

VOLUNTEER BACKGROUND CHECK
Acknowledgment Form

Non-Employment Background Checks Only

Volunteer Position: _____

For: ☐ Teacher: _____ ☐ Coach: _____ ☐ Other: _____

In order to ensure the protection of children in the care of Marlette Community Schools, school policy requires, prior to any and all persons providing a volunteer services at the school or for any function conducted by the school; all potential volunteers complete a State of Michigan ICHAT background check. ICHAT, is a name only background check, through the State of Michigan ICHAT system, and is based on individual identifiers. Any applicant declining to complete a "Volunteer Background Check" acknowledgment form will not be considered.

POTENTIAL VOLUNTEER INFORMATION

Full Printed Name: _____

Maiden name or other name(s) previously used: _____

DOB: _____ Sex: _____ Eye Color: _____ Hair Color: _____ Height: _____
[mm/dd/yyyy]

HISTORY INFORMATION

1) Have you volunteered at Marlette Community Schools before? ☐ Yes ☐ No

2) Have you ever pled guilty, or been convicted of a felony in a state or federal court?

☐ Yes ☐ No

Date and state offense/conviction occurred: _____

If yes, provide a detailed description of the conviction: _____

3) Have you ever pled guilty, or been convicted of a misdemeanor in a state or federal court?

☐ Yes ☐ No

Date and state offense/misdemeanor occurred: _____

If yes, provide a detailed description of the conviction: _____

4) Are you the subject of a current criminal investigation or have pending charges against you?

☐ Yes ☐ No

Date and state the investigation is ongoing: _____

If yes, provide a detailed description of the investigation or pending charges: _____

Please complete both sides of the form.

Marlette Community Schools reserves the right to “approve” or “deny” any volunteer service upon review of the background check returned. The determination will be based upon the individual’s fitness to have responsibility for the safety and wellbeing of children. Providing false information, or information contradicting to the background check information, is grounds for immediate volunteer denial.

By affixing your signature to this form you acknowledge your statements are to be true and give full consent to complete this requested background check as of date signed and periodically throughout the current school year, as needed.

Signature: _____

Date Signed: _____

Please return completed form to any office within Marlette Community Schools. If you have questions or concerns, please contact the Superintendent's Office at 989-635-7429..

OFFICE USE ONLY

Approved ☐ Denied ☐ Date Approved/Denied _____ Determining Staff Member _____