

PARK COUNTY SCHOOL DISTRICT No. 6
Board Meeting
August 18, 2020

The Board of Education of Park County School District No. 6 met on August 18, 2020 at 6:00 p.m. in the Westside Annex Board Room. Chairman Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. John McCue was expected to arrive later. Administrators present: Peg Monteith, Tim Foley, Jared Moretti and Patrick Couture. Directors present: Terry Gardenhire, Dawn Solberg and Chynna Singer.

Chairman Nelson called for approval of the agenda.

On motion by Jenni Rosencranse, seconded by Karen Schipfmann and carried, the amended agenda was approved.

Chairman Nelson announced that public input could be submitted to park6@park6.org and must include name, contact number and the topic. When the time comes for public input, individuals will be called and have three minutes to speak via a conference speaker phone.

Dawn Solberg gave a budget update as of July 31, 2020. Approximately \$740,000 had been expended with 97% of the budget remaining. She reviewed the various fund balances and shared that a budget amendment would be scheduled in September due to the additional expenditure for a virtual school of \$119,975, additional revenue from the Governor's CARES fund of \$627,363 and an adjustment of the ESSER Grant fund for food service allocation of \$134,812.

Terry Gardenhire reviewed the status of summer projects and the CHS roofing claim for Sweitzer Gym and the Stock Activities Center. The transportation project is progressing however, there is an unresolved situation with Vaquero and Theil Construction to run utility service over a high-pressure injection line. This delays the ability for Groathouse to connect water to the bus barn and to complete dirt work on the 38th street drive entry, but all parties are working for a resolution.

Tim Foley shared information on virtual education and distance learning. He shared the issue can be very confusing. The district is seeking a one-year agreement with Wyoming Connections Academy where students could still be a Park 6 student so they can continue to participate in co-curricular activities at Park 6. (John McCue arrived.) Mr. Foley continued to explain the requirements to provide classroom-based virtual instruction and the difference between remote learning.

Superintendent Monteith gave a pandemic update adding that it is constantly changing. ESSER grant funds received in March totaled \$627,156.66 of which \$363,156.66 have been spent to-date to secure items such as masks, Plexiglas, desk shields, a refrigerated food truck and so on. New funds have also recently been received to include \$16,440 from the Governor's GEAR Fund and \$627,363 from the Governor's \$1.25 Billion CARES Act which must be spent by December 31, 2020. The CARES monies are primarily for technology expenses. Trustee Bell asked if an action item would be necessary to recode ESSER expended funds to these other funds. This will be added to the September special meeting. Mrs. Monteith shared that cotton masks have been received from Homeland Security, surgical masks from the Cody Chamber of Commerce, gaiters should arrive sometime the first week of school, and desk shields will be shipped as they are completed. The supply chain is significantly impacted with so many schools placing large orders for the same materials. An update from Dr. Harrist of the Wyoming Department of Health recently offered "surveillance screening" where districts can opt in to have COVID tests conducted for 20% of staff every two weeks. Any positive tests would then be contacted by Public Health. The District and Public Health will work together to comply with HIPAA and FERPA requirements for confidentiality. Trustee Bell asked if substitutes have been contacted. Mrs. Singer responded that she is still working on a date to set up a Zoom meeting and provide a Q&A session. Trustee Bell also asked about hiring an additional nurse who could be funded by CARES money. Mrs. Monteith stated that at this point, they are hoping to utilize substitute nurses to help cover. Trustee Bell requested the addition of an item 3.13 – Opt-In for Surveillance Screenings. The question of mask enforcement was asked. Mrs. Monteith stated it would fall to teachers and administration to ensure students are in compliance.

Chairman Nelson called for approval of the Consent Agenda.

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Stefanie Bell moved to approve the consent agenda items with the addition of 3.13 - Opt-In for Surveillance Screenings. Tom Keegan seconded the motion and the board approved the following:

Classified Employment

Resignations/Terminations/Retirements

Katherine Clarkson, Para, Wapiti
Robb Gould, Para, CHS
Julia Thompson, SpEd Para, Sunset
Carl Joiner, Driver, Food Service

Classified Employment

Brian Mota, Driver, Food Service
Laura Sloan, Custodian, CHS
Laura Hughes, Custodian, Wapiti
Lisa Thomas, Technology Specialist, District
Jamie Card, Route Driver, Transportation

Transfers

Cassandra Firkins, Special Education Para, from Livingston to Eastside

- Fall Coaches/Activities Contracts (attached)

Vouchers for Payment

General Fund	\$697,523.01
Special Revenue	\$48,483.00
Major Maintenance	\$174,106.69
Capital Construction Account	\$ 10,978.28
Food Service	\$4,407.87
Internal Service	\$0.00
Depreciation Reserve	\$9,556.35
Cody School Fund	\$2,318.81
Payroll	\$1,519,706.22

- Minutes of July 21, 2020 Regular Board Meeting
- Minutes of August 4, 2020 Special Board Meeting
- Minutes of August 6, 2020 Special Board Meeting
- Minutes of August 13, 2020 Special Board Meeting
- Approved Application for Tyson Foods Great Grant Giveaway
- Approved Emergency Procurement of Water Bottle Fill Stations - \$12,293 ESSER Funds
- Approved Admission of a Wyoming Non-Resident Student
- Approved Emergency Procurement of Mobile Folding Lunch Tables at Sunset- \$18,567.35 ESSER Funds
- Approved Opt-In for COVID-19 Staff Surveillance Screenings (20%)

Chair Nelson called for Public Comments. There was none.

