

# Coshocton City Schools Regular Meeting Minutes

## Board of Education

Coshocton Elementary School, 1203 Cambridge Rd., Coshocton OH

Thursday, October 15, 2020

6:30pm

**Present:** Dr. Jere Butcher, President, Board of Education; Mr. Steve Clark, Vice-President, Board of Education; Mr. Tad Johnson, Member, Board of Education; Mr. Sam Bennett, Member, Board of Education; Mr. Phil Hunt, Member, Board of Education; Dr. David Hire, Superintendent; Ms. Terri Eyerman, Treasurer; Kaitlyn Ashbrook, Director of Curriculum and Federal Programs; Jason Olinger, Instructional Technology Director

### 1 119-2020 Call to Order

President

#### **Minutes:**

The meeting was called to order at 6:31 p.m.

**Resolution:** 119-2020

### 2 Pledge of Allegiance

### 3 Mission Statement

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible, and independent lifelong learners in an ever-changing global society.

#### **Minutes:**

The Mission Statement was read by Mr. Phil Hunt

### 4 Roll Call

Ms. Terri Eyerman, Treasurer

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Steve Clark, Vice-President, Board of Education		X	
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

### 5 120-2020 Adoption of the Agenda

It is recommended that the Board of Education adopt the agenda.

**Resolution:** 120-2020

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

## 6 121-2020 Approval of Meeting Minutes

---

It is recommended that the Board of Education approve the following meeting minutes:

- Regular Meeting - Thursday, September 17, 2020

**Resolution:** 121-2020

**Motioned:** Mr. Phil Hunt

**Seconded:** Dr. Jere Butcher

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

**Attachments:**

[2020 Sept 17 Minutes Reg .pdf](#)

## 7 Hearing of the Public

---

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item VII.

**Minutes:**

None.

## 8 Board and Staff Reports

---

## 8.1 Federal Programs Update

Kaitlyn Ashbrook, Director of Curriculum and Federal Programs

---

### Minutes:

The board members discussed the opportunities the grants provided for our district. There was a discussion about the Bus Purchase grant and ESSER providing support for 2 new buses this year for the District. The process has begun, Jake has provided the quote that included a stock bus plus all of the additional items CCS has on their buses. Terri explained that we will be purchasing through a purchasing coop program through an ESC and that process will begin in the very near future.

Dr. Hire explained that the Federal Grants are split, Mrs. Ashbrook oversees those presented tonight and Todd Johnson oversees the Early Childhood, Special Educations and IDEA grants. He stated that both do a great job administering the grants.

### Attachments:

[Federal Program overview for Board 10.15.20.pdf](#)

## 9 Board Discussion Items

---

### 9.1 OSBA Capital Conference (Virtual)

---

#### Minutes:

Dr. Butcher expresses dismay over the fact that this will be virtual instead of a live event. The board has enjoyed the learning opportunities by attending in the past. Some may, however, still participate in the virtual learning opportunities.

## 10 122-2020 Treasurer's Report and Recommendations

---

It is recommended that the Board of Education approve the following items:

**Resolution:** 122-2020

**Motioned:** Mr. Tad Johnson

**Seconded:** Mr. Sam Bennett

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

### 10.1 122.1-2020 Monthly Financial Report

---

**Resolution:** 122.1-2020

#### Attachments:

[2020.09-September Financial Summary.pdf](#)

## 10.2 122.2-2020 Donations

---

### Monetary

- Douglas Scott Kempf Memorial Fund Contributions - Fund 008-9206
  - Paul & Andrea Yaw - \$100
  - Duane & Maureen Byrne - \$40

### Non-Monetary

- Tim & Kelly Fortney - Internet Cable for Stewart Field House Project - Monetary Value \$380.76
- Walmart - 4 boxes of school supplies (folders, binders, composition books, etc.)

### Minutes:

The Board members agreed that they are grateful for the generosity of our community for the donations that benefit our students and District.

**Resolution:** 122.2-2020

## 10.3 122.3-2020 Permanent Appropriations effective September 30, 2020

---

It is recommended that the Board authorize the treasurer to complete and submit the Permanent Appropriations to the County Auditor and present it to the Board for ratification at the following business meeting.

**Resolution:** 122.3-2020

## 10.4 122.4-2020 First Amended Report of Estimated Resources effective September 30, 2020

---

It is recommended that the Board authorize the Treasurer to complete and submit the Amended Report of Estimated Resources to the County Auditor and present to the Board for ratification at the following business meeting.

**Resolution:** 122.4-2020

## 11 123-2020 Business Items

---

It is recommended that the Board of Education approve the following business items:

**Resolution:** 123-2020

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		

Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

## 11.1 123.1-2020 MOUs with C.C.E.A.

It is recommended that the Board approve the following Memorandums of Understanding between the Coshocton City Schools and the Coshocton City Education Association/OEA/NEA (CCEA):

- Extended Service Days
- Year Long Building Supplemental Contracts
- Athletic Supplemental Contracts
- Leave Provisions

### Minutes:

The board expressed interest in the agreement process and how it went. Dr. Hire explained that this was a very collaborative effort between the Union leadership and the District leadership. Both parties were intentional and understanding of each other's concerns throughout the process.

