

DUFUR SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
December 7, 2020

Chairman Robert Wallace called the virtual meeting to order at 7:00 PM. Members present; Stan Ashbrook, Cynthia Kortge, Monica Byers, and Anne Kelly. Staff present; Jack Henderson, Virginia Albrecht, and Kristin Whitley. Guest: Michele Glover.

CONSENT AGENDA - Items on the Consent Agenda:

- Board Minutes – October 5, 2020
- Bond Committee Notes – October 5, 2020
- Board Minutes – November 2, 2020

Cynthia moved to approve the consent agenda. Anne seconded the motion which carried unanimously.

REPORTS

Financial Report – Virginia reviewed the balances and activity for each fund as of 11-30-20. She also shared the balances for the Scholarship Foundation, \$1,642,066.34, and JWD Fund balance of \$1,564,798.58 at the end of November.

Dean of Students Report – Kristin reported enrollment is 355 students, with 60 students enrolled in Ranger Academy. She is tracking students in Acellus to ensure requirements are met. She is contacting Seniors and encouraging them to add the two additional credits Dufur requires for a diploma, rather than the state minimum.

Superintendents/A.D. Report – Jack said the revenue forecast remains better than expected. The Governors budget is shy of current service levels. It does have full funding for the Student Investment Fund and High School Success. It remains to be seen how the CAT tax will affect funding as the legislative session starts and changes are made. Covid has hit all Counties in this area hard in the last week. Dufur is teaching virtually through the end of the year with the hope for students to return in January, however that is looking more doubtful. Construction of the bus barn is still held up in the permit process. If wood trusses are used we will be required to install a sprinkler system and close in the sides of the building. We are changing to metal trusses and sell the wood we already purchased. BET Construction will be working with the engineer. Jack stated PUD has been contacted to provide electricity to the Ag property. This would make it possible to fill the water tank and have livestock. Shamia Fagan, Secretary of State elect, will be here January 4th for her inauguration ceremony on the Dufur football field.

OSAA Executive Board meet and adjusted sports seasons, due to the continued Covid crisis. Each season will be 6 weeks with the first starting February 22nd for football, volleyball, cross country and soccer. Second season starting practice April 5th for baseball, softball, golf, tennis, track & field. The third season would start practice May 10th for swimming, wrestling and basketball.

OLD BUSINESS

Adopt Foundation Director Position Description – Members reviewed the job description that would provide leadership in developing and carrying out organizational plans, promoting active participation of trustees and direct fund-raising efforts on behalf of the Foundation and students of Dufur. Anne moved to approve the description. Monica seconded the motion, which carried unanimously.

Foundation Trustees – The makeup of the Foundation Board of Trustees will be adjusted as follows;

- Two Current Dufur School Administrators
- Two Dufur School Board Members
- Two At Large Members that live outside of the District
- Three At Large Members from the Dufur Community

Monica moved to approve the change to the Foundation Trustee membership. Anne seconded the motion which carried unanimously.

Foundation Director Compensation – Jack stated the Director will be spending significant time managing, organizing, and growing the Foundation. Following discussions with Cynthia, she agreed that if the Foundation compensates her with a full family insurance plan that would be her total compensation. This would go into effect January 1, 2021. Each Fund in the Foundation will pay its percentage of the amount, which is just over 1% of the total fund. Anne moved to provide full family insurance as compensation for serving as the Foundation Executive Director. Stan seconded the motion which carried. Cynthia abstained from all discussion and vote.

NEW BUSINESS

Seismic Rehabilitation Grant Application – Board members reviewed the application, which is for 2.5 million dollars. Stan moved to approve the application. Cynthia seconded the motion which carried unanimously.

Board Policy Update – The Board heard the first reading of ACB, ACB-AR, GCBDA/AR, IJ, IKAFB, GCBDA-AR, GCPC/CDPC, JB, JFCM, LBE.

Surplus Property – Jack stated Bus 1-01, a 2002 Freightliner has reached the end of its life span after 18 years. Cynthia moved to declare Bus 1-01 as surplus property. Stan seconded the motion which carried unanimously.

EXECUTIVE SESSION

The Board went to Executive Session under ORS 192.660. The Board returned from Executive Session. Having no additional business, the meeting was adjourned.

Board Chairman

Board Secretary