Chairman Nelson called for approval of the Shoshone Recreation District board member appointment.

On motion by Tom Keegan, seconded by Stefanie Bell and carried, the Board approved Emily Swett to fill a vacated term left by Meg Fox 1/2019-1/2024. The appointment will be for a partial term that will expire on December 31st, 2023.

Chairman Nelson called for second and final reading of Policy GCCAA – Certified Staff Illness, Bereavement Leave and Retirement Incentive.

On motion by Cathy Roes, seconded by Jenni Rosencranse and carried, Policy GCCAA - Certified Staff Illness, Bereavement Leave and Retirement Incentive was approved on second and final reading.

Chairman Nelson called for second and final reading of Policy GCCAAB – Certified Personal and Docked Days.

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On motion by Stefanie Bell, seconded by Cathy Roes and carried, Policy GCCAAB – Certified Personal and Docked Days was approved on second and final reading.

Chairman Nelson called for second and final reading of Policy GDC – Classified Staff Leaves, Absences and Retirement Incentive.

On motion by Jenni Rosencranse, seconded by Karen Schipfmann and carried, Policy GDC – Classified Staff Leaves, Absences and Retirement Incentive was approved on second and final reading.

Chairman Nelson called for approval of the Memorandum of Understanding (MOU) with Wyoming Connections Academy.

On motion by Jenni Rosencranse, and seconded by Cathy Roes, Tom Keegan asked if the MOU had been reviewed by legal counsel. Trustee Rosencranse amended her motion, seconded by Cathy Roes and carried, to approve the MOU with Wyoming Connections Academy upon review and approval of district counsel.

Chairman Nelson called for approval of the purchase of Chromebooks.

On motion by Cathy Roes, seconded by Stefanie Bell and carried, the Board approved the purchase of 500 Chromebook computers from Dell in the amount of \$156,885.

Chairman Nelson called for approval of the purchase of iMac computers.

On motion by Jenni Rosencranse, seconded by Tom Keegan and carried, the Board approve the purchase of 15 Apple iMac 21” computer from Apple in the amount of \$35,285 as was discussed during the budget process.

Chairman Nelson called for first and final reading of Policy AC – Nondiscrimination, AC-R – Nondiscrimination/Harassment Complaint Procedure, Policy ACA – Sexual Harassment/Discrimination, ACA E-1 – Sexual Harassment Complaint Form, ACA E-2 – Witness Disclosure Form and Policy ACE – Section 504.

Superintendent Monteith shared that these policies, regulations and exhibits were all based upon federal revisions in the Civil Rights Act, including Title IX and being pushed to be adopted by school districts from the U.S. Department of Education by August 14, 2020. The AASA filed a lawsuit to push the deadline back while school districts nationwide were working to open schools for the fall. That lawsuit failed and so district counsel made necessary updates to be adopted by school districts immediately. Several components are now involved along with required training. Trustee Keegan asked if there were any recommendations for the various assignments. Mrs. Monteith shared that 504’s would remain with the Special Services Director, but there are other titles/assignments that still need to be made. Those will be addressed at the September special board meeting.

On motion by Stefanie Bell, seconded by Cathy Roes and carried, Policy AC – Nondiscrimination, AC-R – Nondiscrimination/Harassment Complaint Procedure, Policy ACA – Sexual Harassment/Discrimination, ACA E-1 – Sexual Harassment Complaint Form, ACA E-2 – Witness Disclosure Form and Policy ACE – Section 504 were approved on first and final reading.

Chairman Nelson asked to establish the KEC Committee for 2020/2021. She shared that two applications had been received; Annmarie McMahill and Jason Todd.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, the applications of Annmarie McMahill and Jason Todd were accepted and the application deadline was extended to 12:00 p.m. on September 11, 2020 with action to be taken at the September 15 regular board meeting.

Chairman Nelson asked to establish trustee school liaisons for 2020/2021.

On motion by Jenni Rosencranse, seconded by Stefanie Bell and carried, the Board decided to leave liaisons as is. Those assignments are as follows:

Cody High School – Jenni Rosencranse
Heart Mountain Academy – Stefanie Bell
Cody Middle School – Tom Keegan
Livingston – John McCue

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Eastside – Cathy Roes
Sunset – Karen Schipfmann
Wapiti – Brandi Nelson
Valley – Stefanie Bell

A brief recess was taken.

The meeting resumed and Chairman Nelson called for Board Reports.

Karen Schipfmann stated that she had participated in a Wyoming School Boards Association call that was very good with excellent information.

Brandi Nelson shared that the Board retreat with Dr. Joel was cut a bit short and she hopes to reconvene sometime in September to finish their conversations. She stated that if trustees were interested in any of the virtual series being offered by WSBA, to contact Mrs. Page. She reminded trustees there is an NSBA School Safety virtual meeting September 16 & 17 and to contact Mrs. Page to enroll.

Chairman Nelson called for the Superintendent’s Report.

Superintendent Monteith shared that enrollment to-date was 2,050, professional development calendars have been shared with trustees, sports and activities updates continue to roll in and a plan to deal with spectators will come next. Staff have been busy with orientation and the plan for reopening trying to get all of the pieces in place. The Back-to-School issue comes out Thursday and will look a bit different as the district shares information on the reopening plan.

There being no further business to come before the board, on motion by John McCue, seconded by Tom Keegan and carried, the meeting was adjourned at 8:10 p.m.

Chairman of the Board

Date

Clerk

Date