00	-23.62
Churchill Library	-167.23	0.00	0.00	-167.23
Churchill Student Council	-4,601.22	0.00	0.00	-4,601.22
Churchill team 6th Grade	-3,195.93	0.00	0.00	-3,195.93
churchill team 7th Grade	-953.73	0.00	0.00	-953.73

3frbud12.p 05.20.10.00.00-010172			District #205 (Date: 11/202)	0)	1:41 PM 12/03/20 PAGE: 3
the second secon					
Account Level	November 2020-21	November	November	Ending	
Description	Beginning Balance	Deposits	Checks	Balance	
Churchill team Encore	-859.92	0.00	0.00	-859.92	
Churchill Team PE	-0.34	0.00	0.00	-0.34	
Churchill Track	-931.94	0.00	0.00	-931.94	
Churchill volleyball	-1,106.45	0.00	0.00	-1,106.45	
Churchill Wrestling	-32.10	0.00	0.00	-32.10	
Churchill Yearbook	-1,649.23	0.00	0.00	-1,649.23	
Churchill Pass-Through Account	-30.00	0,00	0.00	-30.00	
Lombard 6th Grade	0.00	0.00	0.00	0.00	
Lombard 7th Grade	0.00	0.00	0.00	0.00	
Lombard 8th grade	0.00	0.00	0.00	0.00	
Lombard CIS	-4,045.70	18.40	51.50	-4,012.60	
Lombard Band	-105.00	0.00	0.00	-105.00	
Lombard Boys Basketball	0.00	0.00	0.00	0.00	
Lombard Cheerleading	0.00	0.00	0.00	0.00	
Lombard Choir	0.00	0.00	0.00	0.00	
Lombard Faculty Sunshine	-315.24	0.00	30.06	-277.18	
Lombard fine Arts	0.00	0.00	0.00	0.00	
Lombard Geography Bowl	0.00	0.00	0.00	0.00	
Lombard Girls Basketball	0.00	0.00	0.00	0.00	
Lombard Library	-172.05	0.00	0.00	-172.05	
Lombard PE/Health	0.00	0.00	0.00	0.00	
Lombard Student Council	-3,194.17	0.00	0.00	-3,194.17	
Lombard Track	0.00	0.00	0.00	0.00	
Lombard Volleyball	0.00	0.00	0.00	0.00	
Lombard Yearbook	-33.70	0.00	0.00	-33.70	
Lombard Pass-Through Account	0.00	0.00	0.00	0.00	
Silas CIS	-5,544.96	220.39	111.35	-5,654.00	
Silas Sunshine	-7.60	0.00	0.00	-7.60	
	-25.00	0.00	25.00	0.00	
Silas Pass-Through Account					
King CIS	-4,158.96	70.39	207.07	-4,022.28	
King Int PR/Sunshine Fund	0.00	0.00	0.00	0.00	
King Yearbook	-765.23	0.00	765.23	0.00	
King Pass-Through Account	-25.00	0.00	0.00	-25.00	
Gale CIS	0.00	0.00	0.00	0.00	
Gale Pass-Through Account	0.00	0.00	0.00	0.00	
Nielson CIS	0.00	0.00	0.00	0.00	
Nielson Sunshine Fund	0.00	0.00	0.00	0.00	
Nielson Yearbook	0.00	0.00	0.00	0.00	
Nielson Student Council	0.00	0.00	0.00	0.00	
Nielson Pass-Through Account	0.00	0.00	0.00	0.00	
Steele CIS	-11,683.67	0.39	0.00	-11,684.06	
Steele Sunshine Fund	-39.37	0.00	0.00	-39.37	
Steele Pass-Through Account	0.00	0.00	0.00	0.00	
Bright Futures CIS	-1,161.85	0.39	0.00	-1,162.24	
Bright Futures Pass-Thru Acct	0.00	0.00	0.00	0.00	
	-341,574.43	3,520.31	13,076.08	-332,018.66	
	-341,574+43	3,520.31	13,076.08	-332,018.66	

3,520.31

13,076.08

-332,018.66

Number of Accounts: 159

Grand Liability Totals

-341,574.43

3apckp07.p	Community Unit School District #205	8:27 AM	12/07/20	
05.20.10.00.00-010020	Check Summary		PAGE:	1

Check Nbr	Vendor Name	Check Date	Check Amount
10844 10845 10846 10847 10848	Flores Printing Galesburg CUSD #205 GULLY, DONNA MC Sport and More McDonalds Oriental Trading Co Inc RNJ Distribution Inc.	12/14/2020 12/14/2020 12/14/2020 12/14/2020 12/14/2020 12/14/2020 12/14/2020	73.00 55.00 110.00 630.20 400.00 213.79 94.70
	7 Computer Check(s) For a Total of	1,576.69

	0	Manual Checks For a Total of	0.00
	0	Wire Transfer Checks For a Total of	0.00
	0	ACH Checks For a Total of	0.00
	7	Computer Checks For a Total of	1,576.69
Total For	7	Manual, Wire Tran, ACH & Computer Checks	1,576.69
Less	0	Voided Checks For a Total of	0.00
		Net Amount	1,576.69
		FUND SUMMARY	
Fund Des	cript	tion Balance Sheet Revenue	Expense

Building Activit 1,576.69 0.00 0.00

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Total

1,576.69

18

05.20.10.00.00-010020

Community Unit School District #205

Check Summary

8:27 AM

12/07/20

PAGE: 2

8:29 AM

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Ir	nvoice Amount	Check Amount
10843 Flores Printing	12/14/2020 12405	Post Cards for student incentives	4002100018	73.00	73.00
10844 Galesburg CUSD #205	12/14/2020 Transfer	Transfer District fees from Activity account for October 2020	0	30.00	55.00
	Transfer 1	Transfer District fees from Activity account for October 2020	0	25.00	
10845 GULLY, DONNA	12/14/2020 Reimbursement	Parent/Teacher	1212100012	110.00	110.00
10846 MC Sport and More	12/14/2020 6358	Payment for Cross Country spirit wear	1212100009	630.20	630.20
10847 McDonalds	12/14/2020 Gift cards	100 Happy Meal gift cards to give for engagement rewards	4002100021	400.00	400.00
10848 Oriental Trading Co Inc	12/14/2020 705575761-01	Principal Prize	2152100004	213.79	213.79
10849 RNJ Distribution Inc.	12/14/2020 1328128	bottled water for the office staff	1222100008	64.80	94.70
	1329968	Payment for water delivery.	1212100011	29.90	
	5	7 Computer Ch	neck(s) For a 1	Total of	1,576.69

05.20.10.00.00-010033	Chec	ck Summary		PAGE:	2
		0 Manual	Checks For a Total of	0.00	
		0 Wire Transfe	r Checks For a Total of	0.00	
		0 ACH	Checks For a Total of	0.00	
		7 Computer	Checks For a Total of	1,576.69	
	Total For	7 Manual, Wire	Tran, ACH & Computer Checks	1,576.69	
	Less	0 Voided	Checks For a Total of	0.00	
			Net Amount	1,576.69	
	FUND SU	J M M A R Y			
Fund Description	Balance Sheet	Revenue	Expense	Total	
18 Building Activity Accounts	1,576.69	0.00	0.00	1,576.69	

Community Unit School District #205

8:29 AM

12/07/20

3apckp08.p

12/07/20

PAGE: 1

Check Nbr	Vendor Name	Check Date	Check Amount
60467 60468 60469	Boxcar Express BSN Sports Cooks & Company Corporate Payment Systems GAVC	12/14/2020 12/14/2020 12/14/2020 2 12/14/2020 12/14/2020	134.00 3,259.87 85.00 291.32 1,032.42
60471 60472 60473 60474 60475 60476 60477	Dickersons Photography Gehring, Mary Impact Applications Inc Joan's Trophy & Plaque Co Kiwanis Children's Fund Lowe's Pro-Tuff Decals Richardson Athletics	12/14/2020 12/14/2020 12/14/2020 12/14/2020 12/14/2020 12/14/2020 12/14/2020 12/14/2020	290.00 148.55 180.00 49.57 83.14 87.78 675.00 291.11
60479	Walsworth 14 Computer Check(s) Fo	12/14/2020 or a Total of	1,816.75 8,424.51

0 0 0 14 Total For 14 Less 0	Manual Checks For a Wire Transfer Checks For a ACH Checks For a Computer Checks For a Manual, Wire Tran, ACH & Computer Checks For a Net Amount	Total of Total of Total of mputer Checks	0.00 0.00 0.00 8,424.51 8,424.51 0.00 8,424.51
Fund Descript Total	ion Balance Sheet	Revenue	Expense

18 Building Activit 8,424.51 0.00 0.00

Community Unit School District #205

Check Summary

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8,424.51

05.20.10.00.00-010020

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12/07/20

PAGE:

2

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05.20.10.00.00-010033

8,424.51

14 Computer Check(s) For a Total of

heck Nbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
60466 Boxcar Express	12/14/2020	767803	GHS ATHLETICS - INVITATIONAL ACCOUNT	1502100089	134.00	134.00
60467 BSN Sports	12/14/2020	910110509 910173699	GHS - BASEBALL GHS ATHLETICS - INVITATIONAL ACCOUNT	1502100043 1502100092		3,259.87
		910315270	GHS ATHLETICS INVITATIONAL ACCOUNT	1502100094	1,800.00	
		910473966	GHS ATHLETIC INVITATIONAL ACCOUNT	1502100101	239.26	
		910611127	GHS ATHLETICS	1502100083	272.46	
60468 Cooks & Company	12/14/2020	4961	Activity - Faculty Social Fund	232100031		85.00
60469 Corporate Payment Systems GAV	2 12/14/2020	National FFA	GHS - FFA ACTIVITY ACCOUNT	1502100090	50.00	291.32
		Receipt #44584	GHS FFA ACTIVITY ACCOUNT	1502100091	241.32	
60470 Corporate Payment Systems GHS	12/14/2020	Sams	Purchase candy for Halloween Trunk or Treat	0	1,032.42	1,032.42
60471 Dickersons Photography	12/14/2020	2063	GHS GIRLS SWIM	1502100085	100.00	290.00
, , , , , , , , , , , , , , , , , , ,		2064	GHS TENNIS	1502100088	70.00	
		2065	GHS BOYS GOLF	1502100087	40.00	
		2066	GHS CROSS COUNTRY	1502100086	80.00	
60472 Gehring, Mary	12/14/2020	Reimbursement	Activity - Key Club	232100027	148.55	148.55
60473 Impact Applications Inc	12/14/2020	20201353	GHS ATHLETICS INVITATIONAL ACCOUNT	1502100095	180.00	180.00
60474 Joan's Trophy & Plaque Co	12/14/2020	20201353	GHS ATHLETIC INVITATIONAL ACCOUNT	1502100093	49.57	49.57
60475 Kiwanis Children's Fund	12/14/2020	Donation	Activity Account - Key Club Trick or Treat for UNICEF	232100028	83.14	83.14
60476 Lowe's	12/14/2020	10/31/2020	Activity - Theater (Fall Play)	232100030	87.78	87.78
60477 Pro-Tuff Decals	12/14/2020	INV020007025	GHS FOOTBALL	1502100097	675.00	675.00
60478 Richardson Athletics	12/14/2020	33822	GHS - BASEBALL	1502100081	291.11	291.11
60479 Walsworth	12/14/2020	1493750	Activity Account - Reflector	232100026	1,816.75	1,816.75

Japan P	COMMUNITCY OFFICE	CHOOL	DISCITCE #205	10.10 AM	12/07/20
05.20.10.00.00-010033	Check	Summa	ry		PAGE:
		0	Manual	Checks For a Total of	0.00
		0	Wire Transfer	Checks For a Total of	0.00
		0	ACH	Checks For a Total of	0.00
		14	Computer	Checks For a Total of	8,424.51
	Total For	14	Manual, Wire	Tran, ACH & Computer Checks	8,424.51
	Less	0	Voided	Checks For a Total of	0.00
				Net Amount	8,424.51

Community Unit School District #205

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10:18 AM

12/07/20

2

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
18	Building Activity Accounts	8,424.51	0.00	0.00	8,424.51

3apckp08.p 05.20.06.00.00-010033 Community Unit School District #205 Check Summary

Marval

1:03 PM 11/04/2 PAGE:

Check Nbr Vendor Name

Check Date Invoice Number

Invoice Desc PO Number Invoice Amount Check Amount

105492 Camille's of Canton, Inc 11/04/2020 132555 10R000 1999 0001 00 000000

T-shirts

0

2,998.10 2,990,10

Educational Fund/Other/Miscellaneous

2,998.10

1 Computer

Check(s) For a Total of

2,998.10

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05.20.06	.00.00-010033

Community Unit School District #205 Check Summary 1:03 PM

11/04/2

PAGE:

	0	Manual Checks For a Total of	0.00
	0	Wire Transfer Checks For a Total of	0.00
	0	ACH Checks For a Total of	0.00
	1	Computer Checks For a Total of	2,998.10
Total For	1	Manual, Wire Tran, ACH & Computer Checks	2,998.10
Less	0	Voided Checks For a Total of	0.00
		Net Amount	2,998,10

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	Educational Fund	0.00	2,998.10	0.00	2,998.10

3apckp08.p 05.20.06.00.00-010033 Community Unit School District #205 Check Summary

VOID (Reissue

Check(s) For a Total of

8:37 AM 11/06/2

434.00

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105708 General Service Employee	11/06/2020 20200925AD80	Payroll accrual	0	71.04	434.00
101.000 4590 0000 00 000000	Educational Fund/Other	Payroll Deductions P	ayab/Miscell	71.04	
	20200925AD81	Payroll accrual	0	13.15	
10L000 4590 0000 00 000000	Educational Fund/Other	Payroll Deductions P	ayab/Miscell	13.15	
	20200925AD83	Payroll accrual	0	349.81	
10L000 4590 0000 00 000000	Educational Fund/Other	Payroll Deductions P	ayab/Miscell	299.66	
201000 4590 0000 00 000000	Operations and Mainten	ance Fun/Other Payrol	l Deductions	13.96	
40L000 4590 0000 00 000000	Transportation Fund/Ot	her Payroll Deduction	s Payab/Misc	16.91	
801000 4590 0000 00 000000	Tort/Other Payroll Ded	uctions Payab/Miscell	aneous	19,28	
				4	

1

Computer

3apckp08	P	3
05.20.06	.00.00-01003	3

Community Unit School District #205 Check Summary

8:37 AM

11/06/2 PAGE:

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
105175 General Service Employee 10L000 4590 0000 00 000000	11/06/2020 20200925AD80 Educational Fund/Other	Payroll accrual	0 ayab/Miscell	71.04 71.04	434.00
101000 4590 0000 00 000000	20200925AD81 Educational Fund/Other	Payroll accrual Payroll Deductions P	0 Payab/Miscell	13.15 13.15	
10L000 4590 0000 00 000000 20L000 4590 0000 00 000000 40L000 4590 0000 00 000000 80L000 4590 0000 00 000000	20200925AD83 Educational Fund/Other Operations and Mainten Transportation Fund/Ot Tort/Other Payroll Ded	ance Fun/Other Payrol her Payroll Deduction	1 Deductions s Payab/Misc	349.81 299.66 13.96 16.91 19.28	
		l Void C	heck(s) For a	Total of	434.00

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05.20.06	.00.00-010033	3

Community Unit School District #205 Check Summary

8:37 AM

PAGE:

11/05/20

	0	Manual (Checks For a Total of	0.00
	0	Wire Transfer (Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	434.00
Total For	1	Manual, Wire T	ran, ACH & Computer Checks	434.00
Less	1	Voided	Checks For a Total of	434.00
			Net Amount	0.00

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	Educational Fund	0.00	0.00	0.00	0.00
20	Operations and Maintenance Fun	0.00	0.00	0.00	0.00
40	Transportation Fund	0.00	0.00	0.00	0.00
80	Tort	0.00	0.00	0.00	0.00

3apckp08.p
05.20.06.00.00-010033

Community Unit School District #205 Check Summary

manual

Check(s) For a Total of

9:10 AM 11/06/20

10.24

PAGE:

Check Nbr Vendor Name	Check Date In	nvoice Number	Invoice Desc	PO Number Invoic	e Amount	Check Amount
105709 Thompson, Chris	11/06/2020 Re	efund	Refund of TRS	0	10.24	10.24
			helf from payroll			
			in error			
10E000 6000 6912 00 210020	Educati	ional Fund/Provision	For Contingencies/	Contingenc	10.24	

Computer

3apckp08.p	
05.20.06.00.00-010033	

Community Unit School District #205 Check Summary

9:10 AM

11/06/20 PAGE:

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	10.24
Total For	1	Manual, Wire	Tran, ACH & Computer Checks	10.24
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10-24

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	Educational Fund	0.00	0.00	10.24	10.24

3aj	ckp08p	
05	20 10 00 00-01	003

Community Unit School District #205 Check Summary

Manual

1:38 PM 11/16/20 PAGE:

98,114.00

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number I	voice Amount	Check Amount
105710 Galesburg Toyota	11/16/2020 JTDEAMDE1MJ013694	2021 Toyota Corolla Hybrid Blueprint	0	22,329.00	89,316.00
40E000 2554 5400 00 590000	Transportation Fund/Vehi	•	tena/Equi	22,329.00	
	JTDEAMDE6MJ015215	2021 Toyota Corolla Hybrid Super White	0	22,329.00	
40E000 2554 5400 00 590000	Transportation Fund/Vehi	cle Servicing and Main	tena/Equi	22,329.00	
	JTDEAMDE7MY011190	2021 Toyota Corolla Hybrid Classic silver	0	22,329.00	
40E000 2554 5400 00 590000	Transportation Fund/Vehi		tena/Equi	22,329.00	
	JTDEAMDE8MJ011344	2021 Toyota Corolla Hybrid Black sand pearl	0	22,329.00	
40E000 2554 5400 00 590000	Transportation Fund/Vehi	TOP ACCUSE TO SECURITY OF THE PERSON OF THE	tena/Equi	22,329.00	
105711 Illinois Dept of Employment	Se 11/16/2020 Unemployment	Payment of unemployment compensation for qtr ending 9/30/2020	0	7,866.00	7,866.00
80E000 2363 3800 00 000000	Tort/Insurance (other th	an employee/Miscellane	ous	7,866.00	
105712 Pafco Truck Bodies 20E000 2545 4100 00 210095	11/16/2020 6506 Operations and Maintenan		152100035 ng and Ma	932.00 932.00	932.00

Computer

Check(s) For a Total of

1938 PM

PAGE:

	0	Manual Check	s For a Total of	0.00
	0	Wire Transfer Check	s For a Total of	0.00
	0	ACH Check	s for a Total of	0.00
	3	Computer Check	s For a Total of	98,114.00
Total For	3	Manual, Wire Tran,	ACH & Computer Checks	98,114.00
Less	0	Voided Check	s For a Total of	0.00
		Net A	Mount	98,114,00

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Operations and Maintenance Fun	0.00	0.00	932.00	932.00
40	Transportation Fund	0.00	0.00	89,316.00	89,316.00
80	Tort	0.00	0.00	7,866.00	7,866.00

3apckp08.p 05.20.10.00.00-010033 Community Unit School District #205 Check Summary

manuel

10:30 AM 11/18/2

PAGE:

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
22071 Goudy, Larry Ray	11/18/2020 Reimbursement-Med	Medical	0	644+06	644.00
94E000 2904 3807 00 000000	Medical Trust/Miscellane	reimbursement ous		644.06	

1

Computer Check(s) For a Total of

644.06

3apckp08.p
05.20.10.00.00-010033

Community Unit School District #205 Gheck Summary

10:30 AM 11/18/20 PAGE: 2

0 Manual Checks For a Total of 0.00 0 Wire Transfer Checks For a Total of 0.00 0 ACH Checks For a Total of 0.00 Computer Checks For a Total of 1 644.06 Total For 1 Manual, Wire Tran, ACH & Computer Checks 644.06 Voided Less 0 Checks For a Total of 0.00 Net Amount 644.06

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
94	Medical Trust	0.00	0.00	644.06	644.06

3apckp08.p 05.20.10.00.00-010033

Community Unit School District #205 Check Summary

Manual

9:38 AM 11/20/2

PAGE:

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Invoice	Amount	Check Amount
105748 Lambrecht, Patricia 10L000 4590 0000 00 000000	11/20/2020 Reimbursement Educational Fund/Other	Reimbursement Payroll Deductions	0 Payab/Miscell	203.55	203.55
105749 Law Office of Richard Bodmer 10L000 4590 0000 00 000000	11/20/2020 20201120ADGAR Educational Fund/Other	Payroll accrual		31.60 31.60	31.60
		2 Computer	Check(s) For a Total	of	235.15

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Community Unit School District #205 Check Summary

9:38 AM

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0	0	Manual Checks For a Total of	0.00
	0	Wire Transfer Checks For a Total of	0.00
	0	ACH Checks For a Total of	0.00
	2	Computer Checks For a Total of	235.15
Total For	2	Manual, Wire Tran, ACH & Computer Checks	235.15
Less	0	Voided Checks For a Total of	0.00
		Net Amount	235.15

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	Educational Fund	235.15	0.00	0.00	235.15

3apckp08.p 05.20.10.00.00-010033 Community Unit School District #205 Check Summary

VOID

9723 AM 11/20/20 PAGE: 1

DID

Check Nor Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount

105731 Law Office of Richard Bodmer 11/20/2020 20201120ADGARNU Payroll accrual 0 235.15
101000 4590 0000 00 0000000 Educational Fund/Other Payroll Deductions Payab/Miscell 235.15

1 Void Check(s) For a Total of 235.15

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Community Unit School District #205 Check Summary

9:23 AM 11/20/20

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	0	Manual Checks For a Total of	0.00
	0	Wire Transfer Checks For a Total of	0.00
	0	ACH Checks For a Total of	0.00
	0	Computer Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer Checks	0.00
Less	1	Voided Checks For a Total of	235.15
		Net Amount	-235.15

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Ехрепзе	Total
10	Educational Fund	-235.15	0.00	0.00	-235.15

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20E000 2544 5400 00 210095

Gommunity Unit School District #205 Gheck Summary

manual

9:42 AM 11/23/2 PAGE:

Check Nbr Vendor Name Check Date Invoice Number Invoice Desc PO Number Invoice Amount Check Amount 105750 Illinois Dept of Employment Se 11/23/2020 Unemployment Payment of 12,564.00 12,564.00 unemployment compensation for qtr ending 9/30/2020 80E000 2363 3800 00 000000 Tort/Insurance (other than employee/Miscellaneous 12,564.00 105751 JPEX as QI for Altorfer Rents 11/23/2020 Cust #176320 Skyjack for 9,950.00 9,950.00 Maintenance department

2 Computer

Operations and Maintenance Fun/Care and Upkeep of Equip

Check(s) For a Total of

9,950.00

22,514.00

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Community Unit School District #205 Check Summary

9:42 AM 11/23/20

PAGE:

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	22,514.00
Total For	2	Manual, Wire T	Tran, ACH & Computer Checks	22,514.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	22,514,00

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
20	Operations and Maintenance Fun	0.00	0.00	9,950.00	9,950.00
80	Tort	0.00	0.00	12,564.00	12,564.00

MEDICAL TRUST FUND BALANCE

30-Nov-20

Month	Year	Beginning Balance	Receipts	Disbursements	Ending balance	Previous 12 Months of Expenditures	Fund Balance to Expenditure Ratio
DECEMBER	2017	4,333,481.06	398,943.05	69,038.30	4,663,385.81	69,038.30	6755%
JANUARY	2018	4,663,385.81	277,457.96	263,359.36	4,677,484.41	332,397.66	1407%
FEBRUARY	2018	4,677,484.41	267,713.51	381,096.83	4,564,101.09	713,494.49	640%
MARCH	2018	4,564,101.09	267,465.50	294,050.50	4,537,516.09	1,007,544.99	450%
APRIL	2018	4,537,516.09	398,666.83	225,690.05	4,710,492.87	1,233,235.04	382%
MAY	2018	4,710,492.87	249,622.41	538,951.10	4,421,164.18	1,772,186.14	249%
JUNE	2018	4,421,164.18	234,312.27	214,518.07	4,440,958.38	1,986,704.21	224%
JULY	2018	4,440,958.38	235,687.75	368,013.45	4,308,632.68	2,354,717.66	183%
AUGUST	2018	4,308,632.68	402,418.20	372,074.94	4,338,975.94	2,726,792.60	159%
SEPTEMBER	2018	4,338,975.94	262,170.15	289,375.13	4,311,770.96	3,016,167.73	143%
OCTOBER	2018	4,311,770.96	268,622.04	354,459.35	4,225,933.65	3,370,627.08	125%
NOVEMBER	2018	4,225,933.65	266,640.06	478,717.75	4,013,855.96	3,849,344.83	104%
DECEMBER	2018	4,013,855.96	257,102.12	401,684.18	3,869,273.90	4,181,990.71	93%
JANUARY	2019	3,869,273.90	272,414.38	474,641.48	3,667,046.80	4,393,272.83	83%
FEBRUARY	2019	3,667,046.80	318,552.01	350,205.00	3,635,393.81	4,362,381.00	83%
MARCH	2019	3,635,393.81	419,720.89	278,111.70	3,777,003.00	4,346,442.20	87%
APRIL	2019	3,777,003.00	468,191.81	440,558.73	3,804,636.08	4,561,310.88	83%
MAY	2019	3,804,636.08	361,125.38	400,256.87	3,765,504.59	4,422,616.65	85%
JUNE	2019	3,765,504.59	314,709.04	352,126.59	3,728,087.04	4,560,225.17	82%
JULY	2019	3,728,087.04	342,486.16	857,387.26	3,213,185.94	5,049,598.98	64%
AUGUST	2019	3,213,185.94	591,185.91	458,939.66	3,345,432.19	5,136,463.70	65%
SEPTEMBER	2019	3,345,432.19	331,745.35	302,705.23	3,374,472.31	5,149,793.80	66%
OCTOBER	2019	3,374,472.31	263,485.64	410,557.41	3,227,400.54	5,205,891.86	62%
NOVEMBER	2019	3,227,400.54	506,034.82	267,655.08	3,465,780.28	4,994,829.19	69%
DECEMBER	2019	3,465,780.28	274,689.39	390,824.07	3,349,645.60	4,983,969.08	67%
JANUARY	2020	3,349,645.60	390,751.65	439,929.52	3,300,467.73	4,949,257.12	67%
FEBRUARY	2020	3,300,467.73	266,093.62	395,486.44	3,171,074.91	4,994,538.56	63%
MARCH	2020	3,171,074.91	283,350.20	405,490.18	3,048,934.93	5,121,917.04	60%

APRIL	2020	3,048,934.93	280,821.81	354,400.28	2,975,356.46	5,035,758.59	59%
MAY	2020	2,975,356.46	293,825.36	215,898.43	3,053,283.39	4,851,400.15	63%
JUNE	2020	3,053,283.39	296,044.97	319,344.82	3,029,983.54	4,818,618.38	63%
JULY	2020	3,029,983.54	326,098.33	725,840.87	2,630,241.00	4,687,071.99	56%
AUGUST	2020	2,630,241.00	487,991.19	484,599.66	2,633,632.53	4,712,731.99	56%
SEPTEMBER	2020	2,633,632.53	215,878.02	471,846.70	2,377,663.85	4,881,873.46	49%
OCTOBER	2020	2,377,663.85	224,764.49	323,247.71	2,279,180.63	4,794,563.76	48%
NOVEMBER	2020	2,279,180.63	218,834.88	296,680.87	2,201,334.64	4,823,589.55	46%

GEA CBA Language

- 22.5 In the event that the Board elects a Program that is fully or partially self-funded, and in order to ensure an equitable balance between plan solvency, benefits, and premium costs, the following guidelines shall apply:
 - a. The optimum balance for the Program fund shall be one hundred fifty percent (150%) of the previous twelve (12) month Program expenditures.
 - b. In the event that the fund balance drops below eighty percent (80%) of the previous twelve (12) month Program expenditures, the Committee will meet to determine the cause or causes. The Committee may, at its discretion, authorize premium increases and/or cost containment modifications.
 - c. Any premium increases and/or cost containment modifications will not take effect until the fund balance has dropped below sixty (60%) of the previous twelve (12) month Program expenditures.
 - d. In the event that the fund balance reaches two hundred percent (200%) of the previous twelve (12) month Program expenditures, the Committee may, at its discretion, authorize premium decreases and/or increased benefits.
 - e. All plan changes require school board action.



District Administrative Offices

932 Harrison Street Galesburg, IL 61401 Ph. (309) 973-2000 Fax (309) 343-7757 www.galesburg205.org

To: Board of Education

From: Tiffany Springer

Date: December 9, 2020

RE: December Curriculum Report

Professional Development:

- Added Parent Support and Training:
 - Tuesday, Dec 8: Google Classroom How to navigate and support my child's learning
 - Thursday, Dec 10: Social Emotional Learning (SEL)--resources and help during a pandemic
 - Tuesday, Dec 15: Seesaw How to navigate and support my child's learning
 - o Thursday, Dec 17: Skyward How to navigate progress reports, grades, and attendance
 - Communication about these live webinars was shared out with our parents across the district. Click <u>HERE</u> to see the communication.
- *Professional Development:*
 - We began our first Professional Learning Communities (PLCs) on Wednesday,
 December 2nd. I have included information <u>HERE</u> related to the current focus,
 makeup, and logistics of PLCs in District 205. We have 23 teachers signed up for the
 initial launch of PLCs. Topics include:
 - Rethinking Traditional Workflows (Grades 3-12)-Explore the Station Rotation learning model and tinker with ideas to reinvent a lesson using Station Rotation.
 - Station Rotation with Digital Practice (Grades PreK-8)-Teachers do far too much of the work in classrooms. Teachers must rethink traditional workflows and encourage students to take the lead.
- Equity Leadership Team Training:
 - o Our next meeting will take place on Thursday, January 21st.
 - We had a productive and well-attended meeting on the 18th of November and engaged in a rich discussion about equitable practices in grading and evaluating student understanding.
 - Additionally, Marceline DuBose was able to present on the Developmental Model of Intercultural Sensitivity and identify the various shifts in mindset that take place for people to move from a monocultural mindset to an intercultural mindset. The cognitive

shifts include the following: denial, polarization, minimization, acceptance, and adaptation. (*Developed by Sociologist, Milton Bennett*)

Winter Benchmark Assessments:

• We will be completing winter benchmark assessments starting the week of January 4th through the 14th with make-up testing as needed in the following week.

MTSS (Multi-Tiered Systems of Support):

- K-6 MTSS Staff Rollout Plans:
 - What is MTSS Refresher: Faculty Meetings on Monday, January 25
 - MTSSa (Academics): Faculty Meetings on Monday, February 1
 - o MTSSb (Behavior): Faculty Meetings on Monday, February 8
- Each meeting date listed above will include a video that has been created by District #205
 MTSS team members. This video will include the specifics of MTSS, along with the required
 processes within the Galesburg model. Faculty members will watch the videos together and
 engage in a discussion afterward. Videos will include the following:
 - A brief description of the process
 - o A flowchart for both tier 1 and tier 2 expectations
 - Documentation required for each step of the process
 - Articulation of the steps within the problem-solving process and expectations for all involved in the process
- Faculty members will be able to complete a <u>Jamboard</u> of questions that they have regarding
 the video presentation and how it relates to the MTSS process. These questions will be
 gathered from all buildings and an FAQ will be developed by the MTSS team.
 - Example: Monday (Video Meeting and Discussion), Tuesday (Teachers Complete Jamboard), and Wednesday (Circle back to address questions and solidify information)
 - This will happen each week for 3 weeks.
- We are continuing in our 3-year plan to develop a quality MTSS process for District #205. We will be developing Tier 3 during the second semester and plan to roll this out to staff as well by the end of the school year.
- All MTSS processes will begin in full swing in August of 2021.

Multilingual Learners:

- On Nov 5, 2020 we completed the entry screening of all new federally-identified Limited English Proficient students (a vast majority of whom are eligible for English as a Second Language and/or Bilingual services).
- Throughout the month of November, building administrators disseminated the PD that was created for us by Olivia Mulcahy from the Illinois Resource Center. These were paid for with our Bilingual Education Award funds from ISBE. This was actually in the form of two pre-recorded Zoom webinars.
- Parent-Teacher Conferences: We were able to answer more than 90 requests for interpretation.
- The ACCESS testing window begins on Mon Jan 4. Kindergarten students take two parts (narrative and expository) while students in grades 1-12 take four parts (Listening, Reading, Writing, and Speaking).
- The annual Multilingual Illinois conference will be done in two parts this year: the first phase will be via slow chat on Twitter, using the #MultilingualIL hashtag. Anyone may participate! The second phase will be via virtual presentations during the week of Feb 22, 2021. More details about registration are expected soon.

Galesburg High School Project:

- The Galesburg High School Student Achievement Leadership Team met on the following dates: Nov. 17, 20, 30 and Dec. 3, and Dec. 8.
- We have identified students in need of support to get *Back on Track* to graduate. Counselors, Teachers, and Administrators engaged in our initial round of *Back on Track* meetings with our identified seniors, freshmen, and their families on December 8th and 10th. We will begin this work with sophomores and juniors in the week ahead. At the time I submitted this report we had nearly 150 meetings scheduled for Tuesday and Thursday, with teams consisting of a parent, student, teacher(s), counselor, and administrator.
- Through these meetings, we developed action plans to help our students achieve success. We also identified additional ways to support our students who are struggling to stay on track.
- We will be engaging in the research presented in *Learning that Sticks* by Brian Goodwin, through the facilitation of McRel International. We seek to find ways in which we can better reach, teach, and engage our students. Our plan will focus on the science of learning, as outlined below:

Connecting a Learning Model with Instructional Practice

The Galesburg Community School District has approached McREL to work with the leadership team and high school teachers to provide a deeper understanding of how students learn. McREL consultants can work with Galesburg staff to apply the learning model to their teaching practice both in the classroom and via remote learning. Using the Learning that Sticks content, McREL will introduce Galesburg CSD educators to the science of learning—a model for learning that reflects these phases (see Appendix A for complete description):

- 1. Become interested in learning
- 2. Commit to learning
- 3. Focus on new knowledge
- 4. Make sense of learning
- 5. Practice and reflect on learning
- Extend and apply

Based on the science of learning, this approach encourages teachers to become more meta-cognitive in their practice—considering not only *what* works, but *why* it works. By understanding the underlying principles of learning, teachers and instructional leaders can integrate all classroom instruction into a single approach.

We propose to assist Galesburg CSD staff in growing their understanding of the science of learning by providing professional learning and working sessions based on McREL.s *Learning that Sticks* (Goodwin, Gibson, Rouleau, 2020). McREL proposes delivering this content via live webinar sessions with intersession activities and reading.

REMINDER-Parent Help Site:

- We have developed brief video tutorials to help our parents and families navigate E-Learning and the tools that we will be incorporating at Galesburg District 205. We released our Parent Help website several weeks ago and are excited about the tools this will continue to provide our families as we continue in E-Learning during the 2020-2021 school year. I want to thank Jared Bruening, Stuart Schaafsma, and John Prats for helping to make this vision a reality.
- The Parent Help Site can be accessed <u>HERE</u>.

