

2020 - 2021 Clinton Junior High School Remote Learning Plan

The purpose of this document is to detail the ways the junior high will meet the needs of its students and staff should the district return to full-building remote learning during the 2020-2021 school year.

Our goal is to continue providing the same quality of education and care to our students while they are working remotely they would receive while present here at the junior high school.

We acknowledge this document does not include every scenario that may arise during the remote learning time period. We anticipate this document will undergo changes throughout the school year. As the situation is constantly changing, our plans must evolve also.

Needs/Expectations From Parents and Families

- Provide a quiet place for your student to attend class.
- Call your student in as sick should your student not be able to attend their virtual classes for the day due to illness.
- Please be sure your student is awake, and logging in to their classes at the same time as if school were being held in person. We will still be utilizing the Maroon/Gold block schedule detailed below. It can also be found on our website and your student's iPad.
- The calendar for Maroon/Gold days is attached to this email and is available on the schools website and student iPads.

Maroon/Gold	1st lunch	Maroon/Gold	2nd lunch	Maroon/Gold	3rd lunch
1st/5th	8:25 - 9:20	1st/5th	8:25 - 9:20	1st/5th	8:25 - 9:20
2nd/6th	9:23 - 10:18	2nd/6th	9:23 - 10:18	2nd/6th	9:23 - 10:18
Lunch 1	10:21 - 11:01	3rd/7th	10:21 - 11:16	3rd/7th	10:21 - 11:16
3rd/7th	11:04 - 11:59	Lunch 2	11:19 - 11:59	4th/8th	11:19 - 12:14
4th/8th	12:02 - 12:57	4th/8th	12:02 - 12:57	Lunch 3	12:17 - 12:57
Advisory	1:00 - 1:30	Advisory	1:00 - 1:30	Advisory	1:00 - 1:30

- Remind your student that all work assigned remotely has the same expectations as if school were in-person. All homework/projects assigned can/will be graded and all grades count towards success in the class.
- Remain positive and encouraging as it pertains to the process and your student's ability to be successful.

- Check on your student's progress at least once a week. After checking this progress, have your student look at their grades and have them communicate with their teacher if there are any concerns based on those checks.
- Communicate with your student's teacher regarding any additional questions or concerns you have.
- Keep in mind that student grades and student attendance are separate. Assignments can be submitted later in the day and not be counted as late.
- Student grades will be traditional, meaning, grades will not be pass/fail like this past spring. Grades will be issued in a percentage format.

Expectations of the Students

- All students will be responsible for attending daily lessons or completing daily activities for each class that day. Attendance for each class will be taken based upon participation in the class meeting, discussion, or activity planned for that period. All attendance will be entered into Skyward each period.
- All students will be expected to log in and join their class via Google Meet, or by completing each class's daily activity, pre-recorded video, or class discussion on Google Classroom. If the class is meeting on Google Meet, students should dress appropriately during that time. Appropriate dress is outlined in the student handbook. Failure to dress appropriately while in a virtual class meeting may result in the student being removed from the virtual class by the teacher.
- Students should check their CUSD Gmail email account daily.
- There is no plan to provide paper copies of any materials needed for classes as all content will be delivered digitally unless printed copies are required per the student's IEP or 504 plan.
- If a student is having a technical issue with the iPad, the student should utilize the "Help Desk" app on their device to describe the issue to a district technology specialist. Then, students should check their CUSD Gmail email account for a follow up from that specialist.
- If using Google Meet...
 - All students should be engaged during the lesson being taught.
 - Students should ensure the background is school-appropriate at all times. The location from where students are attending class should be quiet and conducive to learning.
 - While students are not actively speaking, microphones should be placed on mute. If called upon, the student should unmute the microphone, respond appropriately, and mute again once finished.
 - If a student fails to act appropriately while part of a class meeting, the teacher may remove the student from the meeting. If necessary, the teacher will contact the parent/guardian to discuss the situation that required the student's removal from the meeting.

- If a student misses a class meeting, activity, or assignment for any reason, it is their responsibility to reach out to their teachers during office hours to get the work or instruction that was missed.
- Each period will run at the same time as it would be if we were at school for in-person learning. Those who fail to attend via Google Meet or complete the designated class activity will be listed as absent.
- Teachers will provide instruction (new or review) based upon the needs of the students. The goal of all classes is to provide as much new instruction as the students are prepared to successfully handle as determined by the teacher.
- Homework assignments will be given and turned in by the students via Google Classroom. All homework assignments are expected to be graded in a timely manner and teachers will communicate to students when graded assignments will be returned.
- Assignments should be turned in by the due date identified by each teacher. Late assignments may result in an adjustment to the grade earned by the student as determined by the teacher.
- Student assessments will vary depending on the class and teacher and can include, but not be limited to, quizzes, tests, projects, presentations, written papers, etc.
- Grades will be issued in traditional fashion, meaning grades will not be pass/fail as they were this past spring. Grades will be issued in a percentage format.
- Teachers will be available to students by appointment during office hours between the hours of 2:00 and 3:00 pm. Students may contact their teachers via email for help. If needed, a virtual meeting may be set up.
- If you need assistance from a teacher after 3:00 pm, you may email them, but it is not expected that teachers HAVE to answer at that time. Many of them will still be able to respond, but there may be times when teachers are unavailable after 3:00 and they will respond when they are able.
- Advisory periods will still be utilized during remote learning and students will be expected to attend these meetings. This will be a time for checking in, providing SEL lessons, providing school announcements, etc.