

December 17, 2013 8:00-9:15 p.m. Regular Board Meeting Junior High Shared Common Area

--The regular School board meeting was called to order by Vice Chair Debbie Lester. Trustees Jami Romney-FitzGerald, David Weber & Andrew Stevenson; Supt. Randy Cline; Principals Jake Haynes, Mark McMurray, Judy McKay, & Aaron Griffith; Activities/Athletic Director-Mark McMurray; Administrative Secretary-Stacie Mether; District Clerk-Cindy McMurray were also present.

Meeting opened with the Pledge of Allegiance.

I. Call to Order

--Recognition from the Board was presented to:

II. Pledge of Allegiance

III. Board Recognition-Presentation

(1) The following Geography Bee winners for grades 5-8: 1st place-Jesse Hogsett (7th grade), 2nd place-Lindy Kolb (7th grade), 3rd place-Tyler Graves (8th grade), 3rd place-Hank Rugg (6th grade), 3rd place-James Shewbart (6th grade), 4th place-Emilie Hinrichs (8th grade).

(2) A big thank-you to the Student Volunteers who helped out at the PTSA Craft Fair-Courtney Teagle, Shelby Shourds, Michael Sewell, & Kylah Vasquez.

(3) A big thank-you to Jake Haynes for organizing and Facilitating the "Immediate Response to an Armed and/or Violent School Intruder Training for Administrators and Teachers" for the entire K-12 staff.

--Discussion occurred, in regards to student safety, on Intruder training, the benefits of a Resource Officer & the possibility of arming staff.

IV. Public Comment Period

--The PTSA Fair was a huge success. There were more tables than ever at the fair with an increase in public members attending. Kudos went to Teresa Teagle, Susan Brown & Aimee Pier for doing a great job in organizing the event.

V. Individuals & Delegations to Address the Board
A. PTSA

--Principal Jake Haynes noted that the Student Council has been holding activities prior to the Holiday break. There will be a party for the students on the 20th.

B. Student Council

--The High School Key Club set up the Giving Tree at Clark Fork Valley Bank. The idea is that the public can pick a star off the tree and purchase the requested items on the stars from children in the area. They then bring the items back to be wrapped by Key Club members and distributed before the Holidays. The Junior High Student Council purchased gifts for 8 stars as part of their community giving efforts.

C. Other activities

--Instead of staff presentations the Trustees were to attend at least one concert, Madrigal Dinner or activity going on during December. This included presentations by all grades.

VI. Staff Presentation

--The consent agenda included: Minutes from regular board meeting of 11/19/13 & special board meeting 11/14/13; claims warrants for the month of November 2013 for \$203,265,99; Bus Route Changes-SE17D, SE17E, SE18B, SE18C; Resignation-Anne Bashor-Special Education Paraprofessional. The Supt. Randy Cline noted that the changes in the Bus Routes were due to preschool changes and 504 requirements. Trustee Andrew Stevenson requested further information on a warrant. Corrections were made to the minutes of November 19, 2013: (1) Correction of last name for student recognized under #1 from Arriga-Botello to "Piedalue" (wrong student), (2) Correction of spelling of student providing Student Council updates from Tamara to "Tanner", (3) Change "Tier II-no certificate or degree" to "Tier III-no certificate or degree", & (3) Include an additional sentence per a discussion item not included in the draft minutes "Trustee Debbie Lester asked how the double transaction in the Debt Service Fund for 2012-2013 would affect the District's Debt Service Budget. District Clerk Cindy McMurray noted that the auditor is looking into this and we should have an answer by the next meeting." Trustee Jami Romney-FitzGerald requested that the sentence prior to the Board's decision in regards to the appeal on a bussing issue be amended. The original sentence ending was changed from "...changed back to the original place." to "...changed back to Tookie Trek and Fire Bucket Loop." **Motion by Weber, seconded by Stevenson, to approve the consent agenda per the requested amendments to the minutes as listed above.** Board Comment-None. Public Comment-None. Unanimous (Unan)

VII. Consent Agenda

A. Minutes
B. Warrants
C. Approve Bus Route changes
D. Ratify letters of resignation

--Financial report for November 2013 with total expenditures for the month at \$953,021.78. Trustee Debbie Lester asked about the Federal Lunch Fund reimbursements difference between the District's 2012-2013 financial records and the County's records. District Clerk Cindy McMurray noted that OPI submitted the monies prior to the end of 2012-2013 but it wasn't recorded by the County until 2013-2014. Our records are correct.

VIII. Reports
A. Financial Report

--Trustee Jami Romney-FitzGerald thanked Principal Judy McKay for writing all of the grants-especially the "Safe Routes to Schools" grant. Principal Jake Haynes noted that Sara Folly, Addition counselor, is shadowing a counselor at Big Sky. Supt. Randy Cline noted that he would like to increase David Johnston's hours an additional 4 hours/week (24 hours/week) unless the Board required a board action to do so. Consensus, after a brief discussion, was that this would be okay. Supt. Randy Cline reminded the Board that there are three Enrollment dates this year. The District total enrollment went down between the October and December 1st enrollment dates but they have gone up since then. Trustee Jami Romney-FitzGerald asked questions about the heat pump failure on December 9th & 10th. He noted that the pumps went out on Monday at the Elementary and they tried to move the students to warmer rooms. Despite the Maintenance crew's efforts, one pump kept shutting down. The Office of Public Instruction won't pay the District on any day where there are less than 50% of the students in attendance. The decision was made to cancel school on Tuesday for the entire District since the K-6 grade schools couldn't be opened with heat issues and they represent approximately 50% of the total enrollment. **Motion by Romney-FitzGerald, seconded by Stevenson, to approve the Financial & Administrative reports.** Board Comment-None. Public Comment-None. **Unan**