DATE: December 14, 2020

TO: Dr. Asplund

FROM: Dawn Michaud, Special Ed Director

SUBJECT: Special Education Update for the December14th Board

Personnel: Staff Shortages

LBS 1 Special Education Teachers

We currently have 4 Long Term Subs in special ed positions (GHS -2, Churchill – 1, Lombard -1)

Projects working:

- Update on the low incidence in person month of November
 - We have 88 students coming across 7 buildings
 - Staff attendance during the time 95%
 - Student attendance 75%
- DLM testing
- Behavior training

Board report information:

 Special Education numbers included. As of 11/30/20 We continue to work on move ins and move outs

Bright Futures	School	Program	# programs	Grade Level	# students	Total Building
Full Day 2 Pre-K 5 Speech only 7 7 7 7 7 7 7 7 7	Bright Futures	Blended half	5 AM 4 PM	Pre-K	13	•
Speech only		Special Ed half	1	Pre-K	6	
Total BF		Full Day	2	Pre-K	5	
Signate Cross Categorical (CC) 2 K-4th 35 Speech only 21 21 21 21 35 Speech only 21 35 Speech only 21 35 Speech only 22 K-4th 22 Emotional Disability (ED) 2 K-4th 12 Comm rooms 2 K-4th 38 Speech only 29 Total Silas Speech only 29 Steele Elementary Cross Categorical (CC) 2 K-4th 33 Steele Elementary Cross Categorical (CC) 2 K-4th 33 Speech only 38 Speech only 8 Speech only 9 Speech onl		Speech only			7	
Speech only	Total BF					31
Total King Silas Elementary Cross Categorical (CC) 2 K-4 22 Emotional Disability (ED) 2 K-4th 12 Comm rooms 2 K-4th 8 Seech only 29 Total Silas Speech only 29 Total Silas Steele Elementary Cross Categorical (CC) 2 K-4th 33 Total Silas Steele Elementary Cross Categorical (CC) 2 K-4th 33 Total Steele Speech only 8 Total Steele Cross Categorical (CC) 5 Sth-6th 8 Speech only Speech only 8 Total Steele Cross Categorical (CC) 5 Sth-6th 8 Speech only Speech only 8 Total Lombard Speech only Speech only 8 Total Lombard Speech only 8 Total Lombard Speech only Speech only Speech only Speech only 3 Total Lombard Speech only 3 Total Lombard Speech only 3 Total Lombard Speech only 3 Total Churchill Speech only 5 Shipping Sh	King Elementary	Cross Categorical (CC)	2	K-4th	35	
Silas Elementary		Speech only			21	
Emotional Disability (ED) 2 K-4th 12 12 13 14 15 15 15 15 15 15 15	Total King					56
Comm rooms 2 K-4th 8 Speech only 29 71 71 71 71 71 71 71 7	Silas Elementary	Cross Categorical (CC)	2	K-4	22	
Speech only 29 71 71 71 72 73 73 74 74 74 74 74 74		Emotional Disability (ED)	2	K-4th	12	
Total Silas		Comm rooms	2	K-4th	8	
Steele Elementary		Speech only			29	
Life Skills (LS)	Total Silas					71
Speech only	Steele Elementary	Cross Categorical (CC)	2	K-4th	33	
Total Steele Lombard Middle Cross Categorical (CC) Life Skills (LS) Emotional Disability (ED) Speech only Total Lombard Churchill Middle Cross Categorical (CC) Speech only Total Lombard Churchill Middle Cross Categorical (CC) Speech only Total Churchill Middle Cross Categorical (CC) Speech only Total Churchill Speech only Speech only Speech only Total Churchill Galesburg High School Life Skills (LS) Speech only Speech only Speech only Total Churchill Speech only Speech		Life Skills (LS)	2	K-4th	16	
Lombard Middle		Speech only			8	
Life Skills (LS)	Total Steele					57
Emotional Disability (ED) 1 5th-6th 7 Speech only 8 Total Lombard Cross Categorical (CC) 5 7th-8th 66 Life Skills (LS) 1 7th-8th 7 Emotional Disability (ED) 2 7th-8th 4 Speech only 3 Total Churchill Speech only 3 Total Churchill Speech only 5 9th-12th 124 Emotional Disability (ED) 3 9th-12th 25 Life Skills (LS) 2 9th-12th 15 Life skills/Emotional 1 9th-12th 7 GHS North Cross Categorical (CC) 1 9th-12th 9 Speech only 2 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private Parochial Speech only 7 7 Head Start speech only 7 7 Head Start speech only 7 7 Total District 5 5 CC - typical special ed in all buildings serves all disabilities	Lombard Middle	Cross Categorical (CC)	5	5th-6th	80	
Speech only Total Lombard Churchill Middle Cross Categorical (CC) Life Skills (LS) Life Skills (LS) Emotional Disability (ED) Speech only Speech only Total Churchill Speech only Speech o		Life Skills (LS)	1	5th-6th	8	
Total Lombard Churchill Middle Cross Categorical (CC) Life Skills (LS) Emotional Disability (ED) Speech only Total Churchill Emotional Disability (ED) Speech only Emotional Disability (ED) Speech only Emotional Disability (ED) Speech only Life skills/Emotional Life skills/Emotional 1 9th-12th 7 GHS North Cross Categorical (CC) 1 9th-12th 9 Speech only Cross Categorical (CC) 1 9th-12th 9 Speech only 2 Total HS Camelot Private Day 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private Parochial Speech only 7 7 Head Start speech only Crotypical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors		Emotional Disability (ED)	1	5th-6th	7	
Churchill Middle Cross Categorical (CC) 5 7th-8th 66 Life Skills (LS) 1 7th-8th 7 Emotional Disability (ED) 2 7th-8th 4 Speech only 3 Total Churchill		Speech only			8	
Life Skills (LS) 1 7th-8th 7 Emotional Disability (ED) 2 7th-8th 4 Speech only 3 Total Churchill	Total Lombard					103
Emotional Disability (ED) 2 7th-8th 4 Speech only 3 Total Churchill	Churchill Middle	Cross Categorical (CC)	5	7th-8th	66	
Speech only 3 3 80		Life Skills (LS)	1	7th-8th	7	
Total Churchill Galesburg High School Cross Categorical (CC) Emotional Disability (ED) Life Skills (LS) Life Skills (LS) Life skills/Emotional Life skills/Emotional Life skills/Emotional Life skills/Emotional Description of the skills (CC) Life skills/Emotional Life skills/Emotional Description of the skills/Emotional Life skills/Emotional Description of the skills/Emotional Life skills/Emotional Description of the skills (LS) Description of the skills (LS		Emotional Disability (ED)	2	7th-8th	4	
Galesburg High School Cross Categorical (CC) 10 9th-12th 124 Emotional Disability (ED) 3 9th-12th 25 Life Skills (LS) 2 9th-12th 15 Life Skills/Emotional 1 9th-12th 7 GHS North Cross Categorical (CC) 1 9th-12th 9 Speech only 2 Total HS		Speech only			3	
Emotional Disability (ED) 3 9th-12th 25 Life Skills (LS) 2 9th-12th 15 Life skills/Emotional 1 9th-12th 7 GHS North Cross Categorical (CC) 1 9th-12th 9 Speech only 2 Total HS 2 Camelot Private Day 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private Pay 7 7 Head Start speech only 7 7 Head Start speech only 7 7 Total District 5 7 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Total Churchill					80
Life Skills (LS) 2 9th-12th 15 Life skills/Emotional 1 9th-12th 7 GHS North Cross Categorical (CC) 1 9th-12th 9 Speech only 2 Total HS 2 Camelot Private Day 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private Parochial Speech only 7 Head Start speech only 7 Head Start speech only 4 Total District 597 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Galesburg High School	Cross Categorical (CC)	10	9th-12th	124	
Life skills/Emotional 1 9th-12th 7 GHS North Cross Categorical (CC) 1 9th-12th 9 Speech only 2 Total HS 2 Camelot Private Day 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private Parochial Speech only 7 Head Start speech only 7 Head Start speech only 4 Total District 597 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors		Emotional Disability (ED)	3	9th-12th	25	
GHS North Cross Categorical (CC) 1 9th-12th 9 Speech only 2 Total HS		Life Skills (LS)	2	9th-12th	15	
Speech only Total HS Camelot Private Day 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private 5 Parochial Speech only 7 Head Start speech only 4 Total District 5 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors		Life skills/Emotional	1	9th-12th	7	
Total HS Camelot Private Day 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private 5 Parochial Speech only 7 7 Head Start speech only 7 7 Total District 7 CC - typical special ed in all buildings serves all disabilities LS - serve students with emotional concerns, manage behaviors	GHS North	Cross Categorical (CC)	1	9th-12th	9	
Camelot Private Day 1 K-12 3 Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private 5 Parochial Speech only 7 Head Start speech only 7 Total District 5 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Speech only				2	
Swann School Residential Private 1 6th-8th 1 Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private 5 6 Parochial Speech only 7 7 7 Head Start speech only 4 4 Total District 5 597 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Total HS					182
Neurorestorative Residential Private 1 9-12th 1 Maude Sanders Hearing Impaired 1 K 1 Total Private 6 Parochial Speech only 7 7 Head Start speech only 4 4 Total District 597 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Camelot	Private Day	1	K-12	3	
Maude Sanders Hearing Impaired 1 K 1 Total Private 6 Parochial Speech only 7 Head Start speech only 4 Total District 597 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Swann School	Residential Private	1	6th-8th	1	
Total Private Parochial Speech only Head Start speech only Total District CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Neurorestorative	Residential Private	1	9-12th	1	
Parochial Speech only Head Start speech only Total District CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Maude Sanders	Hearing Impaired	1	K	1	
Head Start speech only 4 Total District 597 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Total Private					6
Total District 597 CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Parochial Speech only				7	7
CC - typical special ed in all buildings serves all disabilities LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Head Start speech only				4	4
LS - serve students with low cognitive abilities functional curriculum ED - serve students with emotional concerns, manage behaviors	Total District					597
ED - serve students with emotional concerns, manage behaviors	CC - typical special ed in	n all buildings serves all dis	abilities			
	LS - serve students with	low cognitive abilities fun	ctional curricu	ulum		
Comm - students lower non-verbal autistic type charachteristics	ED - serve students with	n emotional concerns, mar	nage behavior	S		
	Comm - students lower	non-verbal autistic type c	harachteristic	s		

Bilingual Parent Advisory Committee

December 9, 2020 - Update

Summary by John Prats

BPAC WhatsApp Meeting - Monday, November 16/17

In addition to weekly informational update videos, BPAC held its November virtual meeting.

Live virtual BPAC meetings were held and attended by 6 parents on November 16th at 10:00am and 6:00pm as well as November 17th at 1:00pm. Meetings were conducted by WhatsApp, due to familiarity with the platform for most participants as well as the lack of previous success with Zoom. Most of the parents in attendance indicated a strong preference for keeping WhatsApp as a vehicle for BPAC meetings.

A summary of upcoming calendar items was provided, including the Thanksgiving holiday, the next board meeting and the December BPAC meeting. In addition, additional BPAC members were updated by the Multilingual Program Coordinator on how bilingual program funding is assigned and utilized.

Participating BPAC parents took the opportunity to ask questions and provide feedback on e-learning and communication, etc.

Participants asked how many students will be in a classroom when there is the option to return to in person learning and what precautions will be taken. Reference was made to the current health protocol document, available in multiple languages.

Several parents commented on the challenges they are facing with e-learning, citing distractions in the home, challenges in navigating the online platforms for classwork and language barriers in assisting younger students online. There were also comments on the difficulty parents face in keeping track of their students' progress when parents work unusual work schedules, returning home early in the morning or late at night with little additional time available. It was also communicated that this is often the reason parents find it difficult to be available for virtual meetings or informational sessions.

Regarding BPAC virtual meetings: Though there was some interest in weekly virtual meetings to stay up to date, however, the majority of participants asked to keep the meetings on a monthly schedule and all were happy with the current recorded weekly bilingual video updates on WhatsApp and Remind.com. Only two parents in attendance were open to BPAC Zoom meetings as opposed to WhatsApp.

Parent Webinars

Information for the current parent webinars has been provided through the weekly Spanish/French video message. In addition, parents have been invited to contact the EL Liaison if they are interested in making appointments for this information to be provided to them by WhatsApp, Zoom or Google Meeting in Spanish or French between December 14 - 18 (or as requested). Information will mirror webinars being provided by the instructional coaches on Skyward, Google Classroom, Seesaw as well as Social and Emotional Learning.

Future meetings will be WhatsApp and Zoom unless otherwise announced

Tuesday, December 15	10:00am and 6:00pm (10h00 + 18h00)
Tuesday, January 12	10:00am and 6:00pm (10h00 + 18h00)
Tuesday, February 9	10:00am and 6:00pm (10h00 + 18h00)
Tuesday, March 9	10:00am and 6:00pm (10h00 + 18h00)
Tuesday, April 13	10:00am and 6:00pm (10h00 + 18h00)
Tuesday, May 11	10:00am and 6:00pm (10h00 + 18h00)



Galesburg CUSD #205 932 Harrison Street, Galesburg, IL 61401

Phone: (309) 973-2000 Fax: (309) 343-7757

District Website: www.galesburg205.org

... Helping Students Achieve Their Dreams...

To: Dr. John Asplund, Superintendent of Schools

From: Jennifer Bredemeier Date: December 9, 2020

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	Total
Pre-conferences	1	22	11	6						40
Observations	2	30	26	10						68
Post-confrences	1	17	15	3						36
Summative Conferences	1	26	27	6						60



Bright Futures Preschool

932 Harrison Street Galesburg, IL 61401 Ph. (309) 973-2031 Fax (309) 342-7260

To: Dr. John Asplund From: Ellen M. Spittell Date: December 10. 2020

Mission: Working with students and their families to build a solid foundation for lifelong success.	
Attendance	11/1/2020-11/30/2020 P3 82.02% P4 88.94% Average: 86% Adds: 5 Withdrawls: 3 Enrollment as of 11/30/20: 156 Attendance improved marginally from October to November. Unfortunately, numbers are not increasing even though teachers reach out to parents constantly.
Highlights in November	As you may remember from the October report, each teacher picks out supply bag items to be distributed monthly to their students with grant money allocated to Bright Futures. We target approximately \$30 per student. November supplies given to the students depending upon the classroom they are assigned included a 60 piece magnetic tile 3-D building block set; tangram tiles with pattern cards; "Three Grumpy Trucks" book with a vehicle gift set including cars, trucks, airplanes; "Chicka Chicka Boom Boom" and Chicka Chicka 1,2,3" books with a set of magnetic letters and numbers. Parents are requested to drive through the parking lot on assigned days to pick up the supplies. This is a great opportunity for the staff to connect with the parents and children socially distancing, of course, so they can see each other "face to face" rather than on a Google Meet. The expressions on some of the students' faces when they see their teacher in person is priceless! Parent/Teacher conferences were held on 10/29, 11/5 from 3:50-7:15 pm and all day on 11/6. Teachers were able to review student progress on Google Meets with the parents. Turnout was very good.

	We added many ELL students to in-person learning dependent upon their IPT score with Mrs. Newhall and Ms. Holder, our ELL teachers. Pictures are attached at the bottom for your review so please scroll down beyond the report.
E-Learning	The Bright Futures staff continues to hold daily classroom Google Meets as well as individual and small group meets. Paraprofessionals meet with targeted students to assist with assigned activities, modeling activities, reading books, etc. As we continue in E-Learning, parents are getting more and more comfortable with the technology and are keeping their students more engaged. We are contacting parents who are not following through to see what issues are prohibiting them from accessing Seesaw whether technology or language so that we can better assist them. At the PreK level, obviously, we need parental support for student engagement.
Recommendations going forward	Continue to plan engaging lessons and encourage/monitor parental support. Make sure teachers differentiate lessons so that students are challenged at their level. Ensure student needs are met academically, socially, emotionally. I look forward to having students return to the building when it is safe to do so.



Bright Futures Preschool

932 Harrison Street Galesburg, IL 61401 Ph. (309) 973-2031 Fax (309) 342-7260





Silas Willard Elementary School

.....Helping Students Achieve Their Dreams....
Jonathan Bradburn, Principal, & Brandy Dornon, Dean of Students
Phone: (309)973-2015 Fax: (309) 343-0569
460 Fifer St, Galesburg, IL. 61401

www.galesburg205.org

December 9, 2020

To: Dr. John Asplund, Superintendent From: Jonathan Bradburn - Principal

Re: Board Report

Mission: Silas Willard welcomes everyone in an inclusive, diverse learning community that values equality and recognizes and respects strengths and needs of all earners without exceptions.	Vision: Silas Willard Elementary School will set the standard for excellence in providing a rigorous, caring and equitable school experience.
Student Engagement -	For the month of November, the Dean and Outreach workers for Silas Willard made 170 family contacts. This brings the total number of contacts for the year to 424. I have scheduled five wrap-around meetings for parents with students not engaging and/or with high numbers of absences. Letters were sent from my office by certified mail. Though all five letters were signed for by the recipients, the meetings were not attended by the parents. We will continue through the student support process.
Highlights from the month	In-person learning - The in-person learning was going well in grades K-2 and we were prepared to move forward with grades three and four. Since the suspension of in-person learning, teachers have used the regularly scheduled time for this purpose of scheduling individual or small group meetings online with the students who would have been coming to in-person learning. Many have taken the opportunity to change their schedules to make sure these students are receiving more individual attention to their learning needs. Sharing winter books - The staff has decided to share some winter/holiday cheer by sharing books about winter. Staff members have chosen books and recorded themselves on video reading the stories. These videos have been shared on Facebook and the school website.

How our E-Learning has evolved from Aug. 8 to today	I have had a number of conversations with teachers on how they have acclimated to online learning. Many have indicated that they were very stressed and having difficulty managing the workload of E-learning. Now, many have told me that they have learned many new strategies and ways of organizing their time, being more efficient with their day and meeting student needs. I feel very strongly that teachers have been forced to plan differently. This was something that needed to occur.
Recommendations going forward	We need to make sure that, as we move toward bringing students back to in-person learning, that we do not fall back into ineffective habits of instruction that were employed before we had to move to a remote program. We need to set the expectation that the new strategies for providing different learning opportunities need to stay after we are all back in a regular classroom setting.



Steele Elementary School

1480 West Main Street Galesburg, IL 61401 Ph. (309) 973-2016 Fax (309) 343-1259 steele.galesburg205.org

To: Dr. John Asplund, Superintendent of Schools

From: Jennifer Graves, Principal, Steele Elementary School

Date: 12/4/2020

Mission:

AT STEELE SCHOOL...
Diversity is who we are.
Equity is what we strive to provide.
Inclusion is how we achieve our goals.
Together we inspire dreams,
celebrate learning
and embrace the future.

Vision:

Creating learners who make wise choices, embrace challenges, and own their futures.

Motto:

Where I Belong, Where You Belong, Where We Belong

Family Engagement:

Total Enrollment: 461			
PARENT / TEACHER CONFERENCE DATA	#	%	
k	97	91%	
1	72	80%	
2	76	87%	
3	52	87%	
4	73	81%	
Life Skills	15	88%	
ELL	44		
Total		85%	

Highlights from November / Beginning of December:

Holidays Around the World Presented by STEELE STAFF.

Each day a different teacher shares holiday traditions from a country around the world and reads a story aloud to our students. We have had stories read in English, Spanish, French, Lingagla and even Irish Gaelic.

TO VIEW OUR
CALENDAR &
LEARN ABOUT
HOLIDAY TRADITIONS
IN OTHER COUNTRIES.





A COLLECTION OF HOLIDAY STORIES

oin us each day to hear Steele Staff members read oks about holiday traditions from around the work

K-1 Winter Reading Challenge

Students are participating in a BINGO reading challenge using Scholastic Pro. They are challenged to earn "BINGOs" by reading a variety of genres! Congratulations to our winners thus far.



Thankful Parade

We have so much to be THANKFUL for at Steele School. On November 13, staff traveled through our school neighborhoods to see our students and share how thankful we are for their hard work!

<u>UP-COMING EVENTS:</u> Dec. 13: Holiday Haircuts

Last year's "holiday haircuts" was such a success and we were saddened we would not be able to continue the tradition this year at Steele School. Thank you to Juan Mason for reaching out and opening his barber shop on Sunday to offer 10 of our boys FREE holiday haircuts! We are grateful to live in a community that supports our kids and will volunteer to help in so many unique ways!

Secret Santa Surprize

Steele Staff decided to come together again this year and ensure some of our most deserving Superstars would receive gifts this holiday season. The gift of giving is exactly what we all needed! Our staff has sponsored 25 Steele Superstars (and their siblings) to receive wish list toys, clothes, hygiene items & winter necessities. Parents will pick up the wrapped gifts and can decide if they wish to "tag them" from Santa, from the parents or from Steele School.

In addition, a special friend of the school donated a new bike to give to one lucky student! When one of our teachers heard about this generosity...she volunteered to donate 4 MORE BIKES, so we could give away one per grade level!

How our E-Learning has evolved in the month of November.

ELL PD:

Teachers completed a flipped, 2 hour professional development. Following their completion of activities, they engaged in a discussion led by Scott Rasso. This PD has encouraged us to look at our practices and set goals for identified areas in need of improvement.

Guided Reading Groups with para support:

Guided Reading groups continue to get better and better each week. The paraprofessionals have increased their comfort level with leading groups of students to maximize instruction at each child's individual reading level.

Break out rooms:

Teachers have begun to use break out rooms which is a new addition to Google Classroom. I continue to be impressed with how our teachers continue to seek out new strategies, learn and grow in this remote environment.

Intervention Groups:

Our interventionists, Laura Saey and Tami Eager work tirelessly to communicate daily with families and ensure our most "at risk" students are getting the necessary support in phonics and foundational reading skills. Their hard work is appreciated by students, families and classroom teachers.

Recommendations going forward:

Continue to use community data and family feedback to bring students back in-person safely.

Continue to "think outside the box" to support both students who wish to return in person and those who wish to remain remote.



Dr. Martin Luther King Jr. Elementary School

1018 South Farnham Galesburg, IL 61401 Ph. (309) 973-2012 Fax (309) 343-2161 king.galesburg205.org

To: Dr. John Asplund, Superintendent of Schools

From: Valerie Hawkins, Administrator, Dr. Martin Luther King Jr. Elementary School

Date: 12/10/2020

Mission:

At Dr. Martin Luther King Jr. Elementary School, we believe that education is the foundation to life success for all students. To ensure that foundation we will:

- Collaborate as team players with students, families and the Galesburg community to include everyone.
- Provide an equitable environment that is safe, nurturing and stimulating to meet students' needs.
- Foster a positive school climate which builds self-esteem, encourages mutual respect and values individual differences.
- Support students through high academic and behavior expectations.

Vision:

Dr. Martin Luther King Jr. Elementary School will embrace diversity, equity and inclusion to achieve academic excellence.

Highlights

On November 19, King School hosted
 Virtual Family Reading Night in conjunction
 with the State of Illinois Family Reading
 Night. The theme of the evening was:
 Reading Gives You Someplace to Go When
 We Have to Stay Where We Are. The night
 included 3 rotations for students to
 participate in: A book tasting, a scavenger
 hunt, and an art lesson. Students in grades
 K-2 focussed on the book Hey Little Ant
 and students in grades 3-4 focussed on the



Dr. Martin Luther King Jr. Elementary School

1018 South Farnham Galesburg, IL 61401 Ph. (309) 973-2012 Fax (309) 343-2161 king.galesburg205.org

Highlights Continued...

book Time Flies. Students and families rotated through the stations in Google Meet links that were shared in the "chat box". Students attending the night were entered into a classroom drawing for one of the books presented. Additionally, if students attended the night, sent pictures of their scavenger hunt items and a picture of their art project, their names were entered into the Grand Prize drawing for each grade level for a turkey. Niabi Zoo and Monmouth College partnered with our staff to provide a video and a speaker for the event. This event was also made possible by the generous donations of Hy-Vee on East Main Street for the turkeys, Wordsmith Bookshoppe on Main Street, and ADK professional sorority for donating funds towards the purchase of the 25 books.

Evolution of E-Learning

- Since the start of E-Learning, all K-4 students have been provided the opportunity to exchange their Chromebook for a brand new touch screen Chromebook and case. With the new technology, students are better able to engage with their learning platform and prevent some of the technological difficulties students were experiencing with older Chromebooks.
- Students at King continue to engage with lessons through the Ready Math platform with 487 of 509 students completing lessons in the last month.



Dr. Martin Luther King Jr. Elementary School

1018 South Farnham Galesburg, IL 61401 Ph. (309) 973-2012 Fax (309) 343-2161 king.galesburg205.org

Recommendations for the future

- A continued focus on the school-home connection remains a vital part of e-learning. This connection comes in the form of open meet links during asynchronous work time for student support as well as home visits to check on students and families.
- In this environment, our ability as a school to identify needs and be responsive in our approach to address the need in innovative ways will be imperative for student growth.



Churchill Junior High School

Mr. Tom Hawkins
thawkins@galesburg205.org
905 Maple Avenue, Galesburg, IL 61401
(309)-973-2002 Fax: (309) 342-6384
https://www.galesburg205.org/o/cjhs

To: Dr. John Asplund, Superintendent of Schools

From: Tom Hawkins, Principal

December 8, 2020

Mission: Churchill Junior High School will embrace and celebrate the diversity contained within each member of our school community. In our nurturing environment, we will **empower** every student to reach their fullest potential. Together we will be accountable, responsible, and respectful members of society.

Vision: Churchill will be a school that is safe and inclusive, a place where learning is experienced by all members of our school community.

Attendance

See report submitted by Central Office.

Highlights

We believe during this difficult time that it is important to celebrate our student successes. We want our students to know that even though we are not conducting in-person learning, that we still value their efforts in the classroom. Teachers can nominate students to have their accomplishments read during announcements. We are proud to call these students **STREAKS**, which stands for **S**upportive of all, **T**houghtful, **R**espectful and responsible, **E**ngaged, **A**spiring, **K**ind, and **S**uccessful. So far this second quarter we have read over 30 students' names. Students, keep up the great work.

Our Advocacy groups are up and running at Churchill Junior High School. Each student at Churchill has been assigned to an advocacy. We have charged our advocacy teachers with three main goals: to create positive relationships and connections, to help students develop characteristics of a successful student, and to develop our students' social emotional intelligence.

On November 17th and 19th Churchill Junior High School conducted parent and teacher conferences. Our teachers were very anxious leading up to the conference dates because they had never experienced virtual conferences. The virtual format allowed our teachers to meet with more parents than previous years. Thank you teachers and secretaries for your efficient planning of this semester's parent and teacher conferences.

Recently the teaching staff at Churchill participated in small group sessions as part of our continuous school improvement plan. Teachers were grouped by curricular area and asked to reflect on successes as well as challenges related to: parent and teacher conferences, instructional strategies, student attendance and engagement, and grading data. Teachers were then assigned a short personal reflection activity. The data from the reflection activity was reviewed by the school improvement team on December 4th. All teachers are currently assigned to two school improvement goal teams.

We are proud to announce that Mrs. Jennifer Miller is the KFM 105.3 December Teacher of the Month. Jennifer (Jen) has been an art educator in our district for 19 years. Most of that time she has been teaching art education at Churchill Junior High School and Lombard Middle School. Jen has always promoted her students' successes. She displays their works on her personal blog at iheartartte.blogspot.com and you can follow her on Twitter @jenpeltonmiller to see other examples of student work. Thank you Jen, for supporting our students!

Challenges

Our challenges continue to be in the areas of student engagement, student attendance, and student-school connection. Currently administration meets every Monday with our school counselor to review the student support requests and to discuss students that are in need of intensive wraparound services. Currently we have approximately 30 students in need of intensive services. Our grade level teams continue to meet two times per week to discuss student concerns. Although these are challenges, it has been comforting seeing staff work together to reach our struggling students.

Moving Forward...

As mentioned in a previous report, we need to continue to find ways to engage students and families in our educational program. This needs to be a community-wide effort.

Respectfully submitted,

Tom Hawkins, Principal Churchill Junior High School



Lombard Middle School

Mr. Nick Young nyoung@galesburg205.org

1220 E. Knox St. Galesburg, IL 61401 (309)-973-2004 Fax: (309) 342-7135

http://lombard.galesburg205.org

To: Dr. John Asplund, Superintendent of Schools From: Nick Young, Principal, Lombard Middle School

Date: 12/10/2020

Mission: Lombard Middle School is committed to providing a safe, equitable, and inclusive environment in which all teachers, staff, and community value our diverse population of students, build relationships within our school and community, and help all students reach their highest level of academic achievement and social responsibility to become productive, life-long learners.

Vision: Lombard Middle School will be a model school for technology integration, curricular rigor and overall building climate.

Highlights from the past month

I'm super proud of our staff as they continue to explore creative ways to engage students. One content area that amazes me is our PE staff. Getting students off the couch or out of bed on a consistent basis has been done though creative lessons. One example is a "choose your own adventure" theme based around Lombard history. Students ran, walked, jogged and did various aerobic and stationary exercises while exploring the building and our history virtually. We had many students asking for more!

How has our E-Learning evolved or changed?

We held our first round of parent teacher conferences in November (all virtual). Conversations from those conferences spurned plans to help struggling or failing students. We scheduled conferences for specific students and families who were struggling with engagement and academics on one evening and held a "walk in style (still virtually)" for all families interested on a seperate evening. Additionally, any family that could not make those meetings were offered staff office hours to meet and formulate a success plan for their student. Through these meetings we have seen an increase in students coming to class meets and engagement overall. We continue to work towards consistency. In addition, our School Improvement team has set goals to focus on 3 key areas during the pandemic--Engagement, Social/Emotional and

	Physical needs of students, and Academics. In turn, our staff has been divided to represent one of the 3 goals and develop plans and action steps that can help us grow and achieve our set goals.
Recommendations going forward	We will continue to reach out to struggling families. We do this through our office hours, one on one meets, p/t conferences, or even a home visit from Admin. and/or Outreach. Our wrap around meetings have proven to help families engage but we continue to struggle with consistency. When the virus allows and as we develop plans to return to buildings, it will be important for us to make time to teach/reteach expectations as they will be potentially different then what students have become accustomed to this semester thus far. With many of our district buildings shifting populations or physical structure, many of our students/families haven't even laid eyes on what they are walking into. We must be prepared for that to help with that transition.



Galesburg High School

December Board Report

"Helping Students Achieve Their Dreams"

1135 West Fremont Street, Galesburg, IL 61401-2499 Phone: (309) 973-2001 Fax: (309) 343-7122

Mission:

As a partnership of students, staff and community, Galesburg High School seeks to provide all students with equal opportunity to achieve academic, physical, and vocational success in a caring environment. This environment shall be based upon mutual respect where all teachers have the right to teach and all students have the right to learn. Our commitment to excellence will enable students to develop as productive, socially responsible citizens.

Vision:

Empowering every student to compete and contribute positively to our community and global society.

School Diversity, Equity and Inclusivity Statement

At GHS, it is our goal to embrace the differences of every individual in our diverse community, including race, gender identification, age, ethnicity, culture, religion, sexual orientation, ability, and economic background. We will strive to recognize and eliminate barriers to provide equal access to all. By valuing our differences, we will continue to enhance our rich curriculum and foster an environment that prepares our students to be mindful and engaged in a diverse, global community.

The last few weeks have been crazy (and challenging) for all of us. We continue to urge our students to stay focused and continue to be engaged in their classes. We have made 58 home visits and had two days of blitz meetings (35 Seniors/94 Freshman) to help get students back on track that have either fallen off during Term 2 or are slightly off track/about to fall off track with their credits. The two way communications with families and staff have been very meaningful. The meetings have helped staff understand the challenges that many families face during remote learning and their daily lives. These meetings have shed a light on the way our students live their lives. Mrs. Springer, the school improvement team, counselors, and department chairs have been collaborating and convening internally as a task force to address our educational options in regards to student incompletes and failures due to the pandemic. Forms filled out during the meetings, as well as information submitted by the teachers, will be mailed home to those that attended the meeting. Any families/students that did not attend the meeting will have the paperwork delivered during home visits on Dec 15 and 16.

We have continued to pivot and adapt to our delivery of instruction during remote learning. We have been able to adjust and provide a collaborative learning environment that emphasizes learning new ways to reach our students. It still amazes me how the district and our staff have pulled together during this crisis. We continue to take into account the numerous variables that students and parents (and teachers) have had to confront attempting to implement our remote learning plans. While I am so proud of the efforts by our staff and our students these last few months, it has created inevitable inconsistencies in student performance. Our efforts and focus remains on mitigating the barriers that exist for some students and families to give them a quality education.

The staff continues to show perseverance and flexibility during these trying times of uncertainty. We are looking forward to our return after the semester to the classrooms with students. I am confident that the staff will continue to work through these times and continue to provide strong educational opportunities in whatever format is necessary moving forward.

The Social Emotional work that is getting done across the district has proven to be a positive experience for students, parents and staff. And now has been recognized as state leader in ISBE Weekly Message.

Teachers are also organizing regular class meetings through their advocacy periods where we are implementing our Suite360 SEL curriculum.

How our E-Learning has evolved from Aug. 8 to today

• E-learning caters to all learning styles. The tools and professional development that staff are utilizing will help to engage students when we return to our classrooms. It has diversified our teaching strategies and will hopefully lead to better results. Courses can be tailored for students which is something that our past traditional education attempts has not previously allowed.

Recommendations going forward

- Whether we are in person or on remote learning we need to focus on the following principles:
 (1) supporting continuous improvement on instruction, (2) providing access for all students, and (3) maintaining efforts to maximize student engagement.
- Equity of access to learning for our students with disabilities, second language learners, and low socioeconomically disadvantaged students needs to remain a focus of our work.
- We need to continue to record and share data that can inform the delivery of our instruction.

Students of the Month



Celebrations

Katelyn Engel a GHS senior has been selected as a Semifinalist in the 2020-2021 Coca-Cola Scholars Program. Only 1,609 Semifinalists were chosen among 99,403 applicants this year (just 1.6%!) because of their outstanding leadership, academic achievements, and dedication to their community.

We are proud to announce that we will be teaching Computer Science, STEM and Statistics at GHS/GAVC through Edhesive. Edhesive collaborates with AMAZON to bring Computer Science to high school students nationwide. Edhesive's mission to dramatically increase access to the highest-quality STEM and computer science courses has reached more than 1,000 schools in 48 states nationwide. For the past four years, students who completed our courses have outperformed students on the AP Computer Science exams. I would like to congratulate Mr. Mustain for securing this great opportunity for our students!

The <u>Innovative Curriculum Resources Project</u> spotlights Career Technical Profiles of student success stories. The booklet shares student successes and experiences on their career path from Galesburg Area Vocational Center students to today's careers. We are excited to share that three of our alumni (Paul Fecht, Savannah Ojeda, and Amanda Shumaker) have worked hard to achieve their goals. Just a few years ago these successful adults were high school students wondering what they should do with their lives.



Galesburg Community Unit School District 205

Galesburg High School North

1135 West Fremont Street Galesburg, IL 61401 Ph. (309) 973-2003 Fax (309) 343-1237 gale.galesburg205.org

To: Dr. John Asplund, Superintendent of Schools From: Mindi Ritchie, Principal, Galesburg HS North

Date: 12/14/2020

Mission:

At GHS North, we believe all students have value with unlimited potential. We focus on building lasting relationships by embracing diversity, providing inclusion for all, and creating opportunities for students.

Vision:

Preparing students to be college, career, and life ready so they can contribute positively in our community.

Highlights from the first 14 weeks:

GHS North 20-21 School Improvement Goals:

- GHS North will transition to a competency-based learning framework.
- GHS North will increase student perception of their own agency.
- GHS North will structure and create opportunities for students to demonstrate college and career readiness.
- In order to respond to Term 1 failures and disengagement, we quickly developed "GHS North Power UP". Any student with a Term 1 incomplete due to COVID-19 in the home or other extenuating circumstances came in 1:1 to organize time and complete work. Ten students participated in GHS North Power UP. Three of these ten changed an incomplete grade to a passing grade due to participation in the program. Overall, 14 GHS North students completed term 1 incomplete courses.
- GHS North School Counselor Sarah Wills completed a
 certificate offered by ASCA as a Career Development
 Specialist. In this area Ms. Wills plans to formulate a plan
 at GHS North (SIP Goal 3) that includes a more well
 rounded portfolio for each individual, developed with
 quidance provided by ASCA.
- Parent Teacher Conferences were held virtually on November 23rd. GHS North completed these using a team-based approach.

How our E-Learning has evolved from Aug. 8 to today:

- GHS North teachers continue to offer flexibility in regards to students' individualized needs for learning.
- Sara Gray was recently hired as the 21st Century Grant Program Site Coordinator. She is planning after school academic enrichment activities for both GHS and GHS North students. This additional partnership between GHS North and ROE #33 will improve service delivery to the most at-risk students.
- As GHS North has no dean or outreach, SEL on Wheels is being utilized to visit students at the highest level of risk for dropping out.
- More employers are allowing students to work during the school day again. This makes traditional school engagement expectations difficult.

Recommendations going forward:

- We continue to work to refine and improve the GHS North referral process.
- GHS North students aren't filling out their attendance form regularly. We are developing new ways to improve completion, as well as create a system where students' asynchronous work is "counted" for daily attendance.
- We are going to create a process for determining which students can take Edgenuity classes during the school day. The reality is that not all students possess the literacy or executive functioning skills required to meet the seat time requirements of Edgenuity. I am also exploring alternative education services available through Edgenuity.
- We are planning the creation of a class at GHS North that focuses on skill development in the areas of study habits, organization, work completion, and social and emotional learning.



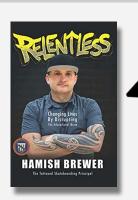
Monthly Update for the Board

In November, the SEL Steering Committee met virtually to review goal progress in various areas, as well as set measurable goals for future work. #205 current strengths and needs at each site is one area of focus.

Recent Areas of Emphasis

• Student Support Services:

 SEL in 205 staff collaborated to improve upon the student support referral form and created a procedure to provide all teachers making referrals for services with timely feedback.

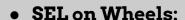


Professional Development:

- SEL Instructional Coach Mindy Matthews is offering an SEL book study on Relentless: Disrupting the Educational Norm by Hamish Brewer. (Click on the book icon to find out more.)
- Forty-seven District #205 Staff are participating in this learning opportunity. The group had their first session on December 3rd. There are 4 more sessions to follow.

• Suite 360:

 KUDOS to Silas Willard Elementary with an overall rate of 96% for student engagement with the Suite360 curriculum!



- Due to the cooler weather, we now use the front foyer of #205 schools and KCHA community rooms for a warm place to provide socially distanced services to our students. Since September 28th we have now had 528 contacts, with 309 individuals served. (Click on the minivan icon to learn more).
- SEL on Wheels is in the news! Click the icons below to read all about it.











BID TABULATION SHEET GALESBURG COMMUNITY UNIT SCHOOL DISTRICT #205 GALESBURG HIGH SCHOOL ASBESTOS ABATEMENT

December 7th, 2020 - 11:00 A.M.

Morland Environmental Services, LLC. Job #10345

CONTRACTOR	BID BOND	Non-Coll Affidavit	Bidder Eligibility	Vendor Information	Area References	IDPH License	Addenda Reckonized	BASE BID#1
Abel Plus Services	X	Х	X	Х	X	Х	Х	\$560,000.00
NES Environmental	Х	Х	Х	Х	X	Х	Х	\$625,000.00
Iowa Illinois Taylor Insulation	Х	Х	Х	Х	X	Х	Х	\$640,000.00
Midwest Service Group	Х	Х	Х	Х	Х	Х	Х	\$669,995.00

It is the recommendation of Morland Environmental Services, LLC that Galesburg Community Unit School District #205 select the lowest bidder for the Galesburg High School Asbestos Abatement of \$560,000.00 by Abel Plus Services.

Sincerely

Morland Environmental Services, LLC.

Tim A. Morland

Om A. Moreal

Project Manager

SECTION 00300

BID FORM

BID FOR:

ASBESTOS ABATEMENT GALESBURG HIGH SCHOOL

PROJECT NO .:

10345

BID TO:

GALESBURG COMMUNITY UNIT SCHOOL DISTRICT 205

932 HARRISON STREET GALESBURG, ILLINOIS 61401

BID FROM:

MES Environmental 195 Industry Ave Frankfort, IL 60423

- 1.1 Undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into Agreement with OWNER in form included in Contract Documents to perform and furnish all Work specified or indicated in Contract Documents for Bid Price and within Bid Time indicated in this Bid and in accordance with Contract Documents.
- 1.2 BIDDER accepts terms and conditions, of Advertisement for Bids and Instructions to Bidders, including, without limitation, those dealing with disposition of Bid Security. This Bid will remain open as stated in the Instructions to Bidders. BIDDER will sign and deliver required number of counterparts of the Agreement, Bonds and Insurance Certifications and other documents required by Contract Documents within 5 days after date of OWNER'S Notice of Award.
- 1.3 In submitting this Bid, BIDDER represents, as more fully set forth in Agreement, that:
 - A. BIDDER has carefully studied copies of Bidding Documents and the following addenda:

(receipt of which is hereby acknowledged).

- B. BIDDER has visited the sites and localities where Work is to be performed and become familiar with and is satisfied as to general, local and site conditions that may affect cost progress, performance and furnishing of the work.
- C. BIDDER is familiar with and is satisfied as to all legal requirements (federal, state and local laws, ordinances, rules and regulations) and conditions that may affect cost, progress, performance, and furnishing of Work.

- D. BIDDER is aware of the general nature of Work to be performed by Owner and others at the sites that relates to Work for which this Bid is submitted as indicated in the Contract Documents.
- E. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the sites, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- F. BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- G. This Bid is genuine and not made in interest of or on behalf of undisclosed person, firm or corporation and is not submitted in conformity with agreement or rules of group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited other bidders to submit false or sham Bids; BIDDER has not solicited or induced person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself advantage over other Bidders or OWNER.
- H. Any other representation required by law or regulation.

1.4 BASE BID NO. 1 - ASBESTOS ABATEMENT AT GALESBURG HIGH SCHOOL

BIDDER will complete Work for following lump sum price:

Lump Sum Contract Price SIX HUKON RED TWENTY FIVE THOUSAND

Dollars (\$ 625,000

All specific cash allowances, as contained in section 01023, are included in the price(s) set forth above and have been computed in accordance with paragraph 11.8 of the General Conditions

Note: BIDS shall include all applicable taxes, fees and contingencies.

1.5 BIDDER agrees that Work will be completed on or before May 31, 2021 at Galesburg High School.
BIDDER accepts provision of Agreement as to liquidated damages in event of failure to complete Work on time.

