

**July 7, 2011 Regular Meeting Minutes**  
**Board of Education of the Borough of Little Ferry, Bergen County, NJ**

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President Anne DeLuca called the Regular Meeting of the Little Ferry Board of Education to order on Thursday, July 7, 2011 at 7:30 p.m. and led the Board in the Salute to the Flag.

**OPENING STATEMENT**

Board Secretary R. Paul Vizzuso read the following Opening Statement affirming that the New Jersey Open Public Meetings Law requirements had been met:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof placed in the Memorial School, Washington School and the Municipal Building with notices sent to THE RECORD of the news media.

**ROLL CALL**

**Present:** Anthony DiBlasio, Suzanne Ferrante, Johanna Jentz, A.J. Joshi, Jill Ann Pasechnik (arrived @ 7:50 pm), Jody Pasqua(arrived @ 7:45pm), John Tronlone, Deanna Wallace, Anne DeLuca

**Absent:** None

**Also Present:** Frank Scarafale, Superintendent  
R. Paul Vizzuso, Business Administrator/Board Secretary  
Ferrara, Turitz, Harraka & Goldberg P.C. Stanley Turitz in attendance

**R:53                    07/07/101                    APPROVAL OF MINUTES**

Motion by            Trustee Suzanne Ferrante

Seconded by        Trustee Anthony DiBlasio

BE IT RESOLVED, that the Little Ferry Board of Education hereby approves and places on file the minutes from the following meetings:

- Regular Meeting, Thursday, June 16, 2011
- Executive Session, Thursday, June 16, 2011

**Roll Call:            6 Yes,   0 No,   1 Abstain            John Tronlone**

**INTO CLOSED EXECUTIVE SESSION**

Motion by            Trustee                    John Tronlone

Seconded by        Trustee                    Suzanne Ferrante

BE IT RESOLVED, that the Little Ferry Board of Education enter in Executive Session for Personnel at 7:34 p.m.

**RETURN TO REGULAR SESSION**

Motion by            Trustee                    Jody Pasqua

Seconded by        Trustee                    Suzanne Ferrante

BE IT RESOLVED, that at 8:00 p.m., the Regular Meeting of the Board of Education is recalled.

**CORRESPONDENCE**

- Thank you card from Roe Cosgrove expressing her appreciation for the award that she received.
- Dongsan Alliance Church requesting use of school facilities.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**I.            Personnel**

- Agenda will reflect contractual positions to be hired.

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### **II. Superintendent Items**

- Please complete my evaluation! I resent the instructions and website to you again! We need this document on file for monitoring!
- We have the need to begin an on-going discussion on which direction we want to go with the lunch program. The program has grown over the past 4 years from 100 lunches a day to 500 a day. The system of ordering is cumbersome. The lunch program costs us \$250,000 a year to run. We will be working to cut some of the costs by eliminating eating in the classroom. The paperwork associated with the program is overwhelming, the accountability to the Federal Government is worse. Food Service companies will estimate how much profit you can realize from year to year.

### **III. Educational Highlights**

- Administrative Team is working on Goals & Objectives for both buildings and for the district for the upcoming year.
- We are anxiously awaiting our test scores for this past year. We expect them in early August. These scores impact our educational plan for next year.

### **IV. Dates to Remember**

- Thursday September 2, 2010 Board of Education, 7:30 PM Media Center
- Teachers Report Tuesday September 6<sup>th</sup>
- Students Report Thursday September 8<sup>th</sup>
- In case anyone asks: Registration for school (whether here or RPHS) takes place daily in the Memorial School Office from 9 AM to 2:30 PM beginning July 18<sup>th</sup>. If they need information they can call 201-641-6186

### **REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

No report

### **REPORT OF THE BOARD PRESIDENT**

Ms. DeLuca asked the Board to complete the Superintendent's evaluation.

### **UNFINISHED BUSINESS**

Ms. Pasechnick inquired why an employee was not able to cash their check at the local bank. Mr. Vizzuso explained that the monthly tax check from the Borough was late therefore the funds were not in the account on a timely basis.

### **COMMITTEE REPORTS**

No reports.

### **OPEN CITIZENS HEARING**

Motion by John Tronlone

Seconded by Deanna Wallace

BE IT RESOLVED, that the meeting is now open to the Citizens' Hearing of the Regular Public Session at 8:50 p.m.

### **CLOSE CITIZENS HEARING**

Motion by Suzanne Ferrante

Seconded by Anthony DiBlasio

BE IT RESOLVED, that the Citizens' Hearing of the Regular Public Meeting is hereby closed at 8:50 p.m.

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### **RESOLUTIONS BY BLOCK VOTE (R54-R84)**

Motion by Trustee Suzanne Ferrante  
Seconded by Trustee Jody Pasqua

**Roll Call: 9 Yes, 0 No, Recuse:** John Tronlone R:61  
**Abstain:** Deanna Wallace R:61 & 62  
Anne DeLuca R:62

#### **R:54 07/07/11 APPROVE BILLS LIST**

BE IT RESOLVED, that the properly certified and approved bills in the amount of \$608,011.63 for the month of July 2011, which shall be made part of this resolution, are hereby approved for payment.

#### **R:55 07/07/11 APPROVE PAYROLL – JUNE 2011**

BE IT RESOLVED that the Little Ferry Board of Education approves the payroll for the month of June 2011 in the amount of \$803,115.68.

