

# Douglas Unified School District No. 27

Administrative Offices

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Ana Samaniego  
Superintendent

Cesar Soto  
Chief Financial & Operations Officer

Denise Cox  
Assistant Superintendent

Board Room  
Central Administration Building

5:00 P.M.  
December 8, 2020

*You are respectfully requested to turn off all cell phones during this meeting. Thank you.*

## **REGULAR BOARD MEETING (RESCHEDULED)**

### **NOTICE AND AGENDA**

*(Revised December 4, 2020 at 4:50 P.M.)*

**(Agenda is subject to change 24 hours prior to the scheduled meeting)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a regular meeting **not open to the public**, as per Federal guidelines, on **Tuesday, December 8, 2020**, beginning at **5:00 P.M.** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. Meeting will be livestreamed and available to view via DUSD #27's YouTube Channel. Pursuant to A.R.S. §38-431.03 and as may be indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

#### **I. PRELIMINARY MATTERS:**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes:
  - 1. April 21, 2020 – Regular (Rescheduled)
- E. Summary of Current Events
  - 1. Superintendent
  - 2. Governing Board Members
- F. Reports
  - 1. Ex-Officio Student Member – Gehrig Duarte
  - 2. Business Office Reports – Cesar Soto
  - 3. Human Resources & Student Enrollment Reports – Denise Cox
- G. Public Comments--(Comments shall be limited to 3 minutes)

**The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues, which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion later. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. The President may allow individuals from the public to address the Board on items listed on the agenda and the agenda and at the time, the agenda item is presented for discussion by the board by filling out and turning in a request specific to the agenda item to the Executive Assistant prior to the beginning of the meeting. Comments shall be limited to three (3) minutes.**

Pursuant to A.R.S. §38-431.03 (A)(2) the Board will be able to go into executive session to Discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board’s attorney in person or via telephonic conference call for legal advice regarding on any matter listed on the agenda.

**II. CONSENT AGENDA ITEMS:**

*(Items on the Consent Agenda will be enacted without separate discussion of each entry, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)*

**A. Approval of the following consent agenda items:**

**1. Payroll and Expense Vouchers/Reports:**

(If there are any questions regarding vouchers, details may be obtained at the District Office, Monday through Friday from 7:00 am-4:00 pm).

- i. Student Activities & Auxiliary Reports
- ii. Payroll Vouchers: 10, 11

**III. ACTION ITEMS:**

(Items for Consideration, Discussion, Direction, and Possible Approval)

**A. Discussion/action on the approval of classified hires.**

- Adalberto Figueroa 21<sup>st</sup> CCLC Instructional Aide
- Michael J. Torres Substitute Custodian (*Ratification*)

**B. Discussion/action on the approval of temporary classified hires.**

- Alexa Ivanna Ochoa Instructional Aide (Clawson)
- Jill Worden Instructional Aide (Clawson)
- Blanca Dominguez Instructional Aide (PHMS)

**C. Discussion/action on the approval of classified resignations & retirements.**

- Mary Elizabeth Ybarra Instructional Aide (JC) Retirement effective 01/15/2021 (29 yrs.)
- Rosalba Trevizu Custodian (DHS) Retirement effective 12/31/2020 (23 yrs.)
- Dayana Medina Instructional Aide (Faras) Resignation effective 12/23/2020 (5 yrs.)
- Guadalupe Tanabe Instructional Aide (JC) Resignation effective 12/02/2020 (1 mo.)
- Catalina Decker 21<sup>st</sup> CCLC Instructional Aide Resignation effective immediately

**D. Discussion/action on the approval of addendum.**

- Joanie Duarte STAR Autism (ESS)

**E. Discussion/action on the approval of donations received for DUSD #27.**

- *Donation of \$598.00 from STEM-CAN Support to Clawson Elementary for Mrs. Noemi Escalante’s teacher project.*
- *Donation of \$1,250.00 from Walmart #1846 to Stevenson Elementary Community Grant.*

**F. Discussion/action on the approval of the Intergovernmental Agreement for Pathways to Teaching between The Arizona Board of Regents, University of Arizona and DUSD #27.**

**G. Discussion/action on the approval of the Revision to the District Annual Expenditure Budget for Fiscal Year 2020-2021.**

**H. Discussion/action, if needed, on the Distance Learning Update.**

**IV. DISCUSSION ITEMS:**

- A. Request for future agenda items

**V. ANNOUNCEMENTS:**

- Winter Break (No School) ..... December 24, 2020, through January 6, 2021
  - December 24, 2020, through January 1, 2021: All District Offices Closed (to include Transportation, Warehouse/Receiving, and Maintenance Departments).
- Annual Organizational Meeting ..... January 5, 2021 at 10:00 a.m.
- Next Regular Board Meeting ..... January 12, 2020

**VI. EXECUTIVE SESSION:**

**The Governing Board may vote into executive session, pursuant to A.R.S. § 38-431.03 (A) (1) for the following personnel matters:**

- A. Superintendent Ana C. Samaniego's annual evaluation.

**No Board action is taken during an executive session. Should either employee wish to have an executive session dealing with the matter pertaining to that employee held in open session, it shall be conducted in open session following the executive session at this point in the agenda.**

**VII. OPEN SESSION:**


- A. *Discussion/action to approve Superintendent Ana C. Samaniego's annual evaluation.*

**VIII. ADJOURNMENT:**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting. The District wishes to accommodate those individuals who may be precluded from participation due to a language barrier; such individuals are requested to inform the District of the need for a translator at least one workday prior to a scheduled Board meeting so that a translator may be secured.)*

Certification of posting:

I, Ana C. Samaniego, certify that this notice of the public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on this 4<sup>th</sup> day of December 2020 at 4:52 p.m..

  
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Ana C. Samaniego, Superintendent