

Process by Which Parents May Register a Complaint Related to Unauthorized Transfer of Personally Identifiable Student Information:

1. Contact School Office at 870-924-0101 with concerns.
2. If no resolution is reached, contact School Director at 870-924-0104.
3. Notify the Northeast Claiborne Charter School Board in writing. Mail to PO Box 120, Summerfield, LA 71079 or hand deliver to any board member. Include all details of the claim, the attempts made to resolve the claim, and what resolution is sought.