



Cheney USD 268

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Cheney Public Schools...
Educating Minds-Connecting Hearts-Touching Lives...
Welcome to our Family

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CHENEY USD 268 UNPAID MEAL POLICY

The district's meal charging requirements are as follows:

- Students, parents and guardians are encouraged to prepay meal costs.
- All accounts must have a positive balance to start the school year.
- Students cannot go negative more than 5 meals at any time during the year.
- Any student receiving free or reduced priced meals, that chooses to order "extra entrees," be advised that the free/reduced meal program does not pay for "extra entrees." Those students will be required to pay for this option. The same applies for extra milk purchases.
- Any student failing to keep his/her account solvent as required by the district, shall not be allowed to charge further meals until the negative account balance has been paid in full.
- Students may not charge meals if there is a negative balance during the month of May.
- Lunch balances must be paid by May 31st of the current school term. Beyond that date, balances are considered "past due."
- After an initial follow up with the parent, "past due" balances will be sent to collections.

The district will provide a copy of this unpaid meal policy to all households at or before the start of school each year and to families and students that transfer into the district at the time of transfer. The terms of this policy will also be communicated to all district staff responsible for enforcing any aspect of the policy. Records of how and when it is communicated to households and staff will be retained.