

**PARK COUNTY SCHOOL DISTRICT No. 6**  
**Board Meeting**  
**May 19, 2020**

The Board of Education of Park County School District No. 6 met on May 19, 2020 at 5:55 p.m. in the Westside Annex Board Room. Chairman Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes and Karen Schipfmann. Trustee Rosencranse was expected to join later. Administrators present: Peg Monteith and Tim Foley. Directors present: Terry Gardenhire and Dawn Solberg. Mrs. Singer was expected to join later.

Chair Nelson announced that the budget amendment hearing was open and if the public had any comments or concerns, they could send an email to [park6@park6.org](mailto:park6@park6.org). The amendments were published in the local newspaper and discussed at a prior board meeting. There were no comments received.

Chairman Nelson called for approval of the agenda.

On motion by Trustee McCue, seconded by Trustee Roes and carried, the amended agenda was approved as submitted.

Chairman Nelson stated that for public comment, community members could send an email to [park6@park6.org](mailto:park6@park6.org) and that they would be called at the appropriate time.

Superintendent Monteith announced the April and May employee recognition winners and read the nominations. Trudy Brown was selected for the month of April and Theresa Fitti was selected for the month of May. Trustees thanked these employees for their work.

Mrs. Solberg reviewed the budget as of April 30, 2020 and shared that 28% of the budget remained. She also shared the preliminary audit results from the State audit that was conducted in October 2019. The results of that audit show an estimated \$343,960 refund. The district will receive a final report and have 30 days to respond. Mrs. Solberg stated that she currently has a preliminary balanced budget for next year but a one-year contract payment is yet to be paid. She stated that steps and lanes have not been included. The estimated cost to fund steps and lanes is \$353,000.

Mr. Gardenhire reviewed the status of 2020 facilities projects. The new transportation facility earthwork is near completion and five of 33 concrete pours have been completed. Current value engineering shows a savings of \$60,180 and since the project is currently ahead of schedule, the Board will need to decide on construction alternates in July. If there are no weather delays, the project is slated for an estimated January completion. Mr. Gardenhire also shared a diagram that the City is wanting to change the 38<sup>th</sup> Street location, but the cost to the district is still unknown. Trustee Bell stated the Board will need to know the expectations from the City.

Trustee Rosencranse joined the meeting.

Chair Nelson called for approval of the consent agenda.

Trustee Keegan moved to approve the consent agenda. Trustee Bell seconded. Motion carried and the following consent items were approved:

**Certified Employment**

**Resignations/Terminations/Retirements**

Charles Morton, ParaPro, CHS  
Lauren Griffith, Speech Language Pathologist, SS/CMS

**Certified Employment**

Eileen Scott, Social Worker, District  
Brooke Davidson, English Teacher, CHS  
Shaylee Schutzman, 3<sup>rd</sup> Grade Teacher, Eastside  
Julianna Pronesti, Special Education Teacher, Livingston

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**Classified Employment**

**Resignations/Terminations/Retirements**

Emily Burrell, Administrative Secretary, Student Support Services  
Nathaniel Hales, Custodian, CMS  
Bailey Murray, Severe Needs Para, Sunset  
Joy Jochems, Administrative Assistant, Student Support Services  
Barbara “Nikki” Butler, ParaPro, CHS

**Classified Employment**

Connor McLeod, Seasonal Maintenance, District

**Transfers**

Jason Dzikowicz, from P/T Custodian at Wapiti to Library ParaPro at Eastside

**Vouchers for Payment**

|                              |                |
|------------------------------|----------------|
| General Fund                 | \$358,979.69   |
| Special Revenue              | \$20,906.60    |
| Major Maintenance            | \$6,983.00     |
| Capital Construction Account | \$68,533.66    |
| Food Service                 | \$65,820.35    |
| Internal Service             | \$0.00         |
| Depreciation Reserve         | \$16,218.02    |
| Cody School Fund             | \$21,656.82    |
| Payroll                      | \$1,893,841.30 |

- Minutes of April 21, 2020 Board Meeting
- Minutes of April 21, 2020 Executive Session
- Minutes of April 28, 2020 Special Board Meeting
- Minutes of April 28, 2020 Executive Session
- Minutes of May 5, 2020 Special Board Meeting
- Approved 2020/2021 Paid Holiday Schedule
- Accepted Anonymous Donation of \$730.65 for Unpaid Student Nutrition Accounts
- Approved Annual Audit Engagement Letter with Fagnant, Lewis & Brinda, P.C.

Chair Nelson called for Public Comments.

Tim Lassiter submitted a comment and was called via conference phone.

Mr. Lassiter spoke in favor of concealed carry for bus drivers and a two-year exception vs. five years.

Trustees once again reviewed corrections/changes made to Policy CKA which will be referred to as a Rule, due to a change in legislation. A couple of changes are still under legal review and discussion surrounding drug and alcohol testing was held. Trustees concluded that the Policy Committee should review Policy EEAEA-R2 to make sure language complies with Rule CKA. Moving forms to internal documents simplifies making changes to those forms in the future.

