

**REGIONAL SCHOOL UNIT NO. 57**  
**Office of the Superintendent**  
**Waterboro, Maine 04087**

**PR-Technology Committee Minutes**  
January 29, 2018

**EAST BUILDING – TECHNOLOGY DEPARTMENT**

**Committee Members:**

David Allen  
Jodi Laine

Bryan Carpenter  
Judith Vasalle

Rhonda Doucette

**Others Present:**

Barbara Gauvin  
Kevin Perkins

Angela Madigan  
Larry Malone

Cathy Poulin

**AGENDA:**

**A. Call to Order**

Meeting was called to order at 6:00 p.m.

**B. Declaration of Quorum**

A quorum was established with 6 members present.

**C. Adjustments to the Agenda**

No adjustments to the agenda needed.

**D. Approval of Minutes from November 20, 2017**

The minutes were approved with one change:

New Business Section 1.a. – “parent” changed to “parents”.

**F. Old Business**

None.

**G. New Business**

**1. Technology Update**

**a. Technology Plan follow up survey**

The BrightBytes survey will be given again in grades 6-12 in February. Results will be broken down and shared at the March PR/Tech meeting. Miss Vasalle asked if parents would be told about and/or be asked to give permission for their child to take part in the survey. Parents will be informed and the survey is optional.

Mr. Perkins will review the questions outlined in the technology plan this week and forward those to the Committee for reflection and comment.

The PR/Tech Committee discussed the need to survey parents for Internet connection and/or other technology themes.

b. Synergy update - parent communication

We received 9 responses from parents in response to our survey asking to list priorities on what they wanted to hear about in the ParentVUE presentation. On January 16th, Lori Lodge, Jim Hand, and Kevin Perkins presented ParentVUE to 10 parents. Each section of ParentVUE was reviewed. The bulk of the time was spent reviewing and answering questions on the Gradebook and Report Card sections.

Coming Up:

New Year Rollover – In progress

Online Registration – By February

Online Course Signup – February through March

Scheduling – Late March

Class Websites/Learning Management System – In Progress

PK-8 Gradebook Training – March

c. Policy review

Mr. Allen shared the Policy Committee's policy review rotation with his highlights of the policies that he felt we should review. The committee agreed with his list. The bulk of policies that pertain to us have either been reviewed or are coming up in the Fall 2018. Mr. Allen will send the highlighted list to the Policy Committee to share what we would like to add input to. We will review the October list from now through the end of this year.

**G. Other**

Review Survey Results

Synergy Update

Policy Review (KB – KCD)

Prioritizations Notes (add/adjust)

**I. Adjournment at 7:02 p.m.**