B. Administrative Reports
1) K-4
2) 5-6
3) 7-8
4) 9-12
5) Technology
6) Maintenance
7) Activities/Athletic Director
8) Transportation
9) Superintendent
10) Administrative Assistant

--Supt. Randy Cline noted that the Board approved the purchase of a small bus in 2011-2012 for \$69,200. The District still has not received the bus from Hartley's and will probably never receive the bus so the Purchase Order obligating the money has been cancelled. Lloyd Kirchner, Mechanic, has looked at an International bus with similar features and obtained a quote from Harlow's for \$70,518. This is an inflationary increase of 2% for a newer bus. Discussion occurred on the differences between Bluebird and International buses. Our options on where we can buy these buses are limited because of sale territories. To obtain a Bluebird bus we have to go through Hartley's and we weren't able to obtain the original bus in the first place. **Motion by Weber, seconded by Stevenson, to approve the Harlow International Bus purchase for \$70,518.** Board Comment-None. Public Comment-None. **Unan**

IX. Business
A. Old
1) Review/Action:
Approve change
of
company/price
for bus purchase
from 2011-2012

--Supt. Randy Cline noted that Lloyd Kirchner previously recommended to the Board that we needed to replace two of our regular route buses. The last time we actually replaced a bus was in 2010-2011. He is recommending ordering 2 new International buses from Harlow's for \$182,631.20. This includes trade-in credits of \$10,000 for two of our buses 10 years old and older. It was noted that we could trade the buses in or put them up for sale on the internet. **Motion by Romney-FitzGerald, seconded by Weber, to approve the purchase of two new International buses from Harlow's for \$182,631.20.** Board Comment-None. Public Comment-None. **Unan**

B. New
1) Review/Action:
Approve Bus
Purchases

--Supt. Randy Cline recommended the following hiring for 2012-2013: Paraprofessional-Robert Lindig, Lead Custodian-Willie Kost, High School Assistant Wrestling coach-Mel Blanchard, Mid-day route driver-Mindy Pritzkau, Temporary WIDA Testing Coordinator-Cindy Worrall, Substitute Teachers-Judith Kurien & Cole Feeback, Play Accompanist-Sarah Dramstad, & Substitute bus driver-Amy Diehl. **Motion by Romney-FitzGerald, seconded by Stevenson, to approve hiring the individuals as recommended pending completion of a successful background check.** Board Comment-None. Public Comment-None. **Unan**

2) Review/Action:
Hiring Staff

3) Review/Action:
Set Calendar for
the 2014-2015
School Year

--Supt. Randy Cline noted that there was only one Calendar option presented to the staff by the calendar committee. The first teacher day is 8/27 and the last teacher day is 6/5. The turnout on votes was low. 57 voted in favor of option 1 and 7 voted against option 1. The calendar is similar to this year's calendar. He also noted that the Counselors liked the fact that the calendar was done earlier this year. It allows them more time scheduling for next year. **Motion by Romney-FitzGerald, seconded by Weber, to approve option 1 for the 2014-2015 school calendar.** Board Comment-None. Public Comment-None. **Unan**

--Supt. Randy Cline noted that it was time for the annual renewal of Infinite Campus software. Infinite Campus software includes both our student software and lunch reporting software. The amount is over \$10,000 (\$12,260.40) and therefore must be approved by the board. **Motion by Weber, seconded by Stevenson, to approve the annual renewal of Infinite Campus for \$12,260.40.** Board Comment-None. Public Comment-None. **Unan**

4) Review/Action:
Approve
Purchases over
\$10,000

--Supt. Randy Cline noted that the District is allowed to close school for 1 day, due to an Unforeseen Emergency per Montana Code Annotated 20-9-806(2), without financial consequences nor the requirement of making it up. It must be a Board decision. The failure of the heating system at the Elementary qualifies. **Motion by FitzGerald, seconded by Stevenson, to approve closing the school per MCA 20-9-806(2) due to an unforeseen emergency on 12/10/13.** Board Comment-None. Public Comment-None. **Unan**

5) Review/Action:
School Closure
due to
Unforeseen
Emergency

--Supt. Randy Cline noted that this was an information/discussion agenda item. The Board members should be completing individual evaluations and submitting them to the Board Chair, Dianne Burke, for compilation. The actual evaluation will occur at the January regular board meeting starting at 6:00 p.m. instead of 7:00 p.m.

None.

BREAK

--None.

X. Policy Review

Policy-None.

XII. Committee Reports

Insurance-None.

Negotiations/Labor Relations-Two FEA members attended. Questions and procedural issues with SubFinder were discussed.

Transportation-None.

Safety-None.

School Improvement/Goals-None.

AD HOC Committees:

Health Advisor-None.

IT-None.

FFIC(Track,etc.)-None.

Curriculum-None.

Block Scheduling-The Committee has been meeting and should have a report to provide to the Board at the January board meeting.

XIII. Correspondence

--The District received correspondence from the following: A thank you note from Jeff Dickerson & the Park High School Boys Soccer team for allowing them to use our field to practice on. They ended up as State Champions. Received a thank you from MSGIA for Susie Johnston's cooperation in the worker's compensation audit for fiscal year 2013. There were no adjustments to the previous year's reporting.

Recognition was given to the following: All recognition should be submitted to Supt. Randy Cline prior to the next regular board meeting.

XIV. Board Recognition-Recommendation

Adjourned at 9:15 p.m.

XV. Adjournment

Approved January 21, 2014

Respectfully submitted,

/s/ Dianne M. Burke
Chair, Board of Trustees

/s/ Cindy L. McMurray
District Clerk