- 1.6 Following documents are attached to and made condition of this Bid:
 - A. Required Bid Security in form of check, cash or money order.
 - B. Bidders Qualification Statement with supporting data.
 - C. Non-Collusion Affidavit Form
 - D. Bidder Eligibility Certification Form
 - E. Vendor Information Form
 - F. List of Area References Form
 - G. Illinois IDPH Contractor asbestos license
- 1.7 Terms used in this Bid which are defined in General Conditions of Construction Contract included as part of Contract Documents have meanings assigned to them in General Conditions.

SUBMITTED ON <u>December 3</u>, 2020.

	(SEAL)
(Individual's Name)	(0 = 7 (= 7
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	7/23 MW (44.50.40.40.40.40.40.40.40.40.40.40.40.40.40
	(SEAL)
(General Partner)	
(Nama)	
(Name)	
(Address)	
(Name)	
(Address)	and the same of th
	(General Partner) (Name) (Address)

(Each joint venturer must sign. Manner of signing for each individual, partnership and corporation that is party to joint venture should be in manner indicated).

Corporation	
By NES Environmental	_ (SEAL)
(Corporation Name)	_ (,
Illinois	
(State of Incorporation)	_
By Joy U	
(Name of person authorized to sign)	_
President	
(Title)	
(Corporate Seal)	
Attest Hayle &	
(Secretary)	
Business Address: 195 Industry Ave	_
Frankfort, Il 40423	
	_
Phone Number: (708)478-5497	_

END BID FORM

BIDDING AND CONTRACT REQUIREMENTS

Non-Collusion Affidavit

AFFIDAVIT: "I, (we) hereby certify and affirm that my (our) proposal was prepared independently for this bid package and that it contains no fees or amounts other than for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade. I further certify that I (we) am not barred from bidding on the contract as a result of a conviction for either bidrigging or bid rotating under Article 33E of the Criminal Code of 1961."

The following certification must be signed and submitted with bidder's proposal. *FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER*.

(If an Individual) Signature of Bidder (Seal)	
Business Address	
(If a Partnership) Firm Name (Seal)	
Ву	(Signature required)
Business Address	(Зідписиге гединеа)
of all Partners	
of the Firm	
(If a Corporation) Corporate Name	
Ву	Je Alexander de la companya della companya della companya de la companya della co
Business Address	(Signature required)
(CORPORATE SEAL)	
Names of Officers:	(President) Damion Navarra
	(Secretary)
	(Treasurer)
Attest:	(Samuel 1/ 0)
accest.	(Secretary)
	mental
Name of Bidder: Date:	12/3/2020

BIDDER AND CONTRACT REQUIREMENTS

A. <u>Vendor Information Form</u>

Company Name: NES Environmental

Tax Payer ID#: 36-4322810
Address: 195 Industry Ave, Frankfort, IL 60423 (City) (State) (Zip)
Date Business Began: 1999 Years at Location: 3
Phone: 708)478-5497
List of names, address, phone number of all officers, director and principals:
Names Address Phone Relationship Title Damion 195 Industry Ave. 708) 478-5497 President Navarro Frankfort, 41 60423
Description of services provided: Asbestos, lead & mold remediation
Description of facilities/resources: Own building/warehouse and all equipment supplies
Description of staff (number, type, qualifications, etc.): Units from 20-40 field employees. Licensed IDPH Workers/ Supervisors
Brief history of company: Min or ity owned Contractor originating in October 1999 Company has solely been awned appearated by Damion Navarro Since in ception Client reference list of major customers and projects (include address & phone number):

BIDDING AND CONTRACT REQUIREMENTS

B. <u>List of Area References</u>

Name of Company	Contact Person	Phone
1. Divon School Dist.	Kevin Schultz	819284-7722
2. Schaumburg School Die	st. Deborah Budz	<u>(847) 357-5617</u>
3. Glenwood Academy	Tony Talorico	(208) 756-6551
4. Alpine Demo	Ryan Hermosillo	(630) 761-0700
5. Commercial Builders	Chris Fedro	(773)444-3474

BIDDING AND CONTRACT REQUIREMENTS Bidder Eligibility Certification

Public Act 85-1295 (Illinois Revised Status, 1987, Ch. 38, art 33E) requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid-rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

NES Environ Mental, As part of its bid on contract for (Name of Contractor)	
Asbestos Abato Ment, For Galesburg High S (Name of Bid Package)	School
District No. 205, hereby certifies that said contractor is not barred from bidding or contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of Illinois Revised Statutes.	n the aforementioned Chapter 38 of the
By: (Signature required by Authorized Age Title: President	ent of Contractor)
Subscribed and sworn to before me this 3rd day of 12c, 2020 Notary Public And Subscribed and Sworn to before me this 3rd day of 12c, 2020	KYLA A LAWSON Official Seal Notary Public – State of Illinois My Commission Expires May 15, 2021
Verified by:	

Date verified:



Bid Bond

CONTRACTOR:

(Name, legal status and address)
NES, Inc. dba NES Environmental

195 Industry Ave Frankfort, IL 60423 OWNER:

(Name, legal status and address)
Galesburg CUSD #205
932 Harrison Street
Galesburg, IL 61401

BOND AMOUNT: ***FIVE PERCENT OF AMOUNT BID***

SURETY:

(Name, legal status and principal place of business)

Hudson Insurance Company 100 William Street, 5th Floor New York, NY 10038

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)
Asbestos Abatement - Galesburg High School

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

	The man not us a common law bull	ia.
Signed and sealed this 7th day of	December 2020 NES, Inc. dba NES Environmental	
(Wringss) AS	(Principal)	(Seal)
Kimbuly & Rasel	(Title) Hudson Insurance Company (Surety)	(Seal)
(Witness)	(Title) Todd Schaap, Attorney-In-Fact	Co m
		3TA CO

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POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and

Thomas O. Chambers and Todd Schaap of the state of Wisconsin

Todd Kramer of the state of Iowa

its true and lawful Attorney(s)-in-Fact, at New York, New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as bond or undertaking shall obligate said Company for any portion of the penal sum thereof in excess of the sum of Ten Million Dollars

aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single Such bonds and undertakings when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary. In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly , 20 19 at New York, New York. SEAL HUDSON INSURANCE COMPANY Attest. Dina Daskalakis Corporate Secretary Michael P. Cifone Senior Vice President STATE OF NEW YORK COUNTY OF NEW YORK. On the 9th day of July 20 19 before me personally came Michael P. Cifone to me known, who being by me duly sworn did On the _____ day of _____ before me personally came who have to the known, who being by the depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the corporation described herein and which executed the above instrument. that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of Directors of said Corporation, and that he signed his name the root by like order.

(Notarial Seal) CAMERON GOUD CAMERON GOURLAY Notary Public, State of New York No. 01GO6372305 Qualified in New York County Commission Expires June 4, 2022 F NEW YORK
OF NEW YORK
The undersigned Dina Daskalakis hereby certifies: CERTIFICATION STATE OF NEW YORK COUNTY OF NEW YORK That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations FURTHER RESOVLED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said wands thess the hand of the undersigned and the seal of said Corporation this December 2020 SEAtcat) 1918 Dina Daskalakis, Corporate Secretary

SECTION 00300

BID FORM

BID FOR:

ASBESTOS ABATEMENT
GALESBURG HIGH SCHOOL

PROJECT NO .:

10345

BID TO:

GALESBURG COMMUNITY UNIT SCHOOL DISTRICT 205

932 HARRISON STREET

GALESBURG, ILLINOIS 61401

BID FROM:

Midwest Service Group

560 Turner Blvd.

St. Peters, MO. 63376

- 1.1 Undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into Agreement with OWNER in form included in Contract Documents to perform and furnish all Work specified or indicated in Contract Documents for Bid Price and within Bid Time indicated in this Bid and in accordance with Contract Documents.
- BIDDER accepts terms and conditions, of Advertisement for Bids and Instructions to Bidders, including, without limitation, those dealing with disposition of Bid Security. This Bid will remain open as stated in the Instructions to Bidders. BIDDER will sign and deliver required number of counterparts of the Agreement, Bonds and Insurance Certifications and other documents required by Contract Documents within 5 days after date of OWNER'S Notice of Award.
- 1.3 In submitting this Bid, BIDDER represents, as more fully set forth in Agreement, that:
 - A. BIDDER has carefully studied copies of Bidding Documents and the following addenda:

Date 11/30/20

Number 1

(receipt of which is hereby acknowledged).

- B. BIDDER has visited the sites and localities where Work is to be performed and become familiar with and is satisfied as to general, local and site conditions that may affect cost progress, performance and furnishing of the work.
- C. BIDDER is familiar with and is satisfied as to all legal requirements (federal, state and local laws, ordinances, rules and regulations) and conditions that may affect cost, progress, performance, and furnishing of Work.

- D. BIDDER is aware of the general nature of Work to be performed by Owner and others at the sites that relates to Work for which this Bid is submitted as indicated in the Contract Documents.
- E. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the sites, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- F. BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- G. This Bid is genuine and not made in interest of or on behalf of undisclosed person, firm or corporation and is not submitted in conformity with agreement or rules of group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited other bidders to submit false or sham Bids; BIDDER has not solicited or induced person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself advantage over other Bidders or OWNER.
- H. Any other representation required by law or regulation.

1.4 BASE BID NO. 1 - ASBESTOS ABATEMENT AT GALESBURG HIGH SCHOOL

BIDDER will complete Work for following lump sum price:

Lump Sum Contract Price	Six Hundred Sixty Nine Thousand Nine Hundred Ninety	<u>Fi</u> ve
	Dollars (\$ 669,995.00)

All specific cash allowances, as contained in section 01023, are included in the price(s) set forth above and have been computed in accordance with paragraph 11.8 of the General Conditions

Note: BIDS shall include all applicable taxes, fees and contingencies.

1.5	BIDDI	ER agrees that Work will be completed on or before May 31, 2021 at Galesburg High School.
		BIDDER accepts provision of Agreement as to liquidated damages in event of failure to complete Work on time.
1.6	Follov	ving documents are attached to and made condition of this Bid:
	A.	Required Bid Security in form of check, cash or money order.
	В.	Bidders Qualification Statement with supporting data.
	C.	Non-Collusion Affidavit Form
	D.	Bidder Eligibility Certification Form
	E.	Vendor Information Form
	F.	List of Area References Form
	G.	Illinois IDPH Contractor asbestos license
1.7	Terms	used in this Bid which are defined in General Conditions of Construction Contract included as part of Contract Documents have meanings assigned to them in General Conditions.
		SUBMITTED ON December 7th 2020.

IT BIDDER IS:		
<u>Individual</u>		
Ву		(SEAL)
	(Individual's Name)	(0 = / \ \ - /
doing business as		****
		a make de la la concentra (III) a concentra (III
Phone Number:		A CONTRACT OF THE PARTY OF THE
<u>Partnership</u>		
		4
ву		(SEAL)
ALAMA AND AND AND AND AND AND AND AND AND AN	(General Partner)	- Constitution of the cons
Business Address:		
-		The state of the second st
Phone Number:	DOI:10.100.000.000.000.000.000.000.000.000.	And the state of t
Joint Venture		
Ву	(Name)	
	(Address)	nero o reservante e resp. 1970 (1986) de Principale de America (1986) (1986) (1986) (1986) (1986) (1986) (1986)
Ву	(Name)	
	(Name)	
	(Address)	ROMAN MANAGORIA (M. 1924 - 1924 - 1924 - 1924 - 1924 - 1924 - 1924 - 1924 - 1924 - 1924 - 1924 - 1924 - 1924 -

BIDDING AND CONTRACT REQUIREMENTS

Non-Collusion Affidavit

AFFIDAVIT: "I, (we) hereby certify and affirm that my (our) proposal was prepared independently for this bid package and that it contains no fees or amounts other than for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade. I further certify that I (we) am not barred from bidding on the contract as a result of a conviction for either bidrigging or bid rotating under Article 33E of the Criminal Code of 1961."

The following certification must be signed and submitted with bidder's proposal. FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

(If an Individual) Signature of Bidder (Seal)		
Business Address		
(If a Partnership) Firm Name (Seal) By		
	(Signature required)	
Business Address		
of all Partners		
of the Firm		
(If a Corporation)		
Corporate Name		
Ву	(Signature required)	-
Business Address	1 3 V Isignature required	
(CORPORATE SEAL)		
Names of Officers:	(President) Jeff Blanton	
	(Secretary) Jeff Blanton	
	(Treasurer)	
Attest:	(Secretary)	
Name of Bidder: No Date: 12/2/2020	Aidwest Service Group	GALLING CONTROL OF THE CONTROL OF TH

(Each joint venturer must sign. Manner of signing for each individual, partnership and corporation that is party to joint venture should be in manner indicated).

Corporation		
ByMidwest Servi	ice Group	(SEAL)
	(Corporation Name)	
Missouri		
	(State of Incorporation)	and the state of t
By Brian Hughes	S	
(1	Name of person authorized to sign)	The second secon
Branch Manag	ger	
	(Title)	V 10 10 10 10 10 10 10 10 10 10 10 10 10
(Corporate Seal)		
Attest _	J. Danke	
20	(Secretary)	The second secon
Business Address: _	560 Turner Blvd.	-74466
	St. Peters, MO. 63376	
Phone Number:	(630) 541-8718	

END BID FORM

BIDDING AND CONTRACT REQUIREMENTS Bidder Eligibility Certification

Public Act 85-1295 (Illinois Revised Status, 1987, Ch. 38, art 33E) requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid-rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

Midwest Service Group	. As part of i	ts bid on contract for
(Name of Contrac		is and on continuer to
Asbestos Abatement (Name of Bid Pack	rage)	_, For Galesburg High School
District No. 205, hereby certifies that contract as a result of a violation of Illinois Revised Statutes.	et said contractor is not either Section 33E-3 or	barred from bidding on the aforementioned 33E-4 of Article 33E of Chapter 38 of the
В	Sy: (Signature requirement) (Signature requirement)	Brian Hughes red by Authorized Agent of Contractor)
		Cara Hughes Notary Public Seal State of Indiana Lake County Commission Expires 02/03/2021

BIDDER AND CONTRACT REQUIREMENTS

A. <u>Vendor Information Form</u>

Company Name:	Midwest Service Group				
Tax Payer ID#:	431447890	·			
Address: St. Pe	ters	МО	63376		
	(City)	(State)	(Zip)		
Date Business Be	gan:	Years at Locati	on:		
Phone:(630) 54	41-8718				
List of names, add	dress, phone number of all	officers, directo	or and prir	ncipals:	
<u>Names</u>	<u>Address</u>	<u>Phone</u>	2	<u>Relationship</u>	<u>Title</u>
Jeff Blanton	560 Turner Blvd. St. Peters, MO. 6337	(630) 54 6	11-8718	Owner	President
Tim Rabbitt	560 Turner Blvd. St. Peters, MO. 63376	(630) 54	1-8718		
Description of serv	ices provided: Asbesto Demolition.	os Abatement, i	_ead Abat	ement, Mold Remed	liation ,
Description of facili	ities/resources: Two location	ns serving the Midw	/est area, one	e in the St. Louis area and	l one in the Chicago area.
Description of staff	(number, type, qualificatio	ons, etc.): Over 1	100+ employe	ees with 5+years of experi	iance in the asbestos abatement field.
Brief history of com	pany: In buisness for over 30 yo	ears and part of the	ENR top asl	pestos abatement firms in	the Country.
Client reference list	of major customers and pr	ojects (include	address &	ρhone number):	

BIDDING AND CONTRACT REQUIREMENTS

B. <u>List of Area References</u>

Name o	f Company	Contact Person	Phone
1. Ple	ease see attached.		
2			
3			
4			
5			

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Jackle Sheldon
Notary Public, Racine County, Wisconsin
My Commission Expires 2/13/2023





Bid Bond #871525

CONTRACTOR:

SURETY:

(Name, legal status and address)
(Name, legal Midwest Asbestos Abatement Corporation of business)

(Name, legal status and principal place

dba Midwest Service Group

Evergreen National Indemnity Company

560 Turner Blvd.

6140 Parkland Blvd., Ste 321

St Peters, MO 63376 OWNER;

Mayfield Hts., OH 44124

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or

(Name, legal status and address)
Galesburg Community Unit School District #205

modification.

Galesburg, IL 61401

Any singular reference to Contractor, Surety, Owner or other party shall be considered

plural where applicable.

BOND AMOUNT:

Five Percent of Total Amount Bid (5% TAB)

(Name, location or address, and Project number, if any)

Removal of Asbestos Fittings and Boiler Insulation, Project #10345

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of December, 2020

Midwest Asbestos Abatement Corporation dba Midwest Service

Evergreen)National Indemnity Compani (Surety)

(Seal)

(Seal)

Group

Julie K Bowers, Attorney in Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that

AIA Document A318™ - 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: This AIA* Document is protected by U.S. Copyright Law and international Treatise. Unauthorized reproduction or distribution of this AtA® Document, or any portion of it, may result in severe civil and criminal penellies, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents. e-mail The American Institute of Architects' legal counset, copyright@aie.org.



AIA Document A310" - 2010 Instructions

Bid Bond

GENERAL INFORMATION

Purpose. AIA Document A310-2010 establishes the maximum penal amount that may be due the Owner if the Bidder fails to execute the contract and to provide the required performance and payment bonds, if any. It provides assurance that, if a bidder is offered a contract based on its tendered proposal but tails to enter into the contract, the Owner will be paid the difference in cost to award the contract to the next qualified bidder, so long as the difference does not exceed the maximum penal amount of the bond

Related Documents. A 310 is not incorporated by reference into other AIA documents. For further reference on bonding procedures, see AIA Document A7017M_1997, Instructions to Bidders, and AIA Document G6127M-2001, Owner's

Use of Non-AIA Forms. AIA Document A310 may be used with any appropriate AIA or non-AIA document: CAUTION SHOULD BE EXERCISED BEFORE ITS USE TO VERIFY ITS COMPLIANCE WITH CURRENT LAWS AND REGULATIONS BY CONSULTING WITH AN ATTORNEY OR A BOND SPECIALIST.

USING A310-2010

Modifications. Particularly with respect to professional or contractor licensing laws, building codes, taxes, monetary and interest charges, arburation, indemnification, termat and font size. AIA Contract Documents may require modification to comply with state or local laws. Users are encouraged to consult an attorney before completing or modifying a document.

In a purchased paper AIA Contract Document, necessary modifications may be accomplished by writing or typing the appropriate terms in the blank spaces provided on the document, or by attaching Supplementary Conditions, special conditions or referenced amendments

Modifications directly to purchased paper AIA Contract Documents may also be achieved by striking out language. However, care must be taken in making these kinds of deletions. Under NO circumstances should standard language be struck out to cender it illegible. For example, users should not apply blocking tape, correction fluid or Xs that would completely obscure text. Such practices may raise suspicion of fraudulent concealment, or suggest that the completed and signed document has been tampered with. Both parties should imitial handwritten changes

Using AIA software modifications to insert information and revise the standard AIA text may be made as the software permits.

By reviewing properly made modifications to a standard AIA Contract Document, parties familiar with that document can quickly understand the essence of the proposed relationship. Commercial exchanges are greatly simplified and expedited good faith dealing is encouraged, and otherwise latent clauses are exposed for scrutiny

AIA Contract Documents may not be retyped or electronically seanned. Retyping can introduce typographic errors and cloud legal interpretation given to a standard clause. Furthermore, cotyping and electronic scanning are not permitted under the user's limited license for use of the document, constitute the creation of a derivative work and variate the AlA's copyright.

Identification of the Parties. The Contractor, the Surety, and the Owner should be identified using their respective full names and addresses or legal titles under which the bond is to be executed. The state in which the Surety is incorporated also should be identified in the space provided.

Bond Amount. The dollar amount of the bond should be provided at both written and numerical form.

Project Description. The proposed project should be described in sufficient detail to identify (1) the official name or utle of the facility, (2) the location of the site; (3) the proposed building type, size, scope or usage, and (4) the project number required by the owner, if any. A project number may be required by certain public owners to adequately identify the project to which the bond pertains.

Execution of the Bond. The bond must be signed by both the Contractor and the Surety. The parties executing (signing) the bond should print their title and impress their corporate seal, if any. Where appropriate, attach a copy of the resolution or bylaw authorizing the individual to act on behalf of the firm or entity. As to the Surety, this usually takes the form of a power of atterney issued by the Surety company to the bond producer (agent) who signs on its behalf.

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EVERGREEN NATIONAL INDEMNITY COMPANY

MAYFIELD HEIGHTS, OH **POWER OF ATTORNEY**

POWER No. 871525

KNOW ALL MEN BY THESE PRESENTS: That the Evergreen National Indemnity Company, a corporation in the State of Ohio does hereby nominate, constitute and appoint: Julie K Bowers, Denise M Borowy, Hilarie Frankenberry, Karen M LoConti-Diaz, Lillian Pezzano,

its true and lawful Attorney(s)-In-Fact to make, execute, attest, seal and deliver for and on its behalf, as Surety, and as its act and deed, where required, any and all bonds, undertakings, recognizances and written obligations in the nature thereof.

This Power of Attorney is granted and is signed by facsimile pursuant to the following Resolution adopted by its Board of Directors on the 23rd

"RESOLVED, That any two officers of the Company have the authority to make, execute and deliver a Power of Attorney constituting as Attorney(s)-in-fact such persons, firms, or corporations as may be selected from time to time. FURTHER RESOLVED, that the signatures of such officers and the Seal of the Company may be affixed to any such Power of Attorney or any certificate relating thereto by facsimile; and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company; and any such powers so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached."

IN WITNESS WHEREOF, the Evergreen National Indemnity Company has caused its corporate seal to be affixed hereunto, and these presents to be signed by its duly authorized officers this 1st day of June, 2017

EVERGREEN NATIONAL INDEMNITY COMPANY

This . 3.



By:

Matthew T. Tucker, President

By:

Notary Public) State of Ohio)

SS:

On this 1st day of June, 2017, before the subscriber, a Notary for the State of Ohlo, duly commissioned and qualified, personally came Matthew T. Tucker and David A. Canzone of the Evergreen National Indemnity Company, to me personally known to be the individuals and officers described herein, and who executed the preceding instrument and acknowledged the execution of the same and being by me duly sworn, deposed and said that they are the officers of said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate Seal and signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of said Corporation, and that the resolution of said Company, referred to in the preceding instrument, is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at Cleveland, Ohio, the day and year above written.



PENNY M HAMM NOTARY PURILIC STATE OF OHIO 04-04-2022

Penny M. Hamm, Notary Public My Commission Expires April 4, 2022

State of Ohio)

٠٤,

I, the undersigned, Secretary of the Evergreen National Indemnity Company, a stock corporation of the State of Ohio, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the Resolution of the Board of Signed and sealed in Mayfield Hts, Ohio this 7th day of December, 2020.



Wan C. Collier, Secretary



WHEREAS,

EVERGREEN NATIONAL INDEMNITY COMPANY

located at Mayfield Heights. Ohio

has complied with all the requirements of the "Illinois Insurance Code" applicable to said Company:

NOW, THEREFORE, I the undersigned, Director of Insurance of the State of Illinois, do hereby authorize the said Company to transact its appropriate business as set forth under clause(s)

(a),(b),(c),(d),(e),(f),(g),(h),(i),(j),(k) of Class 2 (a),(b),(c),(d),(e),(f),(g),(h) of Class 3

of Section 4 of the "Illinois Insurance Code" in this State in accordance with the laws thereof, until the 1st day of July, 2021.



965154-51

IN TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed this Seal.

Done at the City of Springfield, this 1st day of July, 2020.

Robert H. Muriel

Director of Insurance



Evergreen National Indemnity Company

Certificate 2019

The following financial information was obtained from the Statutory Annual Statement filed by Evergreen National Indemnity Company with the Ohio Department of Insurance.

Statement of Income

Direct Written Premium	
Reinsurance Assumed	37,219,102
	2,513,627
Reinsurance Ceded	(20,986,548)
Net Written Premium	18,746,181
Change in Unearned	(2,407,455)
Net Earned Premium	
Losses & LAE Incurred	16,338,726
Net Commission Expense	3,747,937
Other Expenses	8,197,075
Underwriting Gain/ (Loss)	3,988,477
	405,237
Net Investment Income	1,714,872
Net Realized Capital Gains (Loss)	33,997
Other Income/ (Expense)	• • •
Income Before FIT	5,298
Federal Income Tax	2,159,404
Net Income	366,423
- 1 mm mer m A 552 A	1,792,981

Balance Sheet

Assets	
Invested Assets	FA CAR Bas
Uncollected premium and agents' balances	54,197,789
Reinsurance Recoverable	1,969,595
Other Assets	224,597
Total Assets	481,694
- APM1 1292EFD	56,873,675
Liabilities & Surplus	
Unearned Premium Reserve	
Loss & LAE Reserves	8,609,259
Ceded Reinsurance Payable	5,350,652
Other Liabilities	2,556,116
Total Liabilities	3,415,510
	19,931,537
Surplus	36,942,138
Total Liabilities & Surplus	56,873,675

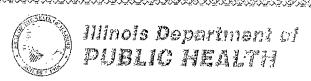
I hereby certify that the above information is that contained in the Statutory Annual Statement filed by Evergreen National Indemnity Company with the Ohio Department of insurance for the year ending December 31, 2019.

David A. Canzona Transmission



Midwest Service Group

560 TURNER BLVD. ST. PETERS, MISSOURI 63376 (636) 926-7800 FAX (636) 926-7802



EH0 159390

A CHARLES AND MACHINES AND RESPECTIVE

The person, firm or corporation whose name appears on this certificate has complied with the provisions of the Illinois statutes and/or rules and regulations and is hereby authorized to engage in the activity as

DIVISION OF ENVIRONMENTAL HEALTH ASBESTOS PROGRAM

Issued under the authority of the Illinois Department of Public Health

5/15/2021

CATES (10)

500-0143

MIDWEST ASBESTOS ABATEMENT ASBESTOS CONTRACTOR LICENSE

THIS LICENSE IS INVALID IF YOUR INSURANCE CERTIFICATE IS NOT CURRENT

02/20/2020 MIDWEST ASBESTOS ABATEMENT 560 TURNER BLVD ST. PETERS, MO 63376

The face of this ficense has a colored background. Printed by Authority of the State of Initials 190, #5513654



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/OD/YYYY) 12/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). NAME: Nancy Schwer, CISR J. W. Terrill, a Marsh & McLennan Agency LLC co PHONE (A/C, No, Ext): 314-594-2779 E-MAIL FAX (AJC, No): 888-307-1561 825 Maryville Centre Drive Suite 200 ADDRESS: nschwer@jwterrill.com Chesterfield MO 63017 NAIC # INSURER(S) AFFORDING COVERAGE 26387 INSURER A: Steadfast Insurance Company 16535 INSURER B : Zurich American Insurance Company Midwest Asbestos Abatement Corporation INSURER C : 560 Turner Blvd. Saint Peters, MO 63376 INSURER D: INSURER E INSURER F : COVERAGES REVISION NUMBER: **CERTIFICATE NUMBER: 683227275** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSD WVD POLICY EFF POLICY EXP TYPE OF INSURANCE **POLICY NUMBER** X COMMERCIAL GENERAL LIABILITY GPL038616402 1/1/2020 EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) CLAIMS-MADE X OCCUR \$ 100,000 X MED EXP (Any one person) Asbesto/Lead/Pol \$ 5,000 X Mold Remediation PERSONAL & ADV INJURY \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE \$ 6,000,000 POLICY X PRO-PRODUCTS - COMP/OP AGG \$ 4,000,000 \$ OTHER: COMBINED SINGLE LIMI (Ea accident) AUTOMOBILE LIABILITY В BAP038614502 1/1/2020 1/1/2021 \$ 1,000,000 BODILY INJURY (Fer person) \$ ANY AUTO SCHEDULED AUTOS NON-OWNED ALL OWNED BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ HIRED AUTOS \$ UMBRELLA LIAB SXS038617002 1/1/2020 1/1/2021 OCCUR EACH OCCURRENCE \$4,000,000 X EXCESS LIAB CLAIMS-MADE AGGREGATE \$4,000,000 DED RETENTIONS WORKERS COMPENSATION WC038615202 1/1/2020 1/1/2021 X | STATUTE AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE DFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT \$ 1,000,000 N N/A (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 l yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT \$ 1,000,000 GPL038616402 1,000,000 Pollution Liability 1/1/2020 1/1/2021 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACCRD 191, Additional Remarks Schedule, may be attached if more space is required) CANCELLATION **CERTIFICATE HOLDER** SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. For Information Only AUTHORIZED REPRESENTATIVE Valtesou

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SECTION 00300

BID FORM

BID FOR:

ASBESTOS ABATEMENT
GALESBURG HIGH SCHOOL

PROJECT NO.:

10345

BID TO:

GALESBURG COMMUNITY UNIT SCHOOL DISTRICT 205

932 HARRISON STREET GALESBURG, ILLINOIS 61401

BID FROM:

Iowa-Illinois Taylor Insulation

3205 W. 76th Street

Davenport, IA 52806

- 1.1 Undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into Agreement with OWNER in form included in Contract Documents to perform and furnish all Work specified or indicated in Contract Documents for Bid Price and within Bid Time indicated in this Bid and in accordance with Contract Documents.
- 1.2 BIDDER accepts terms and conditions, of Advertisement for Bids and Instructions to Bidders, including, without limitation, those dealing with disposition of Bid Security. This Bid will remain open as stated in the Instructions to Bidders. BIDDER will sign and deliver required number of counterparts of the Agreement, Bonds and Insurance Certifications and other documents required by Contract Documents within 5 days after date of OWNER'S Notice of Award.
- 1.3 In submitting this Bid, BIDDER represents, as more fully set forth in Agreement, that:
 - A. BIDDER has carefully studied copies of Bidding Documents and the following addenda:

Date 11/30/2020 Number 1

(receipt of which is hereby acknowledged).

- B. BIDDER has visited the sites and localities where Work is to be performed and become familiar with and is satisfied as to general, local and site conditions that may affect cost progress, performance and furnishing of the work.
- C. BIDDER is familiar with and is satisfied as to all legal requirements (federal, state and local laws, ordinances, rules and regulations) and conditions that may affect cost, progress, performance, and furnishing of Work.

- D. BIDDER is aware of the general nature of Work to be performed by Owner and others at the sites that relates to Work for which this Bid is submitted as indicated in the Contract Documents.
- E. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the sites, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- F. BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- G. This Bid is genuine and not made in interest of or on behalf of undisclosed person, firm or corporation and is not submitted in conformity with agreement or rules of group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited other bidders to submit false or sham Bids; BIDDER has not solicited or induced person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself advantage over other Bidders or OWNER.
- H. Any other representation required by law or regulation.

1.4 BASE BID NO. 1 - ASBESTOS ABATEMENT AT GALESBURG HIGH SCHOOL

BIDDER will complete Work for following lump sum price:
Lump Sum Contract Price Six Hundred Fourty Thousand
Dollars (\$ 640,000.00

All specific cash allowances, as contained in section 01023, are included in the price(s) set forth above and have been computed in accordance with paragraph 11.8 of the General Conditions

Note: BIDS shall include all applicable taxes, fees and contingencies.

1.5 BIDDER agrees that Work will be completed on or before May 31, 2021 at Galesburg High School. Provided working surfaces are within safe OSHA limits (i.e. <150 degrees) during specified working hours.

		BIDDER accepts provision of Agreement as to liquidated damages in event of failure to complete Work on time. See above qualification
1.6	Follow	ring documents are attached to and made condition of this Bid:
	A.	Required Bid Security in form of check, cash or money order.
	В.	Bidders Qualification Statement with supporting data.
	C. 🗸	Non-Collusion Affidavit Form
	D. 🗸	Bidder Eligibility Certification Form
	E. √	Vendor Information Form
	F. √	List of Area References Form
	G. 🗸	Illinois IDPH Contractor asbestos license
1.7	Terms	used in this Bid which are defined in General Conditions of Construction Contract included as part of Contract Documents have meanings assigned to them in General Conditions.
		SUBMITTED ON December 4 , 2020.

If BIDDER is:		
<u>Individual</u>		
Ву		(SEAL)
	(Individual's Name)	
doing business as		
Business Address:		
Phone Number:		
<u>Partnership</u>		
Ву		(SEAL)
	(General Partner)	
Business Address:		
Phone Number:		
Joint Venture		
Ву		and the state of t
	(Name)	
	(Address)	and the state of t
Ву		
	(Name)	

(Address)

(Each joint venturer must sign. Manner of signing for each individual, partnership and corporation that is party to joint venture should be in manner indicated).

Corporation		
Bylowa-l	Illinois Taylor Insulation	(SEAL) (We do not use a Seal)
•	(Corporation Name)	
lowa		
	(State of Incorporation)	
/	Fahrenkrug ju	<u>/</u>
(Nar	me of person authorized to sign)	
Proje	ect Manager	N-993
	(Title)	
• •	Do Not use a Corporate Seal)	
Attest Patricia J	L. Massey_ (Secretary)	
<i>0</i>	(Secretary)	
Business Address:		
	Davenport, IA 52806	
Phone Number:	563-391-8100	

END BID FORM

BIDDING AND CONTRACT REQUIREMENTS

Non-Collusion Affidavit

AFFIDAVIT: "I, (we) hereby certify and affirm that my (our) proposal was prepared independently for this bid package and that it contains no fees or amounts other than for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade. I further certify that I (we) am not barred from bidding on the contract as a result of a conviction for either bidrigging or bid rotating under Article 33E of the Criminal Code of 1961."

The following certification must be signed and submitted with bidder's proposal. *FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER*.

(If an Individual)	
Signature of Bidder	
(Seal)	
Business Address	
(If a Partnership)	
Firm Name	
(Seal)	
Ву	(Signature required)
Business Address	(Signature requireu)
business Madress	
of all Partners	
of the Cines	
of the Firm	
(If a Corporation)	
Corporate Name	lowa-Illinois-Taylor Insulation
	/- /:
Ву	- X/U Helly
	(Signature required)
	3205 W. 76th Street Davenport, IA 52806
(CORPORATE SEAL)	,
Names of Officers:	(President) Jamie D'Aprile
	(Secretary) Logan Ahnquist
	(Treasurer) Wade VerBrugge
	D. L. str.
Attest:	(Secretary) Pat Massey Pat Massey
Name of Bidder:	Linn Fahrenkrug, Project Manager
Date:	December 4, 2020

BIDDING AND CONTRACT REQUIREMENTS Bidder Eligibility Certification

Public Act 85-1295 (Illinois Revised Status, 1987, Ch. 38, art 33E) requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid-rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

lowa-Illinois Taylor Insulation	, As part of its bid on contract for
(Name of Contractor)	
Asbestos Abatement	, For Galesburg High School
(Name of Bid Package)	
	contractor is not barred from bidding on the aforementioned Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the
Firm N By: <i>C</i> Title:	(Signature required by Authorized Agent of Contractor) Linn Fahrenkrug, Project Manager
Subscribed and sworn to before me this	Massey
PATRICIA J. MASSEY Verifie Commission Number 769683 Date v	ed by: Pat Massey verified: 12/4/2020

BIDDER AND CONTRACT REQUIREMENTS

A. <u>Vendor Information Form</u>

Company Name	e: Iowa-Illinois Taylor Ins	ulation		
Tax Payer ID#: _	420-88-4452			
Address: 3205	W. 76th Street, Davenpor	t IA 52806		
	(City)		(Zip)	
Date Business B	segan: 1963	Years at Location:	20	
Phone: 563-39	1-8100			
List of names, a	ddress, phone number of	all officers, director a	nd principals:	
<u>Names</u>	<u>Address</u>	<u>Phone</u>	<u>Relations</u>	<u>hip </u>
Jamie D'Aprile Jim Zimmer	3205 W. 76th Street, Dav 3205 W. 76th Street, Dav	•		President Vice President
Description of s	ervices provided: Asbesto	os Abatement		
Description of fo	acilities/resources: Main c	office and warehouse	located in Dayonr	port IA
Description of 18	acilicies/resources. Maiire	office and wateriouse	located in Davent	JOIT, IA
Description of s	taff (number, type, qualifi	cations, etc.): 4 Proj	ect Managers and	25 Field employees
Brief history of	company: Started in 1963 Insulation in 20	as Iowa-Illinois Ther 100 and became Iowa		
			,	
Client reference	elist of major customers a	nd projects (include a	address & phone n	umber):
Rock Island Arse	enal, RIIS. Paul Sherwin 30 any, Kurt Olson. 309-256-5	09-782-1326	F	, -
,	Group, Kevin Rossmiller. 5			

BIDDING AND CONTRACT REQUIREMENTS

B. <u>List of Area References</u>

Na	ame of Company	Contact Person	Phone
1	Rock Island Integrated Services	Paul Sherwin	309-782-1326
2	Deere & Company	Kurt Olson	309-256-5127
3	Genesis Health Group	Kevin Rossmiller	563-421-1611
4			
5			



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/15/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Amy Boli	A CONTRACT OF THE PROPERTY OF
Arthur J. Gallagher Risk Mana 220 Emerson Place, Suite 200	gement Services, Inc.	PHONE (A/C, No, Ext); 563-388-2410	FAX (A/C, No): 563-322-1046
Davenport IA 52801		E-MAIL ADDRESS: amy_boll@ajg.com	
		INSURER(S) AFFORDING COVERAGE	NAIC#
		INSURER A: Cincinnati Insurance Company	10677
INSURED	lna.	INSURER B: Arch Specialty Insurance Company	21199
Iowa Illinois Taylor Insulation, P. O. Box 2810	IIIC.	INSURER c : Arch Insurance Company	11150
Davenport, IA 52809		INSURER D : Cincinnati Casualty Company	28665
		INSURER E: Travelers Casualty and Surety Co of	America 31194
		INSURER F: AXIS Surplus Insurance Company	26620
COVERAGES	CERTIFICATE NUMBER: 1010055070	DEVISION NU	MPED.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SLICH POLICIES. LIMITS SHOWN MAY HAVE BEEN BEDLICED BY PAID CLAIMS.

