

RSU #38 Board of Directors  
Maranacook Community Middle School & via Zoom  
June 1, 2022  
Minutes of Meeting

Members Present: Chair Cathy Jacobs, Vice Chair David Twitchell, Keltie Beaudoin, Kim Bowie, Tyler Dunn, Patty Gordon, David Guillemette, Rebecca Lambert, Betty Morrell, Jade Parker (7:00 p.m.), Dane Wing  
Members Absent: Shawn Roderick, Melissa Tobin  
Student Members: Esm'e Jamison, Eric Nelson (excused)  
Student Representatives: Carter Bennett, Celia Bergdahl, Joseph Couture, Abigail Allen, Morgan Boynton, Cassidy McCormack, Rocco Scott  
Administration Present: Superintendent Jay Charette, Principals Tina Brackley, Abbie Hartford, and Kristen Levesque, Director of Curriculum, Instruction, and Assessment Karen Smith, Technology Director Diane MacGregor, Finance Director Mandy Fitzgerald

1. Call to Order: Chair Jacobs called the meeting to order at 6:30 p.m.  
This business meeting is being held both in person and virtually, through zoom in compliance with RSU #38 policy BED Remote Participation in School Board Meetings. The meeting is being recorded and will be posted on the maranacook.org YouTube channel.  
The "microphones" of the viewing audience will be muted except during the identified portions of public comments. If you would like to speak during any public comment section of the agenda, please use the chat feature to signal to Mrs. MacGregor and she will communicate with the Board Chair. In-person speakers please sign up on the clipboard. All individuals that wish to speak, whether in person or virtual, please identify yourself with first and last name and the town you live in. Please note that individuals that do not live in our member communities may or may not be granted permission to speak at the discretion of the Chair. Speakers are asked to limit individual comments to 2 minutes and if someone speaks ahead of you that has a similar view please reference the comment. All votes will be taken by Roll Call.
2. Pledge of Allegiance:
3. Presentation by Sue Whitney's Manchester Elementary 5<sup>th</sup> Grade Class  
Principal Abbie Hartford, along with 5<sup>th</sup> grade teacher Sue Whitney and students Lillian Lemoine, Ashley Payne, Emily Payne, and Lyra St.Pierre presented on the New Book Clubs at Manchester Elementary.
4. Recognitions:
  - a. Students Attaining Seal of Biliteracy
  - b. Students Attaining Associates Degree
  - c. Top 10 Scholars
  - d. SKILLS USA Gold Award
  - e. Middle School Students Attaining High Honors & Honors all 3 years
  - f. RSU #38 Board Student Representatives
  - g. Students Selected to Participate in Maine All-State Music Festival
  - h. JMG Program – Kate MagnussonJMG teacher Kate Magnusson reported on the program and the recent successes of the students. This is the first time a Maranacook student has placed in the yearly JMG symposium.
5. Student Representatives Reports:  
MS Representatives – Carter Bennett Celia Bergdahl, and Joseph Couture reported on Team projects and year end activities.

Approved 06/15/22

HS Representatives – Abigail Allen, Morgan Boynton, and Cassidy McCormack reported on school wide and year end activities.

6. Presentation: Review of 2021-2022 ESEA and Proposed 2022-2023 ESEA Grant Projects  
Dr. Karen Smith provided an overview of the 2021-2022 ESSA projects, and outlined the proposed projects for FY23 (see written report). She requested feedback on the information to be sent to her. She also provided a handout outlining the Multi-Tiered System of Supports (MTSS) for RSU 38.
7. Citizens Comments: none
8. Additions/adjustments to the Agenda by Board and/or Superintendent:  
Superintendent Charette noted that there is a handout in Board folders regarding the Maine School Boards Association (MSBA) Annual Assembly. The Board will be asked to appoint a delegate and alternate delegate at the June 15<sup>th</sup> meeting. Typically these appointments are done in the fall, but the MSBA is planning to hold a meeting(s) in the summer to work on possible bylaw changes and resolutions. The delegate assembly is scheduled for Saturday, October 22, at 9:30 a.m. and is a virtual meeting.  
Dane Wing requested the addition of the following items to the next meeting: discussion about nutrition, and school safety.
9. a. Committee Reports:  
*Communications* – Superintendent Charette reported on the most recent meeting. The Committee is looking at a possible July meeting to look at options/protocols to start the school year.  
*Facilities* – Superintendent Charette reviewed the minutes of the most recent meeting. He is working on scheduling a presentation by Clean Capital to discuss RSU 38's options regarding solar energy.  
*Policy* – Patty Gordon reported no additional comments were submitted regarding Policy KDB, so the Board is being asked to approve the policy as revised later in the agenda. Chair Jacobs added the importance of hearing from the rest of the board regarding policies.
10. Action/Discussion/Informational Items:
  - a. Approval of Minutes of May 4, 2022  
**MOTION** by Gordon, second by Beaudoin to approve the Minutes of May 4, 2022 as presented. Roll Call Vote - **Motion Carried:** 10 in favor, 0 opposed, 1 abstained (Dunn)
  - b. Approval of Minutes of May 18, 2022 Annual Meeting  
**MOTION** by Guillemette, second by Parker to approve the Minutes of May 18, 2022 as presented. Roll Call Vote - **Motion Carried:** 10 in favor, 0 opposed, 1 abstained (Wing)
  - c. Acceptance of donations  
**MOTION** by Dunn, second by Lambert to accept the donations as presented.  
Roll Call Vote - **Motion Carried:** unanimous
  - d. Appointment of First Probationary Contract Teacher, MES 40% Art, Laura Damon-Therriault  
**MOTION** by Twitchell, second by Gordon to appoint first probationary contract teacher Laura Damon-Therriault, Manchester Elementary Art, 40% as recommended.  
Roll Call Vote - **Motion Carried:** unanimous
  - e. Acceptance of teacher resignation effective June 30, 2022, Math Coach, Abby Shink  
**MOTION** by Guillemette, second by Bowie to accept the resignation of Math Coach, Abby Shink with regret. Roll Call Vote - **Motion Carried:** unanimous
  - f. Acceptance of teacher resignation effective June 30, 2022, HS English, Hannah Moran