**Resolution:** 123.1-2020

### Attachments:

[Article 27 year Long Supplementals.pdf](#)

[MOU Article 27 Section 4 Athletic Supplementals.pdf](#)

[CCEA MOU for Article 26 Salary Section 3 Extended Service.pdf](#)

[MOU FMLA Sick Leave.pdf](#)

## 11.2 123.2-2020 Alternative School Service Agreement

Approve the 2-Year Alternative School Agreement with Jefferson County Educational Service Center, July 1, 2020 through June 30, 2022 school years.

**Resolution:** 123.2-2020

### Attachments:

[Alternative School K-12 2-Yr Svc Agreement Coshocton County Schools 2020-2022.pdf](#)

## 11.3 123.3-2020 CRMC Additional Nursing Services Agreement

It is recommended that the Board of Education approve a Consultant Agreement between Coshocton City Schools and Prime Healthcare Foundation-Coshocton, LLC doing business as Coshocton Regional Medical Center for Nursing Services to be in on September 8, 2020 and end 2 days after the academic school year of 2021 at a rate of \$20 per hour.

### Minutes:

Authority to move forward with the contract was granted previously by the Board. The contract is now on the agenda to be ratified by the Board.

**Resolution:** 123.3-2020

### Attachments:

[Nursing Svcs Consultant Agreement-Fully Executed 2020.09.29.pdf](#)

## 11.4 123.4-2020 Pitney Bowes Lease Agreement

It is recommended that the Board of Education approve a 5-year lease agreement between Coshocton City Schools and Pitney Bowes for a new postage meter, beginning October 15, 2020 through October 14, 2025 at the rate of \$3,012.24 annually and a total cost of \$15,061.20.

**Resolution:** 123.4-2020

**Attachments:**

[New Postage Meter Lease 2020-2025.pdf](#)

## 12 124-2020 Superintendent Report and Recommendations

---

It is recommended that the Board of Education approve the following items:

**Resolution:** 124-2020

**Motioned:** Mr. Tad Johnson

**Seconded:** Mr. Phil Hunt

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		

### 12.1 124.1-2020 NEOLA Policies - Second Reading

---

It is recommended that the Board of Education approve the second reading and adoption of the following NEOLA policies: (N)=New, (R)=Revised, (D)=Delete:

- 6152 (R) Student Fees, Fines, and Charges

**Resolution:** 124.1-2020

**Attachments:**

[po 6152 Student Fees-Fines-Charges.pdf](#)

### 12.2 124.2-2020 Personnel

---

- Athletic Supplemental Contracts (Classified Non-Staff) - All Athletic contracts are contingent upon approved MOU between Coshocton City Schools Board of Education and the Coshocton City Education Association/OEA/NEA (CCEA)
  - Dale Jennings - Freshman Boys Basketball - Level 1
  - Jason Bradford - 7th Grade Boys Basketball - Level 1
  - Dave Shutt - Boys Basketball - Volunteer
- Certified Athletic Supplemental Contracts - All Athletic contracts are contingent upon approved MOU between Coshocton City Schools Board of Education and the Coshocton City Education Association/OEA/NEA (CCEA)
  - Kim Underwood - 7th Grade Girls Basketball - Level 1

- Certified Supplemental Contracts
  - Jody Johnson - Thursday/Friday School Supervisor - \$25 per hour
  - Kay Olinger - Thursday/Friday School Supervisor - \$25 per hour
- Transfers and/or Reassignments
  - Jon Snider from Jr. High English to High School English
  - Thomas Hilgenberg from High School OWA to High School Social Studies

**Minutes:**

The board noted that they approve the contracts but were concerned that Kim Underwood may be higher than a Level 1. They are approving the contracts with hers being at the current or corrected Level, whichever is accurate. (It was determined after the meeting that K. Underwood is at Level 3)

**Resolution:** 124.2-2020

## 12.3 124.3-2020 Edgenuity Training

---

It is recommended that the Board of Education approve the following staff members to receive \$25 per hour for 2 hours of Edgenuity Training to be paid from ESSER Funds:

- Stacey Jackson
- Lynn Garber
- Caley Song
- Kayla Wise
- Matt Downing
- Barbara Breen
- Ritchie Ann Hall
- Travis Tristano

**Minutes:**

This training was for our current remote teachers that are using Edgenuity.

**Resolution:** 124.3-2020

## 13 "Great Things"

Dr. David Hire, Superintendent

---

## 14 Announcements

---

- 17th Annual Community Thanksgiving Dinner - Wednesday, November 18, 2020 (curbside pick-up only)

**Minutes:**

It was noted that this is a great opportunity for our community and many hands and donations go into it. The Board members acknowledged those donations of time and funds and expressed gratitude for them.

## 15 Next Meeting(s)

---

## 15.1 Regular Meeting

---

Regular Meeting - Thursday November 19, 2020 at 6:30 p.m. at Coshocton Elementary School

## 15.2 Special Meeting

---

## 16 125-2020 . Adjournment

---

It is recommended that the Board of Education adjourn the meeting.

**Minutes:**

The meeting adjourned at 7:41.p.m.

**Resolution:** 125-2020

**Motioned:** Mr. Sam Bennett

**Seconded:** Mr. Tad Johnson

Voter	Yes	No	Abstaining
Dr. Jere Butcher, President, Board of Education	X		
Mr. Tad Johnson, Member, Board of Education	X		
Mr. Sam Bennett, Member, Board of Education	X		
Mr. Phil Hunt, Member, Board of Education	X		