

# Marshall County Central

Viking Elementary (preK-2) Newfolden (3-6) MCC HS (7-12) Building a Foundation & Future of Educational Excellence - one student at a time! www.newfolden.k12.mn.us (218) 874-8530

# **MCC Schools E-Learning Day Information**

Minnesota winters can cause disruptions. Minnesota allows school districts to provide up to 5 days of E-Learning days to students in the event that weather conditions cancel school.

Last year's winter had several severe storm events. As a result, we made up two days at the end of the year and canceled two days we did not make up. This year we are implementing an E-Learning plan to help prevent the need to make up days at the end of the year.

At MCC, we prefer to have our students at school as the education is more meaningful and more engaging when students are present, able to ask questions, and receive direct support from their teachers.

In the decision making process we will look ahead at the school calendar to look for opportunities to make up a day within the school year first. If we get to a point where there is not a practical option to make up a day within the school year, we will issue an E-Learning Day.

# **Preparing for an E-Learning Day**

Teachers will develop E-Learning materials for students prior to the winter weather season.

- High School teachers will provide information in their syllabus. They will use Google Classroom to provide work and instructions.
- An alternative option will be provided for high school students without home internet access.
  Please note we do have a limited number of internet hotspots available for checkout to homes without internet. If this is a need for you, please contact Trista Lund tlund@mccfreeze.org.
- Elementary teachers will provide each student with work packets in a folder.
- Some E-Learning resources may also be posted on our school website.
- Teachers will be encouraged to practice accessing E-Learning materials to help students prepare so they know where to find materials and how to seek assistance.

# How is an E-Learning Day announced?

We will use our Thrillshare system posting information to our web page live feed, Facebook page, and text message to parents. The message would note that school is canceled and the district is holding an E-Learning Day. We would issue the message prior to 6:30 a.m. on the day of closure with every effort to give more advanced notice. We share our announcements on our App, School Facebook Page, our website calendar, KTRF, and local news outlets. We will also send an alert using our parent alert system.

## What type of work would students do?

Work designated for E-Learning would be skills practice. Direct instruction would not be needed. It would be designed so that students have materials at home to complete the assignment.

A high school college level class may do a Zoom or Google Meeting but would have an alternative option for students that cannot connect. This is an option available for college level classes taught by our instructors due to seat time requirements for college credit.

# What if I need some help or have a question?

Teachers will monitor emails during school hours and would respond via email or phone call to answer questions from students/parents.

#### When is the work due?

Students would have up to 2 school days to complete and turn in their E-Learning day work. This would allow a day where students can ask a question, get assistance, or get clarification if needed.

Attendance is counted based on work completion. Failure to complete work does not allow extra time and would affect students' grades.

## **Key Information for Parents:**

You can help us and your child by ensuring the students work on their E-Learning assignments.

You can help by reading directions or looking it over so you know your child understands and completes the work.

You can remind them to put completed work in the folder or backpack to turn in at school.

### **Student Expectations:**

Students should complete work to the best of their ability. They can ask mom or dad for help if needed.

If a student fails to complete E-Learning work, they will receive an unexcused absence.

# **Special Education:**

Special education teachers who provide direct instruction will create an E-Learning assignment for their students. They may also assist classroom teachers to ensure E-Learning work has proper accommodations for our children that receive special education services.

### What do I do if my child is ill?

If your child is sick and unable to complete E-Learning work. A parent should notify the district office who will relay the message to your child's teacher(s). Your child would be counted absent that day. Your child would still be accountable for work but we would follow our attendance policy which grants some additional time.

# **Teacher Expectations:**

Teachers are expected to have a plan for E-Learning, practice with students so they know where to find material, know generally what is expected, and know how to get assistance.

Teachers will monitor emails during school hours on E-Learning days and would respond via email or phone call to answer questions from students/parents.

Teachers will be expected to take time on the day after E-Learning day to see if any students have questions, need assistance, or if anything needs to be clarified. They will remind students when the work is due.