



# Jefferson Elementary School

1200 N. Jefferson Street | Harvard, IL 60033

[www.cusd50.org/jefferson/](http://www.cusd50.org/jefferson/)

## Main Office

Hours	7:30 a.m. - 4:00 p.m.
Phone	815-943-6464
Fax	815-943-7495

Principal	Dr. Judy Floeter
Secretary	Krista Henry
Health Office	Robin Smith

## Mission

To produce a community of learners by cultivating academic, social, and emotional skills to maximize each student's potential.

## Vision

Educational excellence and lifelong learning for all.

## School Pledge

"I promise to do my best, to respect my school and everyone in it, to help myself learn and grow and to be proud of myself at the end of each day."

## Daily Schedule

Doors Open	7:40 a.m.
School Begins	7:55 a.m.
Lunch Periods	12:00 p.m. - 1:25 p.m.
Dismissal	2:55 p.m.

## Breakfast

All students may eat free breakfast with their class at times between 8:00 and 9:00 a.m.

## Recess/Lunch Times

12:00-12:40 p.m.	5th Grade
12:45-1:25 p.m.	4th Grade

## Motto

Be Your Best: Be Respectful, Responsible, and Safe, Be Learning.

## Arrival and Dismissal Procedures

### Arrival

- Adult supervision begins at 7:40am.
- Walkers may enter through Door #1 or #3 which will be open until 8:00 a.m. After 8:00 a.m. walkers must enter Door #1.
- Car riders should be dropped off at the west side of the building and enter Door #3 until 8:00 a.m.
- Bus riders will be dropped off in the front and will enter Door 1.
- Breakfast is served between 7:40 and 8:10
- Cars are not to enter the front bus lanes between 7:40 and 8:00 a.m.

### Dismissal

- Parents who pick up students prior to 2:45 should park in front and enter the main office to sign the students out.
- Walkers exit the building from Door #2 on the southend of the building and are supervised in crossing streets or while waiting on sidewalks for parents.
- Car riders exit through Door #3 and parents should use the west driving loop for pick up. There is staff supervision.
- Students who ride our "Black Buses" will be released at 2:57 and will exit through Door #1 to board buses.
- Students who ride our "Gold Buses" will be released at 2:59, will wait in hallwalls for 2nd bus run and will be released through Door #1 to board buses.
- Cars may not enter the front bus lanes between 2:45 and 3:10.