



BOARD OF DIRECTORS' REGULAR MEETING

Monday, November 9, 2020

5:30 pm

1100 W Clark St, Connell, WA 99326

AGENDA

- 1. CALL TO ORDER/FLAG SALUTE**
- 2. SET AGENDA – ACTION**
- 3. RECOGNITION OF VISITORS**
- 4. REPORTS**
 - A. Secondary School Reports**
 - B. Business Manager Reports**
 - i. Budget Status Reports**
 - ii. Enrollment**
 - C. Board of Director Reports**
 - D. Superintendent Report**
- 5. GENERAL DISCUSSION ITEMS**
 - A. 2020-21 School Year Update**
 - B. Policy 6022 – Minimum Fund Balance – *First Reading***
 - C. Resolution No. 507 – Levy Certification - ACTION**
 - D. Calendar of Events**
 - i. WSSDA Annual Conference (Virtual)**
 - ii. December Board Meeting**
- 6. CONSENT AGENDA - ACTION**
 - A. Board Minutes – October 26, 2020**
 - B. Business Reports**
 - i. Accounts Payable**
- 7. PERSONNEL - ACTION**
- 8. ADJOURN**

North Franklin School District
Budget Status
August, 2020

GENERAL FUND

| Revenue | Budget | Year to Date | Percent |
|-----------------|-------------------|-------------------|---------------|
| Local Taxes | 1,829,249 | 1,830,531 | 100.07% |
| Local Non-Tax | 253,310 | 247,945 | 97.88% |
| State-General | 19,304,746 | 18,959,991 | 98.21% |
| State-Special | 7,185,209 | 6,602,961 | 91.90% |
| Federal-General | 199,694 | 196,606 | 98.45% |
| Federal-Special | 3,825,076 | 3,219,875 | 84.18% |
| Rev Other SD | 48,934 | 3,625 | 7.41% |
| Other Agencies | 3,750 | 15 | 0.39% |
| Totals | 32,649,968 | 31,061,549 | 95.14% |

| Expenditures | Budget | Year to Date | Percent |
|------------------|-------------------|-------------------|---------------|
| Basic Ed | 15,906,764 | 14,707,545 | 92.46% |
| Spec Ed | 3,628,745 | 3,320,469 | 91.50% |
| Vocational Ed | 881,070 | 809,655 | 91.89% |
| St/Fed Grants | 4,840,589 | 3,660,119 | 75.61% |
| Other Programs | 88,766 | 53,752 | 60.55% |
| Community Serv | 65,889 | 327,568 | 497.15% |
| Support Services | 7,238,145 | 6,601,685 | 91.21% |
| Totals | 32,649,968 | 29,480,794 | 90.29% |

Transfers to Other Funds

\$190,820

Begin Cash/Inv

\$3,359,608

End Cash/Inv

\$4,749,543

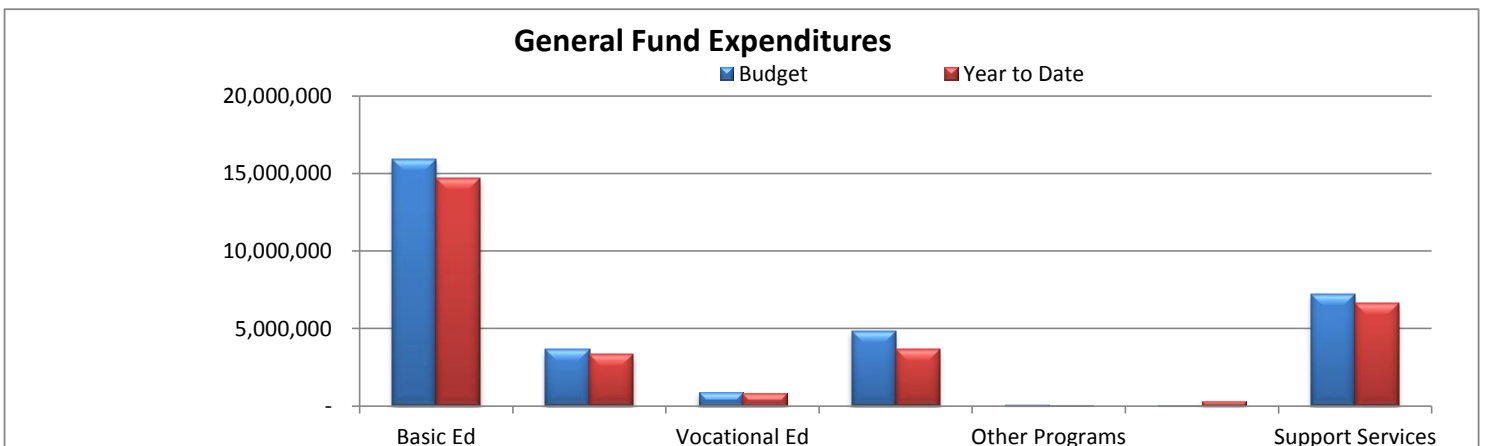
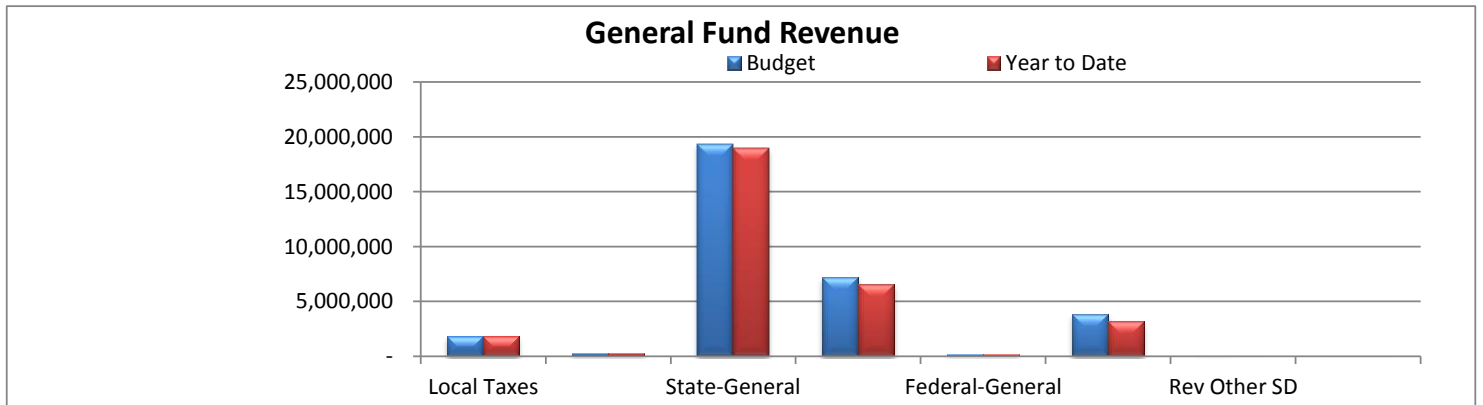
Reserved Funds

-\$1,646,559

Total Unreserved Fund Balance

\$3,102,984.59

9.50%



North Franklin School District
Budget Status
August, 2020

CAPITAL PROJECTS FUND

| Revenue | Budget | Year to Date | Percent |
|---------------|----------------|----------------|---------------|
| Local Taxes | - | - | 0.00% |
| Local Non Tax | 1,800 | 1,781 | 98.96% |
| State-General | - | - | 0.00% |
| State-Special | 253,743 | 174,766 | 0.00% |
| Other Sources | 600,000 | 196,936 | 0.00% |
| Total | 855,543 | 373,483 | 43.65% |

| Expenditures | Budget | Year to Date | Percent |
|---------------|------------------|------------------|---------------|
| Sites | 412,747 | 154,123 | 0.00% |
| Buildings | 411,315 | 158,401 | 0.00% |
| Equipment | - | - | 0.00% |
| Energy | - | - | 0.00% |
| Bond Issuance | - | - | 0.00% |
| Total | \$824,062 | \$312,525 | 37.92% |

