

MINUTES FOR THE NOVEMBER 12, 2019 MEETING OF THE KPSF

The meeting was called to order by Chairman Jack Clerf at 7:00 pm in Kittitas District Offices. Members present were: Mike Nollan, Heather Burfeind, Del Enders, Doris Clerf, Duane Skeen, Cheryl Salta, and Steve Hart.

The minutes from the previous meeting and the current financial report were presented and approved. The unrestricted fund has \$6,635.00 available for this year's applications.

Jack reported on the following:

- Jeff and Cindy Houck made a generous donation to the Endowment Fund and a plaque has been made to present to them in appreciation of their gift.
- The Foundation's link on school new website is currently up-to-date with past minutes, financial statements and information and a form to order donor wall tiles
- Participating in Washington State Combined Fund Drive to allow payroll deductions to Foundation by state employees.
- Partnered with "AmazonSmile" so those interested can select the Foundation to receive a contribution from Amazon for their Amazon purchases.
- Foundation is registered with Secretary of State as accredited non profit.
- Jack will coordinate with district office staff for an article on the Foundation being placed in one of the school's quarterly newsletters.

Mike explained that 4 mini-grant requests had been received and vetted by himself, Heather Burfeind, secondary principal, and Del Enders, elementary principal. These proposals were given to the board for review.

The mini-grant applications were:

	COST	SUBMITTED BY
Life Skills Program supplies	\$ 730	Barb Schmidt, Caroline Johnson
Books for Eager Readers	\$ 300	Calah Kulm
Elementary Life Skills supplies	\$ 300	Gayle Warner
Additional services/assistance For McKinney Vento Program	\$500-1000	Mary Ann Walling

Mike, Del, and Heather explained and reviewed the projects proposed. Discussion followed on how the Foundation's unrestricted money could best be allocated.

Duane moved and Cheryl seconded that proposed mini-grants be funded as follows:

	COST	SUBMITTED BY
Life Skills Program supplies	\$ 730	Barb Schmidt, Caroline Johnson
Books for Eager Readers	\$ 600	Calah Kulm
Elementary Life Skills supplies	\$ 300	Gayle Warner
Additional services/assistance For McKinney Vento Program	\$1000	Mary Ann Walling

The group felt that additional funds could be used for purchasing more books and/or buying “perma-bound” books for the Eager Readers. The motion also contained the condition that the request for services/assistance related to McKinney Vento Program first be reviewed by either Mike, Heather, or Del before being submitted to Foundation for payment.

Motion passed.

With a balance of \$4,000 in unrestricted funds, Duane suggested that the Foundation Board could meet before next fall to consider other pressing needs if required. Group concurred.

The Foundation would like to thank all who submitted mini-grant proposals and Mike, Heather, and Del and staff for their time and efforts to compile, review and present those applications. The Foundation would also like to acknowledge the gifts made by Doris Clerf, Bea and Wayne Fairburn, Steve and Brenda Hart, and Duane and Marge Skeen, and the continuing contributions from Lisa Taylor and Del Enders through paycheck deductions.

Meeting was adjourned at 7:50 pm.