

**DECEMBER 16, 2014 7:31-9:24 p.m. Regular Board Meeting Junior High Shared Common Area**

--The regular School board meeting was called to order by Chair Debbie Lester. Trustees Jami Romney-FitzGerald, Teresa Teagle, Trisha Piedalue & David Weber (late-approx. 8:30 pm); Supt. Randy Cline; Principals Jake Haynes, Mark McMurray (also Activities Director), Jessica Shourd, & Aaron Griffith; and District Clerk-Cindy McMurray were also present.

I. Call to Order

Meeting opened with the Pledge of Allegiance.

II. Pledge of Allegiance

--Recognition was given to: (1) Horace Mann and their representative Victor Powell for donating 2 Kindles for the Million Word Club at the elementary, (2) Thank you to the following PTA members: Aimee Pier, Rachel Cummins, Emily Martello, & Kelly Adams for taking great care of the teachers and students at the Elementary, (3) Thank you to Julie Evans for her hard work in so many areas to keep the Intermediate school and District up to speed, (4) Congratulations to Kayla Botkin and Richard Jaques for being chose for the ACDA National Honor Choir in Salt Lake City, & (5) Congratulations to Alexis Jorgenson as the PTSA top seller.

III. Board Recognition-Presentation

--Public member Nan Hoverson thanked the Board and staff for everything they do.

IV. Public Comment Period

--The PTSA Holiday craft fair went extremely well this year. A lot of food donations were brought in by the students in K-6 to help out those less fortunate.

V. Individuals & Delegations to Address the Board  
A. PTSA

--The High school Student Council representative noted that the donated food would be bundled off and sent out on 12/18/14. The Freshman class had a hall decoration contest.

B. Student Council

--None. Board members were to attend one music concert or the musical before the meeting.

VI. Staff Presentation

--Supt. Randy Cline requested that the members indicate which date would work to the next facilitated strategic planning session: Monday 1/5, Monday 1/12, or Thursday 1/15. They will get back to Supt. Randy Cline. There will be a couple of meetings after the third facilitated meeting to tie down goals, plans, etc.

VII. Business  
A. Old  
1) Info/Discussion: Review Strategic Planning Sessions so far

--Supt. Randy Cline recommended hiring Michael Botsford-FHS Head Boys' Track Coach; Brittany N. Perbera-Community Coalition Employee; Michelle Gierke & Denise Lloyd-Substitute teachers; Michele Gierke and Denise Lloyd-Special Education Paraprofessionals & Darren Cross-Substitute Bus Driver. **Motion by Teagle, seconded by Piedalue, to approve the hiring as recommended above pending successful completion of a fingerprint background check.** Board discussion-Trustee Jami Romney-FitzGerald asked why they needed a Boy's & a Girl's Head track coach. It was noted that there are actually two teams per MHSA. In addition, those positions are in the Master Contract. Public Comment-None.  
**Unan**

B. New  
1) Review/Action: Hiring Staff

--Supt. Randy Cline noted that the Calendar committee only came up with one option so the calendar for 2015-16 did not get voted on for the upcoming school year. The main differences between this years' and next years' calendar are: (1) October Parent/Teacher conference are later next year, (2) Spring break for this year is in April while next year it will be March, and (3) the calendar members requested a day off on May 6, 2016. Trustee Teresa Teagle asked if you could put in snow days. Supt. Randy Cline said we don't know when these might occur and per state law we are allowed to call one snow day without having to make it up. **Motion by Teagle, seconded by Romney-FitzGerald, to approve the 2015-2016 Calendar as recommended.** Board discussion-The committee included Supt. Randy Cline, the Trustees on the Calendar Committee, & 3 Frenchtown Education Association members. Members from the Frenchtown Classified Union were asked to participate but no one showed up. Public

2) Review/Action: Set 2015-2016 school calendar

discussion-None. **Unan**

--Supt. Randy Cline noted that the Infinite Campus license is \$13,468.60. This programs provides up to date information to parents for their students, required data from OPI, State & Federal Government, auto call for emergency's and notification for the lunch fund, etc. Although it is not over the Superintendent's \$15,000 authority to approve without board approval he wanted to make sure they were aware of the cost. In addition, he wanted to make sure that the Board was aware of the Obama Care tax fee required by law (\$16,380.00) that the District has to pay to pay for insurance coverage for individuals (outside the district staff) who can't afford coverage.

