

MINUTES FOR THE OCTOBER 23, 2018 MEETING OF THE KPSF

The meeting was called to order by Chairman Jack Clerf at 6:35pm in Kittitas Elementary Library. Members present were: Rich Stewart, Heather Burfeind, Del Enders, Doris Clerf, Duane Skeen, Wendy Gibb, Cheryl Salta, Bea Fairburn, and Doug Gibb.

The minutes from the previous meeting and the current financial report were presented and approved. The unrestricted fund has \$4,511.00 available for this year's applications.

Rich Stewart explained that the 4 mini-grant requests from the secondary school and 1 request from the elementary school had been reviewed and vetted by himself, Heather Burfeind, secondary principal, and Del Enders, elementary principal. These recommendations were given to the board for review. A \$900 request for art screenprinting studio had not been reviewed earlier but was presented to group for their consideration.

The mini-grant applications were:

	COST	SUBMITTED BY
Life Skills Program supplies	\$ 580	Barb Schmidt
Digital camera for yearbook	\$ 749	Cheryl Uceny
Alternative classroom seating	\$ 400	Nate Phillips
High School POD furnishings	\$ 750	Nate Phillips
Sensory Equipment	\$2000	Gayle Warner
Screenprinting studio	\$ 900	Teresa Francois

Rich, Del Enders, and Heather Burfeind explained and reviewed the projects proposed. Discussion followed on how the Foundation's unrestricted money could best be allocated. Since cost of all requests was greater than funds available, Duane moved and Bea seconded that current unrestricted funds be used as follows:

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Motion passed.

Jack reported on the following:

- The Foundation's link on school new website is currently in the process of being updated with past minutes, financial statements and information and a form to order donor wall tiles
- Latest batch of donor tiles were received from engravers and were placed on donor wall.
- An additional Memorial Plaque has been placed with the others at entrance to secondary school gym.
- Participating in Washington State Combined Fund Drive to allow payroll deductions to Foundation by state employees.
- Partnered with "AmazonSmile" so those interested can select the Foundation to receive a contribution from Amazon for their Amazon purchases.
- Foundation is registered with Secretary of State as accredited non profit.

Rich suggested that an article on the Foundation be placed in one of the school's quarterly newsletters. Jack will coordinate that with district office staff.

The Foundation would like to thank all who submitted mini-grant proposals and Rich and staff for their time and efforts to compile, review and present those applications. The Foundation would also like to acknowledge the gifts made by Doris Clerf, Bea and Wayne Fairburn, Steve and Brenda Hart, and Duane and Marge Skeen, and the continuing contributions from Lisa Taylor and Barb Schmidt through paycheck deductions.

Meeting was adjourned at 7:15 pm.