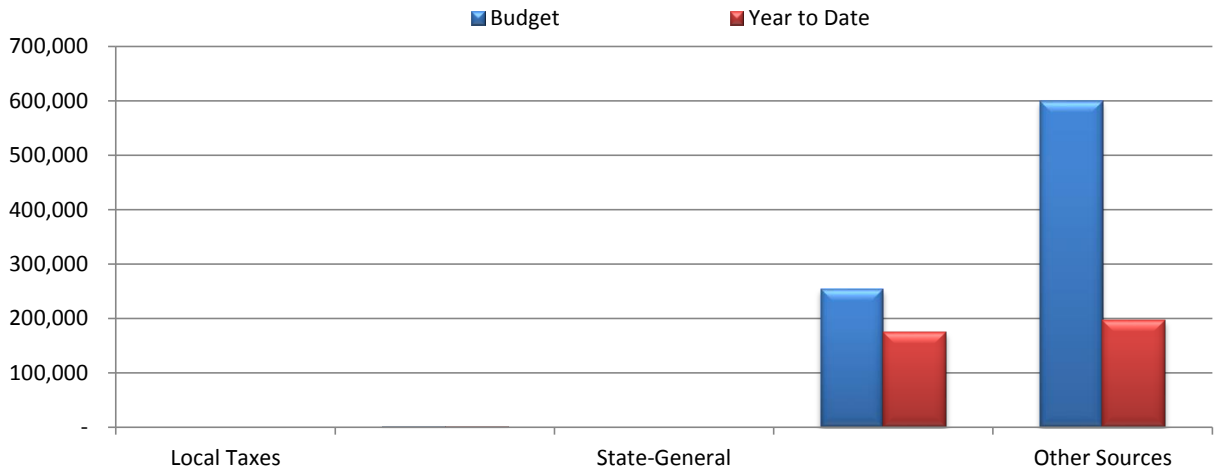
Begin Cash/Inv

\$57,356

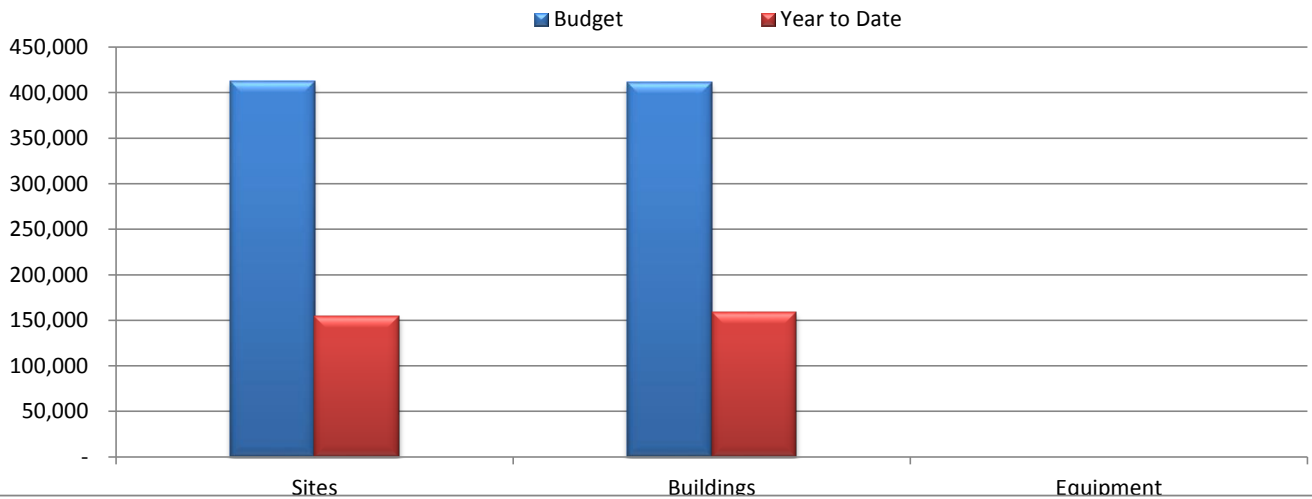
End Cash/Inv

\$118,314

Capital Projects Fund Revenue



Capital Projects Fund Expenditures



North Franklin School District
Budget Status
August, 2020

DEBT SERVICE FUND

| Revenue | Budget | Year to Date | Percent |
|------------------|------------------|------------------|----------------|
| Local Taxes | 1,351,463 | 1,369,965 | 101.37% |
| Local Support | 27,052 | 16,646 | 61.53% |
| State, General | 113,526 | 147,100 | 0.00% |
| Federal, General | - | - | 0.00% |
| Other Financing | - | - | - |
| Total | 1,492,041 | 1,533,711 | 102.79% |

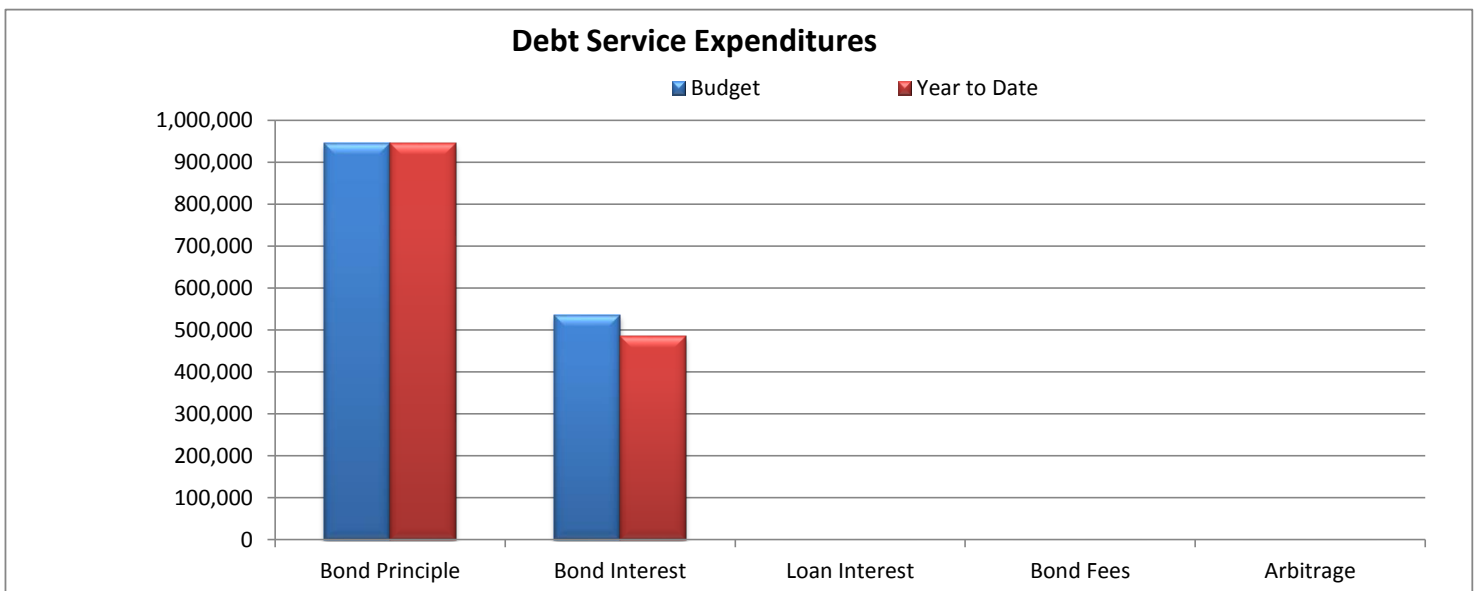
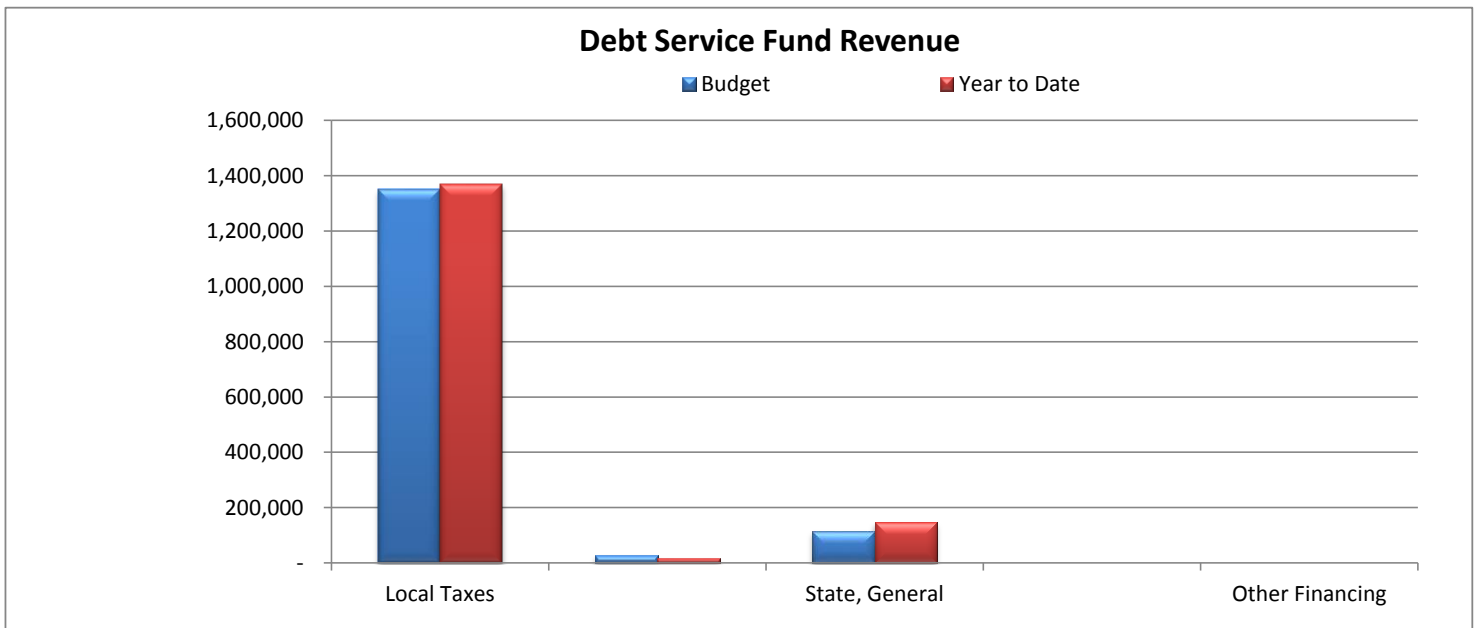
| Expenditures | Budget | Year to Date | Percent |
|----------------|------------------|------------------|---------------|
| Bond Principle | 945,000 | 945,000 | 100.00% |
| Bond Interest | 535,588 | 485,588 | 90.66% |
| Loan Interest | 0 | 0 | 0.00% |
| Bond Fees | 0 | 0 | 0.00% |
| Arbitrage | 0 | 0 | 0.00% |
| Totals | 1,480,588 | 1,430,588 | 96.62% |

