

**PARK COUNTY SCHOOL DISTRICT #6**  
**Special Board Meeting**  
**April 7, 2020**

The Board of Education of Park County School District No. 6 met via Zoom on April 7, 2020 at 5:30 p.m. in the Westside Annex Conference Room. Chairman Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, John McCue, Brandi Nelson, Cathy Roes and Karen Schipfmann. Absent: Jenni Rosencranse. Administrators present: Peg Monteith and Tim Foley. Supervisors/directors present: Chynna Singer, Gen Sheets and Terry Gardenhire.

Chairman Nelson called for approval of the amended agenda.

Cathy Roes moved to approve the agenda as amended. Karen Schipfmann seconded. Stefanie Bell asked for an addition to the action items to gain approval for a grant application to Shoshone Recreation District. Cathy Roes amended her motion, Karen Schipfmann seconded, and the agenda was approved as amended.

School nutrition director, Gen Sheets, shared her request for new point of sale software that offers a free and reduced application form which is easier for parents to complete, pin pads that can easily be added, as well as keyboards, to increase efficiency. She explained that the current budget can cover the subscription fee.

Terry Gardenhire reviewed cost saving options for the new transportation facility that broke ground on March 30, 2020. Soils testing will cost more than what was budgeted, however the cost savings options should help if approved. Items to consider (Items 1-7) after a value engineering meeting was held are: using batt insulation vs. foam insulation, using alternate acoustic ceiling panels, running the inside wash bay metal siding up to 14', replacing flat panels above the overhead doors on the storage barn with ribbed panels, and replacing flat panels on the south side of the maintenance barn with ribbed panels. Total cost savings would be \$52,988. Discussion ensued regarding any potential problems the options might present. Mr. Gardenhire added that there could be an additional cost savings of around \$3,000 by using excess hardware from another project.

Chynna Singer presented health insurance information for 2020/2021. After meeting with representatives from WEBT, working with business manager, Dawn Solberg, and holding a district insurance committee meeting, she shared and reviewed a recommendation for the board to consider at the regular meeting April 21, 2020. Several factors were considered including a 13% premium increase district-wide, a \$650,000 write-off by WEBT, and additional state funding of 12%. The State will also be providing funding for only those staff members who take the district health insurance. Mrs. Singer reviewed the district's current plans and costs and presented five options the insurance committee worked on to possibly include dental and vision.

Mrs. Singer reviewed staffing proposals for 2020/2021 that were discussed at the March 3 work session. She stated that three positions will be on the April 21 board agenda for approval so that the district can move forward to fill these positions and any vacancies it may create. The recommendation includes:

- Elementary Computer Science teacher w/technology support duties,
- Moving an ELL para to a full-time ELL certified teaching position,
- Opening and filling a technology specialist position that includes more network experience.

A brief recess was taken.

Chair Nelson presented Policy CKA – Personnel Authorized to Carry and stated trustees have been reviewing the policy individually and provided her with some input/edits to share.

Mrs. Nelson read the edits and trustees discussed them as they progressed through the policy. A lengthy discussion ensued. Trustees were encouraged to consider the items that were discussed and share any additional input. A first reading will be presented at the April 21, 2020 board meeting.

April 7, 2020

A brief recess was taken.

Chair Nelson called for approval of the Consent Agenda that included:

**Resignations/Terminations/Retirements**

Karalee Kicker, Special Education Teacher, Livingston  
David Holland, Behavior Teacher, CHS  
John Bakewell, Severe Needs/Life Skills Teacher, CHS  
Stephanie Cornell, Special Education Teacher, CMS

**Certified Employment**

Macy Heil, Special Education Teacher, CHS

**Transfers**

Jared Moretti, Compliance Facilitator to Special Services Director (1 Yr. Contract)  
Charles Morton, Special Education Teacher to Paraprofessional, CHS

- Approval of 2020/21 Certified Employee Contract Renewals and offered one-year contracts
- Approval of Emergency Board Meeting Minutes for March 15, 2020
- Approval of Executive Session Minutes for 5:15 p.m. March 17, 2020
- Approval of Executive Session Minutes for 8:25 p.m. March 17, 2020
- Approval to Rescind Retirement for Antony Fink
- Approval of Supplemental Budget Transfer for Food Service of \$8,662

On motion by Trustee McCue, seconded by Trustee Keegan and carried, the consent agenda was approved.

Chair Nelson called for action to approve transportation facility construction testing funds.

Trustee Bell moved to approve Engineering Associates to conduct the required soils, asphalt and concrete testing on behalf of the District for the transportation facility work in the amount estimated between \$22,000 - \$25,000. Trustee Roes seconded. Motion carried.

Chair Nelson called for approval of a joint bank account with Groathouse Construction for construction retainage.

Trustee Bell moved to approve a joint bank account with Groathouse Construction for construction retainage. Trustee McCue seconded. Motion carried.

Chair Nelson called for approval of cost savings options for the new transportation facility.

On motion by Trustee Roes, seconded by Trustee Schipfmann and carried, cost savings items 1-7 were approved as discussed in the amount of \$52,988.

Chair Nelson called for action on the Shoshone Recreation District grant application.

Trustee Bell moved that Park 6 make application to the Shoshone Recreation District in the amount of \$30,000 to help defray the cost of upgrading the soundboard for Wynona Thompson Auditorium. A bid from Sweetwater Sound of \$67,131 has been approved by the Park County School District Board of Trustees on March 17, 2020. Trustee Roes seconded. Motion carried.

There being no further business to come before the Board, Trustee Schipfmann moved to adjourn the meeting. Seconded by Trustee McCue and carried, the meeting was adjourned at 9:32 p.m.

April 7, 2020

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Chairman of the Board

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Date

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Clerk

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Date

April 7, 2020