

Job Description

Job Title: School Social Worker / Visiting Teacher

Reports To: Director of Pupil Services

FLSA Status: Exempt

SUMMARY:

The School Social Worker/ Visiting Teacher are a member of the Pupil Services Team and serves as support personnel to the school division. The Visiting Teacher/School Social Worker position is a practice specialty that provides unique services to students, families, and communities, in order to help students receive maximum benefits from the school program. Students are the primary focus of the educational process, and are viewed by the School Social Worker/ Visiting Teacher in relation to the various environments in which they function. The School Social Worker/ Visiting Teacher contributes knowledge of and concern for the wide range of social, emotional, cultural, and economic differences among children, families, and communities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The minimum performance expectations include, but are not limited to, the following functions/tasks.

1. Complete the socio-cultural assessment as part of the multi-disciplinary evaluation of children. This assessment provides information about the individual student's family background including any cultural or linguistic barriers to learning, developmental, health, and school histories, and adaptive behavior in various settings
2. Serve as a member of the eligibility committee for special education
3. Address attendance concerns in elementary and middle schools. Pursue proper avenues if truancy concerns arise
4. Identify students experiencing homelessness and thereby ensure that the students receive their entitled rights under McKinney-Vento. Provide needed resources and/or make appropriate referrals
5. Participate in the Response to Intervention process in an effort to foster student success
6. Assist students experiencing academic, social adjustment, and attendance problems and families in need of parenting skills, information regarding child and adolescent development, and resolution to family and/or parent-child conflict
7. Act as liaison with community agencies
8. Mentor local high school , bachelors and masters level students
9. Attend conferences to enhance professional knowledge
10. Use rating scales to assess a student's behavioral and adaptive skills and needs/strengths relevant for educational planning

11. Facilitate groups/individual brief solution-focused counseling opportunities as needed
12. Work collaboratively with school psychologist to address student's academic/home concerns
13. Host or participate in the Virginia Association of School Social Workers -Valley Region meetings
14. Work through a variety of methods to foster the inherent growth and educational success of all children and youth
15. Provide consultation and in-services to school staff
16. Have consistent attendance and prompt arrival time
17. Other duties as assigned by Pupil Services Director

QUALIFICATIONS:

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and EXPERIENCE:

Masters in Social Work or in Education Required. Prefer some experience working with children and families and coordinating with community agencies.

LANGUAGE SKILLS

Ability to read, analyze, and interpret business periodicals, professional journals, technical procedures, and government regulations. Ability to write reports, business correspondence, and procedural manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, and schedule form.

CERTIFICATION, LICENSES, REGISTRATIONS

Virginia Pupil Personnel Services License Preferred

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle, or feed; and reach with hands and arms. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move 25 pounds and occasionally lift and/or move 10 pounds. Specific vision abilities required by this job include ability to adjust focus.

Evidence of fitness to perform this job from the standpoint of health may be required from a qualified physician.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet.

TERMS OF EMPLOYMENT

Per contract and Augusta County Policy Manual

EVALUATION

Performance on this job will be evaluated in accordance with the performance evaluation system used in coordination with Augusta County's Strategic Plan.