

REGIONAL SCHOOL UNIT NO. 57
Office of the Superintendent
Waterboro, ME 04087

Curriculum Committee Meeting
January 10, 2023

MHS East Training Center

Committee Members:

Anastasia Ferguson

Wes Phinney

* Hunter VanBrocklin

Amy Littell (A)

Tina Colwell

Adam Tanguay

Judith Vasalle

Administrators:

Amy Troiano

James Fryzlewicz

Dr. Stephen Marquis (A)

Kyle Keenan

Catherine Poulin

Allison Ellis

Erica Mazzeo

Megan Holden

* Student Representative

AGENDA:

- A. Call to Order
- B. Roll Call and Declaration of Quorum
- C. Adjustments to the Agenda
- D. Approval of minutes from [December 13, 2022](#) Motion: Adam, 2nd: Wes, Unanimous
- E. Old Business
- F. New Business (see below)
 - a. Transitional structures supporting learners - Elementary - Middle - High
 - i. Erica shared how these processes have been aided by the clarity of learning standards, PLC functions, District Registrar, and data practices
 - ii. Cathy - Elementary
 - 1. PK May is an important time for planning this transition. Record (Placement Card) of academic and behavioral information shared internally - progress toward end-of-year expectations, interpersonal relationships for receiving classroom considerations, CDS and other program needs, readiness, and step-up opportunity prior to departing for summer. 4 and 5-year-olds are now screened centrally and are done for all students is overseen by the Special Education Assistant Director, A select cohort of

Elementary staff this event as support. Fall Screenings occur knee-to-knee with receiving teacher to review any developmental considerations over the summer timeframe - also used as an opportunity for (re)orientation. And, a bus ride!! Opportunity/initial safety expectations shared

2. 5th May Elementary School Counselor shares needs for team placement considerations, interpersonal relationships, hometown school transitions, 5th Grade field trip w/student-led tour, MMS principal visits elementary classrooms to entertain questions and alleviate concerns prior to departure for summer. Students receiving services through an IEP receive a unique transition meeting, Social Workers communicate in person directly and make arrangements for MMS receiving Social Worker to visit the student while in the elementary setting, Record (Placement Card) of academic and behavioral information is shared internally with MMS (including extensive end-of-year checklist). Staff time is set aside to participate in this process.
3. Adam asked what opportunities still exist to support students. Cathy answered that students coming from a small community school setting is a significant change for students and their parents. Teaming is key in the receiving environment at the middle school - a safe and welcoming environment.

iii. Amy Troiano - Middle School

1. 5th to 6th - Team letters and supply lists sent out in August, an invitation to flexible/informal 'meet and greet' opportunities. Biggest challenges - combination locks, building navigation. Math teachers specifically speak with 5th-grade teachers regarding placement.
2. 8th to 9th - Staff to staff meeting - Admin to Admin, Guidance to Guidance, SW to SW, Content to Content to review program of studies as well as any recommendations, SRTC tour for future planning, Step-up (evening) event in March followed by Orientation in Fall.
3. Looking to build push-in opportunities for 8th graders to have HS staff push into classrooms, answer questions (similar to 5th to 6th)

iv. Allison Ellis and Jim Fryzlewicz

1. 8th to 9th - Step-up day primarily led by Guidance. Parents are in attendance, and Activities/Clubs/Athletics are set up for Q&A. Exploring opportunities for NJROTC to push down and visit 8th.
2. Freshmen day is the first day of school - Freshmen only. Give lots of attention and Q&A.
3. Advance work preparing and planning 8th to 9th between Content, Social Work, and Special Services, as described above.

4. Improvement realized: singular point person (school counselor) assignment, advisory teacher, culture and climate boosts.
 5. CCR Senior exit survey/Youth Truth helps make informed decisions. Transcripts are ready on time and sent on time. Updated resumes, postsecondary acceptance support, Dual enrollment transcript support
 6. Adam asked if there are any challenges with having one Freshman school counselor available for all of the freshmen. Allison shared that she and the Senior counselor both jump in to support the needs while onboarding and supporting this cohort.
 7. Adam asked if we have a method for capturing Alumni data after graduation. Allison shared that we have been awarded a MELMAC grant to support this area.
- v. Anastasia shared that parents are at times perhaps more nervous about these transitions than kids.

G. Other - None

H. Adjournment - 6:50