

The Cambridge Board Of Education appreciates the generosity of its local booster clubs, parent – teacher organizations, school curricular and co-curricular organizations, service organizations, community charitable organizations, foundations and other contributors which provide donations and gifts that enhance and extend the mission and work of our schools. The District especially encourages donations and gifts of finances, equipment and services that are not likely or easily acquired from public fund expenditures. The Board is also obligated, at the same time, to maintain control over the District's educational programs and student activities and ensure equality of educational opportunity. Therefore, outside funding or funding sources will not dictate the direction of new programs, the retention of existing programs, nor hinder their objective evaluation. All gifts and donations should comply with the statutory requirements of the State of WI, applicable Internal Revenue codes, and all other board/administrative procedures and regulation.

The Board reserves the right to accept or reject any gift donated to the school district from any organization or from any individual.

Once an item is accepted, it becomes the permanent property of the School District of Cambridge for use at any location in the District as the Board or its Administrative designee's direction. Contributions be free of any entanglement. However, a preferred use specified by the donor shall be taken into consideration in determining the use to be made of the gift.

The Superintendent or Superintendent's designee may at any time bring a donation or gift before the Board for Board approval. Approval decisions for such donations shall include but are not limited to the following criteria:

- The primary beneficiary must be the School District, school(s) and the students being served.
- Acceptance of the gift must not result in undesirable or hidden costs to the District.
- Gifts that express or advocate acts that are illegal are prohibited and may restrict gifts that a reasonable observer would interpret as advocating illegal drug or alcohol use or express or advocate acts that are illegal.
- The acceptance of a gift shall not imply or require endorsement of any product, service or individual.
- Fabric wear is exclusively ordered by the District using District criteria. Donations for fabric wear may only be of a financial nature.
- Gifts to initiate new programs shall not be accepted until a plan is in place for the continuation of such a program once the contributed funds are exhausted. If gifts from a single source are tied to the initiation of a new program, but do not cover the full range of anticipated program costs, the Board or its Director must:
 - a. require that gifts from additional sources covering any remaining costs be inhand;
 - b. authorize cost to cover any anticipated program costs not covered by the gift.
- Donor involvement in any donation must focus upon donations that will enhance or extend the work of the schools as determined by the Superintendent, Superintendent's designee, and/or the Board.
- Donations that include advertising for the contributing vendor / private donor must be approved by the Board of Education. The exception to this is donations made to school based organizations who are offering advertising in programs, fliers, etc. in return for donations which will only need approval by the Superintendent or Superintendent's designee.
- Donations that are oriented primarily toward the solicitation of business or the acquisition of resources for the donors own purpose or benefit will not be allowed.

Donors may receive special recognition for their gifts unless otherwise stipulated by the donor, including but not limited to; program recognition, attached name plates, recognition ceremonies, plaques, display boards, etc. as authorized or directed by the Superintendent or designee.

All donations of equipment or items to be displayed must be of good taste. Such items will be considered in relation to school colors, the school mascot and other school and community themes. The location and placement of such items is at the sole discretion of the District. However, requests for placement and location will be considered in determining displays.

The School District of Cambridge may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens.

The School District of Cambridge shall not discriminate in the acceptance and administration of gifts, bequests, donations, scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, national origin, ancestry, creed, pregnancy, color, religion, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REFERENCE:

CROSS REFERENCE:

APPROVED: 5/19/08

REVISED: 8/18/14 (Comm. Review)
REVIEWED: 10/16/17

POLICY #840