

PARK COUNTY SCHOOL DISTRICT No. 6
Board Meeting
October 20, 2020

The Board of Education of Park County School District No. 6 met on October 20, 2020 at 6:00 p.m. in the Wynona Thompson Auditorium. Chairman Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, Paige Martinez – Student Trustee, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. John McCue was expected to arrive later. Administrators present: Peg Monteith, Tim Foley, Jeremiah Johnston, Beth Blatt, Kelly Merager, Jay McCarten and Mike Wood. Directors present: Terry Gardenhire, Dawn Solberg and Chynna Singer.

Chairman Nelson called for approval of the amended agenda.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, the amended agenda was approved to include pulling vouchers for payment and September 15, 2020 board meeting minutes and moving them from consent to action.

Cody High School golf coach, Jacob Kraft, gave a report on the golf season and introduced Carter Schutzman and Hunter Hall, recipients of All-State Golf awards.

Cody High School tennis coach, Jason Quigley, shared information on the tennis season and introduced Cody Champlin and CJ Dominick, recipients of All-State Tennis awards.

Jeremiah Johnston introduced the October certified employee of the month, Erin Evans, and read her nomination.

Beth Blatt introduced the October classified employee of the month, Yvonne Henry, and read her nominations.

Teresa Merager and Gretl Class shared an update on the GATE program. They are partnering with other district teachers to offer a variety of competitions and enrichment opportunities and have provided ongoing information and support for GATE families through newsletters and Google Docs. They invited trustees to help with “challenge of the books” on November 19, 2020. They held a virtual open house via Google Docs and emphasized the importance of the social and emotional component of their program.

Preschool liaison, Brooke Sieg, reported that the year has certainly been challenging so far. Since there was no kindergarten readiness camp, she acted as a go-between with families and building principals to help place kids. She shared that she has provided professional development for providers and is working with the state to get credit for providers. Zoom meetings have been held with families and she has also been working with daycares, preschools and the library on a project for the long-term care centers.

Dawn Solberg presented a budget update as of September 30, 2020 stating that 87% of the budget remains. She announced that the audit report would be shared at the November board meeting. Trustee Roes asked about the increased number of recreation center memberships. Trustee Bell asked for an update on the Governor’s funds for food service.

Terry Gardenhire updated the Board on district facilities. The light tower for the football field has arrived and once the weather is conducive, district staff will begin installation. The five-year major maintenance plan has been updated and will be shared at the November special board meeting. The status of the hail damage on the roof of Cody High School is pending based on more inspections as the insurance companies try to pinpoint the date of the damage. Construction of the new transportation facility is moving along quickly and the cost remains at \$35,000 over the initial budget. A tour of the new facility will be scheduled prior to the November 3 special board meeting.

Superintendent Monteith updated Trustees about the pandemic by noting that numbers change daily and we currently have 49 students and 11 staff members who are either quarantined or have tested positive but the district is watching this carefully and has no current plan to close. Free tests are now available through the Wyoming Department of Health and people can sign up online. Chairman Nelson added that Park County Health Officer, Dr. Billin, has stated that the spread has not been due to students and that the district has been doing their part.

October 20, 2020

Chairman Nelson called for approval of the consent agenda.

On motion by Cathy Roes, seconded by Karen Schipfmann and carried, the following consent agenda items were approved except for vouchers for payment and minutes of the September 15, 2020 board meeting which were moved to action items:

Classified Employment

Resignations/Terminations/Retirements

Brian Mota, Driver, Food Service
Sandra Nicola, Paraeducator, Livingston

New Hires

Kristy Schwab, Administrative Secretary, Livingston

- Minutes of September 15, 2020 Executive Session
- Minutes of October 6, 2020 Special Board Meeting
- Granted Permission to Apply for WDE Career and Technical Education Grants
- Accepted \$500 Donation to CHS Girls Basketball Team
- Approved Isolation Mileage Reimbursement Requests for:
 - Kleinman – 32 miles/day
 - Simpson – 44 miles/day
 - Dalton – 40 miles/day
 - Hutchinson – 54 miles/day
 - Lyman – 54 miles/day
- Approved Wapiti Music Instruction \$5,000 Stipend (ESSER Funds) – Patricia Wormington
- Approved CMS Therapy Dog
- Granted Permission to Apply for \$5,500 WDE Food Service Equipment Grant
- Approved Fall/Winter Coaching Update
- Approved Request to Advertise for Proposal for DOT Physicals for Transportation
- Approved Request to Bid Oil Reels for New Transportation Facility
- Approved Request to Bid for Hoist for New Transportation Facility
- Approved Request to Bid for Air Compressor for New Transportation Facility
- Approved Request to Bid for Jib Crane for New Transportation Facility
- Accepted \$25,000 Cutting Edge Immersive Design CTE Grant

Chair Nelson called for Public Comment. There was none.

