



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

Brian J. McBride, Ed.D.
Superintendent of Schools

Administrative Office
301 Delaware Avenue
856-786-9300
FAX: 856-829-9638

William R. Blatchley
Business Administrator/
Board Secretary

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

AGENDA • DECEMBER 9, 2020 Meeting Time: 7:00 pm

**This meeting will be conducted remotely using virtual and telephonic technology.
The meeting will also be broadcast on our FACEBOOK page: Palmyra School District**

To join the meeting via Internet link, click below and follow the directions for joining the meeting:

<https://xtel.accessionmeeting.com/j/1157928136>

Or iPhone one-tap:
+18568070288,,1157928136# US
+14696460381,,1157928136# US

Dial by your location
+1 8568070288 US
+1 4696460381 US

Meeting ID: 115 792 8136

Public comments for Agenda items or other topics can be submitted,
both prior to the meeting or during the meeting, using the link below:

[Palmyra BOE Agenda Comments](#)

All comments received by the Board will be read aloud.

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Charles Street School, Palmyra Middle & High School and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on December 4, 2020.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Sean Toner
Mark Russell
Kate Allen-Yoakum
Amy Austin
Laurie Beck
Judy Belton

Erica Campbell
James Dickinson
John Liebe
Scott Warnock, Riverton Representative
Joseph Russell, Student Representative
Beverly Representative

5 Presentations

5.01 Students of the Month

6 Reports

- 6.01 Superintendent
 - 2019-2020 Fall Data Presentation
- 6.02 Board Committees
 - 6.02a Policy & Curriculum
 - 6.02b Finance & Physical Plant
 - 6.02c Human Resources & Negotiation
 - 6.02d Strategic Planning
 - 6.02e Executive
- 6.03 Sending District Reports
 - 6.03a Beverly
 - 6.03b Riverton
- 6.04 Student Representative
- 6.05 PTA
- 6.06 PHSFEE
- 6.07 Borough Liaison

7 Correspondence – none

8 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

9 Consent Agenda Reports

- 9.01 BE IT RESOLVED that the following reports are hereby accepted and approved
 - 9.01a +Enrollment Report – November 2020
 - 9.01b +Health Report – November 2020
 - 9.01c +HIB/SSDS Report – November 2020
 - 9.01d +Fire & Safety Drills – November 2020
 - 9.01e +Bill List – through November 24, 2020
 - 9.01f +Board Secretary Report and the Treasurer Report for October 31, 2020 which have been found to be in agreement
 - 9.01g +Transfer Report – October 31, 2020
 - 9.01h +Minutes for November 11, 2020

10 Policy and Curriculum

- 10.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent
- 10.01a +New District Policies and Regulations
- P 2451 Adult High School – second reading
 - P & R 5330.05 Seizure Action Plan – second reading
 - P & R 6470.01 Electronic Funds Transfer Claimant Certification – second reading
- 10.01b Policies and Regulations
- P 5600 Student Discipline/Code of Conduct
 - R 5600.02 Student Discipline/Code of Conduct – Charles Street School
 - P 5610 Suspension
 - R 5610 Suspension Procedures
 - P 5620 Expulsion
 - P & R 7510 Use of School Facilities
 - P 8561 Procurement Procedures for School Nutrition Programs
 - P 8600 Transportation
 - R 8600 Pupil Transportation
- 10.01c +Approve changing the 2020-2021 School Calendar to provide an early dismissal on the day of the HS Prom, May 21, 2021, for grades 6 to 12
- 10.01d +Accept the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) for 2020-2021
- 10.01e +Approve the District Mentoring Plan for 2020-2023
- 10.01f +Approve the Professional Development Plans for Palmyra School District and Palmyra High School for the 2020-2021 school year.
- 10.01g Approve the Superintendent's Professional Development Plan
- 10.01h +Approve the sidebar agreement with the PEA for Middle School Yearbook
- 10.01i +Accept the PHS Winter Athletic Plan 2020-2021
- 10.01j Approve the Class of 2023 to hold a Chipotle fundraiser on 12/2/2020 from 5-9 pm at the Cinnaminson Chipotle. Proceeds to benefit the Class of 2023
- 10.01k Approve the Class of 2022 to sell popcorn from 1/12/2021 to 1/15/2021 with proceeds going toward their senior trip. Sales are online and popcorn ships to purchaser's house.
- 10.01l Approve the Class of 2024 to sell PHS Gaiters, \$15.00 each, from 12/7/2020 to 12/25/2020 with proceeds to benefit the Class of 2024