	XCLUSIONS AND CONDITIONS OF SUCH							
INSR L.TR	TYPE OF INSURANCE	ADDL INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
В	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR			12EMP7169611	7/19/2020	7/19/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 5,000,000 \$ 50,000
	X Pollution						MED EXP (Any one person)	\$ 5,000
	X Liability						PERSONAL & ADV INJURY	\$5,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 5,000,000
	POLICY X PRO-						PRODUCTS - COMP/OP AGG	\$5,000,000
	X OTHER:						Pollution Liability	\$ 5,000,000
D	AUTOMOBILE LIABILITY			EBA0117080	7/19/2020	7/19/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	HIRED NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
Α	X UMBRELLA LIAB X OCCUR			CPP1094847	7/19/2020	7/19/2021	EACH OCCURRENCE	\$ 9,000,000
ĺ	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$ 9,000,000
	DED X RETENTION \$ 0							\$
С	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			EBWCC00029-11	7/19/2020	7/19/2021	X PER OTH-	
	ANYPROPRIETOR/PARTNER/EXECUTIVE N	N/A					E.L. EACH ACCIDENT	\$2,000,000
i	(Mandatory in NH) If yes, describe under						E.L. DISEASE - EA EMPLOYEE	\$ 2,000,000
	DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 2,000,000
BEF	Professional Liability Crime Theft of Client Property Excess Liability			12EMP7169611 106727250 EBZ646787/01/2020	7/19/2020 7/19/2020 7/19/2020	7/19/2021 7/19/2021 7/19/2021	Per Claim Theft of Client Prop Limit	\$5,000,000 \$1,000,000 \$5,000,000
DESC	CRIPTION OF OPERATIONS / LOCATIONS / VEHICL	ES /A	CORD	101 Additional Remarks Sabadala and b				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Umbrella is excess over the auto liability only.
PO #12emp71696-07

CERTIFICATE HOLDER	CANCELLATION
For Bidding Purposes Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	authorized representative
	<u> </u>



Illinois Department of PUBLIC HEALTH

LIGENSE PERMIT CERTIFICATION REGISTRATION

The person, lian or corporation whose name appears on this certificate has complied with the provisions of the Illinois statutes and/or rules and regulations and is hereby authorized to engage in the activity as

"DIVISION OF ENVIRONMENTAL HEALTH STANDARD PROGRAM 15-14

Issued under the authority of the Illinois Department of Public Health

5/15/2021

≥500

500-0326

IOWA-ILLINOIS TAYLOR INSULATION, INC ASBESTOS CONTRACTOR LICENSE

THIS LICENSE IS INVALID IF YOUR INSURANCE CERTIFICATE IS NOT CURRENT

05/26/2020
IOWA-ILLINOIS TAYLOR INSULATION, INC
P.O. BOX 2810
DAVENPORT, IA 52809

The lace of this license has a colored hackground. Printed by Authority of the State of Illinois • P.O. #55 (8654



EH0157891

LIGHNOR PERMIT GERMINOSATION REGISTRATION

The person, firm or corporation whose name appears on this certificate has compiled with the growing of the little statutes and/or rules and regulations and is hereby authorized to engage in the activity as

Indicion of Environmental Health LEAD PROGRAM

Issued under the authority of the Minors Department of Public Health

5/31/2021

03 ln/

L=0018

Lowa-Illinois Taylor Insulation, Inc.

LEAD ABATEMENT CONTRACTOR LICENSE

05/20/2020

Iowa-Illinois Taylor Insulation, Inc.

P.O. Box 2810

Davenport, IA 52809

The face of this license has a colored background. Printed by Authority of the State of Illinois • P.O. #5518654



BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):					
lowa-Illinois Taylor Insulation, Inc.					
3205 W. 76th Street					
Davenport, IA 52806					•
SURETY (Name, and Address of Principal Place of Bus	iness):				
Old Republic Surety Company	,				
1415 - 28th St., #420					
West Des Moines, IA 50266					
DWNER (Name and Address):					
Galesburg CUSD #205					
932 Harrison Street					
Galesburgm, IL 61401					
BID					
Bid Due Date: December 11, 2020					
			rior to renova	tion of so	hool
	Galesburg	High School	Ol .		
SOND					
Bond Number: 5200					
Date: December 1, 2020					
Penal sum <u>five percent (5%) of attached bid</u>			\$		
ive percent (578) of attached blu			Ψ		
(Words) urety and Bidder, intending to be legally bound here	eby, subjec	t to the teri	ns set forth b		ures) each caus
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Page 1 of 2



- 1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
- 2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
- 3. This obligation shall be null and void if:
 - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by Owner, or
 - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
- 4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
- 5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
- 6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
- 7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
- 8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
- 9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
- 10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
- 11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

DANIEL P. CURRAN OF DAVENPORT, IA

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$50,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED TWENTY-FIVE MILLION (\$25,000,000) FOR ANY SINGLE OBLIGATION

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18,1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS affixed this	WHEREOF, 6TH	OLD REPUI	• • •	/ has caused these present	s to be signed by its proper	r officer, and its corporate seal to be	Э
STATE OF WISCO	Assistant Se		KESHA-SS	COMPORATE COMPANIES SEAL	Den	IC SURETY COMPANY President	
they are the said of	Jane E. above instrun fficers of the	corporation af	y each acknowledged the oresaid, and that the seal	execution of the same, an	duals and officers of the OL d being by me duly sworn, nent is the seal of the corpo	Alan Pavlic D REPUBLIC SURETY COMPAN did severally depose and say: tha oration, and that said corporate sea rectors of said corporation.	at
		•				. 0	



Kothyn R. Leanson

My Commission Expires:

September 28, 2022

CERTIFICATE

(Expiration of notary's commission does not invalidate this instrument)

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

40-1817



Signed and sealed at the City of Brookfield, WI this

day of December

2020

ORSC 22262 (3-06)

Assistant Secretary

SECTION 00300

BID FORM

BID FOR:

ASBESTOS ABATEMENT
GALESBURG HIGH SCHOOL

PROJECT NO.:

10345

BID TO:

GALESBURG COMMUNITY UNIT SCHOOL DISTRICT 205

932 HARRISON STREET GALESBURG, ILLINOIS 61401

BID FROM:

Abel Plus Services Inc. 104 West End Orine Gilberts, IL 60136

- 1.1 Undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into Agreement with OWNER in form included in Contract Documents to perform and furnish all Work specified or indicated in Contract Documents for Bid Price and within Bid Time indicated in this Bid and in accordance with Contract Documents.
- 1.2 BIDDER accepts terms and conditions, of Advertisement for Bids and Instructions to Bidders, including, without limitation, those dealing with disposition of Bid Security. This Bid will remain open as stated in the Instructions to Bidders. BIDDER will sign and deliver required number of counterparts of the Agreement, Bonds and Insurance Certifications and other documents required by Contract Documents within 5 days after date of OWNER'S Notice of Award.
- 1.3 In submitting this Bid, BIDDER represents, as more fully set forth in Agreement, that:
 - A. BIDDER has carefully studied copies of Bidding Documents and the following addenda:

Date ///30/20 Number #1

(receipt of which is hereby acknowledged).

- B. BIDDER has visited the sites and localities where Work is to be performed and become familiar with and is satisfied as to general, local and site conditions that may affect cost progress, performance and furnishing of the work.
- C. BIDDER is familiar with and is satisfied as to all legal requirements (federal, state and local laws, ordinances, rules and regulations) and conditions that may affect cost, progress, performance, and furnishing of Work.

- D. BIDDER is aware of the general nature of Work to be performed by Owner and others at the sites that relates to Work for which this Bid is submitted as indicated in the Contract Documents.
- E. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the sites, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- F. BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- G. This Bid is genuine and not made in interest of or on behalf of undisclosed person, firm or corporation and is not submitted in conformity with agreement or rules of group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited other bidders to submit false or sham Bids; BIDDER has not solicited or induced person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself advantage over other Bidders or OWNER.
- H. Any other representation required by law or regulation.

1.4 BASE BID NO. 1 - ASBESTOS ABATEMENT AT GALESBURG HIGH SCHOOL

BIDDER will complete Work for following lump sum price:

Lump Sum Contract Price	hundred	Sixt	Ly T	housand
	Dollars (\$ _\$			

All specific cash allowances, as contained in section 01023, are included in the price(s) set forth above and have been computed in accordance with paragraph 11.8 of the General Conditions

Note: BIDS shall include all applicable taxes, fees and contingencies.

1.5 BIDDER agrees that Work will be completed on or before May 31, 2021 at Galesburg High School.

BIDDER accepts provision of Agreement as to liquidated damages in event of failure to complete Work on time.

- 1.6 Following documents are attached to and made condition of this Bid:
 - A. Required Bid Security in form of check, cash or money order.
 - B. Bidders Qualification Statement with supporting data.
 - C. Non-Collusion Affidavit Form
 - D. Bidder Eligibility Certification Form
 - E. Vendor Information Form
 - F. List of Area References Form
 - G. Illinois IDPH Contractor asbestos license
- 1.7 Terms used in this Bid which are defined in General Conditions of Construction Contract included as part of Contract Documents have meanings assigned to them in General Conditions.

SUBMITTED ON 12/4/2020 , 2020.

If BIDDER is:		
<u>Individual</u>		
Ву	(Individual's Name)	(SEAL)
	(Individual's Name)	
doing business as		
Business Address:		
Phone Number:		
, nene name		
<u>Partnership</u>		
Ву		(SEAL)
	(General Partner)	
Business Address:		
Phone Number:		
Joint Venture		
Ву	(Name)	
	,	
	(Address)	
Ву		
	(Name)	
	(Address)	

(Each joint venturer must sign. Manner of signing for each individual, partnership and corporation that is party to joint venture should be in manner indicated).

<u>Corporation</u>
By Abel Plus Services Inc. (SEAL)
(Corporation Name)
IL
(State of Incorporation)
(Name of person authorized to sign)
(Name of person authorized to sign)
President
(Title)
(Corporate Seal)
Colffee Mile
Attest(Secretary)
Business Address: Lot West End Drive
Gilberts, IL 60136
Phone Number: (847) 961 - 4003

END BID FORM

BIDDING AND CONTRACT REQUIREMENTS

Non-Collusion Affidavit

AFFIDAVIT: "I, (we) hereby certify and affirm that my (our) proposal was prepared independently for this bid package and that it contains no fees or amounts other than for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade. I further certify that I (we) am not barred from bidding on the contract as a result of a conviction for either bidrigging or bid rotating under Article 33E of the Criminal Code of 1961."

The following certification must be signed and submitted with bidder's proposal. *FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER*.

(If an Individual)	
Signature of Bidder_ <i>(Seal)</i>	
Business Address	
(If a Partnership) Firm Name (Seal) By	
Business Address	(Signature required)
of all Partners	
of the Firm	
(If a Corporation) Corporate Name By Business Address	Paul R. Middleton 4 Wast End Or., Gilberts, IL 60136
(CORPORATE SEAL) Names of Officers:	(President) Paul R. Middleton (Secretary) Paul R. Middleton (Treasurer) Paul R. Middleton
Attest:	(Secretary) Paul R middleton
Name of Bidder: A	bel Plus Services Irre.

BIDDING AND CONTRACT REQUIREMENTS Bidder Eligibility Certification

Public Act 85-1295 (Illinois Revised Status, 1987, Ch. 38, art 33E) requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid-rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

Abel Plus Services Inc., As part of its bid on contract for	
(Name of Contractor) Asbestos Abateuent, For Galesburg High School (Name of Bid Package)	
District No. 205, hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes.	
By: (Signature required by Authorized Agent of Contractor)	
Title: President	
Subscribed and sworn to before me this 47 day of Occ., 2020. Notary Public Amanda J. Escanille Amanda J. Escamilla Official Seal Notary Public - State of Illinois	
Verified by: Date verified: My Commission Expires Mar 22, 207	!2

BIDDER AND CONTRACT REQUIREMENTS

Company Name: Abel Plus Services Inc.

Tax Payer ID#: 210-1863186

Address: 51 berts TL 60136

(City) (State) (Zip)

Date Business Began: Jan. 2008 Years at Location: 5.5 (12 yrs in business)

Phone: (847) 961-4003

List of names, address, phone number of all officers, director and principals:

Names

Phone

Address
Phone

Description of services provided: Asbestos Abadement & Demolition Services

Description of facilities/resources: Dun Office w/warahouse a own Supplies / equipment

Description of staff (number, type, qualifications, etc.): 6 supervisors with more than 30 years exp.

Brief history of company: The company's owner has been in the asbestos abatement business for more than 30 years with abel Phis being in business for more than 10 years.

Client reference list of major customers and projects (include address & phone number):

* See Attached *

BIDDING AND CONTRACT REQUIREMENTS

B. <u>List of Area References</u>

Name of Company	Contact Person	Phone
1. Excel Disposal	Austin	(262) 657-0575
2. Amerisate Supply	Jason Jarek	(630) 862-2650
3. Arausco	Lisa	(847) 741-2220
4		
5		

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WAGE RATES

1. GENERAL

- A. Not less than the Prevailing Rate of Wages as found by Galesburg Community Unit School District #205, or the Department of Labor, or determined by the Court of Review, shall be paid to all Laborers, Workmen and Mechanics performing work under this contract.
- B. The Contractor and Subcontractors shall pay wages not less than the prevailing hourly wage rate for work of similar character in the locality where the work is performed for each classification of employee engaged on the Work as determined by the Illinois Department of Labor for Knox County. In case of conflict, the wages paid by Contractor shall be not less than the higher of the prevailing wage determination.
- C. Contractor shall comply with the provisions of Wage Rates for Municipal Contracts for Construction of Public Works in Illinois.
- D. The Prevailing Wage Act does not prohibit payment of more than the prevailing rate of wages nor does it limit the hours of Work that may be performed by any employee in any particular period of time.
- E. The Contractor shall post a copy of the wage determination in a prominent place at the site of the Work where the employees can easily see it.
- F. Submission of certified payroll reports will be required for this work. All work is subject to the Davis-Bacon Act and all prevailing wage laws. The contractor and all subcontractors shall submit certified copies of his payroll weekly for all work undertaken on the project. Failure to keep current on submittal of payrolls shall be cause to withhold payment for completed work.
- G. Public Act 95-0635 requires that before any contractor o subcontractor begins work on ANY public works project that requires prevailing wages, they must have a written Substance Abuse Prevention Program or have a collective bargaining agreement in effect dealing with the subject matter.

2. WAGE DETERMINATIONS

A. Current prevailing wages can be found on the Illinois Department of Labor website at https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx

END OF WAGE RATES

Abel Plus Services Inc. - Project References

Project	Amount / Date	Owner	Consultant / Architect
Crystal Lake Schools Asbestos Abatement	\$448,384.00 Prime Jun-Jul 2019	Crystal Lake School District 47 300 Commerce Drive Crystal Lake, IL 60014 P: 815-459-6070 F: 815-477-6989	Carnow Connibear & Assoc., LTD. 300 West Adams Street, Suite 1200 Chicago, IL 60606 Rod Harvey P 312-782-4486 F 312-782-5145
Sports Authority - 620 N. LaSalle Interior Demolition - Asbestos Abatement	\$547,623 Prime Aug 2017-April 2019	Next Gateway, LLC 5215 Old Orchard Rd., Suite 880 Skokie, IL 60077 Jonathan Trice P: 312-656-8404	Summit Design + Build LLC 1032 W. Fulton Market, Suite 300 Chicago, IL 60607 P: 312-229-4630 F: 312-229-1147
Community Unit School District 300 Asbestos Abatement	\$523,700.00 Prime Jun-18	Community Unit School District 300 2550 Harnish Drive Algonquin, IL 60102 Beth Duran P: 847-551-8398	Lamp Incorporated 460 N. Grove Avenue Elgin, IL 60120 Rachel Lamp P: 847-741-7220
1900 W Lawrence Interior Demolition	\$630,501.00 Prime Sept 2018-Sept 2020 Phased Project	SB 1900 W Lawrence, LLC.	Summit Design + Build, LLC 1032 W Fulton Market Chicago, IL 60607 Rachel Frumkin P 312-229-4630
Monroe Project - 1515 Monroe & 105 Ashland Demolition	\$945,665.00 Prime Oct 2018 - July 2019	1515 Monroe Property LLC 1020 W Lawrence, Suite 300 Chicago, IL 60640	Method Construction, Inc. 1025 W. Sunnyside Ave, Suite 300 Chicago, IL 60640 Mark Heffron D 312-216-9662
Monroe Project - 1515 Monroe & 105 Ashland Asbestos Abatement	\$539,950.00 Prime Oct 2018 - July 2019	1515 Monroe Property LLC 1020 W Lawrence, Suite 300 Chicago, IL 60640	Method Construction, Inc. 1025 W. Sunnyside Ave, Suite 300 Chicago, IL 60640 Mark Heffron D 312-216-9662
1926 W Harrison Project Asbestos Abatement	\$848,938.00 Prime Jan 2020 - June 2020	1926 Harrison Properties I, LLC 1926 W Harrison Street Chicago, IL 60612	Focus Construction, Inc. 100 S Wacker, Suite 2100 Chicago, IL 60606 Mike De Lannoy D 847-441-0474
1926 W Harrison Project Interior Demolition	\$801,840.00 Prime Jan 2020 - June 2020	1926 Harrison Properties I, LLC 1926 W Harrison Street Chicago, IL 60612	Focus Construction, Inc. 100 S Wacker, Suite 2100 Chicago, IL 60606 Mike De Lannoy D 847-441-0474



Illinois Department of PUBLIC HEALTH

EH0159387

LICENSE, PERMIT, CERTIFICATION, REGISTRATION

Trie person, lirm or corporation whose name appears on this certificate has complied with the provisions of the Illinois statutes and/or rules and regulations and is hereby authorized to engage in the activity as

DIVISION OF ENVIRONMENTAL HEALTH-ASBESTOS PROGRAM

Issued under the authority of the Illinois Department of Public Health

5/15/2021

CAT**S**(71)

500<u>40793</u>

ABEL PLUS SERVICES INCORPORATED ASBESTOS CONTRACTOR LICENSE

THIS LICENSE IS INVALID IF YOUR INSURANCE CERTIFICATE IS NOT CURRENT

02/20/2020

ABEL PLUS SERVICES INCORPORATED
64 W. END DRIVE
GILBERTS, IL 60136

The lace of this license has a colored background. Printed by Authority of the State of Illinois • P.O. #5518654

SANKA1

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

		BROGATION IS WAIVED, subjectificate does not confer rights							require an endorsement. A	statement on
PRO	DUCE	R				CONTA NAME:	CT			
		Group LLC Bartlett Road				PHONE (A/C, N	o, Ext): (630) 2		FAX (A/C, No):(630)	289-7726
	Bartlett, IL 60103						ss: certifica	tes@arach	asgroup.com	
							INS	SURER(S) AFFO	RDING COVERAGE	NAIC#
						INSURE	R A : Nautilu	s Insuranc	e Co.	
INSU	RED					INSURE	RB:Key Ris	sk Insuranc	e Company	
Abel Plus Services, Inc. Abel Property, LLC						INSURE				
		Paul Middleton 64 West End Drive				INSURER D : EMC Insurance Companies				25186
		Gilberts, IL 60136-9657				INSURER E:				
						INSURER F:				
CO	VER	AGES CEF	RTIFIC	CATE	NUMBER:				REVISION NUMBER:	
		S TO CERTIFY THAT THE POLICI ATED. NOTWITHSTANDING ANY F								
		FICATE MAY BE ISSUED OR MAY ISIONS AND CONDITIONS OF SUCH								THE TERMS,
INSR LTR		TYPE OF INSURANCE	ADDL INSD	SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
Α	Χ	COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE \$	1,000,000
		OLAMO MADE V GOOLD							DAMAGE TO RENTED	400.000

INSR LTR	TYPE OF INSURANCE	ADDL S	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMIT	rs .
Α	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$ 1,000,000
	CLAIMS-MADE X OCCUR			ECP203052711	11/1/2020	11/1/2021	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	χ Pollution / Included						MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	POLICY X PRO-						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:						PROFESSIONAL LI	\$ 1,000,000
В	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
ļ	X ANY AUTO			BAP203052011	11/1/2020	11/1/2021	BODILY INJURY (Per person)	\$ 1,000,000
	OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$ 1,000,000
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$ 1,000,000
								\$
A	UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	\$ 5,000,000
	X EXCESS LIAB CLAIMS-MADE			FFX203052811	11/1/2020	11/1/2021	AGGREGATE	\$ 5,000,000
L_	DED RETENTION\$							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER OTH-	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A		WCA203051911	11/1/2020	11/1/2021	E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	
	A General Liability		1	ECP203052711	11/1/2020		Each Occ.	1,000,000
D	Equipment Floater			5C38804	11/1/2020	11/1/2021	Limit	25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Asbestos & Mold Abatement coverage included in General Liability policy.

CERTIFICATE HOLDER	CANCELLATION
Illinois Department of Public Health Asbestos Program 525 W Jefferson St	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Springfield, IL 62761	AUTHORIZED REPRESENTATIVE

Document A310TM - 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond CONTRACTOR:

(Name, legal status and address)

Abel Plus Services, Inc.

64 West End Drive

Gilberts, IL 60136

OWNER:

(Name, legal status and address)

Galesburg C.U.S.D. #205

932 Harrison Street

Galesburg, IL 61401

SURETY:

(Name, legal status and principal place of business)

Harco National Insurance Company

One Newark Center, 20th Floor

Newark, New Jersey 07102-5207

Mailing Address for Notices

One Newark Center, 20th Floor shall be considered plural

Newark, New Jersey 07102-5207

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification. Any singular reference to Contractor, Surety, Owner or other party

where applicable.

BOND AMOUNT: 5% of the total amount bid-----

(Name, location or address, and Project number, if any)

Asbestos Abatement at Galesburg High School, Project #10345

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th

day of December, 2020

(Witness)

Harco National Insurance Company

Annette Albach Attorney-in-Fac

Abel Plus Services, Inc.

POWER OF ATTORNEY

Bond# N/A

HARCO NATIONAL INSURANCE COMPANY INTERNATIONAL FIDELITY INSURANCE COMPANY

Member companies of IAT Insurance Group, Headquartered: 702 Oberlin Road, Raleigh, North Carolina 27605

KNOW ALL MEN BY THESE PRESENTS: That HARCO NATIONAL INSURANCE COMPANY, a corporation organized and existing under the laws of the State of Illinois, and INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and

ANNETTE ALBACH, STEPHANIE SHETLER

Schaumburg, IL

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 13th day of December, 2018 Directors of HARCO NATIONAL INSURANCE COMPANY at a meeting held on the 13th day of December, 2018.

"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

> IN WITNESS WHEREOF, HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY have each executed and attested these presents on this 31st day of December, 2019

STATE OF NEW JERSEY County of Essex

STATE OF ILLINOIS

County of Cook

Kenneth Chapman

Executive Vice President, Harco National Insurance Company and International Fidelity Insurance Company

On this 31st day of December, 2019 , before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

> Shirelle A. Outley a Notary Public of New Jersey (My Commission Expires April 4, 2023

CERTIFICATION

I, the undersigned officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, December 07, 2020



December 9, 2020

Dr. John Asplund Superintendent of Schools Community Unit School District #205 932 Harrison St. Galesburg, IL 61401

Re: Galesburg CUSD #205

Jr-Sr High Commissioning Agent Award Recommendations

Dear Dr. Asplund:

On November 9th Russell Construction accepted proposals for commissioning services for the Jr-Sr High Phase 2 project. We received four proposals for and have reviewed the proposals to make the following recommendation.

Russell is recommending awarding the Commissioning Services Contract for the Jr-Sr high Phase 2 project to Denovo. The summary of received proposals are listed below:

Denovo - \$48,800 ESD - \$67,520 Leo A Daly - \$78,000 IMEG - \$97,600

We look forward to reviewing this information with the project team and engaging Denovo for commissioning services on this project.

Sincerely,

Lee Marbach Project Manager

Copy: Ms. Jennifer Hamm, CUSD 205

Mr. Brett Ketelsen, Russell



November 5, 2020

Mr. Darrin Pearsall Russell Construction 4700 E 53rd Street Davenport, IA 52807

SUBJECT: Galesburg Jr – Sr High Phase Two Commissioning Services

Dear Mr. Pearsall

We are pleased to provide this proposal for commissioning of the HVAC and lighting control systems at the Galesburg Community School District Junior and Senior High building, meeting the requirements of the 2018 International Energy Conservation Code. Our commissioning process is based on ASHRAE Guideline 0 and 1.1. We understand the project is a phased project with remodel and a new addition, with overall completion anticipated to be in December 2021.

Our scope of commissioning services includes the following:

Construction Phase Services

- 1. Develop a commissioning plan in coordination with the specifications. The commissioning plan will define the commissioning participants, process, roles, and procedures.
- 2. Create and maintain a Commissioning Action Log, to include questions, unfinished items, and deficiencies. Track progress of all issues to resolution.
- 3. Coordinate and lead a commissioning kickoff meeting after bidding to review the commissioning plan and expectations.
- 4. Coordinate with contractors to integrate commissioning activities into the project schedule. Assist in developing the schedule with start-up dates, testing durations and training requirements. Refer to attached for potential dates of activities.
- 5. Review shop drawings applicable to commissioning.
- 6. Develop pre-functional checklists (PFC's) and issue to contractors. PFC's to be completed by contractors. Denovo will review the checklists including any startup reports.
- 7. Develop functional performance tests (FPT's) and issue for review by other parties prior to the beginning of testing. Update as needed based on any sequence revisions.
- 8. Update the Commissioning Plan as needed.
- 9. Update the Commissioning Action Log as needed.
- 10. Witness and document a sample of testing, adjusting and balancing activities, and review testing, adjusting and balancing report.
- 11. Witness and document a sample of HVAC piping pressure testing and flushing.
- 12. Witness and document a sample of duct pressure testing and cleaning.
- 13. Perform up to six site observations to observe equipment and system installations and progress. These site visits may be combined with other activities if possible.
- 14. Review equipment start-up plans and start-up reports.

15. Prepare and submit periodic progress reports of activity to Owner and Construction Manager.

Acceptance Phase Services

- Observe, witness and document FPT's, to be executed by the contractors.
 Coordinate re-testing as determined to be reasonably necessary. Schedule seasonal and deferred testing for systems or equipment. Refer to the attached schedule for potential dates and durations based of the schedule in Addendum 1.
- 2. The following systems will be commissioned with sampling rates noted. If more than 10% of units fail, sampling rates may be increased as deemed reasonably necessary and per specifications:
 - a. Heating, Ventilation, and Air Conditioning Systems (HVAC):
 - i. Fan Coil Units (25% sample rate)
 - ii. Unit Ventilators (25% sample rate)
 - iii. Air Handling Units (100%)
 - iv. Dedicated Outside Air Units (100%)
 - v. Condensing Units associated with AHU's (100%)
 - vi. Boilers & Heating Water Pumps (100%)
 - vii. Air Cooled Chillers and Chilled Water Pumps (100%)
 - viii. Exhaust Fans (100%)
 - ix. Split System Indoor and Condensing Units (100%)
 - x. Cabinet Unit Heaters (25%)
 - xi. Hot Water Baseboard Heaters (25%)
 - xii. Temperature Control System
 - b. Plumbing:
 - i. Domestic Water Heaters (100%)
 - ii. Domestic Water Pumps (100%)
 - c. Electrical Systems.
 - i. Interior and exterior lighting controls.
 - 1. Occupancy and vacancy sensors (20%)
 - 2. Daylight dimming controls (20%)
 - 3. Photocell controls
 - ii. Access control systems
- 3. Hold monthly commissioning meetings with relevant parties to cover progress, outstanding issues needing resolution and future schedule.
- 4. Update the Commissioning Action Log as with closed and new items.
- 5. Review operation and maintenance manuals prepared and submitted by others. Provide commissioning records and re-commissioning documents for inclusion.
- 6. Prepare a training plan for Owner training that includes blocks for the Engineer of Record to describe the system concepts, the Commissioning Authority to cover blank form usage, and other equipment and system duration requirements, and Owner staff that is to attend. Document agendas and attendance.
- 7. Provide re-commissioning plans with blank test forms (electronic and hard copy if requested) and frequency for testing for inclusion with Operation and Maintenance manuals.



- 8. At completion of commissioning, provide a commissioning report (electronic and hard copy if requested) including the following:
 - a. Executive summary.
 - b. Design intent documentation provided by others.
 - c. Final commissioning plan.
 - d. Start-up plan and equipment start-up reports.
 - e. Completed PFC's.
 - f. Results of FPT's.
 - g. Trend logs utilized for testing and observation.
 - h. Completed Action Log, showing deficiencies and corrective measures / resolutions.
 - Blank PFC and FPT procedures and criteria for test acceptance, for repeatability.
 - j. Training plan and records.
 - k. Sequence of operation.

Post Occupancy Phase

- 1. Perform seasonal / deferred testing of systems and equipment.
- 2. Conduct on-site review with Owner's staff 10 months after completion and before one year warranty period to review issues and current operations.

Assumptions

- 1. Commissioning meetings will generally be held in conjunction with regular construction meetings.
- 2. The contractor or owner will provide a lockable area for the commissioning agent to store any tools and equipment.
- 3. The commissioning agent will oversee and witness the functional testing, which will be carried out by the temperature control contractor, equipment vendor or contractor providing the equipment.

Services Not Included

- 1. Equipment start-up services.
- 2. Testing, adjusting, and balancing of air and water systems.
- 3. LEED, Well Building, or other program certification services.
- 4. Electrical hazard and arc flash studies.
- 5. Building envelope commissioning.
- 6. Any indoor air quality monitoring or documentation.

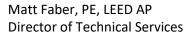


Compensation

We propose to perform the above services for a fixed fee of \$48,800 including travel expenses. We do not anticipate asking for reimbursable expenses.

Thank you for the invitation to submit this proposal. We look forward to the opportunity of serving the Galesburg CUSD and Russell Construction. If this proposal is acceptable, please sign at the space indicated below and return one copy to this office for our files. If there are any questions, please contact me.

Sincerely,



Mott Falre

The undersigned, having read the foregoing letter of agreement between Client and Denovo, agrees to the conditions set therein.

Galesburg CUSD	Date	
Russell Construction		



Terms and Conditions:

Services provided by Denovo (hereinafter referred to as "the Consultant") under this Agreement will be performed in a manner consistent with the human degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected to their reuse of the construction documents on any other project or site without the involvement of the consultant in the construction phase services normally provided on such projects, excepting only those damages, liabilities or costs attributable to the sole negligence of willful misconduct by the Consultant.

In the event the Client, the Client's contractors or subcontractors, or anyone for whom the Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by the Consultant without obtaining the Consultant's prior written consent, the Client shall assume full responsibility for the results of such changes. Therefore the Client agrees to waive any claim against the Consultant and to release the Consultant from any liability arising directly or indirectly from such changes. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant from any damages, liabilities or costs, including reasonable attorneys' fees and costs of defense, arising from such changes.

The Consultant shall not be responsible for, nor have control over or charge of, construction means, methods, sequence, techniques, or procedures, or for any health or safety precautions required by any regulatory agencies in connection with the project.

The Client agrees to include in any contracts for construction appropriate language that prohibits the Contractor or any subcontractor of any tier from making any changes or modifications to the Consultant's construction documents without the prior written approval of the Consultant and that further requires the Contractor to indemnify both the Consultant and Client from any liability or cost arising from such changes made without such proper authorization.

It is agreed that the Consultant's liability for this project for negligent acts, errors, or omissions, and all claims, losses, costs, damages, cost of defense, expenses from any cause, including Client, Contractors, and Attorney fees, is limited to total fees collected.





GALESBURG JR - SR HIGH PHASE 2

POTENTIAL COMMISSIONING DATES AND TIMEFRAMES

Galesburg Jr - Sr High Cx

Denovo Matt F

Project Start Date:

12/1/2020

Scrolling Increment:

0

Milestone Description	Category	Assigned To	Progress	Start	No. Days
Construction Phase					
Kick-Off Mtg	Milestone	Name	0%	12/15/2020	1
Review Submittals	On Track		0%	12/10/2020	4
Site Visit	Milestone	On Site	0%	2/15/2020	1
Issue PFC	Milestone		0%	2/1/2020	1
G, D, F Duct Witness	Milestone	On Site	0%	3/15/2020	1
F,C 2nd Flr Duct Witness	Milestone	On Site	0%	4/15/2020	1
B,E,F Duct & Piping Witness	Milestone	On Site	0%	5/15/2020	1
H,J Duct & Piping Witness	Milestone	On Site	0%	7/15/2020	1
New Add Duct & Piping Witness	Milestone	On Site	0%	9/15/2020	1
Acceptance Phase - FPT Testing					
D,E,F,G FPT	Goal	On Site	0%	7/1/2020	4
B,D,G FPT	Goal	On Site	0%	8/1/2020	3
Gym, J, H FPT	Goal	On Site	0%	8/28/2020	3
Boiler, Chiller Plant FPT	Goal	On Site	0%	9/15/2020	3
F, New Add & Seasonal FPT	Goal	On Site	0%	10/15/2020	4
Owner Training	Milestone	On Site	0%	11/15/2020	1
Post Occupancy					
10 Month Review	Milestone	On Site		10/1/2022	1

The above schedule and dates are estimated dates and durations based on the schedule published in Addendum 1. The number of visits shown are based on the anticipated duct work install dates, MEP Trim out and finish dates. Denovo will adjust schedule and make additional visits as reasonably necessary in coordination with Russell Construction and based on actual start-up dates and readiness to meet the phasing schedule of the project.



December 10, 2020

Dr. John Asplund Superintendent of Schools Community Unit School District #205 932 Harrison St. Galesburg, IL 61401

Re: Galesburg CUSD #205

GAVC Contractor Award Recommendations

Dear Dr. Asplund:

Russell Construction is pleased to provide you with bid results and contract award recommendations for the above referenced project. The bids received on Tuesday December 8th were very competitive and within an acceptable range of the project budget.

The contract award recommendations have been based upon accepting Alternate 1-1 Interior Borrow Lights and Alternate 1-2 Ceiling Fans. The recommendations are as follows for each bid category with adjusted contract amount listed.

Bid Category	Bids Received	Apparent Low Bidder		Adjusted Bid w/ Alternates		Base Bid		Alternate 1 Interior Borrow Lights		Alternate 2 Ceiling Fans		Combined Package Discount	
BP 1A General Trades	4	Hein Construction	\$	241,000	\$	249,000	\$	2,000	\$	-	\$	(10,000)	
BP 1B Metal Stud and Framing	5	Hein Construction	\$	123,000	\$	127,000	\$	2,000	\$	-	\$	(6,000)	
BP 1C Painting	3	Builders Sales & Service	\$	53,730	\$	52,635	\$	1,095	\$		\$	-	
BP 1D Door Supply	2	Doors Inc.	\$	62,910	\$	60,820	\$	2,090	\$		\$	-	
BP 1E Glass & Glazing	4	East Moline Glass	\$	26,886	\$	20,893	\$	5,993	\$	-	\$	-	
BP 1F Fire Suppression	5	Ahern	\$	8,613	\$	8,613	\$	-	\$		\$	-	
BP 1G Plumbing and Site Utilities	6	Ragan	\$	187,000	\$	187,000	\$	-	\$		\$	-	
BP 1H HVAC	7	Schebler	\$	352,305	\$	307,500	\$	-	\$	44,805	\$	-	
BP 1I Electrical	4	AMP Electric	\$	397,500	\$	392,400	\$	-	\$	5,100	\$	-	

In summary, above are the recommendations for contractors for the Galesburg Area Vocational Center. Enclosed you will find a copy of the bid tabulation sheet.

We look forward to reviewing this information with the project team and moving forward into construction of this exciting project.

Sincerely,

Lee Marbach

Senior Project Manager

Copy: Ms. Jennifer Hamm, CUSD 205

Mr. Brett Ketelsen, Russell

Encl: Bid Tabulation

Owner: Galesburg School District #105
Project Title: GAVC

Project Title: GAVC
Construction Manager's Project No.: 01-20-0166



Alternate #1-1 Interior Borrow Lights

Alternate #1-4 Utility Transformer Primary Vault

Alternate #1-2 Ceiling Fans
Alternate #1-3 ECSI Controls



16,800.00

bid Date / Time.	12/08/1010 2:00:00 PIVI								
Bid Category 1A		<u>Bidders</u>							
General Trades	Precision Builders	Laverdiere Construction	Hein Construction	Hein 1A & 1B					
Addenda	У	у	у	у					
Bid Bond (for bids over \$100K)	У	У	у	У					
Base Bid	\$ 452,500.00	256,500.00	\$ 249,000.00	\$ 360,000.00					
Alternate #1-1 Interior Borrow Lights	\$ 3,850.00			\$ 4,000.00					
Iternate #1-2 Ceiling Fans	·								
Iternate #1-3 ECSI Controls									
Iternate #1-4 Utility Transformer Primary Vault									
Bid Category 1B			Rid	ders					
Metal Stud Framing and Drywall	BSSC	Prime	River Valley	Allied	Hein Construction				
ddenda	V	٧	٧	V	V	,			
d Bond (for bids over \$100K)	v	V	V	v	V				
se Bid	\$ 137,985.00	156,666.00	\$ 133,434.00	\$ 129,853.00 \$	127,000.00				
ernate #1-1 Interior Borrow Lights	\$ 890.00		\$ 829.00		2,000.00				
ernate #1-2 Ceiling Fans	, 330.00		. 323.00		_,555.36				
ternate #1-3 ECSI Controls									
ernate #1-4 Utility Transformer Primary Vault									
Bid Category 1C			· ·	lders					
Painting	BSSC	Prime	WF Scott	Color, Inc.					
ddenda	V	V	V	v v		, i			
d Bond (for bids over \$100K)	y	y V	y V	y V		 			
se Bid	\$ 52,635.00) \$ 104,857.00	\$ 55,553.00	\$ 72,697.00					
ernate #1-1 Interior Borrow Lights	\$ 32,033.00					<u> </u>			
ernate #1-1 Interior Borrow Lights	1,055.00	005.00	870.00	723.00		<u> </u>			
ernate #1-2 Celling Fans ernate #1-3 ECSI Controls				 					
ernate #1-4 Utility Transformer Primary Vault									
•				14					
Bid Category 1D	S&S Builders Hardware	Doors Inc.	Bid	lders	I				
Door Supply	503 Builders Hardware	Doors inc.		 		<u> </u>			
denda Bond (for bids over \$100K)	У	У				<u> </u>			
	ý 61 130 00	y (0.000.00		 		<u> </u>			
ese Bid	\$ 61,120.00			 		<u> </u>			
ternate #1-1 Interior Borrow Lights	\$ 2,755.00	2,090.00		 					
ternate #1-2 Ceiling Fans				 					
ternate #1-3 ECSI Controls ternate #1-4 Utility Transformer Primary Vault				 					
· · · · · · · · · · · · · · · · · · ·									
Bid Category 1E			_	ders					
Glass & Glazing	East Moline Glass	Commercial Glass	Kelly Glass	Mid-American Glazing					
ddenda	У	У	у	У		<u> </u>			
id Bond (for bids over \$100K)	У	У	у	У		<u> </u>			
ase Bid	\$ 20,893.00					<u> </u>			
ternate #1-1 Interior Borrow Lights	\$ 5,993.00	3,600.00	\$ 3,485.00	\$ 4,202.00					
ernate #1-2 Ceiling Fans									
ernate #1-3 ECSI Controls									
ternate #1-4 Utility Transformer Primary Vault									
Bid Category 1F			Bid	lders					
Fire Suppression	Nelson Fire Protection	Ahern	Midwest Automatic	PIPCO	Continental	Automatic Fire Sprii			
ddenda	У	У	у	У	У	У			
d Bond (for bids over \$100K)									
se Bid	\$ 16,635.00	\$ 8,613.00	\$ 16,990.00	\$ 45,900.00 \$	17,680.00	\$ 25,84			
tornata #1 1 Interior Perrow Lights									

Bid Tabulation 1

Owner: Galesburg School District #105

Project Title: GAVC
Construction Manager's Project No.: 01-20-0166

Bid Date / Time: 12/08/1010 2:00:00 PM



Bid Category 1G	Bidders							
Plumbing and Site Utilities	Ragan Northwest Mechanical AMP Mechanical Crawford Companies JL Brady North							
Addenda	У	У	У	У	У	У		
Bid Bond (for bids over \$100K)	У	У	У	У	У	У		
Base Bid	\$ 187,000.00	\$ 238,400.00	\$ 272,300.00	\$ 211,450.00	\$ 196,895.00	\$ 634,300.0		
Alternate #1-1 Interior Borrow Lights								
Alternate #1-2 Ceiling Fans						\$ 57,000.0		
Alternate #1-3 ECSI Controls						\$ 21,000.0		
Alternate #1-4 Utility Transformer Primary Vault								

Bid Category 1H	 Bidders										
HVAC	Northwest Mechanical Schebler		PIPCO		Crawford Companies		JL Brady	Doug's Heating and AC	Frank Miller Company		
Addenda	у у			У		у		У	у		у
Bid Bond (for bids over \$100K)	У	у		У		У		У	У		у
Base Bid	\$ 402,500.00	\$ 3	07,500.00	\$ 363,70	00.00	\$ 309,350.00	\$	360,000.00	\$ 328,000.00	\$	375,000.00
Alternate #1-1 Interior Borrow Lights											
Alternate #1-2 Ceiling Fans	\$ 57,000.00	\$	44,805.00	\$ 100,00	00.00	\$ 54,570.00	\$	52,000.00	\$ 51,800.00	\$	65,722.00
Alternate #1-3 ECSI Controls	\$ 21,000.00	\$	21,075.00	\$ 20,0	00.00	44,700.00	\$	35,540.00	\$ 19,500.00	\$	20,460.00
Alternate #1-4 Utility Transformer Primary Vault											

Bid Category 1I	Bidders									
Electrical	Quick Electric	Tri-City Electric	AMP Electric	Crawford Companies						
Addenda	У	У	У	У						
Bid Bond (for bids over \$100K)	У	У	у	У						
Base Bid	\$ 467,000.00	\$ 498,573.00	\$ 392,400.00	\$ 491,000.00						
Alternate #1-1 Interior Borrow Lights										
Alternate #1-2 Ceiling Fans		\$ 4,670.00	\$ 5,100.00	\$ 7,200.00						
Alternate #1-3 ECSI Controls										
Alternate #1-4 Utility Transformer Primary Vault	\$ 3,000.00	\$ 18,203.00	\$ 6,500.00	\$ 8,500.00						

Bid Tabulation 2

RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation School Bonds (Alternate Revenue Source), Series 2014B, of Community Unit School District Number 205, Knox and Warren Counties, Illinois.