Chairman Nelson called for discussion on the substitute proposal. (Trustee McCue joined the meeting.)

Mrs. Singer announced that a focus group has been established to brainstorm ideas for helping with the district's substitute issues. The focus group will meet on the 27th. She recently created a survey to send to subs for their feedback. Trustee Schipfmann commended Mrs. Singer on the great job she has done with the survey and for meeting with her, Mrs. Monteith, Mr. Foley, Donna Myers and former sub caller, Andi McLeod to talk about issues. The hope is to have five to six subs join in the focus group and discuss ways to improve the sub pool. Trustee Roes asked if the sub proposal included anything for classified positions. Mrs. Singer shared that while that had been, the main focus was on certified subs. A proposal to increase certified sub pay to \$17/hour (\$136/day and \$68/half day) is being recommended for the remainder of the 2020/2021 school year in order to compete with neighboring districts. Additionally, anyone wanting to gain sub certification would be reimbursed \$100 after five full days of subbing or \$50 for those people who are renewing their certificates. This would also be in effect through the end of the 2020/2021 school year. She would like to create an advertisement for next week if these proposed changes are approved. Mrs. Bell asked if there was a limit on the number of days a sub could work. Mrs. Singer responded that there used to be a cap at 30 hours per week, but that setting has been turned off in the Frontline software.

Chairman Nelson called for discussion of the additional technology support.

Mr. Foley shared information supporting the addition of a technology position through the end of the 2020/2021 school year. He stated that after another position was left unfilled this year, the unspent salary budgeted for that position

would be used to support the hiring of an additional classified technology position. If approved, this position would support the technology department with all of the additional technology purchases and help provide support for staff.

Chairman Nelson called for action on the request for early graduation.

On motion by John McCue, seconded by Karen Schipfmann and carried, the request for a Heart Mountain Academy student for early graduation at the conclusion of the first trimester was approved.

Chairman Nelson called for approval of electronic access installation by TCT for safety at the new transportation facility.

On motion by Trustee Roes, seconded by Trustee Bell and carried, electronic access installation by TCT was approved at the new transportation facility in the amount of \$35,929.

Chairman Nelson called for approval of the substitute salary proposal and reimbursement rates for 2020/2021.

Karen Schipfmann moved to approve the increased substitute rate of pay from \$100/day to \$136/day for a full day, \$55/half day to \$68/half day, certification reimbursement of \$100 for new subs and \$50 for certification reinstatement for current subs after five full days of subbing. Stefanie Bell seconded the motion. A question about whether this should be referred to as the substitute salary schedule was asked. Mrs. Singer said that the salary schedule would be what would be posted on the district website. Trustees Schipfmann and Bell agreed the motion should be to approve the salary schedule as submitted. Motion carried.

Chairman Nelson called for approval of additional of tech support.

On motion by Jenni Rosencranse, seconded by Tom Keegan and carried, the addition of temporary tech support was approved for the remainder of the 2020/2021 school year using the unspent funds of \$41,351.39.

Chairman Nelson called for adoption of the 2020/2021 board goals and priorities as follows:

1. *Review current academic status of students and develop ways to measure progress going forward in light of pandemic challenges by May 1, 2021.*
 - a. *Provide update on current assessments and measurements.*
 - b. *Develop strategies to address and decrease achievement gaps.*
 - c. *Strengthen communication with parents.*
2. *Develop consistent and dynamic communications between and among board, community, students and staff to deliver timely information and seek feedback regarding district planning and initiatives.*
 - a. *Form a communication committee comprised of Trustees and Admin to review current plan and report findings and recommendations to the Board by February 1, 2021.*
3. *Continue to prioritize student and staff safety protocols to ensure highest level of risk mitigation.*
 - a. *Provide regular updates to the Board and community (ongoing as needed)*
4. *Continue the necessary flexibility and adaptability to support high quality educational delivery to accommodate all students but ensure accountability for student engagement and progress.*
 - a. *Conduct (admin) a review of existing learning environments to determine level of consistency and equity.*
 - b. *Engage staff, students and parents to determine what is and isn't working with regard to effective teaching and learning.*
5. *Review the current district appraisal process to ensure alignment with district and community expectations.*
 - a. *Review existing policy and practice to determine effectiveness of meeting objectives in terms of supporting administrators in the growth of staff.*
 - b. *Develop a plan whereby aggregate appraisal information is reported to the Trustees on an annual basis.*

On motion by Stefanie Bell, seconded by Cathy Roes and carried, the board goals and priorities for 2020/2021 were adopted.

