

UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, NOVEMBER 9, 2020, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE AND VIA ZOOM VIDEO CONFERENCING with president Tammy Clem presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Tara Knapp, Scott Reder and Mike Tyndall present. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski, Special Education Director Caleb Case and Director of Facilities and Transportation Tommy Coyle. Visitors: Dave Schanzenbach, Jeanne Burckhard-McKenna, Karen Schlekeway, Kyle Haxton, Jonette Burns, Stephanie Musilek and Bryan Lessly.

Unless otherwise noted, all Board action was by roll call and all voted in favor.

President Clem called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Reder, second Tyndall to approve the agenda as amended. Motion carried.

Routine Business

Motion Helmer, second Knapp to approve the meeting minutes of October 12 and October 15, 2020. Motion carried.

Motion Justice, second Tyndall to approve the October financial statement as presented and the financial report for the Custodial Funds Beginning Balance \$216,585.13, Income \$34,798.52, Expenditures \$48,986.60, Ending Balance \$202,397.05 and the financial report for Private Purpose Trust Funds Beginning Balance \$25,198.20, Income \$39.15, Expenditures \$1,449.90, Ending Balance \$23,787.45. Motion carried.

Motion Tyndall, second Reder to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$704,962.30 and Special Education \$168,437.93. Total Current Claims by fund: General Fund \$83,961.22; Capital Outlay \$57,992.43; Special Education \$11,438.02; and Food Service \$87,706.43. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

High School Student Council Secretary Allison Labrier reported on the activities of the Council and student body.

Knapp reported on the Community Council for Education Committee meeting held October 15, 2020. Meeting minutes were shared with the Board.

Helmer reported on the Black Hills Special Services Cooperative meeting held in October 2020.

Policies First Reading

The Board held first reading of the revised Board Policy JHE (Enrollment of Students from Non-Accredited Schools) and revised Board Policy JN (Co-Curricular "Activities" Policies).

Administrative reports were given.

Activities Director Adam Nowowiejski presented Option 1 and Option 2 for Belle Fourche School District's plan that outlines the COVID-19 Standardized Procedures for the Winter Sports and Activities. Discussion was held and questions were answered.

Consent Agenda

Motion Gilbert, second Knapp, and carried to approve the following consent agenda items (1-5):

- (1) Administrative recommendations for personnel as follows: assign Melanie Williamson as a .74 FTE middle school teacher (122 days), effective 10/26/2020 for the remainder of the school year, salary \$31,566.00; hire Lacey Doyle as a special education paraprofessional, \$10.00/hour, effective 10/19/2020; compensate Jeremy Elsom \$400.00 for extra duties as head cross country coach; compensate Bill Abell \$250.00 for assisting with cross country coaching; compensate Michael Ryan \$135.00 for assisting with middle school wrestling coaching; and approve John McCoy as a volunteer high school wrestling coach.
- (2) Resignations effective the end of the 2020-2021 school year submitted by Darin Newton as a middle school teacher and Lisa Ward as a special education teacher. Also approve compensation of \$700 each as early resignation incentive to be paid with the last paychecks to Newton and Ward.
- (3) Recommendation from the Belle Fourche Education Association Sick Bank Committee to allow M Gill to use up to 37 days from the BFEA sick leave bank.
- (4) Special Addendum to Article V Sick Leave of the Negotiated Agreement between Belle Fourche Education Association and the Belle Fourche School District. This addendum will allow 26 members to donate 37.5 days total of their accumulated sick leave to Mae Gill.
- (5) Declare as surplus property seven (7) old acoustic shells, purchase date, cost unknown - six (6) acoustic shells are fair condition and no longer useful - approve to be sold at auction and one (1) acoustic shell is damaged/poor condition and no longer useful - approve to be disposed of.

Additional Compensation

Motion Helmer, second Reder to approve additional compensation as follows: Curriculum/professional development stipends – B Aspen \$130.00, P Austin \$130.00, A Bergman \$130.00, T Bierschenk \$65.00, T Bouman \$130.00, B Cupp \$130.00, L Dunavant \$130.00, A Johnson \$65.00, L Kirsch \$130.00, S Morgan \$130.00, R Potter \$130.00, J Raba \$65.00, R Sanders \$195.00, K Smeenk \$130.00, L Ward \$130.00, and R Wenk \$65.00; One-time critical worker stipend of \$500.00 to all permanent employees of the Belle Fourche School District employed as of November 16, 2020 with 9-12 month active work schedules of 30 hours or more per week, and a stipend of \$250.00 for all permanent part-time support staff employees employed as of November 16, 2020 with 9-12 month active work schedules of less than 30 hours per week. The stipend is to be paid on November 30, 2020 to all active employees. Motion carried. (Clem and Justice abstained)

Open Enrollments

Motion Tyndall, second Helmer to approve the administrative recommendations to accept the open enrollment applications, beginning the 2020-2021 school year, as submitted for two (2) high school students from the Spearfish School District. Motion carried.