* * *

WHEREAS, the Board of Education (the "Board") of Community Unit School District Number 205, Knox and Warren Counties, Illinois (the "District"), by resolution adopted on the 3rd day of June, 2014 (the "Resolution"), did provide for the issue of \$11,815,000 General Obligation School Bonds (Alternate Revenue Source), Series 2014B (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Resolution; and

WHEREAS, the Board has determined and does hereby determine that Pledged Revenues (as defined in the Resolution) or other lawfully available funds are on deposit in the Bond Fund (as defined in the Resolution) in an amount sufficient to pay the principal of and interest on the Bonds due on July 1, 2021 and January 1, 2022; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 to pay the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Community Unit School District Number 205, Knox and Warren Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2020 in the Resolution is hereby abated in its entirety.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks of Knox and Warren Counties, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2020 in accordance with the provisions hereof.

Section 3. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 14, 2020.

President, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF KNOX)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the "Board") of Community Unit School District Number 205, Knox and Warren Counties, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 14th day of December, 2020, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation School Bonds (Alternate Revenue Source), Series 2014B, of Community Unit School District Number 205, Knox and Warren Counties, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board on a day other than a Saturday, Sunday or legal holiday in the State of Illinois and at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

 $_{\mbox{\footnotesize{IN}}}$ WITNESS WHEREOF, I hereunto affix my official signature, this 14th day of December, 2020.

STATE OF ILLINOIS)) SS
COUNTY OF KNOX)
of The County of Ki	FILING CERTIFICATE igned, do hereby certify that I am the duly qualified and acting County Clerk nox, Illinois, and as such official I do further certify that on the day of _, there was filed in my office a duly certified copy of a resolution entitled: LUTION abating the tax heretofore levied for the year 2020 to lebt service on General Obligation School Bonds (Alternate
Reven	nue Source), Series 2014B, of Community Unit School ict Number 205, Knox and Warren Counties, Illinois.
Knox and Warren C been deposited in the I do further General Obligation said resolution be ab	e Board of Education of the Community Unit School District Number 205, Counties, Illinois, on the 14th day of December, 2020, and that the same has e official files and records of my office. certify that the tax heretofore levied for the year 2020 for the payment of School Bonds (Alternate Revenue Source), Series 2014B, as described in pated in its entirety as provided in said resolution. WHERETO, I hereunto affix my official signature and the seal of said County,
	County Clerk of The County of Knox, Illinois
(SEAL)	

STATE OF ILLINOIS)) SS COUNTY OF WARREN)					
I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Warren, Illinois, and as such official I do further certify that on the day of, 20, there was filed in my office a duly certified copy of a resolution entitled:					
RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation School Bonds (Alternate Revenue Source), Series 2014B, of Community Unit School District Number 205, Knox and Warren Counties, Illinois.					
duly adopted by the Board of Education of the Community Unit School District Number 205, Knox and Warren Counties, Illinois, on the 14th day of December, 2020, and that the same has been deposited in the official files and records of my office.					
I do further certify that the tax heretofore levied for the year 2020 for the payment of General Obligation School Bonds (Alternate Revenue Source), Series 2014B, as described in said resolution be abated in its entirety as provided in said resolution.					
IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County, this day of, 20					
County Clark of The County of Warran					
County Clerk of The County of Warren, Illinois					
(SEAL)					

RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation Refunding School Bonds (Alternate Revenue Source), Series 2020B, of Community Unit School District Number 205, Knox and Warren Counties, Illinois.

* * *

WHEREAS, the Board of Education (the "Board") of Community Unit School District Number 205, Knox and Warren Counties, Illinois (the "District"), by resolution adopted on the 14th day of September, 2020 (as supplemented by a notification of sale, the "Resolution"), did provide for the issue of \$10,925,000 General Obligation Refunding School Bonds (Alternate Revenue Source), Series 2020B (the "Bonds"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Bonds were issued by the District pursuant to the terms of the Resolution; and

WHEREAS, the Board has determined and does hereby determine that Pledged Revenues (as defined in the Resolution) or other lawfully available funds are on deposit in the Bond Fund (as defined in the Resolution) in an amount sufficient to pay the principal of and interest on the Bonds due on July 1, 2021 and January 1, 2022; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 to pay the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Community Unit School District Number 205, Knox and Warren Counties, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2020 in the Resolution is hereby abated in its entirety.

Section 2. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks of Knox and Warren Counties, Illinois, and it shall be the duty of said County Clerks to abate said tax levied for the year 2020 in accordance with the provisions hereof.

Section 3. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 14, 2020.

President, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF KNOX)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the "Board") of Community Unit School District Number 205, Knox and Warren Counties, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 14th day of December, 2020, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation Refunding School Bonds (Alternate Revenue Source), Series 2020B, of Community Unit School District Number 205, Knox and Warren Counties, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board on a day other than a Saturday, Sunday or legal holiday in the State of Illinois and at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 14th day of December, 2020.

STATE OF ILLINOIS)
) SS
COUNTY OF KNOX)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk
of The County of Knox, Illinois, and as such official I do further certify that on the day of, 20, there was filed in my office a duly certified copy of a resolution entitled:
RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on General Obligation Refunding School Bonds (Alternate Revenue Source), Series 2020B, of Community Unit School District Number 205, Knox and Warren Counties, Illinois.
duly adopted by the Board of Education of the Community Unit School District Number 205. Knox and Warren Counties, Illinois, on the 14th day of December, 2020, and that the same has been deposited in the official files and records of my office. I do further certify that the tax heretofore levied for the year 2020 for the payment of General Obligation Refunding School Bonds (Alternate Revenue Source), Series 2020B, as described in said resolution be abated in its entirety as provided in said resolution. IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County, this day of, 20
County Clerk of The County of Knox, Illinois
(SEAL)

STATE OF ILLINOIS)) SS
COUNTY OF WARREN) 55
of The County of Warr	FILING CERTIFICATE ded, do hereby certify that I am the duly qualified and acting County Clerk en, Illinois, and as such official I do further certify that on the day of there was filed in my office a duly certified copy of a resolution entitled:
pay deb (Alterna	TION abating the tax heretofore levied for the year 2020 to to service on General Obligation Refunding School Bonds ate Revenue Source), Series 2020B, of Community Unit District Number 205, Knox and Warren Counties, Illinois.
Knox and Warren Coubeen deposited in the out of the further ce: General Obligation Redescribed in said resolution.	foard of Education of the Community Unit School District Number 205 nties, Illinois, on the 14th day of December, 2020, and that the same has fficial files and records of my office. Trify that the tax heretofore levied for the year 2020 for the payment of efunding School Bonds (Alternate Revenue Source), Series 2020B, as attion be abated in its entirety as provided in said resolution. ERETO, I hereunto affix my official signature and the seal of said County, 20
	County Clerk of The County of Warren, Illinois

(SEAL)

ILLINOIS STATE BOARD OF EDUCATION

Original: X
Amended:

ISBE Form 50-02 (Version 1) xls

School Business Services Division 217/785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name	ISD #205		District Number	County Knoy/Marran		
Galesburg CUSD #205			33-048-2050-26	Knox/Warren	_	
		Amour	nt of Levy			
Educational		\$ 12,715,500	Fire Prevention & Safety *	s 0		
Operations & N	Azintenance	\$ 1,750,000	Tort Immunity	s 1,600,000		
Transportation		\$ 935,000	Special Education	s 185,500		
Working Cash		s 0	Leasing	s 125,000		
Municipal Retir	rement	5 0	Other	s 4,885,351		
Social Security		\$ 635,713	Other	5 7,003,032		
			Total Levy	\$ 22,832,064		
			* Includes Fire Prevention, Safety			
See explanation	n on reverse side.		Accessibility, School Security, ar			
		dopt a levy must comply with he Truth in Taxation Law				
We hereby o	ertify that we r		footod and an area to be a set of a set			
	the sum of		levied as a special tax for educational	• •		
	the sum of		levied as a special tax for operations a	• •		
	the sum of		levied as a special tax for transportati			
	the sum of		levied as a special tax for a working ca levied as a special tax for municipal re			
	the sum of		levied as a special tax for social securi			
	the sum of		levied as a special tax for fire preventi	** * *		
			essibility, school security and specified			
	the sum of		levied as a special tax for tort immuni			
	the sum of		levied as a special tax for special educ			
	the sum of		levied as a special tax for leasing of ed			
	_		technology or both, and temporary re			
	the sum of	4,885,351 dollars to be	levied as a special tax for	Bonds & Interest , and		
	the sum of	0 dollars to be	levied as a special tax for			
	on the taxable	property of our school district for the	ne year <u>2020</u>	•		
Signed this	14th	day of <u>December</u> 20_	20			
				(President)		
			(Clerk or Secretary of t	the School Board of Said School District)		
			certified copy of the resolution in the office			
			to levy a tax to pay for them. The county c ig the life of the bond issue. Therefore to a			
		e a levy for bonds and interest in the di	-	avoid a possible outlication of tax levils.		
		63	15%			
Number of Bo	ma issues oi sala	school district that have not been	paid in full	*		
		/Detach and Re	eturn to School District)			
		(Detach bilb he	tipin to school Districty			
This is to ce	rtify that the Ceri	tificate of Tax Levy for School Distri	ct No.	, County,		
		ed value of all taxable property of sa	S - 12			
was filed in the office of the County Clerk of this County on						
In addition	In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s)					
will be made,	as authorized by	resolution(s) on file in this office, to	provide funds to retire bonds and pa	y Interest thereon.		
The total levy, as provided in the original resolution(s), for said purposes for			rposes for the year	, is \$		
				(Signature of County Clerk)		
		(Date)	1	(County)		

November 2020 3:40

General School Administration

Superintendent 1

Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District schools in accordance with School Board policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law.² The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.³

Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board. ⁴

3:40 Page 1 of 2

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law controls this policy's content. Unless the district has only one school with fewer than four teachers, the board must employ a superintendent or a chief executive officer as allowed under specific circumstances. 105 ILCS 5/10-21.4. This statute assigns some specific duties to the superintendent including to: (1) make recommendations to the board concerning the budget, building plans, the locations of sites, the selection, retention, and dismissal of teachers and all other employees, the selection of textbooks, instructional material, and courses of study; (2) report to the board, Ill. State Board of Education (ISBE), and chief administrative official any employee named in an abused child report; and (3) keep or cause to be kept the records and accounts as directed and required by the board, aid in making reports required by the board, and perform such other duties as the board may delegate to him/her. 105 ILCS 5/10-16.7 requires boards to direct, through policy, the superintendent, in his or her charge of the district's administration.

ISBE is required, subject to an annual appropriation by the General Assembly, to establish a new superintendent mentoring program. With limited exceptions, any individual serving as a first-time superintendent in Illinois must participate in the mentoring program for two school years. 105 ILCS 5/2-3.53b. The ISBE-selected provider will assign a mentor to a new superintendent based on similarity of grade level or type of district, learning needs, and geographical proximity. The mentor must not be required to evaluate the new superintendent on the basis of the mentoring relationship.

² See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, for an annotated list of documents and reports that must be posted on the district's website, if the district has a website. While not comprehensive, see the IASB's *Annual School Calendar* for the required reports that do not need web-posting, available on the IASB website at: www.iasb.com/pdf/schoolcal.pdf

³ This paragraph strengthens the policy's connection to the IASB's *Foundational Principles of Effective Governance*. See www.iasb.com/principles.cfm. It allows the superintendent broad delegation authority even when a policy fails to specifically provide for delegation.

⁴ 105 ILCS 5/21B-20 and 5/21B-25 govern Professional Educator Licenses and superintendent endorsements. See also 23 III.Admin.Code §§25.355 (superintendent endorsement) and 29.100 (III. Professional School Leader Standards).

Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with the Board's policies and the Superintendent's contract.⁵ A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training, or similar continuing education pursuits. ⁶

Compensation and Benefits ⁷

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-

11, and 5/24A-3.

23 Ill.Admin.Code §§1.310, 1.705, and 25.355.

CROSS REF: 2:20 (Powers and Duties of the School Board; Indemnification), 2:130 (Board-

Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals

and Objectives)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Annually by Oct. 1, each school board must report to ISBE the base salary and benefits of the superintendent, administrators, and teachers it employs. 105 ILCS 5/10-20.47. Before this annual reporting to ISBE, the information must be presented at a regular school board meeting and then posted on the district's website, if any.

⁵ 105 ILCS 5/10-16.7 requires a board to evaluate the superintendent. See *The Superintendent Evaluation Process* at: www.iasb.com/training/superintendent-evaluation-process.pdf. While greater detail may be added to this paragraph (e.g., a timeline, self-evaluation provision, and discussion requirements), a board must be sure that the policy and the superintendent's contract are consistent.

⁶ The reporting requirements in this paragraph are optional, but school boards must "require evaluators to participate in an in-service training on the evaluation of licensed personnel provided or approved by [ISBE] prior to undertaking any evaluation and at least once during each license renewal cycle." 105 ILCS 5/24A-3.

⁷ According to 105 ILCS 5/10-23.8, a superintendent must be employed under either: (1) a one-year contract, in which case he or she gains and retains tenure rights; or (2) a multi-year performance-based contract, in which case he or she waives all tenure rights but does not lose any previously acquired tenure credit with the district. A multi-year performance-based contract must contain specific student performance and academic improvement goals and indicators; see 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*. Residency requirements, if desired, should be included in a superintendent's employment contract.

The employment contract should be *in writing* even though the School Code does not require it to be written. Contact the board attorney for assistance. An administrator who is not working under a written contract is presumed to have a contract of one year's duration. <u>Bd. of Educ. of Schaumburg Community Consolidated School Dist. No. 54 v. TRS</u>, 368 Ill.Dec. 341 (4th Dist. 2013)(interpreting 105 ILCS 5/10-23.8a). The Ill. Statute of Frauds may make it impossible to execute an *oral* multi-year administrator contract or to *orally* extend a multi-year written contract. 740 ILCS 80/1.

The Open Meetings Act requires all III. Municipal Retirement Fund (IMRF) employers, which includes school boards, to: (1) within six business days after approving a budget, web-post each employee's total compensation package if it exceeds \$75,000 per year; and (2) at least six days before approval, web-post an employee's total compensation package if it is \$150,000 or more. 5 ILCS 120/7.3. Conflicting opinions concern whether school districts must comply with these posting requirements for their employees who do not participate in IMRF. Contact the board attorney for advice.

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November 2020 4:10

Operational Services

Fiscal and Business Management 1

The Superintendent is responsible for the School District's fiscal and business management.² This responsibility includes annually preparing and presenting the District's statement of affairs to the School Board and publishing it before December 1 as required by State law.³

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*. ⁴

Budget Planning

The District's fiscal year is from July 1 until June 30.⁵ The Superintendent shall present to the Board, no later than the first regular meeting in August, a tentative budget with appropriate explanation.⁶ This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Illinois State Board of Education's *School District Budget Form*.⁷ To the extent possible, the tentative budget shall be balanced as defined by the State Board of Education guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by the State Board of Education guidelines. ⁸

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, 9 and

4:10 Page 1 of 3

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content. Article 17 of the School Code controls budgeting, tax levys, and tax warrants.

² Boards are authorized to hire a chief school business official. 105 ILCS 5/10-22.23a. Districts having a chief school business official may want to replace "Superintendent" with "Chief School Business Official" throughout this policy.

³ 105 ILCS 5/10-17.

⁴ See exhibits 6:235-AP1, E1, Student Authorization for Access to the District's Electronic Networks, and 6:235-AP1, E2, Authorization for Access to the District's Electronic Networks. Use of electronic networks in the curriculum is covered in policy 6:235, Access to Electronic Networks.

⁵ The board sets the fiscal year (105 ILCS 5/17-1) and this sentence should reflect that local decision.

⁶ The board must designate a person(s) to prepare a tentative budget. 105 ILCS 5/17-1. The purpose of this policy's directive for the superintendent to present a tentative budget "no later than the first regular meeting in August" is to ensure that the budget can be adopted by September 30 (see f/n 13). A board may amend this directive to give the superintendent additional flexibility by requiring him or her to present a tentative budget "during a regular Board meeting in August."

⁷ Required by 105 ILCS 5/17-1. The budget instructions from ISBE detail when a deficit reduction plan must be completed.

⁸ State law requires the budget to be balanced and, if not, a three-year deficit reduction plan must be developed. 105 ILCS 5/17-1.

⁹ At least one public hearing must be held before final action on the budget. 105 ILCS 5/17-1.

2. The proposed budget to be available to the public for inspection. ¹⁰

The Board Secretary shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. ¹¹ The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, and the public shall be invited to comment, question, or advise the Board. ¹²

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. ¹³ To the extent possible, the budget shall be balanced as defined by the State Board of Education; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to State Board of Education requirements. ¹⁴

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes. ¹⁵

The Superintendent or designee shall perform each of the following:

- 1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that it is posted and provide the website's address. ¹⁶
- 2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption. ¹⁷
- 3. Make all preparations necessary for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act; file the Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
- 4. Submit the annual budget, a deficit reduction plan if one is required by State Board of Education guidelines, and other financial information to the State Board of Education according to its requirements. 18

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹⁰ The tentative budget must be conveniently available for public inspection for at least 30 days before final action on the budget. 105 ILCS 5/17-1.

^{11 105} ILCS 5/17-1 makes the board secretary responsible for this public notice at least 30 days before the hearing. If there is no newspaper published in the district, notice must be given by posting notices in five public places. 105 ILCS 5/17-1.

¹² State law does not address what transpires during the budget hearing.

¹³ Required by 105 ILCS 5/17-1 and 5/17-3.2.

¹⁴ Required by 105 ILCS 5/17-1. See f/n 8.

¹⁵ Required by 105 ILCS 5/10-7.

¹⁶ Required by 105 ILCS 5/17-1.2, *only if* the district has a website. Do not add this sentence unless the district has a website.

¹⁷ Required by 35 ILCS 200/18-50, which refers to "appropriation and budget ordinances or resolutions." School districts adopt budgets by board resolution. The budget serves as the district's appropriation.

¹⁸ Required by 105 ILCS 5/17-1.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in the School Code and Truth in Taxation Act. ¹⁹

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption. ²⁰

<u>Implementation</u>

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on all interfund loans²¹, interfund transfers²², transfers within funds²³, and transfers from the working cash fund or abatements of it, if one exists. ²⁴

LEGAL REF.: 35 ILCS 200/18-55 et seq.

105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-

5, 5/20-8, and 5/20-10. 23 Ill.Admin.Code Part 100.

CROSS REF.: 4:40 (Incurring Debt), 6:235 (Access to Electronic Networks)

ADMIN. PROC.: 6:235-AP1, E1 (Student Authorization for Access to the District's Electronic

Networks), 6:235-AP1, E2 (Staff Authorization for Access to the District's

Electronic Network Access)

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^{19 105} ILCS 5/17-11 and 35 ILCS 200/18-55 et seq.

²⁰ 105 ILCS 5/17-1; 23 Ill.Admin.Code Part 100.

^{21 105} ILCS 5/10-22.33, 5/20-4, 5/20-5, 5/20-8, and 5/20-10 and 23 Ill.Admin.Code §100.50. If the district loans money from the working cash fund to another fund, Section 5/20-10 requires the district to maintain a credit to the working cash fund (meaning that borrowing fund must repay the working cash fund).

^{22 105} ILCS 5/17-2A contains the requirements for a permanent transfer. P.A.101-643 extended the time period during which a district may transfer money from specified funds for any purpose through June 30, 2021.

²³ Transfers between the various items in any fund may not exceed in the aggregate ten percent of the total of such fund as set forth in the budget. If the aggregate exceeds 10%, the board must amend the budget. 105 ILCS 5/17-1.

²⁴ The purpose of the working cash fund is to enable the school district "to have in its treasury at all times sufficient money to meet demands for expenses." 105 ILCS 5/20-1. School officials, including board members, are liable "for any sum that may be unlawfully diverted from the working cash fund" 105 ILCS 5/20-6.

¹⁰⁵ ILCS 5/20-10 codified a long-held practice and understanding of Ill. school districts. A district may abate (reduce the funds) money from the working cash fund at any time and transfer it to any district fund or funds most in need of the money, provided that the district maintains an amount to the credit of the working cash fund. This was a legislative overturn of a case concluding that any permanent transfer, including abatements, of the working cash fund should be transferred only to the education fund. See <u>G.I.S. Venture v. Novak</u>, 388 Ill.App.3d 184 (2nd Dist. 2009); <u>G.I.S. Venture v. Novak</u>, 385 Ill.Dec. 430 (2nd Dist. 2014). Abolishments (deplete all funds) of the working cash fund must still be transferred to the education fund only.

November 2020 4:55

Operational Services

Use of Credit and Procurement Cards 1

The Superintendent and employees designated by the Superintendent are authorized to use District credit and procurement cards to simplify the acquisition, receipt, and payment of purchases and travel expenses incurred on the District's behalf.² Credit and procurement cards shall only be used for those expenses that are for the District's benefit and serve a valid and proper public purpose; they shall not be used for personal purchases. Cardholders are responsible for exercising due care and judgment and for acting in the District's best interests.

The Superintendent or designee shall manage the use of District credit and procurement cards by employees. It is the Board's responsibility, through the audit and approval process, to determine whether District credit and procurement card use by the Superintendent is appropriate.

In addition to the other limitations contained in this and other Board policies, District credit and procurement cards are governed by the following restrictions: ³

Credit and/or procurement cards may only be used to pay certain job-related expenses or to
make purchases on behalf of the Board or District or any student activity fund, or for
purposes that would otherwise be addressed through a conventional revolving fund. 4

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

The District may from time-to-time issue and/or authorize Board members to use District credit cards to simplify the payment of actual and necessary expenses as authorized in Board policy 2:125, *Board Member Compensation; Expenses*. The Board will determine whether a Board member's use of a District credit card is appropriate through the expense approval process and the annual audit. All other components of this policy apply to a Board Member's use of a District credit card.

See f/n 19 in policy 2:125, Board Member Compensation; Expenses and ensure both policies are consistent in their treatment of this issue.

- 1. Identifies the allowable types of purchases;
- 2. Provides for the issuing bank to block the cards' use at unapproved merchants;
- 3. Limits the amount a cardholder can charge in a single purchase or within a given month;
- 4. Provides specific guidelines on purchases via telephone, fax, and the Internet;
- 5. Indicates the consequences for unauthorized purchases;
- 6. Requires cardholders to sign a statement affirming that they are familiar with the board's credit card policy;
- 7. Requires review and approval of purchases by someone other than the cardholder or user;
- 8. Requires submission of original receipts to document purchases; and
- 9. Forbids the use of a card to make purchases in a manner contrary to the requirements of 105 ILCS 5/10-20.21
- 10. Indicates how financial or material rewards or rebates are to be accounted for and treated.

4:55 Page 1 of 2

¹ If district employees or board members are issued credit and/or procurement cards, an ISBE rule requires this subject matter to be covered in policy and specifies its content. 23 Ill.Admin.Code §100.70(d). Add the following optional new paragraph if the district issues credit cards to board members:

² The Local Government Travel Expense Control Act (50 ILCS 150/) requires districts to regulate the reimbursement of all travel, meal and lodging expenses of board members and employees. 50 ILCS 150/10. Consult the board attorney about how the Act affects the use of credit and procurement cards.

³The policy's restrictions, numbered 1-10, correspond to the items that ISBE requires to be covered. Each item may be customized as long as the following items are covered as per 23 Ill.Admin.Code §100.70(d):

⁴ This limitation is from the introductory sentence in 23 Ill.Admin.Code §100.70(d).

- 2. The Superintendent or designee shall instruct the issuing bank to block the cards' use at unapproved merchants.
- 3. Each cardholder, other than the Superintendent, may charge no more than \$500 in a single purchase and no more than \$1000 within a given month without prior authorization from the Superintendent. ⁵
- 4. The Superintendent or designee must approve the use of a District credit or procurement card whenever such use is by telephone, fax, and the Internet. Permission shall be withheld when the use violates any Board policy, is from a vendor whose reputation has not been verified, or would be more expensive than if another available payment method were used.
- 5. The consequences for unauthorized purchases include, but are not limited to, reimbursing the District for the purchase amount, loss of cardholding privileges, and, if made by an employee, discipline up to and including discharge.
- 6. All cardholders must sign a statement affirming that they are familiar with this policy. 6
- 7. The Superintendent shall implement a process whereby all purchases using a District credit or procurement card are reviewed and approved by someone other than the cardholder or someone under the cardholder's supervision.
- 8. Cardholders must submit the original, itemized receipt to document all purchases.
- 9. No individual may use a District credit or procurement card to make purchases in a manner contrary to State law, including, but not limited to, the bidding and other purchasing requirements in 105 ILCS 5/10-20.21, or any Board policy.
- 10. The Superintendent or designee shall account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and shall ensure that it is used for the District's benefit.

LEGAL REF.: 105 ILCS 5/10-20.21.

23 Ill.Admin.Code §100.70(d).

CROSS REF.: 4:50 (Payment Procedures), 4:60 (Purchases and Contracts), 4:80 (Accounting

and Audits), 4:90 (Student Activity and Fiduciary Funds), 5:60 (Expenses)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁵ The dollar caps are at the local board's discretion. An alternative follows: "The Superintendent shall limit the amount each cardholder may charge in a single purchase or within a given month and inform the issuing bank of these limitations."

⁶ See exhibit 4:55-E, Cardholder's Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards.

November 2020 4:80

Operational Services

Accounting and Audits 1

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing,* as adopted by the III. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit 2

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report ³

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content. A board policy or resolution is required concerning revolving funds and petty cash. 23 Ill.Admin.Code §100.70. This policy is intended to facilitate the board's fiscal oversight role. The last sentence of the first paragraph should be modified to align with local conditions. The *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing* at 23 Ill.Admin.Code Part 100 replaced 23 Ill.Admin.Code Part 110, *Program Accounting Manual* and 23 Ill.Admin.Code Part 125, *Student Activity Funds and Convenience Accounts*.

² Audit requirements are found in 105 ILCS 5/3-7 and 5/3-15.1, and 23 III.Admin.Code §100.110. The federal Single Audit Act adds audit requirements for federal programs. 31 U.S.C. §7501 et seq.

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent of Schools" with "appropriate Intermediate Service Center."

The following optional sentence establishes an audit committee: "The Board will annually establish an audit committee to help the Board select an external auditor, confer with the auditor regarding the audit's scope, and oversee the audit process." **Note:** All board committees are subject to the Open Meetings Act (5 ILCS 120/).

The following optional sentence establishes a competitive process for selecting the external auditor; it prevents a long-term relationship with an auditor and reduces the possibility of audits being too routine or friendly: "The Board will annually advertise a request for proposals to perform the external audit." Substitute "periodically" for "annually" if desired.

³ Requirements for the annual financial report are found in 105 ILCS 5/2-3.27 and 5/3-15.1; 23 Ill.Admin.Code §100.100. The last sentence of this section should be modified to align with local conditions.

Inventories 4

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. §200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold 7

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

Disposition of District Property 8

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and

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The recipient (through either sale or donation) of any discarded school bus must immediately: (1) remove, cover, or conceal the "SCHOOL BUS" signs and any other insignia or words indicating the vehicle is a school bus; (2) render inoperable or remove entirely the stop signal arm and flashing signal system; and (3) paint the school bus a different color from those under Sec. 12-801 of the Ill. Vehicle Code. 625 ILCS 5/12-806(b), added by P.A. 100-277.

⁴ The Ill. Program Accounting Manual (IPAM) was repealed and replaced with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*. While these rules contain much of the IPAM information, the information about inventories was not included. That information is still useful and may be found at www.isbe.net/Documents/ipam.pdf. The last sentence of this section should be modified to align with local conditions.

⁵ 2 C.F.R. §200.313. The uniform federal rules that govern federal grant awards in 2 C.F.R. Part 200 apply to State grant awards through the Grant Accountability Transparency Act (GATA) (30 ILCS 708/), unless exempted in whole or in part by the Governor's Office of Management of Budget. 30 ILCS 708/55. See www.isbe.net/gata for further information about the scope of GATA's application to federal awards and State-funded grant programs administered by the III. State Board of Education (ISBE). See 4:80-AP3, *Inventory Management for Federal and State Awards*. ISBE guidance is available at: www.isbe.net/Documents/fiscal procedure handbk.pdf and www.isbe.net/Documents/fiscal procedure handbk.pdf and www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx.

⁶ Id. In connection with ISBE's grant monitoring function, ISBE published a *Checklist for Equipment and Inventory Review* which requires an approved policy (or procedure) related to the management of equipment at www.isbe.net/Pages/Audit-and-Monitoring-Review-Requirements-and-Tools.aspx.

⁷ Optional. 23 Ill.Admin.Code §100.60 requires school boards to adopt a capitalization threshold, which can be done through policy. The capitalization threshold is a dollar figure above which the cost of an item will be included on financial statements and depreciated. A minimum threshold of \$5,000 and useful life greater than one year complies with the definition of *equipment* under federal grant rules, but may be adjusted, and/or multiple thresholds can be established, for different categories of capital assets. 2 C.F.R. §\$200.33 and 200.313(e). The Government Accounting Standards Board (GASB) Statement No. 34 at para. 115(e) states that a government should disclose its policy "for capitalizing assets and for estimating the useful lives of those assets." See GASB Statement 34 and *Guide to Implementation of GASB Statement 34 on Basic Financial Statements* (p.28), both available at www.gasb.org. There are no specific requirements for such policies; however, district auditors may require or recommend a district have a more comprehensive capitalization policy and/or procedure. Such an accounting policy or procedure should be developed in consultation with the district's accounting professional(s) and tailored to reflect local conditions.

⁸ The requirements in this section are specified in 105 ILCS 5/5-22 (allowing property constructed or renovated by students as part of a curricular program to be sold through the services of a licensed real estate broker subject to certain requirements), 5/10-22.8; and 2 C.F.R. §200.313(e) for federal awards and State awards governed by GATA. See f/n 5, above, regarding grant award requirements. A board that desires to act on the disposition of property having *any* value should use the following alternative to this section's last sentence: "Notwithstanding the above, the Superintendent or designee may unilaterally dispose of worthless personal property."

land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits 9

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash 10

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$500.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁹ The intent of this optional section is twofold: (1) to control personal use of district property and equipment; and (2) to ensure compliance with IRS rules. As to the first point, allowing personal use of district property or equipment is arguably prohibited by the III. Constitution, Art. VIII, Sec. 1 which states: "Public funds, property or credit shall be used only for public purposes." As to the second point, any fringe benefit an employer provides is taxable and must be included in the recipient's pay unless the law specifically excludes it. See Publication 15-B (2019), *Employer's Tax Guide to Fringe Benefits*, www.irs.gov/pub/irs-pdf/p15b.pdf.

^{10 105} ILCS 5/10-20.19(2); 23 Ill.Admin.Code §100.70. This paragraph's contents are mandatory, except for the \$500 cap on the maximum balance of revolving funds. The cap amount may be changed or the following alternative used: "Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget."

The School Code defines petty cash as a type of revolving fund. <u>Id</u>. It and other revolving funds carry a standard balance and are regularly reimbursed to maintain the standard balance amount (generally referred to as an *imprest system* of financial accounting). In practice, petty cash is paid out of a de minimis cash amount maintained by a fund custodian. Disbursement from a revolving fund other than petty cash is typically made against an imprest checking account, by an authorized signor who is readily available in the district, e.g., a superintendent or building principal. The authorized signor manages the revolving fund and requests the board to reimburse the fund for expenses incurred to bring the imprest account back to its standard balance.

Control Requirements for Checks 11

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls 12

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from

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Two of the following individuals: the Treasurer, Board President, and/or Board Vice-President, shall sign all checks issued by the School District, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

See policy 4:90, Student Activity and Fiduciary Funds, for more information about a board's responsibilities for student activity funds and fiduciary funds. A board must comply with State law requirements concerning the use of facsimile or electronic signatures on checks. The Secretary of State, Index Department, maintains certified manual signatures of officers authorized to sign checks. Uniform Facsimile Signature of Public Officials Act, 30 ILCS 320/. Electronic records and signatures are governed by the Electronic Commerce Security Act. 5 ILCS 175/5. Attorneys disagree about the applicability of these laws to school districts.

12 This section is largely up to the local board's discretion. The annual audit must include a "review and testing of the internal control structure." 23 Ill.Admin.Code §100.110. This review's limited scope means that boards should not rely on it to reveal uncontrolled financial risks. The board's responsibility is to establish policy to safeguard the district's financial condition. Indeed, the oath of office includes this promise: "I shall respect taxpayer interests by serving as a faithful protector of the school district's assets." In this sample policy, the board sets the control objectives and the superintendent is responsible for developing an internal controls system. In addition, ISBE has issued guidance on internal controls pursuant to its administration of the Grant Accountability and Transparency Act (GATA), 30 ILCS 708/. See the *Fiscal Procedures Handbook*, at: www.isbe.net/Documents/fiscal procedure handbk.pdf, which states that "to establish a strong control environment, grantees must...[d]esign internal controls that are in compliance with guidance in *Standards for Internal Control in the Federal Government* issued by the Comptroller General of the United States" (a free resource, available at: www.gao.gov/assets/670/665712.pdf) or the *Internal Control Integrated Framework* issued by the Committee of Sponsoring Organizations of the Treadway Commission (a fee-based resource, available at: https://www.coso.org/Pages/ic.aspx). Boards that wish to take a larger oversight role regarding internal controls may list the numbered sentences in the IASB sample administrative procedure 4:80-AP1, *Checklist for Internal Controls*, as required inclusions in the superintendent's program for internal controls. This alternative, for insertion at the end of this section's first paragraph, follows:

The District's system of internal controls shall include the following:

- 1. All financial transactions must be properly authorized and documented.
- 2. Financial records and data must be accurate and complete.
- 3. Accounts payable must be accurate and punctual.
- 4. District assets must be protected from loss or misuse.
- 5. Incompatible duties should be segregated, if possible.
- 6. Accounting records must be periodically reconciled.
- 7. Equipment and supplies must be safeguarded.
- 8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
- 9. Any unnecessary weaknesses or financial risks must be promptly corrected.

¹¹ This section is largely up to the local board's discretion; additional controls may be added. The following alternative to the second sentence will mandate two signatories for checks:

fraud, waste, and abuse, ¹³ as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third party to audit internal controls in addition to the annual audit.

LEGAL REF.: 2 C.F.R. §200 et seq.

30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44

Ill.Adm.Code 7000 et seq.

105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-

22.8, and 5/17-1 <u>et seq.</u> 23 Ill.Admin.Code Part 100.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use

of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

4:80

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¹³ Unless specifically exempted, grantees receiving funds from any State agency, including ISBE, must comply with GATA and annually complete a *Fiscal and Administrative Internal Controls Questionnaire* (ICQ). The ICQ covers a number of different topics related to internal controls. Districts that are identified as having one or more areas of elevated risk based on their answers to the ICQ are required to develop and implement corrective action to address the area(s). Districts that fail to take necessary corrective action to address weak areas of internal control put their grant funding at risk. One of the sections of the ICQ addresses a grantee's internal controls for fraud, waste, and abuse, including whether the grantee has a *fraud awareness program*. See 4:80-AP1, *Checklist for Internal Controls*, and 4:80-AP2, *Fraud, Waste, and Abuse Awareness Program*, which incorporate ISBE-recommended practices related to fraud, waste, and abuse.

November 2020 4:90

Operational Services

Student Activity and Fiduciary Funds 1

The School Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes.² The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.³

Student Activity Funds

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*; State law; and the Ill. State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code.⁴ The treasurer shall have all of the responsibilities specific to the treasurer listed in ISBE rules for school activity funds, including the authority to make loans between activity funds.⁵

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law controls this policy's content. See 105 ILCS 5/10-20.19 and 23 Ill.Admin.Code §§100.80, 100.85. Due to their decentralized nature, student activity funds have historically been an area ripe for fraud, waste, and abuse. This policy supports a board member's fulfillment of his or her fiduciary duty and oath to protect the assets of the district by directing the proper maintenance and control of student activity and fiduciary funds. 105 ILCS 5/10-16.5; see policy 2:80, *Board Member Oath and Conduct*. Adoption of this policy also aligns with mandatory board member training on fiduciary and financial oversight responsibilities. 105 ILCS 5/10-16a(b).