Chairman Nelson called for first reading of Policy BDE – Board Committees.

Trustee Bell read her suggested changes and recommended the policy be moved from first to second reading. Cathy Roes seconded. Trustee Keegan stated he could support the changes but would be fine with striking the entire last paragraph. He suggested a minor word change. Jenni Rosencranse said she supported the original motion. Chair Nelson added that the 3x3 committee is the only committee that is trustee led and it's important to allow a trustee to serve for three years for continuity. Trustee Bell amended her motion to change the word "in" to "on" and move the policy from first to second reading. Seconded by Trustee Roes, the motion carried.

Chairman Nelson called for approval of the vouchers for payment.

Trustee Roes requested a roll call vote. On motion by Trustee Schipfmann, seconded by Trustee Rosencranse and carried, the following vouchers for payment were approved. Trustees McCue, Schipfmann, Nelson, Keegan, Bell and Rosencranse – aye. Trustee Roes – abstain.

<u>Vouchers for Payment</u>	
General Fund	\$402,849.02
Special Revenue	\$147,895.56
Major Maintenance	\$70,717.71
Capital Construction Account	\$609,843.08
Food Service	\$9,333.80
Internal Service	\$0.00
Depreciation Reserve	\$1,171.00
Cody School Fund	\$12,648.74
Payroll	\$2,008,615.37

Chairman Nelson called for approval of the September 15, 2020 board meeting minutes.

Trustee Bell requested some wording changes.

On motion by Trustee Keegan, seconded by Trustee Roes and carried, the September 15, 2020 board meeting minutes were approved with changes.

Chairman Nelson called for Board Reports.

Stefanie Bell shared she had attended the first cybersecurity meeting and work needs to be done at the legislative level regarding executive session wording pertaining to cybersecurity discussions. She thanked Sam Hummel for advocating for the isolation reimbursements for Valley students and announced that 3x3 plans to meet prior to the November board meeting to discuss Policy HB- Negotiations, Legal Status and HB – Procedure – Negotiation Procedure for Certified Staff.

Tom Keegan reported that Shoshone Recreation District continues to meet and that he attended a lively board forum hosted by Youth for Justice. Students had excellent questions and there is one more forum to be held at Cody Club. The Cody Enterprise will also be publishing school board candidate statements.

Jenni Rosencranse shared that Classified PMC was canceled due to lack of topics.

Karen Schipfmann has been working on the substitute issue with Mrs. Singer and she also thanked Sam Hummel for working with the families at the Hoo Doo Ranch to provide student transportation.

Cathy Roes also attended the cybersecurity meeting and said she plans to participate in the Livingston Spooktacular event. She was thankful for the Board's participation in the homecoming parade and for student council's ability to come up with a positive alternative to a homecoming dance.

John McCue had no report.

Brandi Nelson commended students and staff for being able to proceed with homecoming. The Youth for Justice forum was very good. WSBA Leadership is hosting webinars the next couple of days and she encouraged trustees to participate. WSBA's annual conference will also be virtual.

Student trustee, Paige Martinez reported that homecoming and the games in lieu of a dance had a good turnout. Work is progressing to broadcast the Veteran's Day assembly. Students are working on suicide awareness legislation and she feels there is some student unity coming back into the school. Outdoor Club is starting, students enjoyed the Youth for Justice forum and the ACT went well.

Chairman Nelson called for the Superintendent's Report.

Mrs. Monteith shared that students have been amazing. Current enrollment is 1,982 and we continue to see a gradual increase. The district is working on a response to the Joint Committee on Recalibration and the proposed 16% budget shortfall, where there is also potential for an additional 13% reduction for both of the next two years. She commended our amazing students and shared that WHSAA RIDE awards were given to Molly Hays and Nic Talich. Broadcast journalism students have submitted their proposal and timeline for the bus barn marketing with an estimated \$2,500 in expenses. Trustee Bell asked if funds were set aside for the actual advertising. Mrs. Monteith said she would clarify this with Mrs. Quick.

There being no further business to come before the Board, on motion by Tom Keegan, seconded by John McCue and carried, the meeting adjourned at 8:00 p.m.

Chairman of the Board

Date

Clerk

Date