

MARLETTE COMMUNITY SCHOOLS  
REGULAR BOARD OF EDUCATION MEETING  
ELEMENTARY SCHOOL LIBRARY  
September 12, 2022

President Macumber called the meeting to order at 7:00 p.m.

Members Present: Scott Forbes, Shane Hunter, Jaime Macumber, Gina Volz, Nik Woods

Administrators Present: Matthew Karaffa, Steven Dunk, Jessica Owen, Alisha Vislosky

The Pledge of Allegiance was led by President Macumber

1. Motion by Scott Forbes support by Shane Hunter to adopt the agenda with the addition of New Business B. 2022-23 Course Offerings for the Marlette Learning Center.

Ayes: 5

Nays: 0

Motion Carried

2. Motion by Shane Hunter support by Scott Forbes to approve the Consent Agenda as presented.

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| a. Minutes               | August 8 2022 - Regular Board Meeting                        |
| b. General Fund Payables | \$400,800.66   |
| c. Resignation of Staff  | Rebecca Leslie, 7 <sup>th</sup> Grade Girls Basketball Coach |
| d. Employment of Staff   | Lisa Gritzinger, 4 Hour Custodian                            |
|                          | Mallory Stanley, Bus Driver                                  |
|                          | Hannah Marshall, Elementary Teacher, 1 <sup>st</sup> Grade   |
|                          | Tristin Pennington, Student Career Advisor                   |
|                          | Rachelle Jones, GSRP Teacher                                 |
|                          | Luann Holcomb, GSRP Assistant                                |
|                          | Megan Mullins, GSRP Aide                                     |
|                          | Michelle Bartz, Reading Interventionist                      |
|                          | Alex Ruhstorfer, Freshman Volleyball Coach                   |
| e. Expense Report        | August 2022  |
| f. Fundraisers           | Washington DC Trip, Emily Adamczyk/Denise                    |
|                          | Bednaryczk – Bags for Bucks Sale                             |
|                          | Cheerleading, Jill Bell – Young Cheer Clinic, Booth at       |
|                          | Family Fun Days  |
|                          | Boys Basketball, Tristin Pennington – Euchre                 |
|                          | Tournament, Alumni Game, Meet the Team Night                 |
|                          | HS Student Council, Shauna Lester – Apparel Sale,            |
|                          | Can/Bottle Drive   |
|                          | Freshman Class, Jessica Owen – Pizza Kit Sales               |

Gina Volz asked if all of our teachers are certified. Superintendent Karaffa responded that we do have two long term substitutes filling positions at the Jr/Sr High School. They will receive their emergency certification as soon as they are enrolled in their respective programs. The State will allow up to five years to complete these programs.

Ayes: 5  
Nays: 0  
Motion Carried

The Red Raider Spotlight was presented to Tami Heatley, Assistant Lead Cook, Elementary Cafeteria.

3. Motion by Shane Hunter support by Nik Woods to approve the Neola Policy Updates, Volume 36, No. 2 February 2022 – Second Reading:

Policy 1616 – Staff Dress and Grooming (New)  
Policy 3216 – Staff Dress and Grooming (Revised)  
Policy 4216 – Staff Dress and Grooming (Revised)  
Policy 5511 – Staff and Dress and Grooming (Revised)  
Policy 6110 – Grant Funds (Revised)  
Policy 6114 – Cost Principles – Spending Federal Funds (Revised)  
Policy 6325 – Procurement – Federal Grants/Funds (Revised)

Ayes: 5  
Nays: 0  
Motion Carried

4. Motion by Scott Forbes, support by Shane Hunter to approve Mathew Lipka as the 2022-2025 Marlette Representative for the Sanilac County PAC Board.

Ayes: 5  
Nays: 0  
Motion Carried

5. Motion by Shane Hunter support by Scott Forbes to approve the 2022-23 Course Listings for the Marlette Learning Center as presented.

Ayes: 5  
Nays: 0  
Motion Carried

Trevor Clark, Director of Student Affairs reported that he currently has six applications that he is reviewing for The Marlette Learning Center. We currently have one student enrolled.

Steve Dunk, Elementary School Principal reported that NWEA testing is almost complete, the breakfast line is getting better and he is looking forward to his first Homecoming.

Jessica Owen, Jr/Sr High School Principal reported that they're off to a great start, schedules are set and activities are up and running. She is also looking forward to Homecoming week. Mr. Pennington is working with Mid-Michigan College as well as setting up career activities and visits for college week. The Jr/Sr High school is also finishing up NWEA Testing.

Alisha Vislosky, Special Education Director, reported that she has been busy. She is working on getting visuals passed out to staff and setting up training. The new office space is completed and the sensory room is being used daily. Dana Down is helping out at the Elementary School while we continue the search for an Elementary School Social Worker.

Matt Karaffa, Athletic Director reported that Volleyball has won their last two tournaments and currently the program is 52 players strong. Football has 32 athletes playing JV/V and 26 on the JH team. JV and Varsity Football will play Sandusky this week. Cross Country has 31 athletes running this year and Cheer has a total of 17 athletes participating for the fall season. The gym floor will be completed this week and ready for next Tuesday's volleyball game.

Sauna Lester, Teacher Representative to the Board reported that NWEA testing took some work but everyone should be all ready for the next round of testing. She stated that teaching 7 classes doesn't really feel like an extra class it's just going to take time getting used to the timing/minutes of each class. The Homecoming parade will begin at 6:00.

Isabella Hinojosa, Student Representative to the Board expressed her concerns to the Board. She also stated she was proud of the High School Student Council for going above and beyond so far this year.

Superintendent Karaffa reported that NWEA testing is finishing up and the data team will meet to go over the scores and data, goals will be set for the next round of testing. Our Band will be playing the National Anthem at Comerica Park for the Tigers Game this Wednesday.

6. Motion by Shane Hunter support by Gina Volz to adjourn the meeting.

Ayes: 5

Nays: 0

Motion Carried

President Macumber adjourned the regular meeting at 7:51 p.m.



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Scott Forbes, Secretary