ISBE's rules in Part 125 (Student Activity Funds and Convenience Accounts) were in effect only through 6-30-08 after which they were replaced by Part 100. The rules in Part 100 do not provide for *convenience accounts*. The rules in Part 100 were subsequently amended to recognize *fiduciary funds* separately from *student activity funds* in response to *Governmental Accounting Standards Board Statement No. 84*, available at: www.gasb.org. Policy, 7:325, *Student Fundraising Activities*, contains the elements required by State law for a policy on student fundraising activities.

² Student activity funds are established to account for money used to support the activities of student organizations and clubs, e.g., homeroom, yearbook, class year, choral or band group, class projects, student clubs, student council, and student-sponsored bookstore. 23 Ill.Admin.Code §100.20. Student activity funds are under the school board's control, giving it a fiduciary responsibility to safeguard them along with district assets. In contrast to *fiduciary funds* (see f/n 7, below), the board, superintendent, or other district employees have direct involvement in how *student activity funds* are spent or attained. And, unlike fiduciary funds, student activity funds must be reported as part of a district's Educational Fund for its annual financial reporting and budget, in accordance with *Governmental Accounting Standards Board Statement No. 84*. 23 Ill.Admin.Code §§100.80(e), 100.85.

³ See f/n 7, below.

⁴ 105 ILCS 5/8-2. A board's insurance carrier can assist the board with obtaining bonds for these individuals.

⁵ See 23 Ill.Admin.Code §100.80(c) for the treasurer's duties. ISBE's rule permits the activity fund treasurer to make loans between funds "if and as authorized by the board's policy." 23 Ill.Admin.Code §100.80. A board that does not want to allow loans between activity funds should choose one of these alternatives:

Alternative 1: The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer is not authorized to make loans between activity funds.

Alternative 2: The treasurer shall have all of the authority and responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, except that the treasurer must have the Board's approval before making a loan between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose. ⁶

Fiduciary Funds 7

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code.⁸ The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.⁹

LEGAL REF.: 105 ILCS 5/8-2 and 5/10-20.19.

23 III.Admin.Code §§100.20, 100.80, and 100.85.

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

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⁶ The authority for this paragraph's first sentence is 23 III.Admin.Code §100.80(c)(7); the second sentence is up to the local board's discretion. The following option may be inserted after the first sentence: "However, money remaining in any Senior Class fund after graduation will automatically transfer to the next year's class."

⁷ Fiduciary funds are funds "received from an independent, outside source in which the school board is acting in an administrative capacity." 23 Ill.Admin.Code §100.20, e.g., outside, independent scholarship funds in which the district has no authority to decide how the funds are attained or awarded. Id. Unlike student activity funds, where "[t]he school board, superintendent, or district employees have direct involvement with the decisions of how the funds are spent or attained," a district has no control over how fiduciary funds are spent or raised. 23 Ill.Admin.Code §\$100.20, 100.80, and 100.85. See 23 Ill.Admin.Code §100.85 for the specific characteristics and permitted activities of a fiduciary fund. Boards must take a number of specific actions for fiduciary funds that are delegated to the superintendent or designee in this policy and align with IASB's Foundational Principles of Effective Governance, at www.iasb.com/principles popup.cfm. 23 Ill.Admin.Code §100.85(b). Boards should consult their local auditors for guidance on whether a particular fund should be classified as a student activity fund or fiduciary fund.

⁸ See f/n 4, above.

⁹ See 23 Ill.Admin.Code §100.85(d) for the treasurer's duties.

November 2020 4:150

Operational Services

Facility Management and Building Programs 1

The Superintendent shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with the law, the standards set forth in this policy, and other applicable School Board policies. The Superintendent or designee shall facilitate: (1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee, (2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district, and (3) compliance with the 10-year safety survey process required by the School Code. ²

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1 Each district with a school having 50 or more students must have a green school cleaning policy. Green Cleaning School Act, 105 ILCS 140/10. See policy 4:160, *Environmental Quality of Buildings and Grounds*, which fulfills the requirement to have a procedure on compliance with the Chemical Safety Acts. 105 ILCS 5/10-20.49. Many other State and federal laws control facility management and building programs. Good subjects for administrative procedures include management of custodial services, security, and green cleaning, among others.

The federal rules implementing the Americans with Disabilities Act of 1990 (ADA) (42 U.S.C. §12101 et seq.) prohibit discrimination on the basis of disability in services and facilities. 28 C.F.R. Parts 35 and 36. The 2010 ADA Standards for Accessible Design (28 C.F.R. Part 36, Appendix) are available from a link on the ADA home page, www.ada.gov/. Consult the board attorney about how these standards apply to alterations and new construction.

The Prevailing Wage Act (PWA) is generally applicable to all construction projects. 820 ILCS 130/, amended by P.A. 100-1177. It requires, among other things, that: (1) all workers on a public works project be paid no less than the prevailing hourly rate (820 ILCS 130/1); (2) the district specify in all public works contracts that the prevailing rate must be paid (820 ILCS 130/4(e), amended by P.A. 100-1177); and (3) all contractors must submit certain employment records, including certified payrolls, to the Ill. Dept. of Labor (IDOL) through its online portal (www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/Prevailing-Wage-Portal.aspx). Since the activation of the IDOL database in April 2020, the PWA no longer requires districts to keep these records for past or future public works projects. 820 ILCS 130/5, amended by P.A. 100-1177. However, districts may still need to maintain employment records received from public works contractors prior to the IDOL database activation to comply with the Local Records Act (50 ILCS 205/). Consult the board attorney for guidance in this area.

105 ILCS 5/10-20.63, added by P.A. 100-163, requires school districts to make feminine hygiene products (defined as tampons and sanitary napkins for use in connection with the menstrual cycle) available, at no cost to students, in the bathrooms of school buildings serving students in grades 6 through 12. **Note:** The statute does not delineate between types of bathrooms (student, staff, girls, boys, unisex, etc.). Consult with the board attorney about implementing this law.

410 ILCS 35/25, added by P.A. 101-165, requires schools to identify all single-occupancy restrooms as all-gender and designated for use by no more than one person at a time or for family or assisted use. All single-occupancy restrooms must have an exterior sign that marks it as a restroom and does not indicate any specific gender, e.g., signage which reads *all genders*. <u>Id</u>. at 35/20 and 35/25. It is unclear if this law will apply only to those restrooms made available to members of the public in schools, or if it will also include facilities designated as employee-only. The Ill. Dept. of Public Health enforces this requirement and may issue regulations to address this issue.

² 105 ILCS 5/2-3.12, 105 ILCS 5/3-14.20, and 5/3-14.21, amended by P.A. 100-465.

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center."

105 ILCS 5/2-3.12 and 23 Ill.Admin.Code Part 180 contain the school building code and Health/Life and Safety Code for Public Schools (HLS Code), respectively. The board must hire a licensed architect or engineer to conduct a decennial inspection of its school buildings and produce a ten-year safety survey report, which is submitted to the Regional Superintendent (ROE) or Intermediate Service Center (ISC) and the State Superintendent for approval. The board must also report to the ROE or ISC annually on its completion of the report recommendations to comply with the HLS Code. See the Health Life Safety Handbook at www.isbe.net/Pages/Health-and-Life-Safety.aspx for more information about the safety survey process.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total cost will exceed \$12,500, including the cost equivalent of staff time.³ This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning 4

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

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³This provision is optional and the amount may be changed. The \$12,500 spending limit is one-half of the bidding threshold for purchases or contracts. 105 ILCS 5/10-20.21. This provision's intent is to ensure that the board is kept informed about significant renovations and permanent alterations. A board should discuss this provision with its superintendent before including it in the policy.

⁴ Required by the Green Cleaning School Act (105 ILCS 140/) and Green Cleaning for Elementary and Secondary Schools (23 Ill.Admin.Code Part 2800). The Ill. Green Government Coordinating Council established *Guidelines and Specifications for the Green Cleaning Schools Act* which state: "While not mandatory, schools should implement the practices set forth in the Recommendations section of these guidelines where applicable and appropriate." See *Guidelines and Specifications for the Green Cleaning Schools Act* at: www.newsystemonline.com/wp-content/uploads/2014/05/Illinois-GreenCleanFinalGuidelines.pdf.

Standards for Facility Construction and Building Programs ⁵

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Ill. State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

- 1. Integrate facilities planning with other aspects of planning and goal-setting.
- 2. Base educational specifications for school buildings on identifiable student needs.
- 3. Design buildings for sufficient flexibility to permit new or modified programs.
- 4. Design buildings for maximum potential for community use.
- 5. Meet or exceed all safety requirements.
- 6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
- 7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁵ The inclusion and identification of the facility goals listed in the second paragraph are at the board's discretion.

After 1-1-15, all "new school building construction" must include a storm shelter that meets or exceeds the ICC/NSSA Standard for the Design and Construction of Storm Shelters (ICC-500) published jointly by the International Code Council and the National Storm Shelter Association. 105 ILCS 5/2-3.12(e-5); 23 Ill.Admin.Code §180.60(b)(3). Any facility project for which the design contract is executed after 7-1-16 must meet standards of the 2015 International Building Code and its subcodes. 23 Ill.Admin.Code §180.60(a).

The III. Environmental Barriers Act (IEBA) (410 ILCS 25/) and the III. Accessibility Code (IAC) (71 III.Admin.Code Part 400) ensure that "the built environment in the State of Illinois is designed, constructed, and altered to be accessible to and usable by all, including individuals with disabilities." 71 III.Admin.Code §400.110(a). **Note:** Press boxes constructed on school property do not have to comply with the IAC if the press boxes are in bleachers that have points of entry at only one level, and the aggregate area of the press box is no more than 500 square feet. 105 ILCS 5/10-20.51; 23 III.Admin.Code 180.60(b)(4).

A building intended for classroom or instructional use may be constructed only after voter approval at a referendum unless the building is: (1) leased by the district, or (2) purchased with funds from the sale or disposition of other buildings or structures, or with funds received as a grant under the School Construction Law or as a gift, provided that no funds (other than lease payments) are derived from the district's bonded indebtedness or its tax levy. 105 ILCS 5/10-22.36, amended by P.A. 101-455.

A district may levy a tax for "fire prevention, safety, energy conservation, disabled accessibility, school security, and specified repair purposes." 105 ILCS 5/17-2.11. An expedited process may be available in emergency situations. 105 ILCS 5/17-2.11(a). A district may levy a tax or issue bonds if it determines: (1) it is necessary for school security purposes and the protection and safety of students and staff to hire a school resource officer, or that personnel costs for school counselors, mental health experts, or school resources officers are necessary; and (2) it does not need funds for any other purpose set forth in 105 ILCS 5/17-2.11(d), amended by P.A. 101-455. A board may, subject to certain notice requirements, transfer surplus life safety taxes and interest earnings on them to the Operations and Maintenance Fund for building repair work until June 30, 2021. 105 ILCS 5/17-2.11(j), amended by P.A.s 100-465 and 101-643.

The Green Buildings Act requires all new State-funded building construction and major renovation projects to meet specified environmental requirements. 20 ILCS 3130/. Waivers may be granted by the Capital Development Board in certain situations. 20 ILCS 3130/15(e). For environmental impact laws, see policy 4:160, *Environmental Quality of Buildings and Grounds*.

Naming Buildings and Facilities 6

Recognizing that the name for a school building, facility, or ground or field reflects on its public image, the Board's primary consideration will be to select a name that enhances the credibility and stature of the school or facility. Any request to name or rename an existing facility should be submitted to the Board. When a facility is to be named or renamed, the Board President will appoint a special committee to consider nominations and make a recommendation, along with supporting rationale, to the Board. The Board will make the final selection. The Superintendent or designee may name a room or designate some area on a school's property in honor of an individual or group that has performed outstanding service to the school without using the process in this policy.

LEGAL REF.: 42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, implemented by 28 C.F.R. Parts 35 and 36.

20 ILCS 3130/, Green Buildings Act.

105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63, and 5/17-2.11.

105 ILCS 140/, Green Cleaning Schools Act.

105 ILCS 230/, School Construction Law.

410 ILCS 25/, Environmental Barriers Act.

410 ILCS 35/25, Equitable Restrooms Act.

820 ILCS 130/, Prevailing Wage Act.

23 Ill.Admin.Code Part 151, School Construction Program; Part 180, Health/Life Safety Code for Public Schools; and Part 2800, Green Cleaning for Elementary and Secondary Schools.

71 Ill.Admin.Code Part 400, Ill. Accessibility Code.

CROSS REF.:

2:150 (Committees), 2:170 (Procurement of Architectural, Engineering, and Land Surveying Services), 4:60 (Purchases and Contracts), 8:70 (Accommodating Individuals with Disabilities)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁶ This section is optional and its contents are at the board's discretion.

⁷ If the board wants to include criteria for the committee, insert the following: "The committee will:

^{1.} Encourage input from the community, staff members, and students.

^{2.} Give consideration to names of local communities, neighborhoods, streets, landmarks, history of the area, and individuals who have made a contribution to the District, community, State, or nation.

^{3.} Ensure that the name will not duplicate or cause confusion with the names of existing facilities in the District."

November 2020 4:175

Operational Services

Convicted Child Sex Offender; Screening; Notifications 1

Persons Prohibited on School Property without Prior Permission

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions: ²

- 1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
- 2. The offender received permission to be present from the School Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent or designee shall supervise a child sex offender whenever the offender is in a child's vicinity.³ If a student is a sex offender, the Superintendent or designee shall develop guidelines for managing his or her presence in school. ⁴

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ The topic covered by this policy was previously a part of 4:170, Safety.

² 720 ILCS 5/11-9.3 contains these requirements concerning a child sex offender's presence on school property. An Illinois federal court denied a father's request to enjoin a school's policy that prohibited him, as a child sex offender, from attending his children's school activities in <u>Doe v. Paris Union School Dist.</u>, 2006 WL 44304 (C.D.Ill. 2006). See also 8:30, *Visitors to and Conduct on School Property*.

³ 720 ILCS 5/11-9.3(a). The statute assigns the child sex offender the "duty to remain under the direct supervision of a school official." In order to ensure this happens and to protect students, the sample policy requires the superintendent or designee to supervise a child sex offender whenever the offender is in a child's vicinity. See also 8:30, *Visitors to and Conduct on School Property*.

⁴ Aside from rumor and notoriety, there are three ways that school officials may learn that an enrolled student is a sex offender or a violent offender against youth:

^{1.} By being informed by the student or the student's parent/guardian.

Through the III. Dept. of State Police (ISP) Sex Offender Registry, www.isp.state.il.us/sor. A juvenile sex offender is listed there after the juvenile becomes 17 years old and will be listed for the remaining registration period. 730 ILCS 150/2. The database is updated daily and allows searching by name, city, county, zip code, compliance status, or any combination thereof.

^{3.} By receiving notification from a law enforcement agency that a juvenile sex offender or juvenile violent offender against youth is enrolled in a school. The law enforcement agency having jurisdiction to register the juvenile must provide a copy of the offender registration form to the building principal and guidance counselor designated by the principal; the school must keep the registration form separately from the student's school records. 730 ILCS 152/121(b).

Screening 5

The Superintendent or designee shall perform fingerprint-based criminal history records information checks and/or screenings required by State law or Board policy for employees; student teachers; students doing field or clinical experience other than student teaching; contractors' employees who have direct, daily contact with one or more children; and resource persons and volunteers. He or she shall take appropriate action based on the result of any criminal background check and/or screen. ⁶

Notification to Parents/Guardians

The Superintendent shall develop procedures for the distribution and use of information from law enforcement officials under the Sex Offender Community Notification Law and the Murderer and Violent Offender Against Youth Community Notification Law.⁷ The Superintendent or designee shall

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If a sex offender is enrolled in a school, guidelines for managing the sex offender's presence in school should be prepared. The components will depend on the situation but generally should include asking the parent/guardian of a sex offender below the age of 17 years for permission to share the information with certain staff for the protection of both the student and other students. In addition, the guidelines should include a supervision plan providing supervision for the student during all aspects of his or her school day. Finally, the guidelines must respect the privacy of juvenile records and comply with the III. School Student Records Act (105 ILCS 10/). The board attorney should be consulted.

⁵ The law is silent with regard to *screening* volunteers and individuals in the proximity of a school. Screening and *fingerprint-based criminal history records checks* are different. See procedure 4:175-AP1, *Criminal Offender Notification Laws; Screening*, for further distinctions.

The School Code requires school districts to perform a *fingerprint-based criminal history records check* through (a) the ISP for an individual's Criminal History Records Information (CHRI) and (b) the Federal Bureau of Investigation's national crime information databases. 105 ILCS 5/10-21.9(a), (a-5) and (a-6), amended by P.A. 101-531.

Screening only involves checking an individual's name and address against publicly-available databases and information provided for local law enforcement like the: (1) Illinois Sex Offender Registry, www.isp.state.il.us/sor/, and (2) the Violent Offender Against Youth Registry maintained by the ISP, www.isp.state.il.us/cmvo/. Screening must be done for employment applicants and repeatedly at least once every five years that an individual remains employed by the district. 105 ILCS 5/10-21.9(a-5) and (a-6), amended by P.A. 101-531. See policy 5:30, Hiring Process and Criteria; procedure 5:30-AP2, Investigations; policy 6:250, Community Resource Person and Volunteers; and procedure 6:250-AP, Securing and Screening Resource Persons and Volunteers.

⁶ If permitted by federal or State law, when a fingerprint-based criminal history records check returns a *conviction* of a crime set forth in 105 ILCS 5/21B-80 or when a screening finds a *registration* for an individual licensed by the III. State Board of Education (ISBE), the superintendent or regional superintendent must notify the ISBE Superintendent in writing within 15 business days. 105 ILCS 5/10-21.9(e), amended by P.A.s 101-531 and 101-643. Contact the board attorney for guidance regarding disclosures permitted by federal or State law.

By comparison, when a fingerprint-based criminal history records check returns a *pending* criminal charge for an offense set forth in 105 ILCS 5/21B-80, the superintendent, regional office of education, or entity that provides background checks, must notify the ISBE Superintendent within 10 days. <u>Id</u>. 105 ILCS 5/10-21.9(e), amended by P.A. 101-643, does not state whether the notice requirement is *calendar* days or *business* days. Support for it being *business* days is found later in 105 ILCS 5/10-21.9(e), which requires that notice for *convictions* be provided within 15 business days. Additionally, while notice for *pending* criminal charges is not required to be "in writing," for ease of use, consistency in administration, alignment with the requirement to provide written notice for *convictions*, and best practices this sample text states the State Superintendent will also be notified of *pending* criminal charges in writing. Consult the board attorney for further guidance.

If an indicated report by the III. Dept. of Children and Family Services or by a child welfare agency of another jurisdiction is found, the board must consider the individual's status as a condition of student teaching or employment. 105 ILCS 5/10-21.9(c) and (g), amended by P.A. 101-531. The statute does bar an individual with an indicated finding from student teaching; however, that is the most logical interpretation.

⁷ Sex Offender Community Notification Law, 730 ILCS 152/; Murderer and Violent Offender Against Youth Community Notification Law, 730 ILCS 154/75-154/105. Law enforcement officials must notify school districts of the names, addresses, and offenses of registered offenders residing in their respective jurisdictions who have committed sex offenses and violent offenses against youth. 730 ILCS 152/120 and 154/95. These laws are silent with regard to what, if anything, districts do with the information. The Sex Offender Community Notification Law, however, provides immunity for "any person who provides or fails to provide information relevant to the procedures set forth in this Law." 730 ILCS 152/130.

serve as the District contact person for purposes of these laws. The Superintendent and Building Principal shall manage a process for schools to notify the parents/guardians during school registration that information about sex offenders is available to the public as provided in the Sex Offender Community Notification Law.⁸ This notification must occur during school registration and at other times as the Superintendent or Building Principal determines advisable.

LEGAL REF.: 20 ILCS 2635/, Uniform Conviction Information Act.

720 ILCS 5/11-9.3.

730 ILCS 152/, Sex Offender Community Notification Law.

730 ILCS 154/75-105, Murderer and Violent Offender Against Youth Community

Notification Law.

CROSS REF.: 5:30 (Hiring Process and Criteria), 5:260 (Student Teachers), 6:250 (Community

Resource Persons and Volunteers), 8:30 (Visitors to and Conduct on School

Property), 8:100 (Relations with Other Organizations and Agencies)

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Naming a contact person will facilitate communication and cooperation with local law enforcement agencies. Any school official may be used as the contact person, and boards may wish to have a contact person from each building. See administrative procedure 4:175-AP1, *Criminal Offender Notification Laws; Screening*, for implementing procedures.

Upon arrest after commencement of a prosecution for a sex offense against an individual known to be a school employee, the State's Attorney must provide the superintendent or school administrator of the employing school with a copy of the complaint, information, or indictment. 725 ILCS 5/111-1(e), added by P.A. 101-521.

⁸ 730 ILCS 152/120(g) requires a principal or teacher to notify the parents/guardians during school registration or parent-teacher conferences that information about sex offenders is available to the public as provided in the Sex Offender Community Notification Law. In an effort to keep this policy aligned with good governance practices, the responsibility is given to the superintendent and building principal to manage. While State law allows the notification to be made during registration or parent-teacher conferences, the sample policy makes a notification mandatory just during registration to be sure that all parents/guardians are informed.

General Personnel

Hiring Process and Criteria 1

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School Board policy on equal employment opportunity and minority recruitment.² The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board.³ If the Superintendent's recommendation is rejected, the Superintendent must submit another.⁴ No individual will be employed who has been convicted of a criminal offense listed in 105 ILCS 5/21B-80(c).⁵

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¹ State or federal law controls this policy's content. This policy contains an item on which impact bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

² See policy 5:10, Equal Employment Opportunity and Minority Recruitment. Districts may not classify a job as either a male or female job. 29 C.F.R. §1604.5, 34 C.F.R. §106.55.

³ Boards must consider the superintendent's recommendations concerning, among other things, "the selection, retention, and dismissal of employees." 105 ILCS 5/10-16.7. The board may want to use this alternative sentence:

All personnel decisions are made by the Board, but only on the recommendation of the Superintendent.

Subject to an applicable collective bargaining agreement in effect on 6-13-11, a board that fills a "new or vacant teaching position" must select a candidate based on: (1) certifications, (2) qualifications, (3) merit and ability (including performance evaluation, if available), and (4) relevant experience, provided that the length of continuing service with the district must not be considered a factor, unless all other factors are determined by the school district to be equal. 105 ILCS 5/24-1.5. The statute does not define "new or vacant teaching positions." The requirement does not apply to filling vacant positions under 105 ILCS 5/24-12 (reduction in force and recall). Consult the board attorney about these issues.

⁴ An additional optional sentence follows:

The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

^{5 105} ILCS 5/10-21.9(c), amended by P.A. 101-531; 105 ILCS 5/21B-80, amended by P.A. 101-531, allows individuals with criminal histories involving certain drug convictions to apply for or to reinstate their educator licenses seven years after their sentence for the criminal offense is completed. Consult the board attorney about whether the board wants to continue prohibiting employment for any individual who has a criminal history involving these exempted drug offenses.

For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, amended by P.A.s 101-531 and 101-643, see f/ns 5 and 6 in policy 4:175, Convicted Child Sex Offender; Screening; Notifications.

All applicants must complete a District application in order to be considered for employment. 6

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration. ⁷

The Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict. 8

<u>Investigations</u>

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is

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Failure to provide requested employment or employer history which is material to the applicant's qualifications for employment or the provision of statements which the applicant does not believe to be true may be a Class A misdemeanor.

Any employer that asks applicants to record video interviews and uses an artificial intelligence analysis of the applicant-submitted videos must comply with the Artificial Intelligence Video Interview Act, 820 ILCS 42/, added by P.A. 101-260.

www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/.

See also 3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process, for best practice discussions about establishing the board-superintendent employment relationship and contract.

⁸ Job descriptions will become the basis for categorizing a teacher into one or more positions that the teacher is qualified to hold for reduction in force (RIF) dismissal and recall purposes. 105 ILCS 5/24-12(b), amended by P.A. 101-643. A board should consult with its attorney to review its current list of job descriptions and discuss the district's specific responsibilities.

A job description is evidence of a position's *essential functions*. 29 C.F.R. §1630.2(n). The Americans with Disabilities Act (ADA) protects individuals who have a disability and are qualified, with reasonable accommodation, to perform the *essential functions* of the job. 42 U.S.C. §12101 <u>et seq.</u>, amended by the ADA Amendments Act (ADAAA), Pub. L. 110-325. Determining which functions are essential may be critical to determining if an individual with a disability is qualified. An individual is qualified to perform a job even though he or she is unable, due to a disability, to perform tasks which are incidental to the job. Only when an individual is unable to perform the *essential functions* of a job may a district deny the individual employment opportunities. 29 C.F.R. §1630.2(m). For a definition of essential functions see <u>Id</u>. at 1630.2(n). Whether a particular function is essential is a factual determination.

Important: The ADAAA makes significant changes to the ADA's definition of disability that broadened the scope of coverage and overturned a series of U.S. Supreme Court decisions that made it difficult to prove that an impairment was a qualifying disability. There is information about the regulations and a link to them at: www.eeoc.gov/laws/regulations/adaaa_fact_sheet.cfm. Consult the board attorney regarding how these amendments impact the district's hiring processes.

⁶ Any person who applies for employment as a teacher, principal, superintendent, or other certificated employee who willfully makes a false statement on his or her application for employment, material to his or her qualifications for employment, which he or she does not believe to be true, is guilty of a Class A misdemeanor. 105 ILCS 5/22-6.5. District employment applications must contain a statement to this effect. Id. Each employment application for these positions must state the following (Id.):

⁷ 105 ILCS 5/10-16.7. The foundation for a productive employment relationship begins with a board's policy, a thoughtfully crafted employment contract and job description, and procedures for communications and ongoing assessment. See IASB's *Foundational Principles of Effective Governance*, **Principle 3. The board employs a superintendent**, at:

performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for purposes of clarifying the information, the Ill. Dept. of State Police and/or Statewide Sex Offender Database. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

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⁹ The policy's requirements on criminal records checks for applicants for employment are mandated by 105 ILCS 5/10-21.9, amended by P.A.s 101-72, 101-531, and 101-643. See administrative procedure 5:30-AP2, *Investigations*, for the process and positions requiring criminal background investigation. The Statewide Sex Offender Database (a/k/a Sex Offender Registry) is available at: www.isp.state.il.us/sor. The Statewide Murderer and Violent Offender Against Youth Database is available at: www.isp.state.il.us/cmvo/. For more discussion regarding criminal history records checks and screenings required by 105 ILCS 5/10-21.9, amended by P.A.s 101-531 and 101-643, see f/n 5 in policy 4:175, *Convicted Child Sex Offender*; *Screening*; *Notifications*. See policy 4:60, *Purchases and Contracts*, for requirements concerning criminal background checks of employees of contractors who have *direct*, *daily contact* with students.

¹⁰ Id. If a board wants to require additional background inquiries beyond the fingerprint-based criminal history records information check required by 105 ILCS 5/10-21.9, amended by P.A.s 101-72, 101-531, and 101-643, including the federal *Rap Back Service* (20 ILCS 2630/3.3, added by P.A. 100-718) and/or checks through consumer reporting agencies regulated by the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.), consult the board attorney. For more detailed information, see the laws listed in sample exhibit 3:40-E, *Checklist for the Superintendent Employment Contract Negotiation Process*, under the checklist item entitled **Conditions of Employment**, in the **Other Background Check Laws** row.

^{11 105} ILCS 5/10-21.9(b), amended by P.A.s 101-72 and 101-531, and 105 ILCS 5/21B-10. The School Code requires the board president to keep a conviction record confidential. It is impossible to know whether a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases on a successful superintendent candidate will come back with a conviction record.

Therefore, in accordance with best practice (ensuring compliance and aligning with good governance principles), this policy does not assign a designee for the board president to complete this task. However, to balance the requirement to keep conviction records confidential with the practical implementation of ensuring a fingerprint-based criminal history records check and a check of the Statewide Sex Offender and Violent Offender Against Youth Databases are performed on each successful superintendent applicant, a board president may want to designate the duty to order these checks to the individuals otherwise listed in 105 ILCS 5/10-21.9(b), amended by P.A.s 101-72 and 101-531. Those individuals include the board president, the superintendent or designee, regional superintendent (if the check was requested by the district), state superintendent of education, state Educator Preparation and Licensure Board, any other person necessary to the hiring decision, or for clarification purposes, the Ill. Dept. of State Police and/or Statewide Sex Offender Registry.

¹² Id. at 5/10-21.9(b), amended by P.A.s 101-72 and 101-531. The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department.

Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center."

For more discussion regarding responses to results obtained by criminal history records checks and screenings as required by 105 ILCS 5/10-21.9(e), amended by P.A.s 101-531 and 101-643, see f/n 6 in policy 4:175, Convicted Child Sex Offender; Screening; Notifications.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law. ¹³

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in 105 ILCS 5/21B-80 or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment. ¹⁴

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following: 15

- The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position. ¹⁶
- 2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria. 17
- 3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation. ¹⁸

18 <u>Id</u>.

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¹³ Immigration Reform and Control Act, 8 U.S.C. §1324a et seq. Consult with the board attorney regarding the district's rights and responsibilities under all Illinois laws if the district uses any electronic employment verification system, including *E-Verify* and/or the Basic Pilot Program. 820 ILCS 55/12. This statute urges employers who voluntarily use *E-Verify* (formerly known as the Basic Pilot/Employment Eligibility Verification Program) to consult the Ill. Dept. of Labor's website for current information on the accuracy of *E-Verify* and to review and understand their legal responsibilities relating to the use of any electronic employment verification systems. See f/n 2 in 5:150-AP, *Personnel Records*, for a more detailed discussion of *E-Verify* issues.

^{14 105} ILCS 5/10-21.9(c) and (g), amended by P.A. 101-531. See f/n 6 in 4:175, Convicted Child Sex Offender; Screening; Notifications, for further discussion.

¹⁵ As an alternative to describing the prohibited investigations, a board may substitute this sentence:

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) claim(s) made or benefit(s) received under Workers' Compensation Act; and (3) access to an employee's or applicant's social networking website, including a request for passwords to such sites.

The default policy provision and the alternative stated above – whichever is selected – may be made a prohibition rather than a duty of the superintendent; to do this, delete the stricken text as follows: "The Superintendent shall ensure that the District does not engage"

¹⁶ Employee Credit Privacy Act, 820 ILCS 70/10. This Act allows inquiries into an applicant's credit history or credit report or ordering or obtaining an applicant's credit report from a consumer reporting agency when a satisfactory credit history is an *established bona fide occupational requirement* of a particular position. The Act identifies circumstances that permit a satisfactory credit history to be a job requirement, such as, the position's duties include custody of or unsupervised access to cash or marketable assets valued at \$2,500 or more.

^{17 820} ILCS 112/10(b-5), added by P.A. 101-177. If an employer violates this subsection, the employee may recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5), added by P.A. 101-177.

- 4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment. ¹⁹
- 5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation. ²⁰
- 6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act. ²¹
- 7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts. ²²
- 8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

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20 820 ILCS 112/10(b-10), added by P.A. 101-177. **Note:** Attorneys caution that using the exceptions in 820 ILCS 112/10(b-10)(1) and (2), added by P.A. 101-177, may trigger litigation. Violating this subsection entitles an employee to recover in a civil action any damages incurred, special damages up to \$10,000, injunctive relief, and costs and reasonable attorney's fees. 820 ILCS 112/30(a-5), added by P.A. 101-177.

A school board that wishes to preserve these exceptions should consult its board attorney; then they may supplement number 5 by adding the following after "compensation":

unless the applicant's wage or salary history is a matter of public record, or is contained in a document completed by the applicant's current or former employer and then made available to the public by the employer, or then submitted or posted by the employer to comply with State or federal law; or the applicant is a current employee applying for a position with the same current employer.

21 Right to Privacy in the Workplace Act, 820 ILCS 55/10(a).

²² Id. at 55/10(b)(6)(B) (commonly known as the *Facebook Password Law*). A *personal online account* is defined as an online account used primarily by a person for personal purposes. *Personal online account* does not include an account created, maintained, used, or accessed for the business purpose of a person's employer or prospective employer. <u>Id</u>. at 55/10(b)(5). Bracketed explanations follow the statutory language:

"Nothing in this subsection shall prohibit or restrict an employer from complying with a duty to screen employees or applicants prior to hiring...provided that the password, account information, or access sought by the employer only relates to an online account that:

(A) an employer supplies or pays; or

(B) an employee creates or maintains on behalf of under the direction of an employer in connection with that employee's employment."

[Based on this explanation, it is implausible that an <u>applicant</u> would have an account, service, or profile <u>for business</u> <u>purposes of a school employer.</u>]

The statute specifically permits an employer to: (1) maintain workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use; and (2) monitor usage of the employer's (district's) electronic equipment and electronic mail. The statute also states that it does *not prohibit* an employer from obtaining information about an applicant or an employee that is in the public domain or that is otherwise obtained in compliance with the statute. Finally, the statute does not apply to all types of personal technology that employees may use to communicate with students or other individuals, such as text messages on a personal phone. Consult the board attorney about these issues.

^{19 &}lt;sub>Id.</sub>

Physical Examinations 23

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity.²⁴ The Board will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

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^{23 105} ILCS 5/24-5, amended by P.A.s 100-513, 100-855, and 101-81. According to this statute, a new or existing employee or substitute teacher employee may be subject to additional health examinations, including tuberculosis screening, as required by rules adopted by the Ill. Dept. of Public Health or by order of a local public health official. The Ill. Dept. of Public Health does not require school employees to be screened for tuberculosis other than workers in child day care and preschool settings. 77 Ill.Admin.Code §696.140(a)(3).

The last sentence of the first paragraph exceeds State law requirements and may be deleted.

Note that while examination by a spiritual leader/practitioner is sufficient for purposes of leaves, the statute does not permit an examination by a spiritual leader/practitioner for initial employment exams. This difference may present a constitutional issue; contact the board attorney for an opinion if an applicant wants to use an examination by a spiritual leader/practitioner.

Federal law limits pre-employment medical inquiries to whether the applicant is able to perform job-related functions; required medical examinations of applicants is forbidden. American with Disabilities Act (ADA), 42 U.S.C. §12112(d)(2); see also f/n 8 for an explanation regarding the ADAAA. Districts may condition an employment offer on taking and passing medical inquiries or physical exams, provided that all entering employees in the same classification receive the same conditional offer.

²⁴ The State law (105 ILCS 5/24-5, amended by P.A.s 100-513, 100-855, and 101-81) allowing boards to require physicals of current employees "from time to time," is been superseded by the ADA. 42 U.S.C. §12112(d)(4). The ADA allows medical inquiries of current employees only when they are job-related and consistent with business necessity or part of a voluntary employee wellness program. <u>Id</u>. Districts may deny jobs to individuals with disabilities who pose a direct threat to the health or safety of others in the workplace, provided that a reasonable accommodation would not either eliminate the risk or reduce it to an acceptable level. 42 U.S.C. §12113; 29 C.F.R. §1630.2(r). See f/n 8 for an explanation regarding the ADAAA.

See the f/n 23 for a discussion of examinations by spiritual leaders/practitioners.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/21B-10, 5/21B-80, 5/10-

22.34, 5/10-22.34b, 5/22-6.5, and 5/24-5. 20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

Americans with Disabilities Act, 42 U.S.C. §12112, and 29 C.F.R. Part 1630.

Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.

Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985),

aff'd in part and remanded 115 III.2d 482(III. 1987). <u>Kaiser v. Dixon</u>, 127 III. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.:

2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Educational Support Personnel - Duties and Qualifications)

Professional Personnel

Teacher Qualifications ¹

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law.² The following qualifications apply:

- 1. Each teacher must: 3
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
- 2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements. ⁴

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. This policy concerns an area in which the law is unsettled.

² 105 ILCS 5/21B <u>et seq.</u>, amended by P.A. 100-596; 23 Ill.Admin.Code §1.610 <u>et seq.</u>, §1.705 <u>et seq.</u>, Part 25; 105 ILCS 5/27-24.2, amended by P.A. 101-450; and 23 Ill.Admin.Code Part 252 (contracted driver education teacher).

School boards may participate in the Illinois Teacher Corps; however as of 9-1-11 individuals may no longer be admitted to Illinois Teacher Corps programs. 105 ILCS 5/21-11.4, repealed in 2013.

³ Subparagraph 1a is required for all teachers by 105 ILCS 5/21B-15 (qualifications of educators). Four types of educator licenses are listed in 105 ILCS 5/21B-20, amended by P.A.s 100-596 and 101-643: (1) Professional Educator License; (2) Educator License with Stipulations (including endorsements for alternative provisional educator, alternative provisional superintendent, career and technical educator, provisional career and technical educator, transitional bilingual educator, language, visiting international educator, paraprofessional educator, chief school business official, provisional instate educator, school support personnel intern, and special education area); (3) Substitute Teaching License; and (4) until 6-30-23, Short-Term Substitute Teaching License. Districts may not require an individual who holds a valid Professional Educator License or Educator License with Stipulations to seek or hold a Substitute Teaching License to teach as a substitute teacher. 105 ILCS 5/21B-20(3), added by P.A. 100-596. See also 23 Ill.Admin.Code §1.610 et seq., §1.705 et seq. and Part 25 (per §25.100, teachers are no longer endorsed in any course subjects in which they earn grades lower than a "C" in college). The Ill. State Board of Education's (ISBE) *Educator Licensure Information System* (ELIS) is a web-based system that allows educators, administrators, and the public to access licensure information. See www.isbe.net/Pages/Educator-Licensure-Information-System.aspx.

Subparagraph 1b and 1c are required of all teachers by 105 ILCS 5/24-23. Some boards add the word "official" to the phrase, "complete official transcript of credits."

Subparagraph 1d is optional but informs the superintendent when a teacher may be eligible to change lanes on the salary schedule.

The Superintendent or designee shall:

- 1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed; 5
- Through incentives for voluntary transfers, professional development, recruiting programs, or
 other effective strategies, ensure that minority students and students from low-income
 families are not taught at higher rates than other students by unqualified, out-of-field, or
 inexperienced teachers; and
- 3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications. 6

LEGAL REF.: 20 U.S.C. §6312(e)(1)(A).

105 ILCS 5/10-20.15, 5/21-11.4, 5/21B-15, 5/21B-20, 5/21B-25, and 5/24-23.

23 Ill.Admin.Code §1.610 et seq., §1.705 et seq., and Part 25.

CROSS REF.: 6:170 (Title I Programs)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁴ The *highly qualified* teacher requirement of the No Child Left Behind Act, formerly found in §6319 of the Elementary and Secondary Education Act (ESEA, 20 U.S.C. §6319), was repealed by the Every Student Succeeds Act (ESSA, Pub. L. 114-95, eff. 12-10-15). ESEA federal implementing regulation 34 C.F.R. §200.55 was updated on 7-7-17 (82 Fed. Reg. 31706), however State implementing regulations at 23 III. Admin.Code Part 25, Appendix D have not been updated yet. In *Every Student Succeeds Act (ESSA) Frequently Asked Questions* (8-12-16) (www.isbe.net/Documents/ESSA-faq.pdf), ISBE advised that districts did not need to comply with the *highly qualified* teacher requirement during the 2016-17 school year.