Begin Cash/Inv

1,381,414

End Cash/Inv

\$1,484,537



North Franklin School District
Budget Status
August, 2020

ASB FUND

| Revenue | Budget | Year to Date | Percent |
|-----------------|---------|--------------|---------|
| General Student | 76,775 | 50,033 | 65.17% |
| Athletics | 240,000 | 22,981 | 9.58% |
| Classes | 10,117 | - | 0.00% |
| Clubs | 116,650 | 54,937 | 47.10% |
| Private Money | 44,500 | 10,281 | 23.10% |
| Totals | 488,042 | 138,232 | 28.32% |

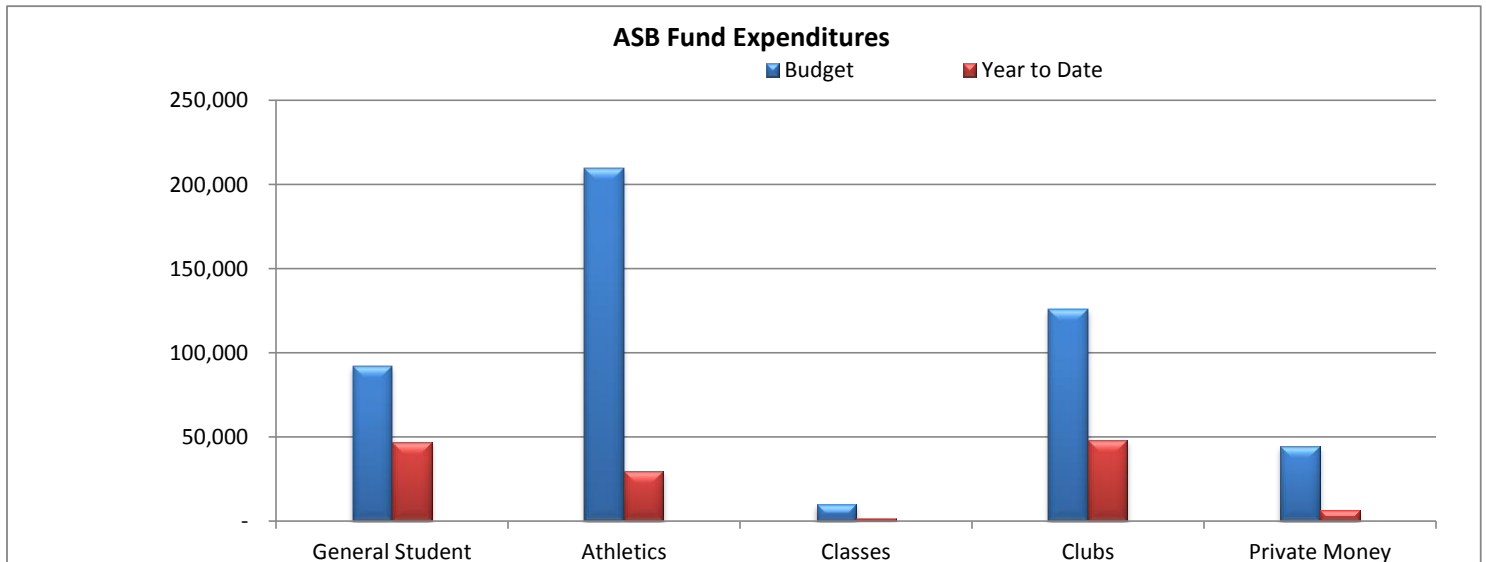
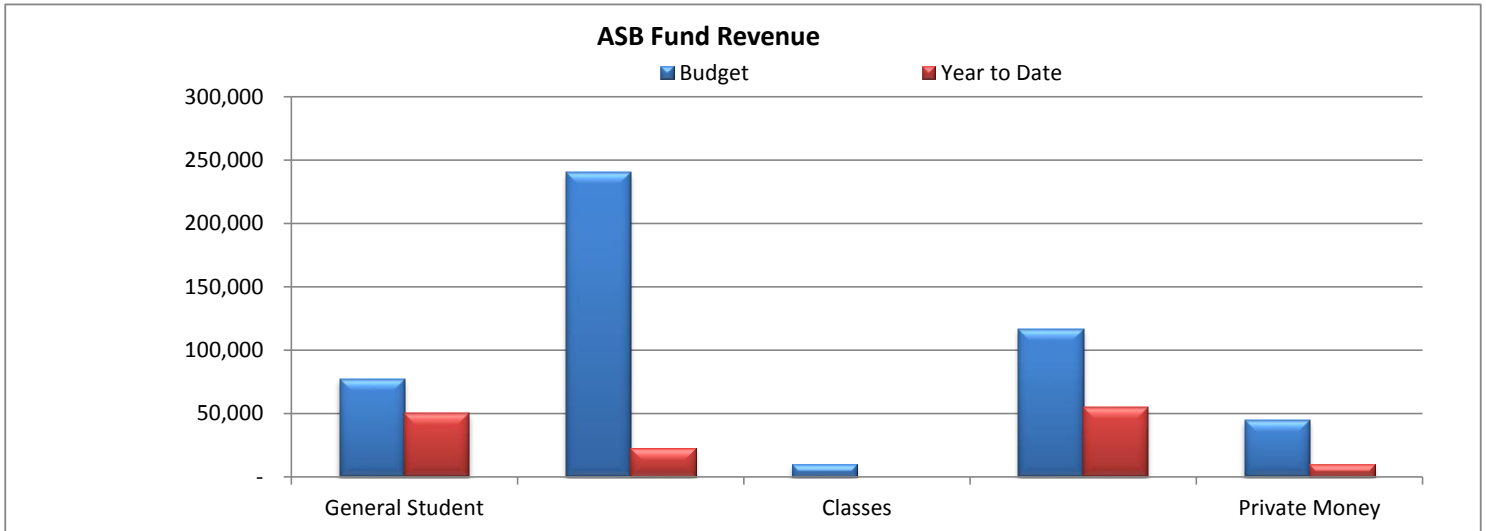
| Expenditures | Budget | Year to Date | Percent |
|-----------------|---------|--------------|---------|
| General Student | 91,970 | 46,650 | 50.72% |
| Athletics | 209,800 | 29,781 | 14.19% |
| Classes | 9,900 | 1,714 | 17.32% |
| Clubs | 125,920 | 48,140 | 38.23% |
| Private Money | 44,500 | 6,666 | 14.98% |
| Totals | 482,090 | 132,951 | 27.58% |

