HomeTech Charter School  
Governing Board Minutes  
October 19, 2020

1.0 Opening Business:
   1.1 Board Meeting was called to order at 4:03 p.m. via Zoom.  
   Present: Dan Evans         Wendy Lightbody  
              Gail Kemp           Tom Brogden  
              Eric Rein
   Absent: None

1.2 Pledge of Allegiance.

2.0 Mrs. Lightbody motioned for the approval of the October board agenda. Mrs. Kemp seconded. The board approved.

3.0 Communications/Reports  
   3.1 No comments from the board.
   3.2 Principal’s Report  
      1.0 Mrs. Kemp shared an enrollment chart that breaks down enrollment by grade. Currently, there are 130 students enrolled with a submitted ADA of 78.
      2.0 Due to COVID-19 the staff has decided to accept late work until the end of the semester for all students.
      3.0 There is only one applicant still interested in the elementary position. Mrs. Kemp is currently in the process of scheduling an interview.
      4.0 Mrs. Kemp shared the latest reopening plan with the board. The school is ready to open with Butte County Health Department guidelines being met.

4.0 No discussion items to report.

5.0 Action Items  
   5.1 Mr. Haskill, from BCOE, presented the 2019-2020 Unaudited Actuals to the board. Mr. Haskill shared that HomeTech will not meet the non-classroom-based determination for the 2020-2021 school year due to the hold harmless. A second waiver will need to be submitted to CDE. The board would like Mrs. Kemp to apply for a loan, which has a due date of October 23rd. Mr. Haskill informed the board that HomeTech is financially not in a place where the loan is required and there is no obligation to go through with the loan once the application is submitted. Mr. Rein motioned for the consideration and approval of the 2019-2020 Unaudited Actuals. Mrs. Lightbody seconded. The board approved.
   5.2 Mr. Brogden motioned for the consideration and approval of the 20-21 Education Protection Account. Mrs. Lightbody seconded. The board approved. The board requested that more detailed information on the account be given at the next board meeting.
5.3 Mr. Haskell recommended the school use Total Compensation Systems, Inc. to complete the actuarial valuation services. An actuary needs to be completed every two years. Mr. Brogden motioned for the consideration and approval of contracting with Total Compensation Systems, Inc. for actuarial services with the stipulation that Mrs. Kemp negotiate a lower rate based off of the number of retirees we currently have. Mr. Rein seconded. The board approved.

5.4 The HTCTA members submitted a letter to the board requesting that the regular salary advancement be reinstated retroactively for the 2020-2021 school year. Mr. Brogden motioned for the consideration and approval of reinstating the certificated regular salary advancement for the 2020-2021 school year. Mr. Rein seconded. Mr. Evans recused his vote. The board approved.

5.5 The principal/superintendent is requesting that the advancement on the salary schedule be reinstated retroactively for the 2020-2021 school year. Mr. Rein motioned for the consideration and approval to reinstate the principal/superintendent advancement on the salary schedule for the 20-21 school year. Mrs. Lightbody seconded. Mrs. Kemp recused her vote. The board approved.

5.6 The classified staff have requested to have the employee salary schedules reinstated retroactively for the 2020-2021 school year. Mr. Rein motioned for the consideration and approval to reinstate the advancement on the classified employee salary schedules for the 2020-2021 school year. Mrs. Lightbody seconded. The board approved. On behalf of the staff, Mrs. Kemp would like to thank the board for their support.

6.0 Items on the consent agenda have been tabled until the November board meeting.

7.0 No items from the public.

8.0 The next regular meeting is scheduled for Monday, November 9, 2020 at 4:00 p.m. via Zoom.

9.0 Adjourned 5:29 p.m.

[Signature]
Danielle Reinolds