

490 Volunteers for Educational Programs

I. PURPOSE

- A. The Board of Education encourages the use of community resources and citizens as volunteers to assist in furthering the educational programs at our school. Volunteers will enhance student achievement while encouraging the involvement of our community. This policy is intended to provide the direction to accomplish this objective while also assuring the safety of the students and staff.

The purpose of the volunteer program is:

1. To provide positive adult relationships to students.
2. To provide individualized attention for students.
3. To provide enrichment for students.
4. To provide an added dimension of self-esteem and self-confidence for students.
5. To assist in providing supervision for special student activities.
6. To provide an opportunity for parents to become more familiar with school activities and/or operations.
7. To provide an opportunity for the community to show positive support of the District.
8. To develop partnerships that are committed to and focus on the best interests and educational achievements of our students.

II. GENERAL STATEMENT OF POLICY

- A. All persons wishing to volunteer at McGregor Public School must complete the following:
1. Successfully complete orientation for volunteers.
 2. Complete a written application.
 3. Consent to and pay for a criminal background check prior to any volunteer services that could result in contact with students.
 4. Read and understand everything within this policy and sign the attached Volunteer Agreement.
- B. The following guidelines shall govern the services of Volunteers:
1. Volunteers must clearly understand their duties and responsibilities and perform no services outside of those duties.
 2. Volunteers serve only in a support capacity and employees of ISD #4 are responsible for the instruction provided to each volunteer.

3. Volunteers shall respect the individuality, dignity and worth of each student.
 4. Volunteers are not permitted access to pupil records.
 5. Volunteers shall not receive a financial stipend or stipend of any kind for their services.
- C. The use of volunteers is at the discretion of each building's professional staff.
 - D. The professional staff that has accepted the use of volunteers will assume the responsibility for the effectiveness of the volunteers.
 - E. The selection and dismissal of volunteers shall be conducted consistent with the applicable federal and state regulations that govern employees.

III. RESPONSIBILITY

- A. This policy applies to the use of volunteers:
 1. during the regularly scheduled school day
 2. before or after the regularly described school day in District sponsored programs
 3. during summer sessions, camps or summer activities
 4. during District sponsored or sanctioned activities regardless of whether those activities are conducted on district premises or off.
- B. The Superintendent shall implement this policy and shall communicate this policy to all district employees.
- C. The Superintendent shall enforce this policy.

ISD #4 Volunteer Agreement:

I, _____, understand and agree that my volunteering at ISD #4 is performed under with above stated conditions. I will follow all policies and procedures of the McGregor School District in my volunteer capacity.

Signature of Volunteer

Date