

VIRTUAL COURSES
(Request to Enroll in Virtual Courses)

The student or parent/guardian should complete this form and submit it with class enrollment materials. Please use more than one form if necessary.

Deadlines for requesting virtual courses:

Requests **must** be submitted to the respective building administrator **NO LATER THAN TEN (10) DAYS PRIOR TO EACH SEMESTER (Two weeks prior to Christmas Break and two weeks prior to the end of the school year).**

Students' Name: _____

Does your student currently have an IEP or 504 plan? _____

Name of Parent/Guardian Requesting Virtual Instruction: _____

Address: _____

Phone Number: _____ Requested Date of Enrollment: _____

Name of Online Course Requested (ex: 8th grade math; Algebra II, etc.)	Course Provider Requested (please circle one)
	Launch (Online Curriculum)
	Other (Please specify)

Please provide the reason you are requesting virtual courses:

Note: The reader is encouraged to review policies and/or procedures for related information in support of this administrative area.