



ACKNOWLEDGEMENT TO THE FOLLOWING TERMS ARE REQUIRED

For all facilities, I acknowledge/understand the following:

- No individuals participating in this event will have financial gain.
- Fees will be assessed for all non-school use of school facilities. Any fees shall be paid prior to use.
- ALL parking should be in designated areas only. Do not park in grassy areas.
- Organizations cannot pay district employees directly. All district employees must be paid through the district payroll office for any work on district property.
- Any organization requesting usage does not have the authority to grant usage to another organization.
- Organizations granted permission to use a facility must understand that the agreement is for a specific facility on specific dates at specific times and does not imply use of any other facility or equipment.
- School keys are not issued to anyone who is not a school employee.
- Keys issued to employees must be returned to the central office on the next business day after usage.
- All facilities usage agreements are for no longer than a period of three months and all agreements terminate on May 31st of each school year.
- All doors, windows, and gates must be secured and all lights left in the off position when leaving the facility.
- Organizations that use district facilities are responsible for any damage incurred during usage.
- Any existing damage should be reported immediately.
- All facilities must be left clean and in their original arrangement and condition. For facilities that are left out of order or unclean, a fee of \$100.00 per hour will be charged for custodial services with a minimum of two hours for service.
- Due to staffing schedules, there may be instances the facilities are not available for use. School sponsored events take precedence over non-school events.
- The school district superintendent or representative may terminate a facilities usage agreement at any time at his/her discretion.

WAIVER OF LIABILITY: Non-school organizations must provide proof of insurance or provide a waiver of liability to use district facilities.

Jourdanton Independent School District and its personnel are not liable for any injury, person or property damage occurring during the time of use.