Begin Cash/Inv

\$169,178

End Cash/Inv

\$174,459



North Franklin School District
Budget Status
August, 2020

DENTAL TRUST FUND

| Revenue | Budget | Year to Date | Percent |
|-------------------|---------|--------------|---------|
| Employee Prem | 177,924 | 76,714 | 43.12% |
| Interest Earnings | 486 | 499 | 102.74% |
| Other Sources | - | 0 | 0.00% |
| | | | |
| Total | 178,410 | 77,213 | 43.28% |

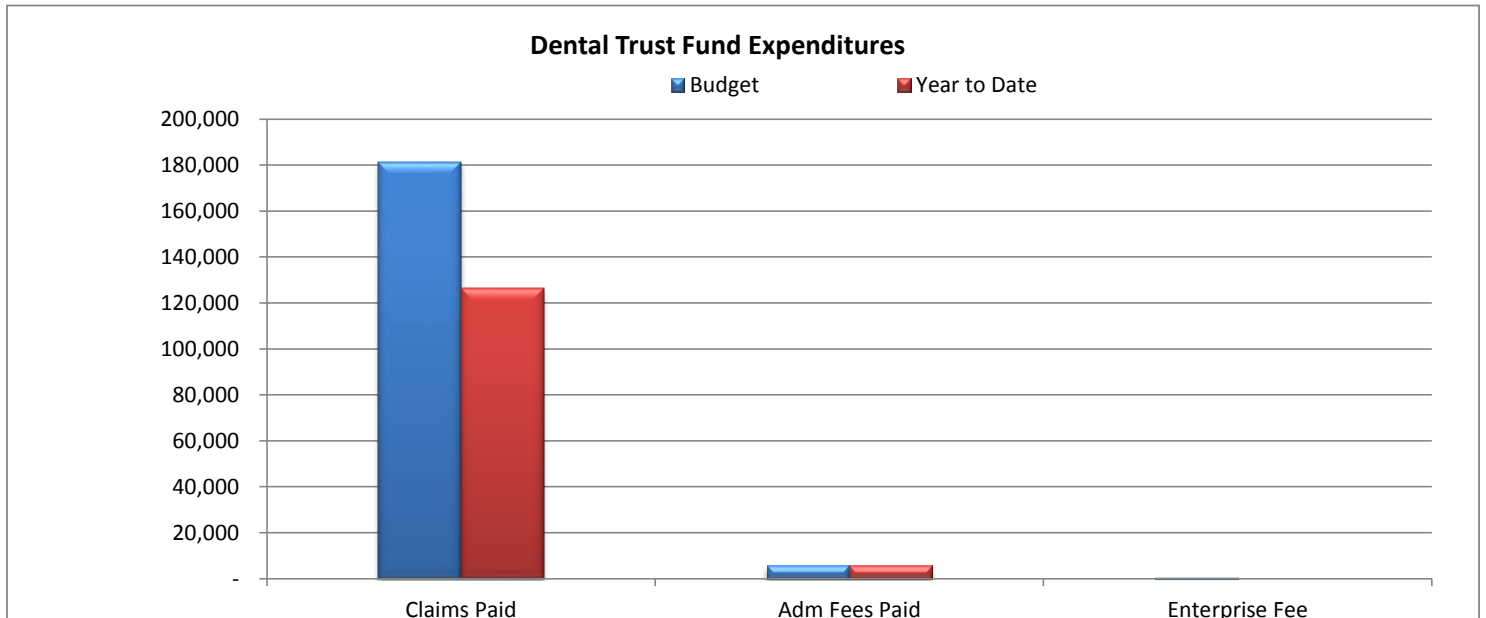
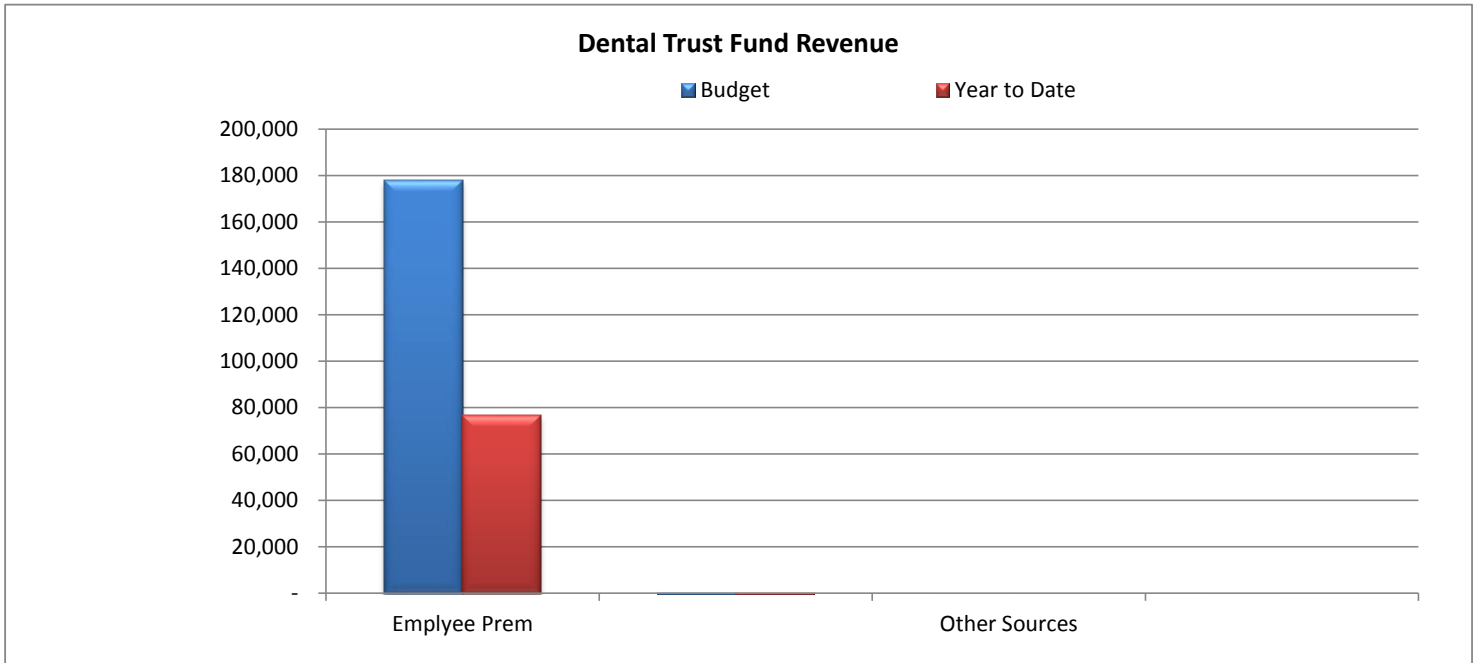
| Expenditures | Budget | Year to Date | Percent |
|----------------|------------|--------------|---------|
| Claims Paid | 181,239 | 126,606 | 69.86% |
| Adm Fees Paid | 5,706 | 5,617 | 98.44% |
| Enterprise Fee | 700 | 0 | 0.00% |
| Trans to GF | - | 15 | 100.00% |
| Total | 187,645.00 | 132,237 | 70.47% |

Begin Cash/Inv

\$55,024

End Cash/Inv

\$0



North Franklin School District
Budget Status
August, 2020

TRANSPORTATION VEHICLE FUND

| Revenue | Budget | Year to Date | Percent |
|--------------------|----------------|----------------|----------------|
| Local Non Tax | 2,000 | 2,041 | 102.05% |
| State, Special | 160,700 | 187,348 | 116.58% |
| Other Fin. Sources | 0 | 0 | 0.00% |
| Transfers GF | 0 | 0 | 0.00% |
| Totals | 162,700 | 189,389 | 116.40% |