11 Business, Finance and Operations

11.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of September 30, 2020, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 11.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent

- 11.02a Approve behavioral consultation, telehealth consultation and clinician associate support from Brett DiNovi & Associates L.L.C. for the 2020-2021 school year at the following rates: behavioral consultation - \$125.00 per hour; telehealth consultation - \$100.00 per hour; clinical associate support - \$47.50 per hour.
- 11.02b Approve the request for an independently contracted Transitional Coach to be paid using funds from the Camden County Educational Services Mental Health Grant who will provide services in fulfillment of that grant.

12 Personnel

- 12.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent
- 12.01a Approve the following staff members for the 2020-2021 PHS I&RS Committee: Lauren Schmidt, Jennifer McCoy, Jennifer Walter, Devon Murtagh, Karyn Frengs, Kathy McClure, Jared Toscano
- 12.01b Approve the following staff members for the 2020-2021 PMS-PHS SBM Committee: Jennifer Van Zandt, Lauren Schmidt, Karen DeCesare, Katie DeMarco, Lisa Sabo, Maria Keefe, Melanie Sharkey, Thomas Sheel, Jared Toscano, Ken Holloway
- 12.01c Approve the following staff members for the 2020-2021 PHS SCIP Committee: Jared Toscano, Jamie Patchel, Lauren Schmidt, Nicholas Nahrwold, Devon Murtagh
- 12.01d Approve Elizabeth Haws as the advisor for the RISE Peer Mentoring Club for the 2020-2021 school year at a stipend of \$750.00 to be paid using funds donated by PHSFEE
- 12.01e Approve Jennifer McCoy as the advisor for the Black Student Union and Cultivating Culture Club for the 2020-2021 school year at a stipend of \$750.00 to be paid using funds donated by PHSFEE
- 12.01f Approve Devon Murtagh as Tillicum Advisor for the 2020-2021 school year in accordance with the sidebar agreement between the BOE and the PEA
- 12.01g +Accept a letter of intent to retire from David Ritchie, Coordinator of Technology, effective July 1, 2021

Roll Call Vote Full Board

Motion: _____ Second: _____

13 Policy and Curriculum – PreK-8

- 13.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent
- 13.01a +Approve the Professional Development Plans for Charles Street School and Palmyra Middle School for the 2020-2021 school year.
- 13.01b +Approve the CSS Student Council to hold a contactless, drop-off toy collection to assist the Palmyra Police Department with their Annual Toy Drive from 12/7/2020 to 12/23/2020

14 Personnel – PK-8

- 14.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent
- 14.01a Approve the following staff members for the 2020-2021 PMS I&RS Committee: Kara Shore, Karen DeCesare, Michelle Fiordimondo, Tracy Sokolowski, Matthew Bowen, Cassandre Batts, Ken Holloway
- 14.01b Approve the following staff members for the 2020-2021 CSS I&RS Committee: Christina Birch, Cindy Kelly, Kristin Tyler, Agatha Williams, Michelle McCann
- 14.01c Approve the following staff members for the 2020-2021 CSS SBM Committee: Karen Adams, Jennifer Allen, Mary DelRossi, Renee Hoffercker, Kristen Holcomb, Amanda Milewski, Rileigh Ruff, Kristina Stagliano, Kristin Tyler, Barbara Vieira, Jenna Mackey
- 14.01d Approve the following staff members for the 2020-2021 CSS SCIP Committee: Karen Adams, Stephanie Shubiak, Amanda Milewski, Lynn Mills, Chris Tracey
- 14.01e Approve the following staff members for the 2020-2021 PMS SCIP Committee: Ken Holloway, Jennifer Van Zandt, Maria Keefe
- 14.01f Approve Jennifer Van Zandt as Middle School Yearbook Advisor for the 2020-2021 school year in accordance with the sidebar agreement between the BOE and the PEA
- 14.01g Approve Malisa Eckhardt, Stockton University, to do 100 hours of Fieldwork during the Spring 2021 semester with Ms. Amanda Ehret.

Roll Call Vote Palmyra Board

Motion: _____

Second: _____

15 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

15.01 Recognition of members of the Public

15.02 Recognition of members of the Board

16 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____