

**WEST SONOMA COUNTY**  
**SPECIAL EDUCATION AND STUDENT SERVICES CONSORTIUM**  
Office: 6950 Analy Ave.  
Sebastopol, CA 95472

**Meeting Location:** 7611 Huntley Avenue Sebastopol, CA 95472

**As authorized by the Governor's Emergency Executive Order issued on March 12, 2020, the West Sonoma County Special Education Consortium will conduct Board of Education meetings by video conference until further notice.**

**MEETING VIA ZOOM PLATFORM**

**Minutes**

October 14, 2020  
8:34-9:51 AM

**I. CALL TO ORDER @8:34 by Ms Bickford**

**II. ROLL CALL**

<b>Barbara Bickford</b> , Twin Hills Union SD (Chair)	<b>Toni Beal</b> , WSCUHSD- Absent
<b>Renee Semik</b> , Forestville Union SD	<b>Laurie Mason</b> , Montgomery SD- Absent
<b>Dana Pedersen</b> , Guerneville SD	<b>Linda Irving</b> , Sebastopol Union SD (Vice-Chair)
<b>Amber Stringfellow</b> , Oak Grove Union SD	<b>Nate Myers</b> , Monte Rio Union SD
<b>Jennifer Dudley</b> , Fort Ross SD- Absent	<b>Matthew Morgan</b> , Harmony Union SD

**III. APPROVAL OF AGENDA**

1. Approval of Agenda for October 14, 2020

*Attachment*

**Board Motion: Motion: Nathan Myers Second: Amber Stringfellow**  
**Action: All Nays: 0 Abstentions: 0**

**IV. PUBLIC COMMENTS**

At this time the public may address the Consortium Council on any item not listed on the agenda. Presentations are limited to THREE minutes per person per topic. When addressing the Council, please state your name and your position (e.g. teacher, parent, concerned citizen, etc.). It should be noted that the Council will not respond to presentations.

*No Public Comments*

**V. CONSENT AGENDA**

Approval of Minutes for September 9, 2020

**ACTION ITEM**

Attachment

**Board Motion: Motion: Linda Irving Second: Renee Semik**  
**Action: All Nays: 0 Abstentions: 0**

**VI. DISCUSSION/PRESENTATIONS AND ACTION ITEMS:**

**A. ALTERNATIVE DISPUTE RESOLUTION**

**PRESENTATION**

*Presentation by Mike Toby from SAY*

*Mr. Toby shared a slide presentation regarding the organization of SAY and ADR. He described his role as an independent resource for districts and families regarding the IDEA.*

**B. STUDENT ATTENDANCE**

**PRESENTATION**

Presentation by Brenda Hoff - *Ed Code does not allow the “normal” truancy processes to be utilized during distance learning. SARB on hold till school reopens, sending out truancy letters can go out but remove quotes from ed code. Continue to make connections with families that are not attending, phone calls, home visits, tech support etc. Please reach out to Brenda Hoff if you need any support or information, When school restarts in person Ms. Hoff will hold training for any staff that would like to attend. Ms. Irving would like to have more and different faces at the SARB table. November 17th (not the 10th) there will be a county level meeting via zoom regarding SARB. Brenda Hoff will send out information, please let her know if you do not want to attend.*

### C. BUDGET UPDATE

### ACTION

*Anne Barron/Jeff Ogston to discuss the current budget and 3% reserve.*

*Ms. Barron presented the adopted budget and the alternate budget that showed an increase of 3% for economic uncertainty. At this time the high school district carries that burden even though individual districts retain a reserve in their own budgets. Ms. Barron recommended that the Consortium see a gradual increase in budget by 1% yearly to achieve that 3% reserve in the Consortium budget in 3 years. This would be approximately \$28,000 yearly. Superintendent Irving asked about the increase in her budget for SUSD. Ms. Barron explained that the increase in the budget reflects the increase in salary raises given to staff members of the managing LEA, WSCUHSD of 2% in July and another 2% in January of 2021, as well the hiring of contract employees because certain positions were unable to be filled with district employees. Superintendent Bickford suggested that as the reserve was being transferred the individual districts could then reduce the reserve each district is holding in their individual district budgets. She wondered about the MOU language and suggested it might need to be altered.*

**Motion:** Begin the process to transfer the holding of the reserve of 3% from the WSCUSD to the Consortium at 1% intervals.

**Board Motion: Motion: Dana Pedersen Second: Linda Irving**

The Motion was amended to include the creation of a subcommittee to look at the MOU language to support this transfer of the reserve.

**Action: All Nays: 0 Abstentions: 0**

*Subcommittee to include members: Dana Pedersen, Matthew Morgan, Nathan Myers and Barbara Bickerford. They have agreed to send out any draft language that might be needed to other superintendents.*

### C. SMALL STABLE COHORTS

### DISCUSSION

*Discussion of information gathered*

*Presentation of staff and family surveys was shared. Information regarding contact tracing training and regular COVID testing was discussed, as well reviewing class lists to the SELPA Cohort Inclusion Rubric- Students with Disabilities. Superintendent Irving shared that SUSD families are in need and she is exploring opening small cohorts. Superintendent Myers indicated that it is a tough decision with no good or right answers. Superintendent Bickford indicated that schools that host the Consortium classes should be contacted to discuss cleaning schedules and staff discussion around safety and having students on campus. Superintendent Myers reminded the group that for small, one- school districts, if an individual did contract the virus it could shut down a whole school and halt all operations. Superintendent Pedersen shared that Guerneville has already started small groups and their position is to go slow to go fast. She has on campus anywhere between 40 to 45 students including preschool. She indicated there is an obligation here. Her district is in discussion over an MOU with West County Health Clinic to provide testing and contact tracing. Superintendent Irving would like the Consortium to proceed in the planning as if this is going to happen- small cohorts. The planning would look at protections, cleaning schedules, number of students, and the impact of*

*not getting in-person learning. She volunteered to be part of that planning group. Superintendent Pedersen agreed to be part of this group and recommended that the high school, as the managing LEA, should also participate.*

## **VII. REPORTS/ANNOUNCEMENTS**

- Consortium Director Report: Rose Velasquez will update the Council on items of interest from the Consortium Programs and the SELPA Steering Committee:
  1. New Form from Paradigm for Medi-Cal Reimbursement verifying that all districts are, in fact, capturing consent and is providing the required annual notification informing parents that information is being sent to Paradigm for this purpose. The Consortium collects this information from all 10 districts and uploads to Paradigm, who helps us collect reimbursement.
- LEA/SELPA Superintendent Council Report: Toni Beal and Nate Myers will update the Council on items of interest from the high school district and the SELPA Superintendent's committee.
- Consortium Director General Announcements and Updates
- Announcements: Consortium Council Members

## **VIII. FUTURE AGENDA ITEMS:**

**Next meeting: November 4, 2020**

## **IX. ADJOURNMENT**

**Date Posted: Friday, October 9, 2020**

**ADA Compliance:** In compliance with Government Code §54954.2 (a), the West Sonoma County Consortium, will, on request, make this agenda available in appropriate alternative formats to persons with disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individual who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Consortium Administrative Assistant Melissa Norris at (707)824-7911 or mbloom@wscuhd.org.

The mission of the Special Education Consortium program is to use best practice strategies and a positive environment to honor the individual needs of the students we serve. We work collaboratively with families and districts to help children meet the highest level of independence and achievement possible.