ESEA, as amended by ESSA, requires that each state plan contain assurances that the state educational agency will ensure that all teachers and paraprofessionals meet state certification/licensure requirements. 20 U.S.C. §6311(g)(2)(J).

⁵ See the ISBE webpage on educator licensure approval requirements at www.isbe.net/Pages/educator-licensure-approvals.aspx.

ESEA, as amended by ESSA, requires districts to provide parents timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. 20 U.S.C. §6312(e)(1)(B)(ii). For a sample notice, see 5:190-E2, Notice to Parents When Their Child Is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Who Does Not Meet Applicable State Certification/Licensure Requirements.

^{6 20} U.S.C. §6312(e)(1)(A).

Educational Support Personnel

Employment At-Will, Compensation, and Assignment 1

Employment At-Will ²

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all.³ Nothing in School Board policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Compensation

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime

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¹ State or federal law controls this policy's content. This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

A collective bargaining agreement may contain provisions that supersede this policy, in which case, the policy might state: "Please refer to the current bargaining agreement between the Educational Support Personnel and the School Board."

While the term *educational support personnel* is not defined in the School Code, at least one appellate court and one circuit court decision found in dicta that the term refers to nonlicensed employees, such as clerical workers, custodians, cafeteria workers, bus drivers, and teachers' aides. <u>Laukhuf v. Congerville-Eureka-Goodfield School Dist</u>, 2003 WL 23936148 (11th Cir. 2003)(non-precedential); <u>Buckellew v. Georgetown-Ridge Farm Community Unit School Dist.</u>, 215 Ill.App.3d 506 (4th Dist. 1991).

² Illinois law does not specifically create a protected property interest in continued employment for nonlicensed employees, except in a reduction in force. However, whether an employee is actually employed at-will depends on the specific facts. This determination is important because the dismissal of an employee having a protected property right in continued employment requires a notice and hearing. Cleveland Bd of Educ. v. Loudermill, 470 U.S. 532 (1985). See also Griggsville-Perry Community Unit School Dist. v. Ill. Educ. Labor Relations Bd., 368 Ill.Dec. 494 (2013)(upheld an arbitrator's finding that the requirement to provide a pre-discharge written notice was drawn from the essence of the agreement).

Even with this policy, it is safest to presume that all nonlicensed employees are at least employed annually. This is a good assumption because districts routinely assure next-year employment so that the employee will not qualify for summer unemployment. In addition, annual employment may be created through a collective bargaining agreement, past practice, an employees' handbook, personnel policy manual, or an oral promise. Arneson v. Bd of Trustees, McKendree College, 210 Ill.App.3d 844 (5th Dist. 1991). Moreover, there are several exceptions to at-will including prohibitions against discrimination and retaliatory discharge (Michael v. Precision Alliance Group, 351 Ill.Dec. 890 (5th Dist. 2011)(common law recognizes a cause of action for retaliatory discharge when the employee engaged in protected activity). Consult the board attorney for help determining whether an employee is employed at-will.

A district, by policy or handbook, may not take away a previously given property interest in continued employment to current employees; only those employees hired afterwards could be affected. <u>Duldulao v. St. Mary of Nazareth Hospital</u>, 136 Ill.App.3d 763 (1st Dist. 1985); <u>Kaiser v. Dixon</u>, 127 Ill.App.3d 251 (2nd Dist. 1984).

For a discussion of prohibited dismissal reasons, see 5:10, Equal Employment Opportunity and Minority Recruitment. Volunteer firefighters may not be fired for responding to an emergency. 50 ILCS 748/.

³ 105 ILCS 5/10-23.5. For more information on RIF, see policy 5:290, *Employment Termination and Suspensions*.

provisions in State or federal law shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month. 5

Assignment

The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.: 105 ILCS 5/10-22.34 and 5/10-23.5.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35

(Compliance with the Fair Labor Standards Act), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁴ For information regarding overtime, see policy 5:35, *Compliance with the Fair Labor Standards Act.*

⁵ 820 ILCS 115/3. However, the wages of employees who are *exempt* as defined in the Fair Labor Standards Act (FLSA) (29 U.S.C. §201 <u>et seq.</u>) may be paid once a month. For a discussion of the FLSA, see 5:35, *Compliance with the Fair Labor Standards Act*.

Instruction

School Accountability 1

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work.² To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared *State Goals for Learning* with accompanying *Illinois Learning Standards*.³

The School Board gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

- 1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement. ⁴
- Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's *Multiple Measure Index* and corresponding *Annual Measurable Objective* provided by ISBE.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content.

² 105 ILCS 5/27-1.

^{3 23} Ill.Admin.Code §1, Appendix D.

^{4 105} ILCS 5/2-3.25 - 2-3.25b, amended by P.A. 100-1046; 23 Ill.Admin.Code §§1.10(a) and 1.20.

⁵ 105 ILCS 5/2-3.25a, amended by P.A.s 99-193, 99-657, and 100-1046; 5/2-3.64a-5, amended by P.A.s 100-1046 and 101-643. First, 105 ILCS 5/2-3.25a, amended by P.A. 99-193, significantly revised the system of standards for school districts and schools. Next, 105 ILCS 5/2-3.25a, amended by P.A. 99-657, delayed certain implementation dates by one school year. Then, 105 ILCS 5/2-3.25a, amended by P.A. 100-1046, further revised the system of standards for school districts and schools. Annual state assessments required by 105 ILCS 5/2-3.64a-5(c), amended by P.A.s 100-1046 and 101-643, are not required if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education. 105 ILCS 5/2-3.64a-5(c), as amended by P.A. 101-643. ISBE must establish recognition standards for student performance and school improvement for all districts and their individual schools. ISBE must outline accountability measures in its State plan that it submits to the U.S. Dept. of Education under the Every Student Succeeds Act (ESSA) (Pub. L. 114-95). If ESSA ceases to require a state plan, then ISBE must develop a written plan in consultation with the III. Balanced Accountability Measure (IBAM) Committee. 105 ILCS 5/2-3.25a, amended by P.A.s 99-193, 99-657, and 100-1046.

- 3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation. ⁶
- 4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law. ⁷
- 5. In accordance with 105 ILCS 5/2-3.153, annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 4 through 12 and teachers. 8

LEGAL REF.: 105 ILCS 5/2-3.25, 5/2-3.25a, 5/2-3.25b, 5/2-3.25c, 5/2-3.25d-5, 5/2-3.25e-5, 5/2-3.25f, 5/2-3.25f-5, 5/2-3.63, 5/2-3.64a-5, 5/2-3.153, 5/10-21.3a, and 5/27-1. 23 Ill.Admin.Code Part 1, Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

Insert the following sentence for districts that administer an alternate survey of learning conditions at their own cost: "The District has elected to use an alternate climate survey of learning conditions instrument."

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⁶ The requirements around district and school improvement plans are unknown until ISBE revises its rules at 23 Ill.Admin.Code Part 1, Subpart A: Recognition Requirements following P.A.s 99-193 and 100-1046. P.A. 99-193 deleted the requirements concerning improvement plans as well as the sanctions for failing to make adequate yearly progress contained in 105 ILCS 5/2-3.25d, but then P.A. 100-1046 repealed 105 ILCS 5/2-3.25d in its entirety. 105 ILCS 5/2-3.25f(a) continues to state that ISBE "shall provide technical assistance to assist with the development and implementation of School and District Improvement Plans" and that schools or districts "that fail to make reasonable efforts to implement an approved Improvement Plan may suffer loss of State funds by school district, attendance center, or program as the State Board of Education deems appropriate."

⁷ 105 ILCS 5/10-17a, amended by P.A.s 100-807, 100-1121, and 101-68. Districts must present the report card at a regular board meeting, post it on the district's website, make it available to newspapers of general circulation in the district, notify parents/guardians of its availability on the district's website, provide it to parents/guardians on request, submit it to the regional superintendent or appropriate Intermediate Service Center, and otherwise disseminate it as required by State law. See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*.

⁸ Required by 105 ILCS 5/2-3.153, amended by P.A. 100-1046, and 23 III.Admin.Code §1.97. The State Superintendent must publicly report on the survey indicators of learning conditions resulting from the administration of the instrument at the individual school, district, and State levels. A district may use an alternate learning instrument approved by the State Superintendent at its own cost. These survey instruments are authorized by July 1 each year and posted at: www.isbe.net/Pages/5Essentials-Survey.aspx. 23 III.Admin.Code §1.97(g)(1)-(2). To use an alternate survey instrument, the district must submit a form developed for this purpose and posted at www.isbe.net/Pages/5Essentials-Survey.aspx to the State Superintendent on or before a date established by the State Superintendent each year. Id..

Instruction

School Year Calendar and Day 1

School Calendar

The School Board, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays.² The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.³

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

A State mandated school holiday on *Good Friday* is unconstitutional according to <u>Metzl v. Leininger</u>, 57 F.3d 618 (7th Cir. 1995). Closing school on religious holidays may still be permissible for those districts able to demonstrate, e.g., through surveys, that remaining open would be a waste of educational resources due to widespread absenteeism. Also, districts may be able to close school on Good Friday by adopting a *spring holiday* rationale or ensuring that it falls within spring break. School districts should discuss all of these options, and collective bargaining implications with their board attorneys.

If the county board or board of election commissioners chooses a school to be a polling place, the school district must make the school available. 10 ILCS 5/11-4.1. For the Election Day, the law encourages a school district to either: (1) close the school; or (2) hold a teachers' institute on that day with the students not in attendance. <u>Id.</u> 10 ILCS 5/2B-10 and 105 ILCS 5/24-2, amended by P.A. 101-642, required all government offices, with the exception of election authorities, to be closed, unless authorized to be used as a location for election day services or as a polling place for 2020 General Election Day, and it required schools to be available to an election authority as a polling place for 2020 General Election Day. <u>Id.</u>

³ The school calendar must have a minimum 185 days to ensure 176 days of actual pupil attendance that may include remote learning days, blended remote learning days, and up to five remote and blended remote learning planning days pursuant to 105 ILCS 5/10-30, added by P.A. 101-643. 105 ILCS 5/10-19, amended by P.A. s. 101-12 and 101-643, and 5/24-1; 23 III.Admin.Code §1.420. See policy 4:180, *Pandemic Preparedness; Management; and Recovery*, for information about remote and/or blended remote learning day plans. Schools must be closed during county institute. 105 ILCS 5/24-3. The school calendar may be a mandatory subject of collective bargaining. The calendar for the school term and any changes must be submitted to and approved by the regional superintendent before the calendar or changes may take effect. 105 ILCS 5/10-19.

E-learning days allow a school district to provide instruction to students electronically while they are not physically present due to inclement weather and other unexpected events. 105 ILCS 5/10-20.56, added by P.A. 101-12 and amended by P.A. 101-643, opens the use of e-learning days from three pilot districts to all districts that meet the requirements of the statute. Before a school district can implement an e-learning program and use e-learning days it must, along with other requirements (1) hold a public hearing on the initial proposal for the e-learning program, (2) obtain verification from the Regional Office of Education (ROE) or Intermediate Service Center (ISC) for the school district that the initial proposal meets the requirements specified in the law, and (3) by resolution adopt a research-based program for district-wide e-learning days. Before implementing an e-learning program, boards must collectively bargain the impact of the program on the wages, hours, terms and conditions of employment with employee representative(s). More information about e-learning is available at: www.isbe.net/Pages/Electronic-Learning.aspx.

¹ State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

² State-mandated school holidays are found in 105 ILCS 5/24-2, amended by P.A. 101-642. See policy 5:330, *Sick Days, Vacation, Holidays, and Leaves*, for a holiday listing. The law allows a school board to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on five identified school holidays if: (1) the school board first holds a public hearing on the proposal; and (2) the person or persons honored by the holiday are recognized through instructional activities conducted on the school holiday or on the first school day preceding or following the school holiday. Districts must redo the public hearing process in the event they change plans for use of holidays. See Ill. State Board of Education (ISBE) guidance at: www.isbe.net/Documents/district-holiday-plans13.pdf. This is an item on which collective bargaining may be required, and a board that wishes to implement this law should consult its attorney.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion.⁴ The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements.⁵ The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance. ⁶

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁴ 105 ILCS 5/24-2(c) lists the following as commemorative holidays: Jan. 28 (Christa McAuliffe Day commemorating space exploration); Feb. 15 (Susan B. Anthony's birthday); Mar. 29 (Vietnam War Veterans' Day); Sept. 11 (Sept. 11th Day of Remembrance); the school day immediately preceding Veterans' Day (Korean War Veterans' Day); Oct. 1 (Recycling Day); Oct. 7 (Iraq and Afghanistan Veterans Remembrance Day); and Dec. 7 (Pearl Harbor Veterans' Day).

Other commemorative holidays include, but are not limited to: Arbor and Bird Day on the last Friday in April (105 ILCS 5/27-18); Leif Erickson Day on October 9 if a school day and otherwise on a school day nearest the date (105 ILCS 5/27-19); American Indian Day on the 4th Friday of September (105 ILCS 5/27-20); Ill. Law Week during the first full school week in May (105 ILCS 5/27-20.1); Just Say No Day on a school day in May designated by official proclamation of the Governor (105 ILCS 5/20.2); Ronald Reagan Day on Feb. 6 (5 ILCS 490/2); Barack Obama Day on August 4 (5 ILCS 490/3); Indigenous Peoples Day on the last Monday in September (5 ILCS 490/65); Prairie Week the third full week in September (5 ILCS 490/75); Retired Teachers' Week the fourth week in May (5 ILCS 490/80); Veterans Day November 11 (5 ILCS 490/90); Preventing Lost Potential Day September 19 (5 ILCS 490/141); Day of Remembrance of the Victims of Slavery and the Transatlantic Slave Trade on March 25 (5 ILCS 490/155); the first full week of January is Emancipation Proclamation Week (5 ILCS 490/160); Mother Mary Ann Bickerdyke Day on the second Wednesday in May (5 ILCS 490/175); and April is Arab American Heritage Month (5 ILCS 490/6, amended by P.A. 100-1150).

⁵ A school day is required to consist of a minimum five clock-hours under the direct supervision of a teacher or non-teaching personnel or volunteer personnel that provides non-teaching or supervisory duties as specified in 105 ILCS 5/10-22.34(a), in order to qualify as a full day of attendance, unless (1) the Governor issues a disaster declaration due to a public health emergency pursuant 20 ILCS 3305/7, and (2) the State Superintendent of Education establishes minimum clock-hour requirements to align with the circumstances of the Governor's disaster declaration. 105 ILCS 5/10-19.05, added by P.A. 101-12 and amended by P.A. 101-643. See www.isbe.net/Documents/SB28Instructional-Day.pdf for ISBE's notice regarding this law. See 105 ILCS 5/10-19.05, added by P.A. 101-12, for additional exceptions to the attendance calculation.

Contrast 105 ILCS 5/18-12, amended by P.A. 100-28. It allows a partial day of attendance to be counted as a full day due to an adverse weather condition, condition beyond the control of the school district that poses a health and safety threat, or use of school facilities by local or county authorities for holding a memorial or funeral service in remembrance of a community member (up to two school days per school year) provided one of following conditions is met: (1) the school district has provided at least one hour of instruction prior to the closure of the school district; (2) a school building has provided at least one hour of instruction prior to the closure of the school building; or (3) the normal start time of the school district is delayed. The law also outlines the process to claim attendance prior to providing any instruction when a school district must close a building or buildings, but not the entire district, after consultation with a local emergency response agency or due to a condition beyond the control of the district. Additionally, 105 ILCS 5/18-12.5 outlines the process for claiming attendance when a school district must close a building or buildings, but not the entire district, specifically because of a public health emergency. Attendance for such days may only be claimed if the school building(s) was scheduled to be in operation on those days.

Alternative education programs may provide fewer than five hours under certain circumstances. 105 ILCS 5/2-3.33a and 5/13B-50.

6 105 ILCS 5/27-3 requires the Pledge of Allegiance to be recited every day in elementary and secondary schools. Note that the Illinois statute does not require every student to recite the Pledge – that kind of mandatory participation would violate the U.S. Constitution. Schools may not coerce a student into saying the Pledge, nor may they punish students for refusing to participate in any aspect of the flag ritual, including standing, saluting the flag, and reciting the Pledge. West Virginia State Bd. of Educ. v. Barnette, 319 U.S. 624 (1943); Sherman v. Community Consolidated Sch. Dist. 21 of Wheeling Township, 980 F.2d 437 (7th Cir. 1992). Consider using permissive rather than mandatory language to introduce the recitation of the Pledge, such as, "You may now stand to recite the Pledge." Schools may, of course, require that non-participants maintain order and decorum appropriate to the school environment.

LEGAL REF.: 105 ILCS 5/10-19, 5/10-19.05, 5/10-20.56, 5/10-24.46, 5/10-30, 5/18-12, 5/18-

12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, 5/27-20.2, and 20/1.

10 ILCS 5/11-4.1.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), aff'd by 57 F.3d 618 (7th Cir.

1995).

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 4:180 (Pandemic

Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release

During School Hours)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

The Silent Reflection and Student Prayer Act mandates a *brief period of silence* for all Illinois public school students at the opening of each school day. 105 ILCS 20/1. A student filed a federal lawsuit challenging the constitutionality of this law under the First Amendment, but the law was ultimately upheld by the Appeals Court. Sherman v. Koch, 623 F.3d 501 (7th Cir. 2010), *cert denied by* 565 U.S. 815 (2011). 105 ILCS 5/10-20.46 requires a moment of silence to recognize veterans during any type of event held at a district school on Nov. 11. See f/n 2 above for more discussion.

Instruction

Curriculum Development 1

Adoption 2

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

- 1. The District's educational philosophy and goals,
- 2. Student needs as identified by research, demographics, and student achievement and other data,
- 3. The knowledge, skills, and abilities required for students to become life-long learners,
- 4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements, ³
- 5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available, ⁴
- 6. The Illinois State Learning Standards and any District learning standards, and
- 7. Any required State or federal student testing.

The School Board will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria. ⁵

Experimental Educational Programs and Pilot Projects 6

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Education preparation pilot programs are addressed in 105 ILCS 5/2-3.52A, amended by P.A. 100-1046.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content.

² This section is not dictated by State or federal law, but reflects board work regarding curriculum. Each board should dwell over this section to ensure it articulates the board's intent.

 $^{^3}$ State law mandates certain courses of study, but local school boards may set requirements exceeding State law-mandated courses of study. 105 ILCS 5/10-20.8 and 5/27-1 et seq.

⁴ Alternative for unit districts:

^{5.} The curriculum District-wide and articulated across all grade levels.

⁵ The following is an alternative for boards that do not want the sample language's degree of delegation:

The School Board will consider the Superintendent's recommendation and adopt a curriculum that meets the above criteria.

⁶ Experimental educational programs may require the approval of the State Board of Education and an agreement with the affected exclusive bargaining agent. 105 ILCS 5/10-19, amended by P.A.s. 100-465, 101-12, and 101-643. Experimental educational programs may include, but are not limited to, e-learning days as authorized under 105 ILCS 5/10-20.56; self-directed learning; or outside of formal class periods; other programs that comply with the requirements of the School Code for numbers of days of actual pupil attendance and courses of instruction.

Single-Gender Classes and Activities ⁷

The Superintendent may recommend a program of nonvocational⁸ single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, and (2) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

Development 9

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

- 1. Regularly evaluate the curriculum and instructional program.
- 2. Ensure the curriculum continues to meet the stated adoption criteria.
- Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
- 4. Coordinate with the process for evaluating the instructional program and materials.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁷ The U.S. Dept. of Education (DOE) amended its regulation implementing Title IX of the Education Amendments of 1972 (Title IX) (20 U.S.C. §1681) to make it easier for schools to have single-sex classes and extracurricular activities. 34 C.F.R. §106.34. Title IX generally protects students from discrimination on the basis of sex. However, the DOE added flexibility to its rules on single-sex classes and activities, citing research that suggests that some students benefit in single-sex classes. 71 Fed. Reg. 62530 (10-25-06). The rules are very specific and should be reviewed with the board attorney when designing single-sex classes or activities.

Consult the board attorney about accommodation issues for transgender or gender non-conforming students in single sex classes. State law prohibits gender-based discrimination, including transgender and gender non-conforming students. 775 ILCS 5/5-101(A)(11); 775 ILCS 5/1-103(O-1); and 23 Ill.Admin.Code §1.240. Title IX prohibits exclusion and discrimination on the basis of sex. 20 U.S.C. §1681(a). The DOE's Office for Civil Rights has taken varying positions on the application of Title IX to transgender or gender non-conforming students depending upon the administration in office. See www.ed.gov/about/offices/list/ocr/lgbt.html; 7:10-AP1, Accommodating Transgender Students or Gender Non-Conforming Students.

^{8 34} C.F.R. §106.34(b)(1).

⁹ The last two sections of this policy provide a process for the board to monitor the extent that its ends for curriculum development are being pursued. However, a board may be concerned that these sections offend the board's efforts to delegate authority to the superintendent to manage the district. If so, these sections should be deleted. See the IASB Foundational Principles of Effective Governance at: www.iasb.com/conference-training-and-events/training/training-resources/foundational-principles-of-effective-governance/.

LEGAL REF.: 20 U.S.C. §1681, Title IX of the Education Amendments of 1972, implemented by

34 C.F.R. Part 106.

105 ILCS 5/10-20.8 and 5/10-19.

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development),

6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and

Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15

(Student and Family Privacy Rights)

Instruction

Grading and Promotion 1

The Superintendent or designee shall establish a system of grading and reporting academic achievement to students and their parents/guardians.² The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the III. State Board of Education (ISBE) and/or other assessments.³ A student shall not be promoted based upon age or any other social reason not related to academic performance.⁴ The administration shall determine remedial assistance for a student who is not promoted.⁵

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher.⁶ Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law requires districts to have a school board policy containing the reasons for which a grade may be changed and prohibiting social promotion. 105 ILCS 5/10-20.9a. State law controls this policy's content.

If a district uses weighted grades for classes by degree of difficulty, it must be reflected in the affected students' class ranking and permanent records. 105 ILCS 5/27-27.

² Absent a court order to the contrary, upon the request of either parent of a student whose parents are divorced, copies of report cards, along with other notices and records, must be furnished to both parents by the district. 105 ILCS 5/10-21.8.

³ 105 ILCS 5/10-20.9a. Each board may determine its own promotion criteria and augment the statute's criteria. 105 ILCS 5/2-3.64 contained the State assessment program until it was repealed by P.A. 98-972.

¹⁰⁵ ILCS 5/2-3.64a-5(b) requires ISBE to "establish the academic standards that are to be applicable to students who are subject to State assessments." It contains the schedule for assessing students by calendar year and grade. ISBE selects standardized tests for the State assessment and accountability measure. In House Joint Resolution 54 (2015), members of the Ill. House and Senate encouraged school districts to not use results of the *Partnership for Assessment of Readiness for College and Careers* (PARCC) test for the 2014-2015 through the 2017-2018 school years "as a determining factor for making decisions about a student's educational opportunities, the evaluation of educators, and the allocation of resources based on educational achievement on this assessment." Starting in 2019, PARCC was no longer used by ISBE.

¹⁰⁵ ILCS 5/2-3.64a-5(c), amended by P.A.s 100-7 and 101-643 requires that the assessment administered by ISBE for the purpose of student application to or admissions consideration by institutions of higher education be administered on a school day during regular student attendance hours. Assessments are not required if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education. <u>Id</u>.

¹⁰⁵ ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, no longer requires that the scores attained by a student on an assessment that includes a college and career readiness determination be entered on the student's transcript; however, the scores must still be placed in the student's permanent record. See also 23 Ill.Admin.Code §375.10.

^{4 105} ILCS 5/10-20.9a(b).

^{5 &}lt;u>Id</u>.

⁶ The specific reasons and procedure for changing a grade are at the local board's discretion; however, State law provides that no grade may be changed without notification to the teacher concerning the nature and reason for the change. 105 ILCS 5/10-20.9a(a). The person making the change must assume all responsibility and must initial the change. Id.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.: 105 ILCS 5/2-3.64a-5, 5/10-20.9a, 5/10-21.8, and 5/27-27.

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out

of School and Graduation Incentives Program), 6:300 (Graduation

Requirements), 6:340 (Student Testing and Assessment Program), 7:50 (School

Admissions and Student Transfers To and From Non-District Schools)

Instruction

Graduation Requirements 1

To graduate from high school, unless otherwise exempted, each student is responsible for:

- 1. Completing all District graduation requirements that are in addition to the State requirements. 2
- 2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. 3
- 3. Completing all minimum requirements for graduation as specified in State law. 4
- 4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance. ⁵
- 5. Participating in State assessments that are required for graduation by State law. 6
- 6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of

6:300 Page 1 of 3

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law controls this policy's content. Graduation requirements are often published in student handbooks. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

In accordance with 105 ILCS 5/2-3.159, amended by P.A. 101-503, 23 Ill.Admin.Code §1.442, and 23 Ill.Admin.Code Part 680, a school district may establish a program to recognize high school graduates who attained a high level of proficiency in one or more languages in addition to English by designating on a student's diploma and transcript a State Seal of Biliteracy. See policy 6:320, *High School Credit for Proficiency*.

² Optional. 23 Ill.Admin.Code §1.440(f). A school board should ensure that all district graduation requirements that are in addition to the State requirements are aligned with the district educational objectives. See policy 6:10, *Educational Philosophy and Objectives*.

³ The escalating graduation requirements in 105 ILCS 5/27-22 had timed-out and were deleted by P.A. 100-443, such that only the final list of required courses in Section 27-22(e), amended by P.A. 101-464, is applicable. 105 ILCS 5/27-22(e)(3) allows the substitution of an advanced placement computer science course for a year of mathematics, and it further states that a mathematics course that includes geometry content may be offered as an integrated, applied, interdisciplinary, or career and technical education course that prepares a student for a career readiness path. 105 ILCS 5/27-22(e)(5) requires students entering the 9th grade in the 2016-2017 school year and each year thereafter to complete one semester of civics. For specific requirements, see 6:300-E2, State Law Graduation Requirements, and 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students. The Ill. State Board of Education (ISBE) may adopt rules modifying graduation requirements for students in grades 9-12 if the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7. 105 ILCS 5/27-22(i), added by P.A. 101-643.

^{4 105} ILCS 5/27-22(e); 23 Ill.Admin.Code §1.440.

⁵ Required by 105 ILCS 5/27-3, amended by P.A. 101-643.

^{6 105} ILCS 5/2-3.64a-5(c), amended by P.A.s 100-7, 100-1046, and 101-643, states that "[s]tudents who do not take the State's final accountability assessment or its approved alternate assessment may not receive a regular high school diploma unless the student is exempted." Assessments are not required if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education. <u>Id</u>.

¹⁰⁵ ILCS 5/2-3.64a-5(c), amended by P.A.s 100-7, 100-1046, and 101-643; 23 Ill.Admin.Code §1.30. Section 2-3.64a-5(c) requires that the assessment administered by ISBE for the purpose of student application to or admissions consideration by institutions of higher education be administered on a school day during regular student attendance hours.

¹⁰⁵ ILCS 5/2-3.64a-5(e), amended by P.A.s 100-222 and 100-1046, no longer requires that the scores attained by a student on an assessment that includes a college and career readiness determination be entered on the student's transcript. The student's final accountability assessment scores, however, must be placed in the student's permanent record. See also 23 Ill.Admin.Code §375.10.

Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements. ⁷

The Superintendent or designee is responsible for: 8

- 1. Maintaining a description of all course offerings that comply with the above graduation requirements.
- 2. Notifying students and their parents/guardians of graduation requirements.
- 3. Developing the criteria for #4 above.
- 4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
- 5. Taking all other actions needed or necessary to implement this policy.

Early Graduation 9

The Superintendent or designee shall implement procedures for students to graduate early, provided they finish seven semesters of high school and meet all graduation requirements.

Certificate of Completion 10

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's four years of high school, qualifies for a certificate of completion after the student has completed four years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

^{7 105} ILCS 5/22-85 (final citation pending), added by P.A. 101-180. See 6:300-E3, Form for Exemption from Financial Aid Application Completion. ISBE provides a waiver form, the FAFSA Nonparticipation Form, for a parent/guardian or eligible student to opt of this graduation requirement at www.isbe.net/Documents/FAFSA-Non-Participation-Form.pdf. The Alternative Application for Ill. Financial Aid referenced in that form is intended for use by qualifying undocumented and transgender students, and is available at https://studentportal.isac.org/alternativeapp.

⁸ Items #1 and #2 are required by 23 Ill.Admin.Code §1.440(d) and (e), respectively. Item #3 must be addressed because the law leaves many implementation issues unanswered. A comprehensive Student Handbook can provide notice of the district's graduation requirements, conduct rules, and other important information. Item #4 includes discussion of the adjustments required by the Educational Opportunity for Military Children Act, 105 ILCS 70/35(d).

⁹ This is optional. State law and rules are silent regarding early graduation. As an alternative, a board may delete the phrase "finish 7 semesters of high school and."

¹⁰ Required by 105 ILCS 5/14-16.

Service Member Diploma 11

The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged veteran of World War II, the Korean Conflict, or the Vietnam Conflict, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma.

LEGAL REF.: 105 ILCS 5/2-3.64a-5, 5/22-27, 5/27-3, 5/27-22, and 5/27-22.10.

105 ILCS 70/, Educational Opportunity for Military Children Act.

23 Ill.Admin.Code §1.440.

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District

Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District

Schools)

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹¹ Optional. 105 ILCS 5/22-27, amended by P.A. 101-131, does not designate a time requirement for when the service member killed in action or veteran "resided within an area currently within the district." Thus, a reasonable interpretation may be adopted locally. The sample policy designates "at the time he or she left high school" as the pertinent time for residence. See 6:300-E1, Application for a Diploma for a Service Member Killed in Action or for Veterans of WWII, the Korean Conflict, or the Vietnam Conflict.

Instruction

<u>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering</u> Students 1

Credit for Non-District Experiences ²

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

- 1. Distance learning course, including a correspondence, virtual, or online course
- 2. Courses in an accredited foreign exchange program
- 3. Summer school or community college courses ³
- 4. College or high school courses offering dual credit at both the college and high school level 4

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State law requires that several of the programs in this policy be covered in policy. State law controls this policy's content. Note that 23 Ill.Admin.Code §1.420(b) requires "[e]very school district [to] have an organized plan for recording pupil progress and/or awarding credit, including credit for courses completed by correspondence, on line, or from other external sources, that can be disseminated to other schools within the State." Section 1.460 requires "[e]ach local board of education with a high school [to] adopt a policy which defines the board's position with reference to the awarding of high school credit on the basis of local examinations to pupils who have achieved the necessary proficiencies through independent study, either with or without private tutoring, or for work taken in or from another institution." 23 Ill.Admin.Code §1.460.

Sample policy 6:185, *Remote Educational Program*, provides for educational programs **delivered by the district** in a location outside of the school.

Sample policy 6:315, *High School Credit for Students in Grade 7 or 8*, allows students enrolled in grade 7 or 8 to enroll in a course required for high school graduation. 105 ILCS 5/27-22.10(a); 23 Ill.Admin.Code §1.440(c)(3).

² Each board may choose for which, if any, of the listed non-district experiences the district will grant high school credit. If a district does not grant credit for any of the listed activities, substitute the following alternative for all text in the entire section: "The District does not grant graduation credit for learning experiences that an enrolled student does not complete through the District."

³ 105 ILCS 5/27-22.1 provides that no fewer than 60 hours of classroom instruction in summer school is required for one semester of high school course credit. Districts may accept courses completed in a community college (CC) toward graduation. 23 Ill.Admin.Code §1.440(f). Superintendents, pursuant to 105 ILCS 5/10-21.4, must annually report to ISBE the number of students enrolled in accredited courses at any CC along with the name(s) and number(s) of the course(s) each student is taking.

⁴ The Dual Credit Quality Act (110 ILCS 27/) defines dual credit as a college course taken by a high school student for credit at both the college and high school level. 110 ILCS 27/5 and 105 ILCS 5/10-20.62(a), amended by P.A. 100-792. An instructor who teaches a dual credit course does not need the certification required by Article 21 of the School Code but must meet the standards set forth in 110 ILCS 27/20(1), (2), or (3), amended by P.A. 100-1049. Dual credit programs require: (a) a specific partnership agreement between the district and a CC, as long as the district is in the CC's jurisdiction (110 ILCS 27/16, added by P.A. 100-1049), or (b) cooperation between the school district and the institution providing the dual credit courses (see the Higher Education Student Assistance Act at 110 ILCS 947/10 for a definition of *institution*). If the district and CC cannot agree within 180 days of a district's initial request to enter into a partnership agreement, the two parties must use the model partnership agreement located at 110 ILCS 27/19, added by P.A. 100-1049.

- 5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education ⁵
- 6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program 6
- 7. Credit earned in a Vocational Academy ⁷

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

Out-of-state dual credit contracts are prohibited until a district first offers the CC in the district in which the district is located the opportunity to provide a dual credit course. 110 ILCS 27/17, added by P.A. 100-1049. In addition, a district seeking to enter into an agreement with an out-of-state institution must provide notice to the Ill. State Board of Higher Education (BHE) of its intent to which the BHE will have 30 days to provide the district with a list of in-state institutions that can provide the district an equivalent dual credit opportunity. <u>Id</u>. Agreements between a district and an out-of-state institution that were in effect before 1-1-19 will not be affected. <u>Id</u>. A high school evaluation of a dual credit program must also incorporate the analysis of data from the Ill. State Board of Education's (ISBE) statewide longitudinal data system (see the P-20 Longitudinal Education Data System Act, 105 ILCS 13/, for more information).

105 ILCS 5/10-20.62, added by P.A. 100-133 and renumbered by P.A. 100-792, requires school boards to require the district's high schools, if any, to inform all 11th and 12th grade students of dual enrollment and dual credit opportunities at public CCs for qualified students. Qualified students may enroll in an unlimited amount of dual credit courses and earn an unlimited amount of academic credits from them if the course(s) are taught by an Ill. instructor, as provided by 110 ILCS 27/. Id. at (b), amended by P.A. 100-792. In addition, all dual credit coursework completed by a high school student must be transferred to all public institutions in Illinois on the same basis as coursework completed by a public CC student who previously earned a high school diploma in the manner set forth under the Ill. Articulation Initiative Act. Id. at 27/19, added by P.A. 100-1049.

See Increasing Postsecondary Opportunities and Success for Students and Youth with Disabilities at: www.sites.ed.gov/idea/idea-files/qa-increasing-postsecondary-opportunities-success-for-students-youth-with-disabilities-sept-17-2019/#Letter for information on providing transition services to high school students who have individualized education programs (IEPs), are receiving services under the IDEA, and take courses offered by a community college or other postsecondary education institution program prior to high school graduation.

⁵ 105 ILCS 5/2-3.44 and 5/10-22.43a. An ethnic school is a part-time, private school that teaches the foreign language of a particular ethnic group as well as the culture, geography, history, and other aspects of a particular ethnic group. 105 ILCS 5/2-3.44; 23 Ill.Admin.Code §1.465(b). For requirements, see 23 Ill.Admin.Code §1.465.

⁶ The State Superintendent and Board of Higher Education were encouraged by 105 ILCS 5/2-3.115 to establish a program of academic credit for Tech Prep work based learning for secondary school students with an interest in pursuing such career training, which could be instituted by school districts. See also 23 Ill.Admin.Code §1.445.

7 Vocational Academies Act, 105 ILCS 433/. The Act's purpose is to "integrate workplace competencies and career and technical education with core academic subjects." School districts are permitted to partner with CCs, local employers, and community-based organizations to establish a vocational academy that functions as a two-year school within a school for grades 10 through 12. Grant funds may be available from ISBE when the vocational academy meets statutory requirements.

Substitutions for Required Courses

Vocational or technical education.⁸ A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if: ⁹

- 1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
- 2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

Registered Apprenticeship Program.¹⁰ The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs.¹¹ The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s). ¹²

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

ISBE requires that the parent/guardian of a student under the age of 18 request the course substitution "on forms that the school district makes available" and that the request must be maintained in the student's temporary record. 23 Ill.Admin.Code §1.445. See 6:310-E, Class Substitution Request. There is no parallel recordkeeping requirement in the rules for registered apprenticeships; however, it is best practice to maintain all types of substitution requests as evidence of compliance with the form requirement.

10 Allowing for this substitution is optional, but, if offered, must be included in board policy. 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code §255.200. A registered apprenticeship program is an industry-based occupational training program of study with standards reviewed and approved by the U.S. Dept. of Labor that meets characteristics set forth in State law and ISBE rules. The introductory sentence and listed items 1, 3, 4, and 6 are required to be in the policy if a board decides to allow students to participate in registered apprenticeship programs. See 23 Ill.Admin.Code §255.200(b). Item #2 is not required to be stated in policy, but is required to be included in a district's website notification (if any) to parents/guardians about registered apprenticeship opportunities. See f/n 13, below.

If a board adopts a policy to allow for student participation in registered apprenticeship programs, the policy must be posted on the district's website (if any) for students, parents, and members of the business and industry community to access. 23 Ill.Admin.Code §255.200(c)(1). See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, and f/ns 12 and 13 below for other related website posting requirements.

11 105 ILCS 5/2-3.175, added by P.A. 100-992, renumbered by P.A. 101-81; 23 Ill.Admin.Code Part 255. In addition to the requirements listed in the policy, districts allowing for student participation in registered apprenticeship programs must also: (1) submit data on participating students through ISBE's Student Information System, (2) identify and attempt to eliminate any barriers to student participation, and (3) include the program in the Career Pathway Endorsement if the district awards endorsements under the Postsecondary and Workforce Readiness Act (110 ILCS 148/). 23 Ill.Admin.Code §255.200(d)-(f).

12 23 Ill.Admin.Code §255.200(c). The Illinois Principals Association maintains a handbook service that coordinates with PRESS material, *Online Model Student Handbook* (MSH), at: www.ilprincipals.org/resources/model-student-handbook. The notification to students and parents on the district's website must include: (1) a statement that a student may participate in any registered apprenticeship program listed by the district; and (2) a statement that a student may find a registered, but not listed, apprenticeship program with a business or organization, if a registered apprenticeship program is not offered in the district. 23 Ill.Admin.Code §255.200(c)(2). See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. For districts that do not maintain a website, use the following alternative sentence:

Parents/guardians and students will be notified of opportunities for registered apprenticeship programs in the appropriate school handbook(s).

⁸ Allowing for this substitution is optional, but, if offered, must be included in board policy. 105 ILCS 5/27-22.05, amended by P.A. 100-992.