3) Info/Discussion:  
Purchases

--District Clerk Cindy McMurray told the Board that the signatories for the Money Market account for Student Activities had not been updated in years. We assumed when we updated the savings & checking accounts that we were updating these. A decision was made to close the Money Market to clarify that these monies were NOT "extra" (not tied to individual student accounts). To accomplish this there are two resolutions that need to be approved by the board: (1) 121614-1 to update the signatories on the Money Market so that they are at least two current signatories to close the Money Market account & (2) 121614-2 to approve the transfer of the Money Market monies to the checking account. **Motion by Romney-FitzGerald, seconded by Teagle, to approve resolutions 121614-1 & 121614-2 to update the money market account signatories and to close & transfer these monies to the Student Activity checking account.** Board discussion-none. Public discussion-None. **Unan**

4) Review/Action:  
Resolutions for  
Student Activity  
Account

--Supt. Randy Cline noted that local dentist (Dr. Jennifer Sanders) will be participating in "Giving Kids a Smile Day" on February 6<sup>th</sup>, 2015. This is a nation-wide program where dentists provide free exams, x-rays, and sealants to high risk children who might not otherwise have access to dental care. This is in front of the board because a previous board's decision was to not participate. Supt. Randy Cline recommending that Frenchtown participate in the program. **Motion by Romney-FitzGerald, seconded by Teagle, for the Frenchtown School District to participate in the "Giving Kids a Smile Day" national program.** Board discussion-none. Public discussion-None. **Unan**

5) Review/Action:  
Participation in  
the "Give Kids a  
Smile Day"

--Supt. Randy Cline noted that while he has previously discussed transferring monies from the Bus Depreciation Fund to the Building Reserve Fund as allowed by law to pay for safety projects, the Board should pass a motion to approve this action. The items we are using the money for are new entry buzzer and surveillance systems at all doors, additional surveillance within the schools and an updated notification in case of security issues. **Motion by Teagle, seconded by Romney-FitzGerald, to transfer \$60,000 from the Bus Depreciation Fund to the Building Reserve Fund for safety projects as allowed by law.** Board discussion-none. Public discussion-None. **Unan**

6) Review/Action:  
Transfer of  
monies from Bus  
Depreciation  
Fund to Building  
Reserve Fund to  
pay for Safety  
projects

--Supt. Randy Cline noted that Trustee Andrew Stevenson resigned due to a move out of the District. The District's policy has been to advertised the open position and interview all candidates prior to appointing a Trustee to the position until the next regular election. The next regular election is May 2015. He is suggesting opening the position until January 13<sup>th</sup>, 2015, having interviews during that week and seating the appointee at the next regular board meeting on January 20, 2015.

7) Info/Discussion:  
Review  
Policy/Procedure  
on Trustee  
Vacancy

--The Trustees should get their evaluations to Debbie as soon as possible so that she can combined them for the Superintendent's actual evaluation in January of 2015. It will start at 6:00 pm on January 20, 2015, approximately an hour before the start of the regular board meeting.

8) Info/Discussion:  
Superintendent's  
Evaluation

None.

BREAK

--Supt. Randy Cline went over the first reading for revised Board policies 1310, 2410P, 3210, 3231, 3600P, 5336 and 5125 (new).

VIII. Policy Review

--The Goals/School Improvement Committee is waiting for the completion of the strategic plan. Once set, the efforts of the Goals/School Improvement will be directed towards making sure the goals align with the strategic plan.