**MOTION** by Guillemette, second by Lambert to accept the resignation of HS English Teacher, Hannah Moran with regret. Roll Call Vote - **Motion Carried:** unanimous

g. Second Reading – Policy KDB, Public’s Right to Know/Freedom of Access

**MOTION** by Dunn, second by Beaudoin to approve the revisions of Policy KDB as recommended by the Policy Committee. Roll Call Vote - **Motion Carried:** unanimous

h. Report on Data Incident Response Plan

Technology Director Diane MacGregor presented on the work that has been done to develop a Data Incident Response Plan for the district. The plan was developed by the IT Department, the Superintendent, and the Finance Director along with assistance from the district’s insurance provider. Superintendent Charette added that the Plan does need Board approval, and asked if they preferred to vote at the next meeting on June 15<sup>th</sup>. The Board agreed to vote this evening.

**MOTION** by Twitchell, second by Beaudoin to approve the RSU #38 Data Incident Response Plan as presented. Roll Call Vote – **Motion Carried:** unanimous

i. Discussion – Board Self Evaluation

Superintendent Charette reported that he and Chair Jacobs discussed the Board Self Evaluation. The plan is to send board members the Self Evaluation form before the June 15<sup>th</sup> meeting to complete prior to the next meeting. An Executive Session will be scheduled for that meeting where the Board can have a discussion.

Mr. Dunn asked whether it would be sent to staff and administrators. Chair Jacobs responded that for now, the Board needs to make sure they are ready to do that and that it’s a good valid survey. The Board will also discuss the goals they developed at the start of the school year.

11. Executive Session to consider administrative evaluations pursuant to 1 M.R.S.A. § 405(6)(A) for Principals Jeff Boston, Tina Brackley, Janet Delmar, Abbie Hartford, Kristen Levesque, Director of Curriculum, Instruction & Assessment Karen Smith, Special Education Director Ryan Meserve, Adult and Community Education Director Steven Vose, Technology Director Diane MacGregor

**MOTION** by Beaudoin, second by Dunn to enter Executive Session to consider administrative evaluations pursuant to 1 M.R.S.A. § 405(6)(A) for Principals Jeff Boston, Tina Brackley, Janet Delmar, Abbie Hartford, Kristen Levesque, Director of Curriculum, Instruction & Assessment Karen Smith, Special Education Director Ryan Meserve, Adult and Community Education Director Steven Vose, Technology Director Diane MacGregor. Roll Call Vote – **Motion Carried:** unanimous

The Board entered Executive Session at 8:11 p.m. and returned to public session at 8:23 p.m.

**MOTION** by Beaudoin, second by Dunn to extend the administrative contracts by one year and authorize a 2.5 percent increase for the administrators as discussed.

Roll Call Vote – **Motion Carried:** unanimous

12. Executive Session pursuant to 1 M.R.S.A. § 405(6)(D), labor contract discussions between the RSU #38 Board of Directors and the Maranacook Area Schools Staff Association

**MOTION** by Dunn, second by Parker to enter Executive Session pursuant to 1 M.R.S.A. § 405(6)(D), labor contract discussions between the RSU #38 Board of Directors and the Maranacook Area Schools Staff Association.

The Board entered Executive Session at 8:25 p.m. and returned to public session at 8:45 p.m.

13. Action following Executive Session: see 12 above.

14. Adjournment: **MOTION** and second to adjourn at 8:46 p.m.

Respectfully submitted,  
James Charette, Superintendent of Schools  
D. Foster, Recorder