

**PARK COUNTY SCHOOL DISTRICT No. 6**  
**Board Meeting**  
**June 16, 2020**

The Board of Education of Park County School District No. 6 met on June 16, 2020 at 6:00 p.m. in the Westside Annex Board Room. Chairman Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Student Trustee - Danny Deming, Tom Keegan, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Trustee McCue was expected to join later. Administrators present: Peg Monteith and Tim Foley. Directors present: Terry Gardenhire, Dawn Solberg and Chynna Singer.

Chairman Nelson called for approval of the agenda.

On motion by Trustee Bell, seconded by Trustee Roes and carried, Item 3.10 – Approval of “Healthy Is” Renewal Agreement and Item 5.4 – 2020/2021 Salary Schedules – Classified – were moved to the July work session.

Chairman Nelson stated that for public comment, community members could submit comments via an email to [park6@park6.org](mailto:park6@park6.org) and to include their name, phone number and comment. They would be contacted at the time public comment is sought.

Chairman Nelson recognized student trustee, Danny Deming, as the first student to serve on the Board of Trustees and presented him with a recognition plaque. Trustees shared their appreciation of Mr. Deming’s outstanding leadership to students and his service on the Board. Mr. Deming introduced his replacement, Paige Martinez, who will be serving for the 2020/2021 school year.

Nich Pertuit gave an update on “Healthy Is”, a wellness program that provides incentives and offers assistance to staff in an effort to reduce absenteeism and provides help with chronic illness.

Mrs. Solberg reviewed the budget and various funds as of May 31, 2020 and shared that 23% of the budget was remaining.

Mr. Gardenhire reviewed the status of 2020 facilities projects noting that CMS work is behind schedule. He went through the various projects and focused on the need to get classrooms fire compliant. Staff have been notified about removal of clutter, coffee pots and microwaves as well as furniture that cannot be easily disinfected. He also explained that the district has no plans to use water rights on Beacon Hill Lot 1 and recommended the transfer of the water rights to the City of Cody. Additionally, if the district eliminates some of the parking at the new transportation facility, there would be a \$12,000 cost savings. Discussion ensued about adding an amendment to the agenda to eliminate the east parking lot. On motion by Trustee Bell, seconded by Trustee Keegan and carried, agenda Item 5.7 was added to accept a change order eliminating the east parking lot. Mr. Gardenhire went on to state that the construction of the new facility is ahead of schedule and could possibly finish in December so the district will need to begin planning to dispose of the old facility.

Chairman Nelson called for approval of the Consent Agenda.

Stefanie Bell made a motion to pull the June 2, 2020 special board meeting minutes, as well as the Healthy Is agreement from the consent agenda and to approve the rest. Cathy Roes seconded and the board approved the following:

**Certified Employment**

**Resignations/Terminations/Retirements**

Beau White, Asst. Golf Coach, CHS  
Josh Hays, Asst. Football Coach, CHS  
Melissa Zierlein, Head Speech Coach, CHS

**Certified Employment**

Carolyn Andrews, Speech Language Pathologist, Location TBD  
Sam Buck, SpEd Behavioral, CHS

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**Coaching**

Emily Swett, Girls Swim Coach, CHS  
Mitch Espeland, Asst. Varsity Football, CHS  
Chad Smith, Head Girls Softball, CHS

**Classified Employment**

**Resignations/Terminations/Retirements**

Sharon Heneger, Cafeteria Supervisor, CMS (this position only)  
Matt McBroom, Special Education Para, Eastside

**Classified Employment**

Jordan Wasia, Seasonal Maintenance, District  
Lisa Kolodziejski, Admin. Asst. to the Asst. Superintendent  
Kendall Wemhoff, Admin. Asst. to Student Support Services Director  
Emmett Osborne, Seasonal Technology, District

**Vouchers for Payment**

General Fund	\$274,472.31
Special Revenue	\$51,067.66
Major Maintenance	\$46,398.19
Capital Construction Account	\$390,364.95
Food Service	\$35,944.56
Internal Service	\$0.00
Depreciation Reserve	\$21,887.96
Cody School Fund	\$25,457.21
Payroll	\$1,989,959.97

- Executive Session Minutes of June 2, 2020
- Minutes of May 19, 2020 Regular Meeting
- Executive Session Minutes of May 19, 2020
- Accepted \$2,000 Donation from Walmart to CHS Band
- Accepted \$20,349.09 Wyoming Trust Fund Grant for CMS Computer Science
- Approved 2 Applications for Admission of Wyoming Resident Out-of-District Students
- Approved Surplus Property
- Approved Transportation Facility Change Order #10
- Approved Modified Beacon Hill Development Agreement
- Relinquished Beacon Hill Lot 1 Cody Canal Water Right to City of Cody
- Accepted \$4,000 Donation to Food Service Program from Wentana, LLC

Chair Nelson called for Public Comments.