--The Superintendent's agenda included: Minutes from regular board meeting of 11/25/14 & special board meetings 12/4/14 & 12/9/14; claims warrants for the month of November 2014 in the amount of \$200,140.88; student hiring-None; Bus Route Change-8 to 8A (reduce mileage) & add Route 12 which was eliminated at the beginning of the year; Resignations-Tamara Blanchard-playground aide. **Motion by Teagle, seconded by Weber, to approve the consent agenda.** Board Comment-Discussion occurred as to whether the notes should indicate if the above recipients' receiving recognition were in attendance or not. No consensus reached. Public Comment-None. **Unanimous (Unan)**

--Financial report for November 2014 with total expenditures for the month at \$1,010,754.36. Discussion occurred in regards to the higher than normal expenditures for insurance claims in this year. It was noted that Allegiance should be meeting with us in January to give us an idea on how this may be affecting our plan. Discussion on minimum required increase in lunch cost prices for next year. It was noted that we charge well below the Federally required breakfast & lunch prices. Even if we increase by the 10 cents required we still keep falling behind because the actual expected cost keeps increasing each year. **Motion by Weber, seconded by Piedalue, to approve the Financial report.** Board Comment-None. Public Comment-None. **Unan**

--Supt. Randy Cline requested pulling the Superintendent's report. He noted that the December 1<sup>st</sup> Enrollment date report showed the District at 2 down from the October report. He also mentioned that a number of committees were due to meet between now and the January board meeting (Negotiations, Technology, Insurance, & Policy). He has had trouble getting committee members for the various committees. Principal Haynes noted that his staff has told him that they trust the current board. Board Chair Debbie Lester noted that apathy is dangerous. Discussion occurred in regards to the large numbers of students playing Junior High basketball. Principal Mark McMurray noted that at this age group we do not cut, everybody gets to play. Discussion occurred on how to cut at the higher levels. Consensus was that the coaches need to be using data driven information. Discussion occurred on negative K-6 lunch accounts. The Principals seemed to think that a lot of this is due to some parents not making the effort to ensure that their kids are able to eat. However, they note that if a child doesn't have a lunch at that level, they will get something. Even if it is peanut butter sandwiches bought by staff members. Trustee Jami Romney-FitzGerald was impressed that there were 96 students taking Digital Academy courses. It was noted that some of these are involved in the FACE program. **Motion by Weber, seconded by Teagle, to approve the Administrative reports. Unan**

Policy-See above-first reading.

Negotiations/Labor Relations-Met with both groups there were a few issues from each.

Supt. Randy Cline noted that the Trustees need to be thinking about how to distribute the committees with the new board members. Whether to change all around or put the new member in the committees that Andrew Stevenson was in.

--The District received correspondence from the following: Letter from the Department of Administration thanking the district for notifying them of the actions we plan to take regarding the findings and recommendations contained in the Audit Report for fiscal year June 30, 2012.

Recognition recommendations: Send to Supt. Randy Cline prior to the next regular board meeting.

- IX. Update on Progress toward District Goals for 2014-2015
- X. Superintendents' Agenda
  - 1) Minutes
  - 2) Warrants
  - 3) Individual Transportation Contracts
  - 4) Hire-student workers
  - 5) Approve Bus Route changes
  - 6) Ratify letters of resignation

- XI. Reports
  - A. Financial Report

- B. Administrative Reports
  - 1) K-4
  - 2) 5-6
  - 3) 7-8
  - 4) 9-12
  - 5) Technology
  - 6) Maintenance
  - 7) Activities/ Athletic Director
  - 8) Transportation
  - 9) Superintendent
  - 10) Administrative Assistant

- XII. Committee Reports

- XIII. Correspondence

- XIV. Board Recognition-Recommendation

Adjourned at 9:24 p.m.

XV. Adjournment

Approved January 20, 2014

Respectfully submitted,

*/s/ Debbie Lester*  
Chair, Board of Trustees

*/s/ Cindy L. McMurray*  
District Clerk