Contact Information

Christina Gallegos- Principal (830)769-5425 Missy Korus- Counselor (830)769-5427 Tiffany Gallegos- Secretary (830)769-5432 Grecia Brister- Nurse (830)769-5432

Dress Code

Please refer to Jourdanton ISD District Student Handbook

Grading Policy

Students will receive report cards each 6 weeks and progress reports if needed. Please refer to the academic calendar at www.Jourdantonisd.net for dates these will be sent home.

All grades will be entered into our electronic Grade Book and can be checked by parent/guardian(s) via Ascender Parent Portal online. Kindergarten grades are recorded at the end of the six weeks on the report card. Contact the office for sign-in information.

Your child's teacher will provide a copy of our current grading policy.

Schedules

Bell Schedule

7:30 am – Student drop off begins

8:00 am - Tardy bell rings

3:30 pm – Dismissal

3:45 pm – Students escorted to ASK (at parent expense)

Lunch Schedules

Pre-Kinder/ECSE - 10:45-11:15

Kinder - 11:00-11:30

First -11:15-11:45

PE/Teacher Conference Schedules

Pre-Kinder 9:45-10:45 Kinder 1:00-2:00

1st 10:00-11:00

Visitors/Volunteers

Visitors are welcome! For the safety of those within the school and to avoid disruption of instructional time, all visitors MUST sign in at the ECC Office prior to entering any building or classroom event. All visitors are required to present a driver's license and be cleared through our RAPTOR system to receive a visitor's badge. All visitors must comply with all applicable district policies and procedures. Visits to individual classrooms during instructional time are not permitted. Visitors are not allowed on playgrounds and fields during the regular school day except for special events and activities. Visitors are not allowed to join students for lunch.

Volunteers are encouraged to participate in the education and activities of our students. All volunteers are held to strict guidelines and procedures. All volunteers must adhere to the campus volunteer dress code guidelines. All volunteers must apply online at www.JourdantonISD.net and clear a background check before working with students on campus.

Attendance

State law requires that a student between the ages of six and 18 attend school, as well as any applicable accelerated instruction program, extended year program, or tutorial session, unless the student is otherwise excused from attendance or legally exempt. School employees must investigate and report violations of the state compulsory attendance law.

<u>Absences:</u> When a student is absent from school, the student must bring a note signed by the parent/guardian/doctor explaining the reason for the absence within 2 weeks of absence. Students who have 10 or more unexcused absences within each semester or 3 or more unexcused absences in a 4-week period will constitute an attendance committee to convene to address student attendance concerns and parent/guardian may be filed upon with the local judicial office.

<u>Tardies:</u> Students will counted tardy if the arrive to school later than 8:00 am and pick up before

3:30 pm. Excessive tardies will be addressed as follows:

2nd tardy = Student/Teacher conference

3rd tardy = Parent/Teacher conference

4th tardy = counseling referral

5th tardy = discipline referral

Upon receiving 5 or more tardies, a student will be assigned ISS (In-School Suspension)

Please refer to the District Student Handbook for more information.

Transportation

<u>Bus:</u> Riding the bus is a privilege. Students must follow all bus rules. If student misconduct occurs, parents will be contacted. Please refer to the District Student Handbook at <u>www.Jourdantonisd.net</u>.

Drop off/Pick up vehicle: For everyone's safety, parents will not be allowed to walk up to drop off or pick up students. DO NOT park along LaParita or LaGarde roads and have your child walk to your car. Please remain patiently in the vehicle drop off/pick up line and we will dismiss as quickly and safely as possible through the front doors of the ECC office. Older students may be dropped off with younger siblings at the ECC front door and walk through the halls to their classroom. ECC students are ONLY allowed to be dropped off at the ECC. No exceptions. Students that have not been picked up by 3:45 pm will be sent to the ASK program and parents will be charged a drop-in fee. Every student will be issued 2 office issued signs to place in the front right windshield of your car. If you do not have this sign, you will be required to check your child out through the ECC office. ECC students WILL NOT be released to another minor.

<u>Walkers:</u> ECC students are escorted to Smith Village and cross walk areas. They must be met by an adult or prior arrangements to go walk with siblings may be made with Principal approval.

<u>Dismissal Change:</u> In emergency only, dismissal changes MUST be made by contacting the ECC Office at 830-769-5432 before 2:15 pm to obtain Principal approval and to ensure your child is placed in the proper drop off area. Early pickup is strongly discouraged.

Frequently Asked Questions

- There will be NO OUTSIDE MEAL DELIVERY to students. Late lunches will not be delivered after the tardy bell rings.
- Visitors are not allowed to eat meals with students in the cafeteria.
- Toys are NOT ALLOWED at school unless requested by the teacher for a special event.
- Please label all clothing items, lunch boxes and Plastic water bottles for safe return when lost. The district is not responsible for lost items.
- Medications MUST be registered with the Nurse in original container with label attached.
- Emergency drills (fire, evacuation, lock down, etc.) are conducted throughout the school year.
- Please check for more information at:

- Facebook: https://www.facebook.com/Jourdanton-Early-Childhood-Center-106959175402846/
- District web page: <u>www.jourdantonisd.net</u>