⁹ The *related* requirement is met if the course contains at least 50% of the content of the required course. <u>Id.</u> 23 Ill.Admin.Code §1.445 requires that the vocational or technical education course be completely described in the policy along with its relationship to the required course. The sample policy satisfies these requirements by referring to the courses as described in curricular material.

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

- 1. The registered apprenticeship program meets all criteria contained in State law;
- 2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
- 3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
- 4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website; 13
- 5. The Building Principal approves the substitution(s); and
- 6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science.¹⁴ The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

- 1. Ongoing participation in a marching band program for credit; ¹⁷
- 2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District; 18

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

^{13 23} Ill.Admin.Code §255.200(b)(4). See 6:310-E, Class Substitution Request, and 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records. If the district does not maintain a website, delete and on its website.

¹⁴ Optional, but allowed by 105 ILCS 5/27-22(e)(3), amended by P.A. 101-464, and 5/27-22(f-5).

¹⁵ Optional, but allowed by 105 ILCS 5/27-6(b), amended by P.A. 100-465; 23 Ill.Admin.Code §1.425(e). A board that wants to allow any of these P.E. exemptions must include the ones it selects in a policy that excuses students on an individual basis.

^{16 23} Ill.Admin.Code §1.425(e).

^{17 23} Ill.Admin.Code §1.425(e)(4)(A). This policy excuses students from P.E. only during the marching band season because the statute allows the exemption "for ongoing participation in such marching band program." Thus, if the marching band season is over, the student's *ongoing participation* has ceased and the student no longer qualifies for the P.E. exemption. Common sense, however, would allow the exemption to continue until the end of the current grading period.

^{18 23} Ill.Admin.Code §1.425(e)(4)(B).

- 3. Ongoing participation in an interscholastic or extracurricular athletic program; 19
- 4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade);²⁰ or
- 5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade). ²¹

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit.²² A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

State statutes do not define *interscholastic athletic program* or *extracurricular athletic program*; however, 105 ILCS 5/22-80 defines *interscholastic athletic activity* as "any organized school-sponsored or school-sanctioned activity for students, generally outside of school instructional hours, under the direction of a coach, athletic director, or band leader, including, but not limited to, baseball, basketball, cheerleading, cross country track, fencing, field hockey, football, golf, gymnastics, ice hockey, lacrosse, marching band, rugby, soccer, skating, softball, swimming and diving, tennis, track (indoor and outdoor), ultimate Frisbee, volleyball, water polo, and wrestling." 23 Ill.Admin.Code §1.425(e)(2), added at 42 Ill. Reg. 11542, defines *interscholastic* and *extracurricular athletic programs* as "those programs that are sponsored by the school district as defined by school district policy." Boards have no authority to honor parental excuses based upon students' participation in athletic training, activities or competition conducted outside the auspices of the school district. 23 Ill.Admin.Code §1.425(e)(6).

For boards that want to explain the meaning of *interscholastic or extracurricular athletic program*, insert the following option at the end of #3:

(organized school-sponsored or school-sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader)

For unit districts, ensure the definition matches the definition in policy 7:260, Exemption from Physical Education.

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

^{19 23} III.Admin.Code §1.425(e)(2) and (e)(3)(A). Prior to P.A. 100-465, the statute only allowed students in grades 11 and 12 to be excused from P.E. "for ongoing participation in an interscholastic athletic program." 105 ILCS 5/27-6(b)(1). 105 ILCS 5/27-6(b), amended by P.A. 100-465, now states "on a case-by-case basis, excuse pupils in grades 7 through 12 who participate in an interscholastic or extracurricular athletic program." While the statute no longer requires such participation to be *ongoing*, 23 III.Admin.Code §1.425(e)(3) requires *ongoing participation*. Thus, if the athletic program is over, the student's *ongoing participation* has ceased and the student no longer qualifies for the P.E. exemption. Common sense, however, would allow the exemption to continue only until the end of the grading period during which the athletic program is active. 23 III. Admin. Code §1.425(e)(2) limits interscholastic and extracurricular athletic programs to those that are sponsored by the school district as defined in school board policy. Boards do not have the "authority to honor parental excuses based upon students' participation in athletic training, activities or competitions conducted outside the auspices of the school district." Id. at §1.425(e)(6).

^{20 23} Ill.Admin.Code §1.425(e)(3)(B).

²¹ 23 Ill.Admin.Code §1.425(e)(3)(C).

²² Optional. The credit given for one semester may not exceed that stated in this policy. 105 ILCS 5/27-22.3. The program may include participation in the organization of a high school or community blood drive or other blood donor recruitment campaign. <u>Id.</u> ISBE must provide assistance to districts opting to offer the program. 105 ILCS 5/2-3.108.

Re-Entering Students ²³

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

- 1. District courses
- 2. Non-District experiences described in this policy
- 3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
- 4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
- 5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.: 105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/2-3.175, 5/10-22.43a, 5/27-

6, 5/27-22.3, and 5/27-22.05. 110 ILCS 27/, Dual Credit Quality Act.

23 Ill.Admin.Code §§1.425(e), 1.440(f), 1.470(c), and Part 255.

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements),

6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

6:310

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

²³ Required by 23 Ill.Admin.Code §1.470(a). While the sample policy does not provide for it, a school board may permit adults 21 years of age or older to re-enter high school. 23 Ill.Admin.Code §1.470(b). Items #4 & #5 are optional, but must be included in a policy if credit will be granted for them. 105 ILCS 5/27-6, 27-22.05.

Instruction

High School Credit for Students in Grade 7 or 8 1

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

[The next two paragraphs are only for unit and high school districts; the final paragraph is only for elementary districts.]

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would attend and either of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates in the course where the student attends school as long as the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course. ²

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course.³ That academic credit shall satisfy the requirements of Section 27-22 of the School Code for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken.⁴ The student's grade in the course shall also be included in the student's grade point average. ⁵

[Elementary school districts only]

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma. Students in grades 7 and 8 who successfully complete a course required for a high school diploma will receive academic credit if permitted by, and in accordance with, the policy of the district where the elementary student will attend high school.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ While State law controls this policy's content, districts are not required to implement it. The board of any district that maintains any grades 9-12 may adopt a policy for students enrolled in grade 7 or 8 to enroll in a course required for high school graduation. 105 ILCS 5/27-22.10(a); 23 Ill.Admin.Code §1.440(c)(3). The first sentence recognizes that this policy's implementation requires cooperation between school districts, superintendents, building principals, and other administrators.

² A high school board may choose the following alternative if it believes condition (2) would be difficult to manage because its students come from multiple districts having been taught by multiple non-district teachers:

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would attend when the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll.

³¹⁰⁵ ILCS 5/27-22.10(c).

^{4 &}lt;u>Id</u>. at (c).

⁵ Id. at (d).

LEGAL REF.: 105 ILCS 5/10-22.43 and 5/27-22.10.

23 Ill.Admin.Code §1.460.

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District

Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School

Credit for Proficiency)

Instruction

High School Credit for Proficiency

Proficiency Credits 1

Subject to the limitations in this policy and State law, the Superintendent or designee is authorized to establish and approve a program for granting credit for proficiency with the goal of allowing a student who would not benefit from a course because the student is proficient in the subject area to receive credit without having to take the course. A student who demonstrates competency under this program will receive course credit for the applicable course and be excused from any requirement to take the course as a graduation prerequisite. No letter grade will be given for purposes of the student's cumulative grade point average. The Superintendent or designee shall notify students of the availability of and requirements for receiving proficiency credit.

Proficiency credit will be offered in the following subject areas: 2

Foreign language - A student is eligible to receive one year of foreign language credit if the student has graduated from an accredited elementary school and can demonstrate proficiency, according to this District's academic criteria, in a language other than English.³ A student who demonstrates proficiency in American Sign Language is deemed proficient in a foreign language and will receive one year of foreign language credit.⁴ A student who studied a foreign language in an approved ethnic school program is eligible to receive appropriate credit according to the level of proficiency reached; the student may be required to take a proficiency examination. ⁵

Other proficiency testing - The program for granting credit for proficiency may allow, as the Superintendent deems appropriate, course credit to be awarded on the basis of a local examination to a student who has achieved the necessary proficiency through independent study or work taken in or through another institution. Proficiency testing may also be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

6:320

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ An ISBE rule requires districts with a high school to have a policy on earning credit through proficiency exams. 23 III.Admin.Code §1.460. State law controls this policy's content. Students must *successfully complete* the courses listed in 105 ILCS 5/27-22, amended by P.A. 101-643, in order to receive a high school diploma. See 6:300-E2, *State Law Graduation Requirements*. 105 ILCS 5/27-12.1 no longer allows districts to grant consumer education proficiency credit.

In accordance with 105 ILCS 5/2-3.159, amended by P.A. 101-503, and 23 Ill.Admin.Code §680.20, a school district may establish a program to recognize high school graduates who attain a high level of proficiency in one or more languages in addition to English by designating on a student's diploma and transcript a State Seal of Biliteracy.

² This paragraph should be revised to reflect the actual practice concerning granting proficiency credits. A board may delete all text concerning foreign language proficiency credit and keep only the text in the second indented paragraph without using a subheading.

³ Optional, but permitted by 105 ILCS 5/10-22.43.

⁴ See f/n 2. Required only if the district offers proficiency credit for foreign language. <u>Id</u>.

⁵ See f/n 2. Optional, but permitted by 105 ILCS 5/10-22.43a.

⁶ Optional.

LEGAL REF.: 105 ILCS 5/10-22.43, 5/10-22.43a, 5/27-22, and 5/27-24.3.

23 Ill.Admin.Code Part 680.

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District

Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School

Credit for Students in Grade 7 or 8)

Instruction

Student Testing and Assessment Program 1

The District student assessment program provides information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

- 1. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE) and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
- 2. Informs students of the timelines and procedures applicable to their participation in every State assessment. ²
- 3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See policy 6:280, *Grading and Promotion*. 3
- 4. Utilizes professional testing practices. 4

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card.⁵ All reliable assessments

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State and federal law control this policy's content. 105 ILCS 5/2-3.64a-5(b) requires ISBE to "establish the academic standards that are to be applicable to students who are subject to State assessments." It contains the schedule for assessing students by calendar year and grade. The Ill. State Board of Education (ISBE) selected the *Partnership for Assessment of Readiness for College and Careers* (PARCC) as the State assessment and accountability measure for grades 3-8 through the 2017-2018 school year. Beginning with the 2018-2019 school year, ISBE began transitioning from PARCC to the *Ill. Assessment for Readiness* (IAR), which continues to use "an anchor set of PARCC items." See letter from State Superintendent Tony Smith, 2-8-19, along with other ISBE resource material at www.isbe.net/IAR. In House Joint Resolution 54 (2015), members of the Ill. House and Senate encouraged school districts to not use results of the PARCC test for the 2014-2015 school year through the 2017-2018 school year "as a determining factor for making decisions about a student's educational opportunities, the evaluation of educators, and the allocation of resources based on educational achievement on this assessment."

¹⁰⁵ ILCS 5/2-3.64a-5(c), amended by P.A.s 100-7 and 101-643, requires that the assessment administered by ISBE for the purpose of student application to or admissions consideration by institutions of higher education be administered on a school day during regular student attendance hours.

¹⁰⁵ ILCS 5/2-3.64a-5(d) contains the requirements for assessing students receiving special education services and students determined to be English learners.

¹⁰⁵ ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, no longer requires that the scores attained by a student on an assessment that includes a college and career readiness determination be entered on the student's transcript. The scores, however, must be placed in the student's permanent record. See 23 Ill.Admin.Code §375.10.

² Required by 105 ILCS 5/2-3.64a-5(c), amended by P.A. 101-643.

³ 105 ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, requires districts to provide State assessment results/scores to students' parents/guardians. The second part of this provision is optional and may be deleted, i.e., "and an evaluation of the student's progress."

^{4 105} ILCS 5/2-3.107; 23 Ill.Admin.Code §1.30(b).

administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students.⁶ Board policy 7:340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.⁷

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act.

105 ILCS 10/, Illinois School Student Records Act.

105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/10-17a, 5/22-82, and 5/27-1.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student

Records)

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⁵ Required by 105 ILCS 5/10-17a, amended by P.A.s 100-227, 100-807, and 100-1121. School districts must annually, no more than 30 days after receipt from the State Superintendent release their district's and schools' report cards assessing the performance of its schools and students. Districts must: (1) present the report cards at a regular Board meeting, (2) post them on the District's website, (3) make them available to a newspaper of general circulation serving the District, and (4) upon request, send them home to parents/guardians. 105 ILCS 5/10-17a(5). The school report card must describe, among other items, student characteristics, curriculum information, student outcomes and progress, and school environment. The environment report must include indicators from the *school climate survey* approved under 105 ILCS 5/2-3.153 (requires ISBE, in addition to its default school climate survey, to identify two or three alternative school survey instruments from which districts may select).

⁶ 105 ILCS 5/22-82 requires every school district to report to ISBE for each of its schools, by the 30th day of each school year, all reliable assessments the district administers that are scored by entities outside of the district. The district must make the report on an ISBE-provided form.

Each school must also make this information publicly available to the parents and guardians of its students through the district's Internet website or distribute the information in paper form. <u>Id.</u> at (b). See 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*. Although not required by law, if a board wants to direct that this information be shared more broadly with the public for greater transparency, add "and to the community" after "parents/guardians of students."

⁷ 105 ILCS 5/2-3.64a-5(e), amended by P.A. 100-222, governs recording assessment results in school student records. See also the Ill. School Student Records Act, 105 ILCS 10/; 23 Ill.Admin.Code §375.10.

Students

Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students 1

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

- 1. Entering kindergarten or the first grade;²
- 2. Entering the sixth and ninth grades;³ and
- 3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country). ⁴

Proof of immunization against meningococcal disease is required for students in grades 6 and 12.5

As required by State law:

- 1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician. ⁶
- 2. A diabetes screening is a required part of each health examination; diabetes testing is not required. ⁷
- 3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from

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¹ State or federal law controls this policy's content. The policy restates 105 ILCS 5/27-8.1, amended by P.A.s 100-513, 100-977, and 101-643. Immunization requirements are found in 77 Ill.Admin.Code §665.240. A Tuberculosis skin test is required if the student lives in an area designated by the Ill. Dept. of Public Health (IDPH) as having a high incidence of Tuberculosis. See also *Questions & Answers Regarding School Health Record Issues*, revised May 2013, and available at: www.dhs.state.il.us/onenetlibrary/27897/documents/schoolhealth/faq 2013.pdf.

² 105 ILCS 5/27-8.1(1); 77 Ill.Admin.Code §§665.140 and 665.240 et seq.

^{3 &}lt;sub>Id.</sub>

⁴ <u>Id</u>. If grade levels are not assigned, examinations must be completed within one year prior to the school year in which the child reaches the ages of five, 11, and 15. 77 Ill.Admin.Code §665.140(b).

⁵ 410 ILCS 315/1.10; 77 Ill.Admin.Code §665.240(1). For students attending school programs where grade levels (kindergarten through 12) are not assigned, including special education programs, students must show proof that they have received one dose of meningococcal conjugate vaccine in the school year in which the child reaches age 11 and a second dose in the school year in which the child reaches age 16 (but if the first dose is administered when the child is 16 years of age or older, only one dose is required). Students eligible to remain in public school beyond grade 12 (special education) shall meet the requirements for 12th grade.

^{6 105} ILCS 5/27-8.1(2), amended by P.A. 100-513; 77 Ill.Admin.Code §665.130 et seq.

⁷ <u>Id</u>. at f/n 6 above and §665.700 <u>et seq</u>.

⁸ 105 ILCS 5/27-8.1(2), amended by P.A.s 100-513 and 100-1011. The IDPH is to develop rules to implement these new screening requirements and revise the Child Health Examination form. <u>Id</u>. The health care provider must only record whether or not the social and emotional screening was completed.

- school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening. 9
- 4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was *risk-assessed* or screened for lead poisoning. ¹⁰
- 5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine. ¹¹
- 6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians. 12

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. ¹³ New students who register after October 15 of

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- Option 1: If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.
- **Option 2**: Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.
- **Option 3**: (The use of both Option 1 and 2.)
 - a. If proof of the developmental screening or the social and emotional screening portions of the health examination are not presented, qualified school support personnel may, with a parent/guardian's consent, offer the screenings to the child.
 - b. Once a student presents proof that he or she received a developmental screening or a social and emotional screening, the school may, with a parent/guardian's consent, make available appropriate school personnel to work with the parent/guardian, child, and provider who signed the screening form to obtain any appropriate evaluations and services.

Note: Even if the district does not offer the above optional services, consult the board attorney about whether the presence of developmental or social and emotional screening information on the Child Health Examination form triggers child find obligations under the Individuals with Disabilities Education Act and/or Section 504 of the Rehabilitation Act of 1973.

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^{9 105} ILCS 5/27-8.1(2.5). Item #3 may be supplemented with any of the following options:

¹⁰ Required by 410 ILCS 45/7.1. Physicians are required to screen children over 7 years of age for lead poisoning when, in the physician's judgment, a child is at risk. 410 ILCS 45/6.2, amended by P.A. 100-513.

¹¹ This sentence restates the requirement in the Communicable Disease Prevention Act regarding HPV-related cancer prevention. 410 ILCS 315/2e, amended by P.A. 100-741.

^{12 105} ILCS 5/27-8.1(8.5), added by P.A. 100-977.

^{13 105} ILCS 5/27-8.1(5), amended by P.A. 101-513, requires compliance by October 15 unless a district establishes an earlier date with 60 days notice. If an earlier date is established, replace "October 15" in this paragraph with the earlier locally established date. During any student's exclusion from school for non-compliance with this policy, the student's parents/guardians shall be considered in violation of 105 ILCS 5/26-1 and subject to any penalty imposed by 105 ILCS 5/26-10, as provided in 105 ILCS 5/27-8.1. 105 ILCS 5/27-8.1(2.5) exempts developmental or social and emotional screenings from the exclusion from school requirement.

the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. ¹⁴ If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. ¹⁵ The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. ¹⁶ If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted. ¹⁷

Eve Examination 18

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required. ¹⁹

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that

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Note: 77 Ill.Admin.Code §665.240(n) states "It is not the intent of this Part that any child whose parents comply with the intent of this Part, the Act or the School Code should be excluded from a child care facility or school. A child or student shall be considered in compliance with the law if there is evidence of the intent to comply. Evidence may be: 1) a signed statement from a health care provider that he or she has begun, or will begin, the necessary immunization procedures; or 2) the parent's or legal guardian's written consent for the child's participation in a school or other community immunization program." Consult with the board attorney about the impact this regulation may have on the district's ability to and procedures for excluding students for non-compliance with this policy.

Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.

¹⁴ This sentence is optional. The timeframe of 30 days is a matter of local discretion except that out-of-state transfer students who fail to provide proof of the required vaccinations after 30 days must be excluded until such proof is properly submitted. 105 ILCS 5/27-8.1(5), amended by P.A. 100-513. Consult the board attorney about establishing timeframes other than 30 days.

¹⁵ This sentence and the following sentence restate 105 ILCS 5/27-8.1(5), amended by P.A. 100-513.

^{16 &}lt;u>Id.</u> The special treatment of out-of-state transfer students resulted from the enactment of the Educational Opportunity for Military Children Act, 105 ILCS 70/. There are no more sunset dates in this law, which eliminates its constituents' need to continually revisit the law and extend its effective dates.

^{17 105} ILCS 5/27-8.1, amended by P.A.s 100-513, 100-977, and 101-643.

¹⁸ Required by 105 ILCS 5/27-8.1(1.10), amended by P.A. 101-643, and 5/27-8.1(2). The IDPH's rules are published at 77 Ill.Admin.Code \$665.610 et seq. \$665.150 and 630 prescribe the statewide eye examination report form, available at: www.idph.state.il.us/HealthWellness/EyeExamReport.pdf or 77 Ill.Admin.Code \$665, Appendix A.

¹⁹ While 105 ILCS 5/27-8.1 requires eye examinations for students entering kindergarten or an Illinois school for the first time, it still encourages parents/guardians to have their children undergo eye examinations at the same points in time as their required health examinations. The IDPH must require that individuals conducting vision screenings give a child's parent/guardian a written notification stating (105 ILCS 5/27-8.1(2)):

parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination 20

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions 21

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

- 1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected. ²²
- 2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
- 3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
- Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

²⁰ Required by 105 ILCS 5/27-8.1(1.5), amended by P.A.s 100-829 and 101-643. The IDPH's rules are published at 77 Ill.Admin.Code §665.410 et seq. §§665.150 and 430 prescribe the statewide dental examination report form, available at: www.idph.state.il.us/HealthWellness/oralhlth/DentalExamProof10.pdf or 77 Ill.Admin.Code §665, Appendix D.

²¹ Id.; 105 ILCS 5/27-8.1(1.10), amended by P.A. 101-643, and 5/27-8.1(8), amended by P.A. 100-513.

²² Id.; 77 Ill.Admin.Code §665.510. The Certificate of Religious Exemption form is available on IDPH's website at: www.dph.illinois.gov/sites/default/files/forms/religious-exemption-form-081815-040816.pdf. To direct parents/guardians to the detailed exclusionary requirements pursuant to 77 Ill.Admin.Code Part 690, see 7:280-E2, Exhibit - Reporting and Exclusion Requirements for Common Communicable Diseases. The IDPH maintains a helpful school health communicable diseases chart detailing mode of transmission, symptoms, incubation period, period of communicability, criteria for requirements, prevention exclusion from school, reporting and and control measures www.dph.illinois.gov/sites/default/files/publications/commchartschool-032817.pdf.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment.²³ School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act

105 ILCS 5/27-8.1 and 45/1-20.
410 ILCS 45/7.1 and 315/2e.
23 Ill.Admin.Code §1.530.
77 Ill.Admin.Code Part 665.
77 Ill.Admin.Code Part 690.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children),

6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student

Transfers To and From Non-District Schools), 7:280 (Communicable and

Chronic Infectious Disease)

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²³ Required by 105 ILCS 45/1-20 (Education for Homeless Children Act). Also required by the McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11432(g)(3)(C)(i).

Students

Search and Seizure 1

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers. ²

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. ³

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal

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The Fourth Amendment protects individuals from searches only when the person has a legitimate expectation of privacy. While case law supports that lockers, as school property, may be searched without individualized suspicion of wrongdoing, many cases suggest that in order to search a student's possessions left in the locker, school officials need individualized suspicion of wrongdoing. This paragraph, as well as 105 ILCS 5/10-22.6(e), attempts to avoid Fourth Amendment protection for personal property left by students on school property by telling students not to expect privacy in these places or in their personal property left there. This is an unsettled area of the law and should be reviewed with the school board's attorney.

Option for high school and unit districts, insert the following paragraph:

This paragraph applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

¹ State or federal law controls this policy's content. This policy concerns an area in which the law is unsettled. Consult the board's attorney with questions about implementing this policy and searching students or seizing their possessions.

According to Fourth Amendment cases, a search by the police requires "probable cause" supported by a warrant. However, in a U.S. Supreme Court decision, cited in every student search case, the Court upheld the warrantless search of a student. A search is: (1) justified at its inception when there are reasonable grounds for suspecting the search of a particular student will turn up evidence that the student violated the law or school rules, and (2) permissible in its scope when it is reasonably related to the search's objective and not excessively intrusive. <u>T.L.O. v. New Jersey</u>, 469 U.S. 325 (1985).

² The Ill. Supreme Court upheld a search conducted by a school liaison officer, saying: "Decisions ... that involve police officers in school settings can generally be grouped into three categories: (1) those where school officials initiate a search or where police involvement is minimal, (2) those involving school police or liaison officers acting on their own authority, and (3) those where outside police officers initiate a search. Where school officials initiate the search or police involvement is minimal, most courts have held that the reasonable suspicion test [applies]. ...The same is true in cases involving school police or liaison officers acting on their own authority. ...However, where outside police officers initiate a search, or where school officials act at the behest of law enforcement agencies, the probable cause standard has been applied. In the present case, the record shows that Detective Ruettiger was a liaison police officer on staff at the Alternate School, which is a high school student with behavioral disorders. ... We hold that the reasonable suspicion standard applies under these facts." People v. Dilworth, 169 Ill.2d 195 (1996).

³ A State statute allows school officials to inspect the personal effects left by a student on property owned or controlled by the school, e.g., lockers, desks, and parking lots. 105 ILCS 5/10-22.6(e). This law does not mean that school officials have an excuse for unjustifiably opening students' possessions looking for contraband (see footnote 1). See <u>Doe v. Little Rick Sch. Dist.</u>, 380 F.3d 349 (8th Cir. 2004) (Searches conducted pursuant to the following policy were unconstitutional: "[B]ook bags, backpacks, purses and similar containers are permitted on school property as a convenience for students," and "if brought onto school property, such containers and their contents are at all times subject to random and periodic inspections by school officials.").

drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs. ⁴

Students ⁵

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. ⁶ The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. ⁷

When feasible, the search should be conducted as follows: 8

- 1. Outside the view of others, including students,
- 2. In the presence of a school administrator or adult witness, and
- 3. By a certificated employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and

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⁴ 105 ILCS 5/10-22.6(e). The sample policy may be amended to name other staff members who are authorized to request law enforcement aid.

⁵ For more information about searches, seizures and interviews of students, see *Guidelines for Interviews of Students at School by Law Enforcement Authorities*, published by the Ill. Council of School Attorneys and available at: www.iasb.com/law/ICSAGuidelinesforInterviewsofStudents.pdf.

^{6 &}lt;u>TLO</u>, 469 U.S. at 342. An unsubstantiated tip from a student may serve as the grounds for a search. <u>People v. Pruitt</u>, 278 Ill.App.3d 194 (1st. Dist. 1996).

⁷ 105 ILCS 5/10-22.6(e) and TLO, 469 U.S. at 326.

Optional; these are practical guidelines that will help to ensure that all searches comply with constitutional requirements. State or federal law requires nothing in this paragraph. For an alternative to intrusive pat-down searches and guidelines on strip searches, see Consolidated High Sch. Dist. No. 230, 991 F.2d 1316 (7th Cir. 1993). There, school officials had reason to believe that a high school student was concealing illegal drugs in his crotch area. Believing a pat down to be excessively intrusive and ineffective at detecting drugs, the school officials required the student to change into his gym clothes in a locked locker room while male school officials observed him. The search was upheld. But see, Stuczynski v. Bremen High School, 423 F.Supp.2d 823 (N.D.Ill. 2006) (The requisite individualized, reasonable suspicion to conduct a strip search was missing where the only reason for the strip search was the dean's belief that the students were the last students in a locker room before the money was reported missing.). See also, Safford Unified School Dist. v. Redding, 557 U.S. 364 (2009) (finding a strip search of student was not justified under the circumstances even though the asst. principal had reasonable suspicion but still awarded qualified immunity to the asst. principal because the law was unclear).

A school district may randomly conduct a mass search by using a metal detector. <u>People v. Pruitt</u>, 278 Ill.App.3d 194 (1st. Dist 1996). The use of a metal detector must be according to the district's standards for when and how metal detector searches are to be conducted.

The U.S. Supreme Court upheld a random drug testing policy for student athletes and extracurricular participants, (Vernonia Sch. Dist. 47J v. Acton, 515 U.S. 646 (1995); and Independent Sch. Dist. of Pottawatomie County v. Earls, 536 U.S. 822 (2002)). The circumstances justifying random drug searches do not exist for the entire student body; thus, random drug tests of the student body would probably not survive constitutional scrutiny.

disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities. 9

Notification Regarding Student Accounts or Profiles on Social Networking Websites 10

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

- School officials may not request or require a student or his or her parent/guardian to provide a
 password or other related account information to gain access to the student's account or
 profile on a social networking website.
- 2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-22.6, and 5/10-22.10a.

Right to Privacy in the School Setting Act, 105 ILCS 75/.

Cornfield v. Consolidated High School Dist. No. 230, 991 F.2d 1316 (7th Cir. 1993)

People v. Dilworth, 169 Ill.2d 195 (1996), cert. denied, 116 S.Ct. 1692 (1996).
People v. Pruitt, 278 Ill.App.3d 194 (1st Dist. 1996), app. denied, 667 N.E. 2d 1061 (Ill.App.1, 1996).

T.L.O. v. New Jersey, 469 U.S. 325 (1985).

Vernonia School Dist. 47J v. Acton, 515 U.S. 646 (1995).

Safford Unified School Dist. No. 1 v. Redding, 557 U.S. 364 (2009).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police

Interviews), 7:190 (Student Behavior)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

⁹ See 105 ILCS 5/10-22.6(e).

¹⁰ Right to Privacy in the School Setting Act, 105 ILCS 75/15. This law prohibits school officials from requiring or requesting a student to provide a password or other related account information. It requires districts to provide parents/guardians with notice of the law. The notification must be published in the school's disciplinary rules, policies, or handbook, or communicated by similar means. The Illinois Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: www.ilprincipals.org/resources/model-student-handbook.

Students

Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

- 1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*. ¹
- 2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved. ²
- 3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The *Pre-Participation Physical Examination Form*, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness. ³
- 4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance plan. ⁴

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A comprehensive Student Handbook can provide notice to parents and students of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The building principal usually develops the Handbook, subject to review and approval by the superintendent and board.

Each board in a district that maintains any of grades 9 through 12 must have a *no pass-no play* policy. 105 ILCS 5/10-20.30. See policy 6:190, *Extracurricular and Co-Curricular Activities*, for complete details.

For purposes of clarity, the IASB uses a curricular-extracurricular dichotomy. All classes are included in the category *curricular* as well as what was formally known as *co-curricular*, e.g., band and choral performances that are a required part of the class. The category *extracurricular* includes all school-sponsored activities that are not a part of a student's educational program as reflected in the student's class schedule. Examples include football, cheerleading, French club, Key Club, and student government. Note that extracurricular activities may be curriculum-related or non-curriculum-related for purposes of determining access to school facilities under the federal Equal Access Act. See **PRESS** sample policy 7:330, *Student Use of Buildings - Equal Access*.

- ² At a minimum, schools should: (1) fully inform and warn students and their parents/guardians of risks inherent in a sport, (2) assist their understanding and appreciation of these risks, and (3) document the school's efforts. See 7:300-E1, Agreement to Participate. This form's provision concerning waiver of liability and hold harmless should be reviewed with the board attorney. The district may not be able to waive gross negligence or recklessness on its part, but the waiver language in the form serves to alert the student and his/her parents/guardians to the seriousness of potential injuries.
- ³ Students participating in interscholastic athletics must have an annual physical exam. 23 Ill.Admin.Code §1.530(b). IHSA by-law 2.150 requires schools to have on file for each student participating in interscholastic athletics a certificate of physical fitness issued by a licensed physician, physician assistant, or nurse practitioner not more than 395 days preceding any date of participation; a form is available on the IHSA website at: https://insa.org/Resources/DownloadCenter.aspx.
- ⁴ This item ensures that students are covered by insurance for medical expenses up to \$50,000 (before the district's catastrophic accident insurance kicks in) and that students who are not covered by the district's catastrophic insurance are otherwise covered by insurance.

105 ILCS 5/22-15 requires (with limited exceptions) each school district having grades 9-12 to maintain catastrophic insurance coverage for student athletes who sustain an accidental injury while participating in interscholastic athletic events sanctioned by IHSA that results in medical expenses in excess of \$50,000. A district maintaining grades K-8 may, but is not required to, provide accident and/or health insurance on a group or individual basis for students injured while participating in any school-sponsored athletic activity. For more information see 4:100, *Insurance Management*.

¹ State or federal law controls this policy's content.

- 5. The student must agree to follow all conduct rules and the coaches' instructions.
- 6. The student and his or her parents/guardians must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program. ⁵
- 7. The student and his or her parents/guardians must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, Student Athlete Concussions and Head Injuries.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

For further information on accommodating transgender students, see **PRESS** sample procedure 7:10-AP1, *Accommodating Transgender Students or Gender Non-Conforming Students*. See also two Ill. State Board of Education non-regulatory guidance documents entitled *Supporting Transgender*, *Nonbinary and Gender Nonconforming Students* and *Sample District Policy and Administrative Procedures*, at:

www. is be.net/support all students.

The IHSA website contains many helpful resources, e.g.:

- 1. <u>www.ihsa.org/Resources/Download-Center (see consent form under subhead **Sports Medicine Forms**)</u>
- 2. www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation/IHSAPerformanceEnhancingSubstancePolicy.aspx (performance-enhancing drugs)
- 3. www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx (concussions)

 Concussion information is available from the Ill. Elementary School Assoc. at: www.iesa.org/activities/concussion.asp.

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⁵ Optional; delete if the district does not have such a program. Be sure this provision is consistent with policy 7:240, *Conduct Code for Participants in Extracurricular Activities*, and 7:240-AP2, *Extracurricular Drug and Alcohol Testing Program*. The Seventh Circuit upheld the constitutionality of a high school's random drug testing program for students involved in extracurricular activities in <u>Todd v. Rush County Schools</u>, 133 F.3d 984 (7th Cir. 1998).

⁶ Participants in an IHSA-sponsored or sanctioned athletic event are subject to testing for banned substances. For a list of banned substances, the testing program, and other related resources, see the IHSA Sports Medicine website, www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation.aspx.

The sponsoring organization's rules/bylaws/policies control transgender student participation in extracurricular athletic activities. See:

IESA Policy and School Recommendations for Transgender Participation at: www.iesa.org/documents/handbook/IESA-Policies.pdf;

IHSA policy #34, Policy and School Recommendations for Transgender Participation, at: www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies; and

^{3.} SIJHSAA Transgender Participation Policy at: www.sijhsaa.com/images/stories/pdf/TRANSGENDER_PARICIPATION_POLICY_Revised_10-17-18.pdf.

⁷ IHSA eligibility information and required forms are available at: www.ihsa.org/Resources/Download-Center.

A district must include information concerning the board's concussion policy in any agreement, contract, code, or other written instrument that the district requires a student athlete and his or her parent(s) or guardian(s) to sign before participating in practice or interscholastic competition. 105 ILCS 5/10-20.54 and 23 Ill.Admin.Code §1.530(b). The form 7:300-E1, *Agreement to Participate*, contains the requirements in this policy. In addition, the student and student's parent/guardian must sign a form approved by IHSA acknowledging receiving and reading written information on concussions. 105 ILCS 5/22-80(e).

LEGAL REF.: 105 ILCS 5/10-20.30, 5/10-20.54, 5/22-80, and 25/2.

23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-

Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Athlete Concussions and Head Injuries), 7:340

(Student Records)

Students

Student Fundraising Activities 1

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are:

- 1. School-sponsored student organizations; and
- 2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives: ²

- 1. Fundraising efforts shall not conflict with instructional activities or programs.
- 2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items. ³
- 3. Participation in fundraising efforts must be voluntary.
- 4. Student safety must be paramount. 4
- For school-sponsored student organizations, a school staff member must supervise the fundraising activities and the student activity funds treasurer must safeguard the financial accounts.
- 6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
- 7. The funds shall be used to the maximum extent possible for the designated purpose.

Alternative 1: 4. Student safety must be paramount <u>and door-to-door solicitations are prohibited</u>.

Alternative 2: 4. Student safety must be paramount <u>and door-to-door solicitations are discouraged</u>.

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¹ State law requires this subject matter be covered by policy. 105 ILCS 5/10-20.19(3) requires districts to have rules governing: (1) "conditions under which school classes, clubs, and associations may collect or acquire funds," and (2) "the safekeeping of such funds for the educational, recreational, or cultural purposes they are designed to serve."

² Except for #2 (see f/n 3, below), all numbered directives are optional and may be deleted or amended. These directives are intended to comply with 105 ILCS 5/10-20.19(3) by stating the conditions under which funds may be collected and by providing for their safekeeping.

³ Selling popular food items to raise funds is restricted by federal and State rules. ISBE limits the sale of competitive food and beverages sold to students on the school campus of any school that participates in the School Breakfast Program or the National School Lunch Program (participating schools). 23 Ill.Admin.Code §305.15(a). Competitive foods are all food and beverages that are offered by any person, organization, or entity for sale to students on the school campus during the school day that are not reimbursed under programs authorized by federal law. 7 C.F.R. §210.11(a)(2); 23 Ill.Admin.Code §305.5. Participating schools with grades 8 and below have zero exempted fundraising days, and participating schools with grades 9-12 may have no more than nine exempted fundraising days. 23 Ill.Admin.Code §305.15 (b)(2)(A)-(B). Exempted fundraising day means a school day on which foods and/or beverages not meeting the "general nutrition standards for competitive foods" may be sold to students on the school campus. 7 C.F.R. §210.11 (b)(4); 23 Ill.Admin.Code §305.5. See 4:120, Food Services; 4:120-AP, Food Services; Competitive Foods; Exemptions.

⁴ Two alternatives follow:

- 8. Any fundraising efforts that solicit donor messages for incorporation into school property, e.g., tiles or bricks, or placement upon school property, e.g., posters or placards, must: ⁵
 - a. Develop viewpoint neutral guidelines for the creation of messages;
 - b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
 - c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

LEGAL REF.: 105 ILCS 5/10-20.19(3).

23 Ill.Admin.Code Part 305, School Food Service.

CROSS REF.: 4:90 (Student Activity and Fiduciary Funds), 4:120 (Food Services), 8:80 (Gifts

to the District), 8:90 (Parent Organizations and Booster Clubs)

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⁵ The issue of soliciting or receiving donor messages is an unsettled area of the law that is frequently litigated because of its many complex legal and practical issues. The U.S. Constitution's Free Speech, Establishment, and Equal Protection Clauses may be triggered. As a general rule, school officials can avoid constitutional issues by reviewing donor messages according to uniform rules that do not discriminate on the basis of viewpoint. Requiring that donor messages go through a thorough review process prior to their permanent placement on any medium can avoid issues that may occur when messages are reviewed after placement and found to be unacceptable. For sample cases discussing the issue of a district's exclusion of donor messages on school property, see Fleming v. Jefferson Cnty. Sch. Dist. R-1, 298 F.3d 918 (10th Cir. 2002), cert. denied (school's restriction on the use of religious symbols on tiles that would become a part of the rebuilt school allowed because the messages were school-sponsored speech, and the restrictions had a reasonable relation to legitimate teaching concerns); DiLoreto v. Downey Unified Sch. Dist. Bd. of Educ., 196 F.3d 958 (9th Cir. 1999), cert. denied (school district's refusal to post an advertisement featuring the text of the Ten Commandments on its baseball field upheld because the field was a nonpublic forum for a limited purpose); Gernetzke v. Kenosha Unified Sch. Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), cert. denied (school district disallowed religious symbols on Bible Club's mural so it would not have to allow speech that would cause a disruption like white supremacists who wanted to display the swastika); and Kiesinger v. Mexico Acad. and Central Sch., 427 F.Supp. 2d 182 (N.D.N.Y. 2006)(school district's removal of bricks inscribed with a donor's religious messages from a walkway in front of a school was viewpoint discrimination because the district allowed messages about God generally, but not a specific religious viewpoint on God).