

**P UTNAM COUNTY SCHOOLS
JOB DESCRIPTION**

Position: High School Athletic Trainer

Evaluated by: Principal/Assistant Principal

Job Description: The High School Athletic Trainer is responsible for carrying out the practices of prevention, evaluation, initial care and physical rehabilitation of injuries sustained by students engaged in public school athletics. The athletic trainer has responsibility for the development, implementation and management of the athletic training program.

Qualifications: Holds or qualifies for a West Virginia Professional or Temporary Student Support Certificate, Permit or Authorization endorsed for athletic trainer at the grade levels applicable to this assignment (9-12).

Length of Employment: 220 Days
Work schedule will be flexible to accommodate evening and weekend responsibilities.

Responsibilities: As per West Virginia Board of Education Policy 5112, the athletic trainer's priority is to provide services to the school's football program. To the greatest extent possible, the athletic trainer will also provide appropriate services to all other athletic teams at the school. The High School Athletic Trainer shall have the following responsibilities and duties:

1. Attend all varsity and junior varsity football games.
2. Attend freshman football games, as deemed appropriate.
3. Attend or be in the vicinity during all football practice sessions unless attending a game.
4. Provide athletic training services to all other sport teams, as deemed possible.
5. Attend to students' injuries during lunchtime so that students do not miss instructional time.
6. Determine when a student may resume sport activity unless the student is under a physician's care. In such case, the physician must release the student to resume activity.
7. Work cooperatively with coaches in planning and implementing conditioning programs for student athletes.
8. Advise coaches on selection and proper fitting of protective equipment.
9. Apply protective equipment and preventive taping as directed by a physician.
10. Report to the athletic director any hazardous conditions in the athletic environment.
11. Advise coaches and athletes on general health concepts such as rest, nutrition and fluid intake.
12. Provide appropriate first aid for athletic injuries.
13. Arrange for emergency transportation when necessary.
14. Refer athletes to their physicians when necessary.
15. Supervise the treatment and rehabilitation of athletes as directed by a physician.
16. Instruct and supervise student trainers, if available.
17. Inventory and requisition medical supplies, as needed.
18. Maintain adequate records regarding physical referrals, patient progress, treatment, rehabilitation, and any other required state or county records.
19. to report the presence of any situation that may be harmful to the health and safety of the students and/or staff.
20. To attend all faculty senate and other required meetings.

21. To fulfill annual continuing education requirements and attend other required training programs.
22. To maintain professional work habits.
23. To maintain and upgrade professional skills
24. to perform other duties as assigned by the principal.