

# **BOARD OF EDUCATION MEETING**

## **December 7, 2020**

### **ROLL CALL**

The regular meeting of the Board of Education was held at the Liberal High School Auditorium and was called to order by President Alan Brown at 6:30 pm with Mr. Stewart Cauble, Mrs. Kathy Fitzgerald, Mr. Mike Brack, and Mrs. Naomi Vargas in attendance.

Mrs. Renae Hickert, Dr. Todd Carter, Mr. Jerry Clay, Mr. Rusty Tuman, Mr. Chad Mease, and Mrs. Lana Evans were also present.

### **OPENING PRAYER**

Pastor Rex Petty led the opening prayer.

### **11-9-20 MINUTES APPROVED**

1. Motion by Fitzgerald, seconded by Brack, to approve the minutes of the November 9, 2020 Board of Education meeting. Motion carried 5-0.

### **11-18-20 MINUTES APPROVED**

2. Motion by Vargas, seconded by Cauble, to approve the minutes of the November 18, 2020 Special Board of Education meeting. Motion carried 5-0.

### **11-30-20 MINUTES APPROVED**

3. Motion by Brack, seconded by Fitzgerald, to approve the minutes of the November 30, 2020 Special Board of Education meeting. Motion carried 5-0.

### **AGENDA APPROVED**

4. Motion by Cauble, seconded by Brack, to approve the agenda as presented with the addition of 6.9 Early Graduation Requests and the deletion of Gift in Consent Agenda. Motion carried 5-0.

### **COMMENTS FROM THE FLOOR**

5. Makayla Rome- Catastrophic Leave Bank- Thank you  
LNEA Report- Sena Hough- Fundraising for scholarships

### **GOOD THINGS**

6. Seymour Rogers Middle School- Second Chance Breakfast

### **SUPERINTENDENT REPORT**

7. Mrs. Renae Hickert presented the following for information:
  - a. Board of Education President and Vice President Election

### **DIRECTOR OF BUSINESS REPORT**

8. Mr. Jerry Clay presented the following for information:
  - a. Activity Funds
  - b. Credit Cards
  - c. Sales Tax

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## DIRECTOR OF TECHNOLOGY REPORT

9. Mr. Rusty Tuman presented the following for information:
  - a. School Athletics Streaming

## COVID UPDATE

10. District Covid Data was presented to the Board for information.

## CONSENT AGENDA

11. Motion by Brack, seconded by Cauble, to approve the consent agenda as presented. Motion carried 5-0.

## Employment

- a. Certified Employment  
1/4/2021, Anthony Nunez, Physical Education, LHS
- b. Classified Employment  
12/8/2020, Stephenee Crotinger, SPED Para, MacArthur,  
Jessika Castillo, 11/6/2020  
11/17/2020, Melissa Dearing, Wheel Para, Sunflower,  
Jocelyn Vazquez, Transfer  
11/12/2020, Raquel Guzman, Building Para. Prairie View,  
Maria Camacho Rosales, 10/21/2020  
11/24/2020, Skylah Ricks, Wheel Para, Meadowlark,  
Brian Francis, 5/22/2020  
11/30/2020, Kelsey Schwindt, Vision Para, District,  
Jennifer Nichols, 1/15/2021  
11/30/2020, Jose Soto, Substitute Custodian, District  
11/17/2020, Jacqueline Valenzuela, Building Para, Cottonwood,  
Crystal Campos, 11/11/2020

## Retirement/ Resignations

- c. Classified Retirement/Resignations  
11/11/2020, Crystal Campos, Building Para, Cottonwood  
11/30/2020, Olivia Escamilla, Payroll Clerk, District Office  
11/16/2020, Oneida Ibarra, ESL Para, LHS  
3/16/2021, Stacy Johnson, Transportation Supervisor, Bus Barn  
1/15/2021, Jennifer Nichols, Vision Para, District

## Transfers

- d. Certified Transfers  
11/30/2020, Corrie Garcia, Kindergarten @ Cottonwood,  
Interventionist/Remote Teacher @ Cottonwood and District-Wide
- e. Classified Transfers  
11/13/2020, Susana Basurto, SPED Para @ Sunflower,  
Parent Coordinator @ Sunflower  
11/16/2020, Joceyln Vazquez, Wheel Para @ Sunflower,  
SPED Para @ Sunflower

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## f. Interim Transfers

1/4/2021, Jamie Francis, Music @ Cottonwood,  
Kindergarten @ Cottonwood

11/2/2020, Larissa Lujan, Interim Social Worker @ Prairie View,  
Social Worker @ Prairie View

11/11/2020, Dalia Sanchez, Interim Science @ LHS,  
Science @ LHS

## **BILLS**

12. Motion by Fitzgerald, seconded by Vargas, to approve the bills as presented. Motion carried 5-0.

## **BOARD POLICY JCDAD**

13. Motion by Brack, seconded by Fitzgerald, to approve the revised Board Policy JCDAD- Tobacco/Alcohol/Drugs. Motion carried 5-0.

## **FISCAL AUDIT 2019-2020**

14. Motion by Cauble, seconded by Vargas, to approve the audit of 2019-2020 fiscal year. Motion carried 5-0.

## **BOE POLICY REVISION**

15. Motion by Fitzgerald, seconded by Brack, to approve the policy revisions as presented. Motion carried 5-0.

## **BOE POLICY REVISION**

16. Board of Education policy changes were presented to the Board for review. These policies will be presented for approval at the January 11, 2021 Board of Education Meeting.

## **2021-2022 SCHOOL YEAR CALENDAR**

17. A tentative calendar for the 2021-2022 school year was presented to the Board for review. This item will be presented as an action item at the January 11, 2021 Board of Education Meeting.

## **COPY PAPER**

18. Motion by Fitzgerald, seconded by Cauble, to approve the purchase of 8,400 reams of copy paper from Contract Paper Group in the amount of \$21,336. Motion carried 5-0.

## **HEALTH INSURANCE CONSULTANT**

19. Motion by Brack, seconded by Vargas, to approve IMA as the health insurance consultant for 2021. Motion carried 5-0.

## **HVAC PLANNED SERVICE PROPOSAL**

20. A proposal from Johnson Controls to provide a 5 year HVAC Planned Service Proposal to USD 480 was presented to the Board as information.

## **PUBLIC RELATIONS & COMMUNICATIONS COORDINATOR**

21. The Board of Education directed district administration to explore a full time public relations position and develop a proposal for discussion. A proposal outlining the rationale for the position and essential duties was presented to the Board. District administration requests Board of Education input and direction on the next steps for this position.

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## EARLY GRADUATION REQUESTS

22. Motion by Cauble, seconded by Vargas, to approve the Early Graduation Requests as presented by Liberal High School. Motion carried 5-0.

## BOARD COMMENTS

Each of the Board Members had the opportunity to report school activities and meetings they attended or were aware of since the last board meeting.

## EXECUTIVE SESSION

23. Motion by Brack, seconded by Fitzgerald, to enter into executive session to discuss an individual employee's performance pursuant to personnel matters for non-elected personnel; in order to protect the privacy interests of an identifiable individual and the open meeting will resume at 8:20 pm. Motion carried 5-0.

**NOTE:** Mrs. Hickert was invited into executive session.

**NOTE:** Mrs. Hickert left at 8:05 pm.

**NOTE:** Dr. Carter was invited into executive session at 8:05 pm.

## ADJOURNMENT

24. Motion by Fitzgerald, seconded by Brack, to adjourn the meeting at 8:21 pm. Motion carried 5-0.

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President

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Clerk