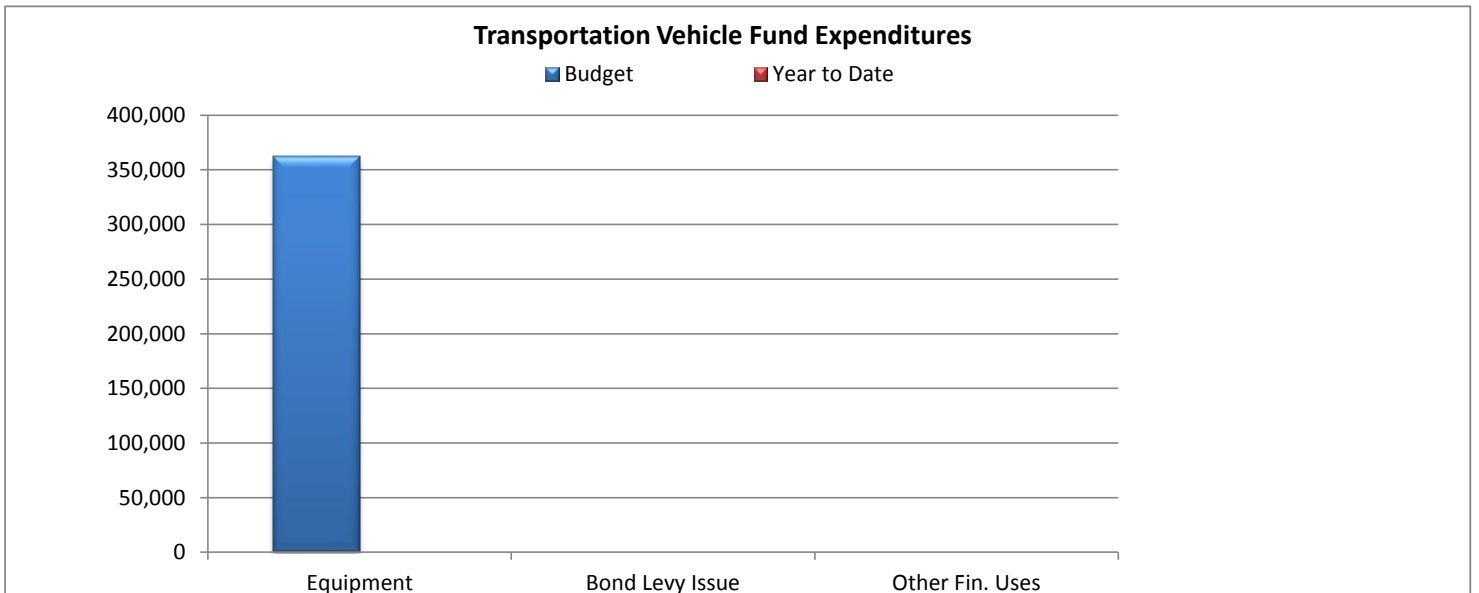
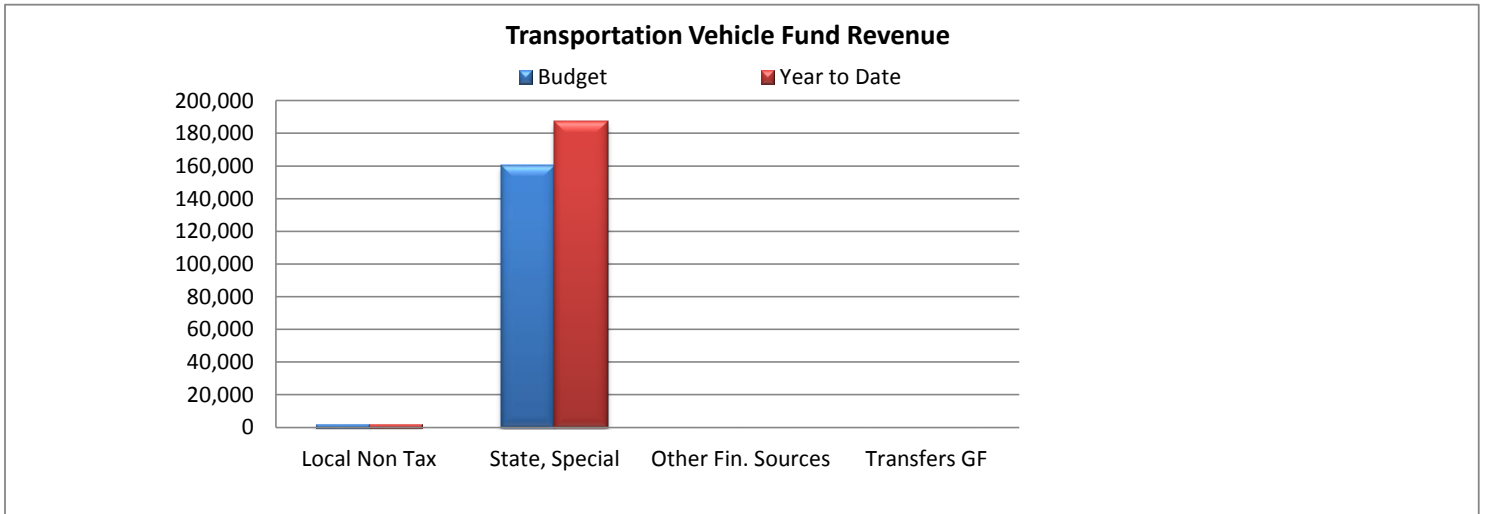
| Expenditures | Budget | Year to Date | Percent |
|-----------------|----------------|--------------|--------------|
| Equipment | 362,781 | 0 | 0.00% |
| Bond Levy Issue | 0 | 0 | 0.00% |
| Other Fin. Uses | 0 | 0 | 0.00% |
| Totals | 362,781 | 0 | 0.00% |

Begin Cash/Inv

175,284

End Cash/Inv

364,673



2020-21 STUDENT ENROLL FTE'S

| | <u>SEPT.</u> | <u>OCT.</u> | <u>NOV.</u> | <u>DEC.</u> | <u>JAN.</u> | <u>FEB.</u> | <u>MAR.</u> | <u>APR.</u> | <u>MAY</u> | <u>JUNE</u> | <u>JULY</u> | <u>AUG</u> | <u>AVERAGE</u> | <u>BUDGET</u> | <u>DIFFERENCE</u> |
|---------------------------|-----------------|-----------------|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|-----------------|-------------------|
| KG Full-Year | 125.00 | 125.00 | 126.00 | | | | | | | | | | 125.33 | 132.83 | |
| 1st Grade | 118.00 | 121.00 | 126.00 | | | | | | | | | | 121.67 | 132.83 | |
| 2nd Grade | 153.00 | 149.03 | 153.03 | | | | | | | | | | 151.69 | 160.51 | |
| 3rd Grade | 143.00 | 144.00 | 145.00 | | | | | | | | | | 144.00 | 150.83 | |
| 4th Grade | 138.00 | 140.00 | 138.00 | | | | | | | | | | 138.67 | 138.83 | |
| 5th Grade | 138.00 | 137.05 | 142.05 | | | | | | | | | | 139.03 | 149.00 | |
| 6th Grade | 146.00 | 147.00 | 151.00 | | | | | | | | | | 148.00 | 159.66 | |
| 7th Grade | 159.60 | 152.60 | 146.60 | | | | | | | | | | 152.93 | 153.33 | |
| 8th Grade | 165.00 | 164.00 | 160.50 | | | | | | | | | | 163.17 | 171.82 | |
| 9th Grade | 152.56 | 155.62 | 155.62 | | | | | | | | | | 154.60 | 155.41 | |
| 10th Grade | 177.29 | 176.03 | 173.01 | | | | | | | | | | 175.44 | 174.04 | |
| 11th Grade | 146.15 | 144.00 | 145.17 | | | | | | | | | | 145.11 | 171.77 | |
| 12th Grade | 132.43 | 127.91 | 124.63 | | | | | | | | | | 128.32 | 128.87 | |
| Total | 1,894.03 | 1,883.24 | 1,886.61 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,887.96 | 1,979.73 | -91.77 |
| NFVA | 73.53 | 90.03 | 90.39 | | | | | | | | | | 84.65 | 40.00 | 44.65 |
| | 1,967.56 | 1,973.27 | 1,977.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,972.61 | 2,019.73 | |
| UGRAD ESD 123 | 4.00 | 5.00 | 2.00 | | | | | | | | | | 3.67 | 4.00 | -0.33 |
| DROP OUT WWCC | 4.00 | 6.00 | 6.00 | | | | | | | | | | 5.33 | 8.00 | -2.67 |
| CHS VOCATIONAL | 103.20 | 103.05 | 103.05 | | | | | | | | | | 103.10 | 96.47 | 6.63 |
| OJH VOCATIONAL | 3.75 | 3.75 | 3.90 | | | | | | | | | | 3.80 | 7.35 | -3.55 |
| RUN START CBC | 43.00 | 44.74 | 40.75 | | | | | | | | | | 42.75 | 21.94 | 20.81 |
| RUN START WSU | 0.00 | 0.00 | 0.00 | | | | | | | | | | 0.00 | 1.00 | -1.00 |
| ST. BILINGUAL K-6 | 406.00 | 476.00 | 486.00 | | | | | | | | | | 481.00 | 507.00 | -26.00 |
| ST. BILINGUAL 7-12 | 275.00 | 283.00 | 277.00 | | | | | | | | | | 280.00 | 228.00 | 52.00 |
| ST. BILING EXITED | 91.00 | 90.00 | 89.00 | | | | | | | | | | 89.50 | 79.00 | 10.50 |
| SPED AGES 3-5 | 18.00 | 17.00 | 17.00 | | | | | | | | | | 17.00 | 20.00 | -3.00 |
| SPED k-21 Tier 1 | 148.00 | 153.00 | 156.00 | | | | | | | | | | 154.50 | 155.00 | -0.50 |
| SPED k-21 Other | 135.00 | 130.00 | 123.00 | | | | | | | | | | 126.50 | 132.00 | -5.50 |
| Total | 301.00 | 300.00 | 296.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 298.00 | 307.00 | -9.00 |