Chairman Nelson opened discussion of sale of the current transportation facility adding that the Board will need a plan.

Trustees discussed that a special meeting would be warranted to have discussions and July would be a good time to begin making plans. Mrs. Bell added that she would be interested in discussing sealed bids.

Chairman Nelson called for first reading of Policy GCCAAB-R – Family Medical Leave Act.

Mrs. Singer spoke about the extensive changes that have been made to this federal act that were done by an FMLA s attorney. Trustees shared a few questions and recommended changes. On motion by Trustee Rosencranse, seconded by Trustee Schipfmann and carried, GCCAAB-R was moved to second reading.

Chairman Nelson called for approval of the proposed 2020/021 Shoshone Recreation District budget.

On motion by Trustee Bell, seconded by Trustee Rosencranse and carried, the 2020/2021 proposed Shoshone Recreation District budget was approved as presented.

Chairman Nelson called for approval of the 2020/2021 student handbooks.

Trustee Rosencranse asked if there were more changes anticipated before school resumes in the fall. Superintendent Monteith stated that the intent is to move forward as normal as possible unless someone becomes ill. Several questions were raised about consistency and possible additional information. On motion by Trustee Schipfmann, seconded by Trustee Rosencranse and carried, the student handbooks were tabled until the July 7 special board meeting.

Chairman Nelson called for approval of the 2020/2021 Salary Schedules.

Stefanie Bell moved to approve the 2020/2021 Salary Schedules (except the classified schedule). Cathy Roes seconded the motion. A roll call vote was requested. Trustees Roes, Rosencranse, Schipfmann, Nelson, Keegan and Bell – Aye. Trustee McCue – Abstained. Motion carried.

Chairman Nelson called for selection of a financial institution for bus purchase leasing.

On motion by Trustee Roes, seconded by Trustee Bell and carried, Hilltop Bank was selected as the financial institution.

Chairman Nelson called for second and final reading of Policy GDO – Performance Review of Support Staff, regulation GDO-R – Support Staff Performance Review Procedures and the rescission of exhibit GDO-E – Performance Evaluation Tool.

On motion by Jenni Rosencranse, seconded by Cathy Roes and carried, Policy GDO and regulation GDO-R were approved on second and final reading and exhibit GDO-E was rescinded.

Chairman Nelson called for the elimination of the east parking lot at the new transportation facility for a cost savings in the amount of \$12,525.

On motion by Trustee Keegan, seconded by Trustee Schipfmann and carried, the east parking lot was eliminated with a cost savings of \$12,525.

Chairman Nelson called for Board Reports.

All trustees agreed that in light of the circumstances with COVID-19, the Heart Mountain Academy and Cody High School graduation ceremonies were remarkable.

Chairman Nelson called for the Superintendent's Report.

Superintendent Monteith echoed that graduation was a blast and while there were obstacles, there were also silver linings. The community came together from the City, to the hospital and community health. She thanked Terri Hansen and Marissa Fulkerson for the beautiful newly received hand sewn masks. A great deal of work is underway beginning with credit recovery and summer school. The CARES Act could result in an anticipated \$600,000 in funding for the district for items such as disinfectant, foggers, hand sanitizers, gloves, masks, Plexiglas barriers and snap-lid trays for food service, to name a few. Meetings are being held weekly to discuss progress on the start of school in the fall. A survey was sent and results will be in next week. Information about Canvas Learning was shared as this will replace Google classroom. Mr. Foley shared that the State has been helping with training and cost and the hope is to have teachers trained sometime in July and before school begins. Mrs. Monteith added that it is an effective online instruction program. Information will be communicated to staff and families once everything is set and ready to go.

The Board took a brief recess at 8:10 p.m.

Trustee Rosencranse moved to convene into Executive Session. Trustee Roes seconded. Motion carried and the Board moved into Executive Session at 8:22 p.m. for the purpose of W.S. 16-4-405 (a)(ii) personnel.

On motion by Trustee Bell, seconded by Trustee Schipfmann and carried, the Executive Session adjourned at 9:26 p.m. and the regular meeting resumed.

Trustee Bell moved to approve the Executive Session minutes and adjourn the meeting. Trustee McCue seconded. Motion carried. The meeting was adjourned at 9:27 p.m.

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Chairman of the Board

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Date

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Clerk

\_\_\_\_\_  
Date