

**PARK COUNTY SCHOOL DISTRICT #6**  
**Special Board Meeting**  
**December 3, 2019**

The Board of Education of Park County School District No. 6 met on December 3, 2019 at 5:30 p.m. in the Westside Annex Board Room. Chairman Rosencranse called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. Absent: John McCue. Administrators present: Ray Schulte, Tim Foley, Jeremiah Johnston and Tony Hult. Directors present: Dawn Solberg and Sam Hummel. Chynna Singer entered shortly thereafter.

Chairman Rosencranse called for approval of the agenda.

Trustee Bell moved to approve the agenda. Trustee Roes seconded the motion. Motion carried.

District librarian, Jennisen Lucas, made a presentation regarding the American Association of School Librarians, and shared information regarding the opportunities they provide.

Chairman Rosencranse called for consideration of a request for out-of-state travel for four Cody Middle School students to travel to Spokane, WA to attend the NW Honor Choir. The travel request was reviewed.

On motion by Tom Keegan, seconded by Brandi Nelson and carried, the request was approved.

Chairman Rosencranse called for second and final reading of Policy GDBC – Classified/Support Staff Supplementary Pay/Overtime. She stated that three trustees had visited with payroll and human resources in order to clarify any questions they had.

On motion by Cathy Roes, seconded by Brandi Nelson and carried, Policy GDBC was approved on second and final reading with an effective date of December 15, 2019.

Chairman Rosencranse opened the discussion for girls' softball.

Activities Director, Tony Hult, and Cody High School principal, Jeremiah Johnston joined the discussion.

Superintendent Schulte shared that WHSAA had recently sanctioned the addition of girls' softball with a statewide meeting on January 15 to schedule games for the 2020-2021 season. Park 6 needs to take an official position on girls' softball. Mr. Hult shared estimated costs for early field maintenance and costs for startup based on a 22-game season with five away games (\$44,000). He estimated high since there will be start-up costs.

Trustees discussed where the money would come from to fund this additional sport, considering the district pays over the allotted amount in the funding model. Mr. Schulte stated this would need to be funded through general fund, as are all activities. Trustee Bell shared that she had already reached out to Dawn Solberg for more information on the funding model. Trustee Roes asked if 2018/2019 participation numbers for the current sports could be shared. Mr. Schulte added that this would be placed for action on the December regular board meeting for approval.

Mrs. Rosencranse called for discussion of the Cody High School Activities Handbook.

Mr. Schulte began the discussion by asking what protocol would be appropriate for releasing a student athlete after a competition, as well as overnight, to parents. A survey was sent to all coaches and sponsors wherein results were viewed differently.

Chairman Rosencranse stated she felt there had been miscommunication between the board and coaching staff, so she had asked to have some coaches present for the discussion. Coaches present were Matt McFadden, Maggie Kirkham and Stephanie Birch.

Mrs. Rosencranse stated the board did not intend to burden coaches, but felt the handbook needed some edits. Trustees agreed. A concern was that some coaches had created their own sport-specific "handbook" that was inconsistent with the overall activities handbook.

After a lengthy dialogue with coaches, the consensus was to create a standardized, uniform written release form along with a review and edit of the activities handbook by a committee including the activities director, coaches and Trustees Keegan, Nelson and Bell.

Sam Hummel presented updated information about the district's security measures. He stated that he acts as the district's liaison with outside agencies to coordinate safety and security measures. Site assessments are being developed, fire drills and reunification drills are underway and a district committee is working on updates to the Emergency Procedures Manual. Mr. Hummel briefly talked about the software by Raptor Technologies and Trustee Bell asked for him to include the cost to upgrade when it is available.

Chairman Rosencranse called for discussion of Policy GDBCA – On-Call Facilities.

Trustees agreed that the policy looks good but would like an effective date added as a recommendation at the regular board meeting.

Mrs. Rosencranse called for discussion and review of the proposed new superintendent evaluation instrument.

Trustee Roes shared it would be done in two parts; June and November. Discussion of the standards ensued with a few revisions requested. The revised version of the evaluation instrument will be on the regular December board agenda for approval. Trustee Nelson added that a template of the evaluation tool would be good for new board member training. Mr. Schulte asked if the evaluation document should be aligned with the strategic priorities the board adopted. Chairman Rosencranse agreed to reach out to Dr. Steve Joel.

Chairman Rosencranse shared the current supplemental board assignments and the board discussed the various committees to determine if Trustee participation was necessary. Consensus resulted in the elimination of a board representative from: District Professional Development Team, Curriculum Coordinating Council, Gifted and Talented Education and Technology Committee. Supplemental assignments will be reviewed at the regular December meeting.

Assistant Superintendent Tim Foley gave a brief update on Apptegy, an app that will replace Blackboard Connect and eventually the district's website. He shared that the app is downloaded to a person's cell phone and notifications can be populated to the website for instant access, it will integrate with PowerSchool, it will be ADA compliant and should be very simple to use.

Mrs. Rosencranse shared some possible meeting dates for a Park County Legislative Forum, as well as a possible WSBA board training.

The board took a brief recess.

The meeting resumed and on motion by Trustee Bell, seconded by Trustee Roes and carried, the board moved into executive session pursuant to W.S. 16-4-405(a)(ii) personnel.

The regular meeting reconvened and on motion by Trustee Roes, seconded by Trustee Nelson and carried, the meeting adjourned at 11:04 p.m.

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date