Early Graduation

Motion Reder, second Justice to approve the administrative recommendation for six (6) students for early graduation at the end of the first semester, January 14, 2021. Motion carried.

Teammates Mentoring Program Agreement

Motion Helmer, second Gilbert to approve the Program Agreement with Teammates Mentoring Program, a Nebraska non-profit corporation and its state-wide affiliate in South Dakota, TeamMates of South Dakota for the purpose of establishing the TeamMates program at the Belle Fourche School District. Motion carried.

TeamMates has developed a model, training methods and materials for a successful program which trains mentors and then pairs them with students who may benefit from an adult mentoring experience during the school day and Belle Fourche School District desires to participate in the program.

US Department of Justice Agreement

Motion Gilbert, second Tyndall to approve the Letter of Agreement with the U.S. Department of Justice regarding ADA Investigation, D.J. No. 204-69-60. Motion carried.

COVID-19 Standardized Procedures Winter Season

Motion Reder, second Justice to approve Option 2 for Belle Fourche School District's plan that outlines the COVID-19 Standardized Procedures for the Winter Sports and Activities. Motion carried.

Certificates of Excuse from school attendance (2020-2021 application numbers 53-57) were signed at this time. One hundred seven (107) students approved to date.

Official Enrollment

Official enrollment taken September 25, 2020, is 1,405 students: Pre-K - 4th, 535; 5th - 8th grades, 399; 9th - 12th grades, 430; and Belle Fourche Education Conn. 41. The official enrollment has decreased eight (8) students compared to last year's official enrollment. Estimated state aid enrollment has decreased approximately 9.34 students from 1,379.24 to 1,369.90.

Executive Session

Motion Helmer, second Gilbert to enter into executive session at 6:00 p.m. pursuant to SDCL 1-25-2(4) - Preparing for contract negotiations or negotiating with employees or employee representatives. Motion carried.

President Clem declared the Board out of executive session at 6:10 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 6:10 p.m.

Tammy Clem
President

Susan L. Proefrock
Business Manager

October 31, 2020 Financial Statement

General Fund: Balance: \$1,824,323.33; Receipts: Local Sources: Taxes \$69,252.85; Interest Earned \$10.75; Activity Tickets \$460.00; Admissions \$7,847.75; Other Cocurricular Income \$4,900.00; Donations \$943.47; Workers Comp Premium Refund \$5,438.00; Judgements \$86.89; Misc. \$1,040.81; Intermediate Sources: State Fines \$12,553.72; State Sources: State Aid \$476,405.00; Federal Sources: Title I Part A \$53,088.00; Title II Part A \$10,425.00; Perkins \$1,215.00; Fresh Fruits & Veg Program \$3,292.62; Total Receipts \$646,959.86; Disbursements: Claims \$104,353.39; Payroll & Benefits \$681,962.12; Credit card processing ACH charges \$504.23; Auto bank draft (fees) \$16.40; Refunds/Reimb. (\$4,791.19); Balance \$1,689,238.24

Capital Outlay: Balance: \$2,878,641.35; Receipts: Local Sources: Taxes \$41,642.93; Interest Earned \$24.79; Misc. \$6,283.24; Total Receipts: \$47,950.96; Disbursements: Claims \$143,509.96; Balance \$2,783,082.35

Special Education: Balance: \$38,631.33; Receipts: Local Sources: Taxes \$22,570.10; State Sources: State Aid \$76,617.00; Federal Sources: IDEA Part B \$27,639.00; Total Receipts: \$126,826.10; Disbursements: Claims \$12,767.48; Payroll & Benefits \$167,709.16; Balance (\$15,019.21)

Food Service: Balance: \$97,068.03; Receipts: Local Sources: Interest Earned \$0.86; School Nutrition Program Receipts \$3,401.65; Federal Sources: SNP Breakfasts/Lunches Reimb. \$834.36; SSO Breakfasts/Lunches Reimb. \$53,638.84; Total Receipts: \$57,875.71; Disbursements: Claims \$58,463.52; Balance \$96,480.22

Other Enterprise: Balance: \$65,099.97; Total Receipts: \$0.00; Disbursements: Claims \$0.00; Balance \$65,099.97