Chairman Nelson called for approval of the 2019/2020 budget amendments.

On motion by Trustee Roes, seconded by Trustee McCue and carried, the 2019/2020 budget amendments were approved.

Chairman Nelson called for the KEC Committee report and recommendation regarding science resources.

Trustee Bell moved to adopt the textbook resources consistent with the KEC Committee recommendation to purchase with no modifications, the middle school text by Risko and Golba and high school text by Miller and Levine. Trustee Rosencranse seconded. Motion carried to purchase the textbooks. Mrs. Bell encouraged Mr. Foley to wait 30 days to purchase as the complainant notification letter was dated May 13 and needs to allow time for any appeal.

Chairman Nelson called for action on the vacation rollover extension or payout and shared that staff had been queried in a May 5, 2020 email.

Mrs. Monteith announced that a number of employees are unable to use their vacation balance by June 30, 2020 and were asked about a payout or rollover extension. Mrs. Solberg had shared that the set-up is different for the payout and if the Board determined to do a rollover, they would need to select a date. Mrs. Singer added that of 20 people who would qualify, 12 preferred a payout, however this would create extra work for the business office. Trustee Bell shared that it didn't seem all that different than the recent comp time payout. Mrs. Rosencranse indicated it would likely be different employees. John McCue moved to temporarily modify Policy GDD, and give each full time 12-month employee the option to either extend the deadline for using their vacation until October 1, 2020, or to opt for the School District to buy their unused vacation leave as of July 1, 2020 rounded up to the nearest half hour. This motion is for the year 2020 only, due to the COVID-19 pandemic. Trustee Roes seconded the motion. Motion carried.

Chairman Nelson called for action on the activities stipends for payment.

Mrs. Monteith stated that activities were not addressed last month when spring coaching stipends were discussed. Trustees reviewed the data and Mrs. Singer shared some clarifications regarding the amounts and positions for May and June payments.

Trustee Roes moved to approve activities stipends as follows and Trustee Bell seconded:

May \$16,415.11

June \$4,152

Two were relocated to different budget codes: After School Program and Credit Recovery

After discussion about incorrect calculations, Trustee Roes amended her motion and Trustee Bell seconded the following:

May \$17,665.11 (addition of CMS Yearbook - \$1,250)

June \$3,102 (After School Program and Credit Recovery to be paid later with different budget code)

Motion carried.

There was no student report, however Chairman Nelson shared that she hopes Mr. Deming will be available to attend a June meeting so the Board could wish him farewell and that he could possibly bring his replacement for introductions.

Chairman Nelson called for Board Reports.

Mr. Keegan stated he has attended Shoshone Recreation District meetings. Their preliminary budget will come to the Board for approval next month and \$30,000 has been included for the new sound board for Wynona Thompson Auditorium.

Mrs. Bell stated 3x3 has been extraordinary and she is very proud of the work that has been done. The 7x7 committee is slated to meet next Tuesday in the professional development room.

Mr. McCue was pleased with the graduation filming and especially fond of the HMA students as they are such a family.

Trustee Roes also shared that 3x3 was fun, but Zoom made it a bit more difficult. She also enjoyed the HMA graduation filming due to the student support of each other. She also enjoyed "Friday Night Lights."

Karen Schipfmann agreed that 3x3 was a great group and the filming of graduation was amazing.

Mrs. Rosencranse also enjoyed the graduation filming, adding that parents and students have done a great job during the school closures.

Chair Nelson shared that she has been attending Zoom meetings with board chairs from around the state, along with WSBA executive director, Brian Farmer. She gave kudos to our administrators for the hard work on graduation they accomplished even with parent and community pressure. She is excited to see the final graduation videos. In terms of board goals, while the Board has not had a great deal of conversations pertaining to goals, communication has increased tremendously which has been of great help.

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Chairman Nelson called for the Superintendent's Report.

Mrs. Monteith shared that Mrs. Sheets had not seen an increase in free/reduced meal applications but as more families have difficulty feeding their students, the meal program has seen an increase. The district is also beginning work on "Smart Start" a plan for the opening of school in August. She added that it will likely be a blended learning format. Staff will begin to share feedback on what worked and did not work via a survey in hopes of helping the district make improvements. She clarified that the work on Policy CKA being changed to a "rule" is based on a technicality in the statute which changes the requirements. She referred trustees to the attachments in their board packets from GATE, early childhood education and the swimming pool agreement with the City of Cody. She wrapped up her report by stating how much she looks forward to graduation ~ Cody High School – May 31 and Heart Mountain Academy – May 29.

The Board took a brief recess.

The meeting resumed and on motion by Trustee Roes, seconded by Trustee Schipfmann and carried, the Board adjourned into Executive Session for the purpose of W.S. 16-4-405 (a)(ii) personnel.

There being no further business to come before the Board, on motion by Trustee Schipfmann, seconded by Trustee Roes and carried, the regular meeting resumed and the meeting was adjourned at 9:40 p.m.

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Chairman of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date