



Massabesic Middle School

Kelly Grantham, *Principal*
Amy Troiano, *Assistant Principal*

Jennifer Landez, Julie Pagano,
Jessica Tremblay, *School Counselors*

NOTIFICATION OF PLANNED ABSENCE

As the parent of a Massabesic Middle School student, I recognize that regular attendance at school is vital to my child's educational progress. A day missed at school directly impacts student achievement. Our classrooms are dynamic places in which activities enhance and provide support for student learning. I have discussed with my child that this extended absence may prove challenging. An absence, planned or otherwise, does not exempt a student from classroom requirements.

I understand that my child's teacher will make an effort to provide work for my student. However, I recognize that it is not the responsibility of the MMS staff to provide independent tutoring or other remediation for class experiences voluntarily while on vacation.

Please return this form to the Main Office at MMS at least two weeks prior to the planned absence. If this form is not submitted two weeks in advance, the teacher may be unable to provide work until the student returns.

Student Name: _____ Date: _____
Date(s) of planned absence: _____
Reason for Absence: _____

Staff Signatures:

Math: _____

Language Arts: _____

Social Studies: _____

Science: _____

Specialist: _____

Parent Signature: _____

Student Signature: _____

MMS Administrator Signature: _____

Date Received: _____