2020-21 STUDENT ENROLL FTE'S

| | | | | | | | | | | | | | | |
|-------------------------|-----------------|-----------------|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|-----------------|---------------|
| Connell High | 582.43 | 579.06 | 579.73 | | | | | | | | | 580.41 | 615.98 | -35.57 |
| Olds Jr High | 324.60 | 316.60 | 307.10 | | | | | | | | | 316.10 | 325.15 | -9.05 |
| Palouse Junction | 26.00 | 24.50 | 18.70 | | | | | | | | | 23.07 | 14.11 | 8.96 |
| Connell Elem | 460.00 | 468.03 | 472.03 | | | | | | | | | 466.69 | 491.50 | -24.81 |
| Basin City Elem. | 321.00 | 314.05 | 324.05 | | | | | | | | | 319.70 | 357.66 | -37.96 |
| Mesa Elem | 180.00 | 181.00 | 185.00 | | | | | | | | | 182.00 | 175.33 | 6.67 |
| Total | 1,894.03 | 1,883.24 | 1,886.61 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,887.96 | 1,979.73 | -91.77 |

| CONNELL ELEM | <u>SEPT.</u> | <u>OCT.</u> | <u>NOV.</u> | <u>DEC.</u> | <u>JAN.</u> | <u>FEB.</u> | <u>MAR.</u> | <u>APR.</u> | <u>MAY</u> | <u>JUNE</u> | <u>AVERAGE</u> | <u>BUDGET</u> | |
|---------------------|---------------|---------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|----------------|---------------|---------------|
| KINDER | 51.00 | 54.00 | 52.00 | | | | | | | | 52.33 | 55.00 | |
| FIRST | 47.00 | 51.00 | 53.00 | | | | | | | | 50.33 | 55.00 | |
| SECOND | 78.00 | 75.03 | 76.03 | | | | | | | | 76.35 | 81.17 | |
| THIRD | 75.00 | 76.00 | 77.00 | | | | | | | | 76.00 | 77.33 | |
| FOURTH | 68.00 | 70.00 | 68.00 | | | | | | | | 68.67 | 69.33 | |
| FIFTH | 74.00 | 73.00 | 73.00 | | | | | | | | 73.33 | 78.67 | |
| SIXTH | 67.00 | 69.00 | 73.00 | | | | | | | | 69.67 | 75.00 | |
| TOTAL | 460.00 | 468.03 | 472.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 466.69 | 491.50 | -24.81 |

| BASIN CITY ELEM | | | | | | | | | | | | | | |
|------------------------|---------------|---------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|---------------|---------------|--|
| KINDER | 39.00 | 35.00 | 35.00 | | | | | | | | 36.33 | 49.50 | | |
| FIRST | 45.00 | 45.00 | 49.00 | | | | | | | | 46.33 | 49.50 | | |
| SECOND | 48.00 | 48.00 | 49.00 | | | | | | | | 48.33 | 52.17 | | |
| THIRD | 48.00 | 48.00 | 48.00 | | | | | | | | 48.00 | 54.00 | | |
| FOURTH | 54.00 | 54.00 | 55.00 | | | | | | | | 54.33 | 51.83 | | |
| FIFTH | 33.00 | 31.05 | 34.05 | | | | | | | | 32.70 | 40.83 | | |
| SIXTH | 54.00 | 53.00 | 54.00 | | | | | | | | 53.67 | 59.83 | | |
| TOTAL | 321.00 | 314.05 | 324.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 319.70 | 357.66 | -37.96 | |

| MESA ELEM | | | | | | | | | | | | | | |
|------------------|---------------|---------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|---------------|-------------|--|
| KINDER | 35.00 | 36.00 | 39.00 | | | | | | | | 36.67 | 28.33 | | |
| FIRST | 26.00 | 25.00 | 24.00 | | | | | | | | 25.00 | 28.33 | | |
| SECOND | 27.00 | 26.00 | 28.00 | | | | | | | | 27.00 | 27.17 | | |
| THIRD | 20.00 | 20.00 | 20.00 | | | | | | | | 20.00 | 19.50 | | |
| FOURTH | 16.00 | 16.00 | 15.00 | | | | | | | | 15.67 | 17.67 | | |
| FIFTH | 31.00 | 33.00 | 35.00 | | | | | | | | 33.00 | 29.50 | | |
| SIXTH | 25.00 | 25.00 | 24.00 | | | | | | | | 24.67 | 24.83 | | |
| TOTAL | 180.00 | 181.00 | 185.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 182.00 | 175.33 | 6.67 | |

2020-21 STUDENT ENROLL FTE'S

| OLDS JR. HIGH | SEPT. | OCT. | NOV. | DEC. | JAN. | FEB. | MAR. | APR. | MAY | JUNE | AVERAGE | BUDGET | |
|----------------------|---------------|---------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|----------------|---------------|--------------|
| SEVENTH | 159.60 | 152.60 | 146.60 | | | | | | | | 152.93 | 153.33 | |
| EIGHTH | 165.00 | 164.00 | 160.50 | | | | | | | | 163.17 | 171.82 | |
| TOTAL | 324.60 | 316.60 | 307.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 316.10 | 325.15 | -9.05 |

| CONNELL HIGH | | | | | | | | | | | | | |
|---------------------|---------------|---------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|---------------|---------------|
| NINTH | 151.56 | 154.62 | 153.62 | | | | | | | | 153.27 | 155.26 | |
| TENTH | 172.29 | 171.03 | 170.01 | | | | | | | | 171.11 | 171.74 | |
| ELEVENTH | 142.15 | 139.00 | 141.17 | | | | | | | | 140.77 | 170.64 | |
| TWELTH | 116.43 | 114.41 | 114.93 | | | | | | | | 115.26 | 118.34 | |
| TOTAL | 582.43 | 579.06 | 579.73 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 580.41 | 615.98 | -35.57 |

| PALOUSE JUNCTION | | | | | | | | | | | | | |
|-------------------------|--------------|--------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|-------------|
| EIGHTH | 0.00 | 0.00 | 0.00 | | | | | | | | 0.00 | 0.00 | |
| NINTH | 1.00 | 1.00 | 2.00 | | | | | | | | 1.33 | 0.15 | |
| TENTH | 5.00 | 5.00 | 3.00 | | | | | | | | 4.33 | 2.30 | |
| ELEVENTH | 4.00 | 5.00 | 4.00 | | | | | | | | 4.33 | 1.13 | |
| TWELTH | 16.00 | 13.50 | 9.70 | | | | | | | | 13.07 | 10.53 | |
| TOTAL | 26.00 | 24.50 | 18.70 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23.07 | 14.11 | 8.96 |

| NFVA | | | | | | | | | | | | | |
|-------------|-------|-------|-------|--|--|--|--|--|--|--|-------|------|--|
| KINDER | 6.00 | 9.00 | 8.68 | | | | | | | | 7.89 | 4.00 | |
| FIRST | 12.55 | 12.55 | 11.55 | | | | | | | | 12.22 | 4.00 | |
| SECOND | 5.57 | 9.57 | 8.57 | | | | | | | | 7.90 | 4.00 | |
| THIRD | 10.83 | 10.83 | 10.51 | | | | | | | | 10.72 | 4.00 | |
| FOURTH | 4.08 | 4.08 | 4.08 | | | | | | | | 4.08 | 4.00 | |
| FIFTH | 10.50 | 10.50 | 9.50 | | | | | | | | 10.17 | 4.00 | |
| SIXTH | 9.00 | 7.00 | 3.00 | | | | | | | | 6.33 | 4.00 | |
| SEVENTH | 1.00 | 5.00 | 6.00 | | | | | | | | 4.00 | 2.00 | |
| EIGHTH | 2.00 | 3.00 | 4.00 | | | | | | | | 3.00 | 2.00 | |
| NINTH | 5.00 | 6.00 | 7.00 | | | | | | | | 6.00 | 2.00 | |
| TENTH | 3.00 | 4.00 | 7.00 | | | | | | | | 4.67 | 2.00 | |
| ELEVENTH | 4.00 | 4.50 | 5.50 | | | | | | | | 4.67 | 2.00 | |
| TWELTH | 0.00 | 4.00 | 5.00 | | | | | | | | 3.00 | 2.00 | |

2020-21 STUDENT ENROLL FTE'S

| | | | | |
|-------|-------|-------|-------|-------|
| 73.53 | 90.03 | 90.39 | 84.65 | 40.00 |
|-------|-------|-------|-------|-------|

44.65

Minimum Fund Balance

The district recognizes the importance of maintaining a prudent fund balance in the general fund to ensure operational cash flow needs are met, to set aside resources for known obligations and to help protect against unforeseen circumstances. Accordingly, the district adopts this policy in regards to those portions of fund balance that are in spendable form but are not legally restricted as to their use from outside sources. Annually, the superintendent or designee will present a general fund budget that includes a commitment of at least 3-5 percent of the current year's expenditures towards a minimum fund balance.

Cross References: 6040 - Expenditures in Excess of Budget
 6020 - System of Funds and Accounts

Legal References: RCW 28A.320.070 School district as self-insurer - Authority
 RCW 28A.505 School Districts' Budgets
 28A.505.130 Budget - Requirements for balancing estimated
 expenditures

Adoption Date:

NORTH FRANKLIN SCHOOL DISTRICT NO. 51
FRANKLIN AND ADAMS COUNTIES, WASHINGTON

RESOLUTION NO. 507

CERTIFICATION OF 2020 EXCESS PROPERTY TAXES

A RESOLUTION of the Board of Directors of North Franklin School District No. J51-162, Franklin and Adams Counties, Washington, certifying to the Superintendent of Educational Service District No. 123 and the Boards of County Commissioners of Franklin and Adams Counties, Washington, the amount of excess property taxes to be levied in year 2020 and collected in year 2021 for the District's General Fund and Debt Service Fund, and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF NORTH FRANKLIN SCHOOL DISTRICT NO. J51-162, FRANKLIN AND ADAMS COUNTIES, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of North Franklin School District No. J51-161, Franklin and Adams Counties, Washington (the "District") takes note of the following facts and makes the following findings and determinations:

(a) By Resolution No. 506, the Board adopted a budget for Fiscal Year 2020-21, (the "2020-21 Budget") that included certified General Fund educational programs and operation excess property taxes in the amount of \$1,950,000 to be levied in 2020 and collected in 2021.

(b) The 2020-21 Budget included certified Debt Service Fund excess property taxes to pay debt service on all of the District's outstanding unlimited tax general obligation bonds in the amount of \$1,310,900 to be levied in 2020 and collected in 2021.

Section 2. Certification of General Fund Excess Property Tax Levy; Assessor Authorization. Pursuant to RCW 84.52.020, the Board certifies to the Superintendent of Educational Service District no. 123 and the Boards of County Commissioners of Franklin and Adams Counties, Washington, an excess property tax levy in the amount of \$1,950,000 to be levied in calendar year 2020 and collected in calendar year 2021 for the District's General Fund. The Assessors of Franklin and Adams Counties, Washington, are authorized and directed, without further Board action, to reduce 2021 GF Levy Amount to be extended upon the tax rolls and collected in calendar year 2021 to the amount that is produced by \$1.50 per \$1,000 of assessed value.

Section 3. Certification of Debt Service Fund Excess Property Tax Levy. Pursuant to RCW 84.52.020, the Board certifies to the Superintendent of Educational Service District no. 123 and the Boards of County Commissioners of Franklin and Adams Counties, Washington, an excess property tax levy in the amount of \$1,310,900 to be levied in calendar year 2020 and collected in calendar year 2021 for the District's Debt Service Fund.

Section 4. General Authorization and Ratification. The Secretary to the Board, the Chair of the Board, the District's Business Manager and other appropriate officers of the District

are severally authorized to take all other actions and execute all other documents necessary to effectuate the provisions of this resolution, and all prior actions taken in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 5. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of North Franklin School District No. J51-162, Franklin and Adams Counties, Washington, at a regular open public meeting held this 9th day of November, 2020, the following Directors being present and voting in favor of the resolution.

NORTH FRANKLIN SCHOOL DISTRICT J51-162
FRANKLIN AND ADAMS, WASHINGTON

Chair and Director

Vice Chair and Director

Director

Director

Director

ATTEST:

Secretary

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|---------------------------|-----|-------------------------|------------------------------|----------------|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | NO SCHOOL-Staff Inservice | | | 2:45pm - CE Safety | CE Picture Day | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 5:30pm - Board Meeting | | NO SCHOOL-Veterans Day | | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | | | WSSDA Annual Conference | | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 5:30pm - Board Meeting | | EARLY RELEASE- | NO SCHOOL-Thanksgiving Break | | |
| 29 | 30 | 1 | 2 | 3 | 4 | 5 |
| | | | | | | |

| Sun | Mon | Tue | Wed | Thu | Fri | Sat | |
|-----|------------------------------|-----|-----|-----|-----|-----|----|
| 29 | 30 | 1 | 2 | 3 | 4 | 5 | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| 13 | 14 5:30pm - Board Meeting | 15 | 16 | 17 | 18 | 19 | |
| 20 | NO SCHOOL - Christmas Break | | | | | | 26 |
| 27 | NO SCHOOL - Christmas Break | | | | | | 2 |
| | 28 5:30pm - Board Meeting | 29 | 30 | 31 | 1 | | |

MINUTES
NORTH FRANKLIN SCHOOL DISTRICT
BOARD OF DIRECTORS

October 26, 2020

5:30 pm

District Office Boardroom

1. CALL TO ORDER/FLAG SALUTE

The meeting was called to order by Chair Utecht at 5:30 pm with Mrs. Hailey, Ms. Chamberlain, Ms. Mendoza and Mr. Jacobs present. Mrs. Walker, Mrs. Booker and Mrs. Sital joined the meeting via Zoom. Mr. Fox joined the meeting after it was called to order.

2. SET AGENDA – ACTION

Mrs. Hailey moved, Mrs. Walker seconded, to approve the agenda as presented. Motion passed.

3. RECOGNITION OF VISITORS

Chair Utecht welcomed those in attendance.

4. WELCOME LALY MENDOZA – NEW STUDENT REPRESENTATIVE

Chair Utecht welcomed Laly Mendoza as new Student Representative.

5. REPORTS

A. Senior LEAP Presentation

Jaxsen Tuttle presented his Senior LEAP presentation about restoring an old truck including repairing fire damage, building a new interior and stripping and repainting the entire truck. Jaxsen brought the restored truck to the board meeting for members to see in person. Board members commended Jaxsen for a job well done.

B. Technology Report

Mr. Mike Borgens provided a report on technology including the new wireless system that was purchased through e-rate funds, updating the district computer network, upgrading computer labs to Windows 10, installing new USB document cameras and recycling over 1000 used computers. He also reported that the district has over 1500 student and staff chrome books to monitor and maintain. Discussion ensued.

C. Business Manager Reports

There were no business manager reports.

D. Board of Director Reports

Ms. Chamberlain and Ms. Mendoza shared results of a student survey they put out on the CHS Instagram page regarding entry screening, face masks, hygiene/handwashing and sanitation. Discussion ensued.

E. Superintendent Report

Mr. Jacobs reported that the district has been in the hybrid in-person instruction model for a month and it has gone very well. He stated that he and administrators continue to make adjustments as needed for improvement. He also stated that the next big hurdle is to get all students back in school every day, when allowed.

Mr. Jacobs reported that the ending fund balance is higher due to less spending in the spring during the school closure, no activities, transportation, less food service, etc. He

also reported that he expects funding will be impacted later this year with ridership being down and possible state funding reductions, and it is important for the district to prepare for this. Mr. Jacobs reported that some schools around the region are using snow days as virtual school days in lieu of non-school snow days so that the days don't have to be made up. Mr. Jacobs shared that this impacts classified staff not working on those days as well. Discussion ensued and it was decided that if it's a random snow day it won't be a virtual school day, but in the event we can determine that there will be multiple days, the district could possibly provide virtual school days in lieu of non-school snow days.

6. GENERAL DISCUSSION ITEMS

A. 2020-21 School Year Reopening Update

Mr. Jacobs had no additional items to discuss regarding the 2020-21 School Year Reopening Update.

B. CHS Costa Rica Trip

Mr. Jacobs informed board members that the advisors coordinating the CHS Costa Rica trip talked with parents and reached a majority consensus to cancel the trip. It has been communicated that the board would concur with the decision to cancel the trip. Discussion ensued and board members agreed with the decision to cancel the trip.

C. Calendar of Events

The upcoming WSSDA Annual Conference is virtual this year and board members talked about having a get together one afternoon/evening to watch some virtual presentations and have dinner. Details will be discussed at the next board meeting.

7. CONSENT AGENDA – ACTION

| | | |
|----------------------------|-----------------------------------|----------------|
| Accounts Payable..... | 126446 through 126550 | \$386,962.75 |
| Accounts Payable..... | 126551 through 126552 | \$7,734.88 |
| Accounts Payable..... | 126553 through 126555 | \$15,483.00 |
| ACH Accounts Payable | 202100026 through 202100055 | \$6,689.77 |
| Wire Transfer | 202000012 through 202000014 | \$53,333.17 |
| Payroll..... | 126556 through 126589 | \$2,082,527.27 |

Mrs. Hailey moved, Mr. Fox seconded, to approve the minutes of the October 12, 2020 Regular Meeting, Payroll and Accounts Payable as presented. Motion passed.

8. PERSONNEL – ACTION

A. Recommendations to Hire

1. Patty Brandt, After-School Intervention Teacher (APEX), CHS
2. Mikaela Johnson, After-School Intervention Teacher, CHS
3. Lisa Olsen, After-School Intervention Teacher, CHS
4. Cyndee Brogan, After-School Intervention Teacher, CHS
5. Nick Stephens, After-School Intervention Teacher, CHS
6. Parker Dolezal, After-School Intervention Teacher, CHS
7. Dawn Broberg, Bus Driver (CHS-3), Transportation
8. Bertha Todd, Bus Driver (CHS-7), Transportation
9. Gregory Griffin, Bus Driver (CNL-4), Transportation
10. Aaron Eden, Bus Assistant, Transportation
11. Daniel Hill, Freshman Class Advisor, CHS
12. Lisa Olsen, Sophomore Class Advisor, CHS
13. Michelle McNaughton, Junior Class Advisor, CHS

B. Change of Assignments/Transfers

1. Daryl Stoker, change of assignment from Bus Driver (CHS-4) to Bus Driver (CHS-1), Transportation
2. Ben Gullett, change of assignment from Maintenance/Grounds Lead, M&O to Bus Driver (CNL-2), Transportation

C. Resignations

1. Ron Thompson, Assistant Tennis Coach, CHS

Mr. Fox moved, Mrs. Hailey seconded, to approve Personnel Action Items as presented. Motion passed.

D. ADJOURN

The meeting adjourned at 7:12 pm.

Terry Utecht, Chair

Jim Jacobs, Superintendent

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 9, 2020, the board, by a _____ vote, approves payments, totaling \$612.31. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH Settlement:
ACH Numbers 202100056 through 202100056, totaling \$612.31

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|--------------------------------------|-----------------------|------------|---------------------------|---|-------------------------|----------------|--------------|
| 202100056 | DEPARTMENT OF REVENUE | 11/10/2020 | CTAX11 20201103AAA | Comp Tax owed for Cash Account 11 through 10/31/2020 | 0 | 33.59 | 612.31 |
| 10 L 630 0000 00 0000 0000 0000 0000 | | | General Fund/Due To Other | Govt Units | | 33.59 | |
| | | | CTAXWIRE 20201103AAA | Comp Tax owed for Cash Account WIRE through 10/31/2020 | 0 | 578.72 | |
| 10 L 630 0000 00 0000 0000 0000 0000 | | | General Fund/Due To Other | Govt Units | | 578.72 | |
| | | | 1 | ACH | Check(s) For a Total of | | 612.31 |

| | | | | |
|-----------|---|--------------------|-----------------------|--------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 1 | ACH | Checks For a Total of | 612.31 |
| | 0 | Computer | Checks For a Total of | 0.00 |
| Total For | 1 | Manual, Wire Tran, | ACH & Computer Checks | 612.31 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 612.31 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|--------------|---------------|---------|---------|--------|
| 10 | General Fund | 612.31 | 0.00 | 0.00 | 612.31 |

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 9, 2020, the board, by a _____ vote, approves payments, totaling \$3,803.20. The payments are further identified in this document.

Total by Payment Type for Cash Account, County Treasurer Warrants:
Warrant Numbers 126590 through 126590, totaling \$3,803.20

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|--|-------------|------------|--|---|-------------------------|----------------|--------------|
| 126590 | JOSTEN'S | 11/10/2020 | DEPOSIT INVOICE | Yearbook deposit for 20-21 per P. Jones | 8262000007 | 3,803.20 | 3,803.20 |
| 40 E 530 4015 00 0000 4260 0000 0000 0 | | | Associated Student Body Fund/EXPENDITURES/ASB ANNUAL | | | 3,803.20 | |
| | | | 1 | Computer | Check(s) For a Total of | | 3,803.20 |

| | | | | |
|-----------|---|-----------------------------------|-----------------------|----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 1 | Computer | Checks For a Total of | 3,803.20 |
| Total For | 1 | Manual, Wire Tran, ACH & Computer | Checks | 3,803.20 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 3,803.20 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------------------|---------------|---------|----------|----------|
| 40 | Associated Student Body Fund | 0.00 | 0.00 | 3,803.20 | 3,803.20 |

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 9, 2020, the board, by a _____ vote, approves payments, totaling \$75.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, BANK OF AMERICA BANK WIRE-TAX:
Wire Transfer Payments 202000023 through 202000023, totaling \$75.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

| Check Nbr | Vendor Name | Check Date | Invoice Number | Invoice Desc | PO Number | Invoice Amount | Check Amount |
|--|-----------------------|------------|---|---|-----------|----------------|--------------|
| 202000023 | ROBERT L OLDS JR HIGH | 11/10/2020 | REPLENISHMENT | MONTHLY REPLENISHMENT FOR CHECK/S #6212 | 0 | 75.00 | 75.00 |
| 40 E 530 1000 00 0000 3980 0000 0000 0 | | | Associated Student Body Fund/EXPENDITURES/General Stude | | | 75.00 | |
| | | | | 1 Wire Transfer Check(s) For a Total of | | | 75.00 |

| | | | | |
|-----------|---|--------------------|-----------------------|-------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 1 | Wire Transfer | Checks For a Total of | 75.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 0 | Computer | Checks For a Total of | 0.00 |
| Total For | 1 | Manual, Wire Tran, | ACH & Computer Checks | 75.00 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | | Net Amount | 75.00 |

FUND SUMMARY

| Fund | Description | Balance Sheet | Revenue | Expense | Total |
|------|------------------------------|---------------|---------|---------|-------|
| 40 | Associated Student Body Fund | 0.00 | 0.00 | 75.00 | 75.00 |

PERSONNEL ACTION ITEMS
November 9, 2020

A. Recommendations to Hire

1. Chris Jackson, After-school Intervention Teacher, ME
2. Tricia Clary, After-school Intervention Teacher, ME
3. Maria Chiprez, After-school Intervention Teacher, ME
4. Samantha Raigosa, After-school Intervention Teacher, ME
5. Rachel Jenson, Evening Online Tutor, OJH
6. Ann Ledezma, Evening Online Tutor, OJH
7. Katrina Chase, After-school Intervention Teacher, OJH
8. Griselda Abarca, After-school Intervention Para Educator, CHS
9. Brian Puz, Evening Online Tutor, CHS