#### **R:56 07/07/11 RATIFY HAND CHECKS**

BE IT RESOLVED, that the Little Ferry Board of Education ratifies the issuance of the “hand” checks listed below:

<u>Check Number</u>	<u>Vendor</u>	<u>Amount</u>	
960630	Chase Depository Trust	\$525,000.00	- Principal Payment
960631	Chase Depository Trust	\$24,312.50	- Interest Payment
081309	Postmaster, South Hackensack	\$526.59	- Pre K Flyer
600347	Lowe's	\$150.00	- Food Service Supplies
501030	LML Supermarket	\$1012.82	- EDCP Supplies
081432	Reserve Account	\$300.00	- BOE – Postage
081433	Petty Cash – BOE	\$200.00	- BOE Start-Up
081434	Reserve Account	\$250.00	- Washington – Postage
600349	Consolidated Dairies	\$2,270.32	- Food Service
501033	Mad Science of Bergen	\$375.00	- EDCP
501032	Williams Center	\$360.00	- EDCP
501031	Williams Center	\$414.00	- EDCP
600348	Carlstadt-E. Rutherford BOE	\$16,793.74	- Lunch Program - May
920701	NJ Division Pensions & Benefits	\$105,102.08	- Health Benefits
920711	NJ Division Pensions & Benefits	\$725.27	- Health Benefits

#### **R: 57 07/07/11 APPROVE BOARD SECRETARY/TREASURER'S REPORT**

BE IT RESOLVED THAT the Little Ferry Board of Education approve and accept the following listed reports of the Board Secretary and Board Treasurer and, pursuant to N.J.A.C. 6:20-2A. (10d), certify that as of May 31, 2011 after review of the secretary's monthly financial report (appropriations sections) and upon consultation with the appropriate district officials, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2A (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

#### **R:58 07/07/11 APPROVE STAFF – SPECIAL EDUCATION SUMMER SCHOOL - 2011**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the following staff to teach the Special Education Summer School-2011-Grades Pre K - 7, commencing Monday, June 27, 2011 through Thursday, July 21, 2011 – 8:30AM-12:30PM – at a salary of \$2,200.00:

Theresa Taylor	-	PSD
Audra Gallo	-	MD-Primary Level
Meredith Gnerre	-	MD-Elementary Level
Gina Rizzi	-	MD-Intermediate Level

#### **R:59 07/07/11 APPROVE PARAPROFESSIONALS – SPECIAL EDUCATION SUMMER SCHOOL – 201 – GRADES PRE K - 7**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the following Paraprofessionals for the Special Education Summer School Program-2010, commencing Monday, June 27, 2011 through Thursday, July 21, 2011 – 8:30AM-12:30PM:

Donna Doran	-	Classroom Aide	-	\$14.00/hr. ** Splitting the position
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Donaclair Johnson	-	Classroom Aide	-	\$14.00/hr. ** Splitting the position
Maryann Goode	-	Classroom Aide	-	\$14.00/hr.
Gabe Patti	-	Classroom Aide	-	\$14.00/hr.
Jakleen Tawadros	-	Classroom Aide	-	\$12.10/hr.
Zaida Martinez	-	Personal Aide *	-	\$14.00/hr.
Debra Rivera	-	Personal Aide *	-	\$14.00/hr.
Sonya Yoler	-	Personal Aide *	-	\$14.00/hr.

**\* Personal Aide Positions are based on attendance of the student.**

**R:60                      07/07/11                      APPROVE SUMMER EMPLOYMENT FOR CHILD STUDY TEAM STAFF**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the summer employment schedule and payment of the Child Study Team Staff. Payment will be based on the amount of cases handled by the Child Study Team Staff not to exceed \$3,000.00.

<u>Name</u>		<u>Rate</u>
Tara Carlucci	-	\$300.00/Case
Laura DeSimone	-	\$300.00/Case
Deborah Heller	-	\$300.00/Case
Dr. Carol Voss	-	\$300.00/Case

**R: 61                      07/07/11                      APPROVE SUMMER CUSTODIAL STAFF - 2011**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the Summer Employment for Summer Custodians for the 2011 – 2012 school year – with no benefits. Hours will be determined by the Supervisor of Buildings and Grounds not to exceed approved budget.

Frank Giordano	-	\$10.50/hr.
John Monnett	-	\$8.00/hr.
Joseph Tronlone	-	\$8.00/hr.
Daniel Wallace	-	\$8.00/hr.

**R: 62                      07/07/11                      APPROVE PART-TIME CUSTODIANS – 2011 - 2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the following Part-Time Custodians for the 2011-2012 school year – with no benefits:

Luis Arboleda	-	\$18.03/hr.	Martha Barrios	-	\$15.54/hr.
Matthew DeLuca	-	\$12.10/hr.	Enrico DeLuca	-	\$12.10/hr.
Jason Goode	-	\$13.50/hr.	William Goode	-	\$14.00/hr.
Dorjan Muca*	-	\$11.00/hr.	Jose Romero *	-	\$14.00/hr.
Eric Wallace	-	\$12.10/hr.	Matthew Wallace	-	\$12.10/hr.

**\* Denotes Substitute**

**R:63                      07/07/11                      APPROVE PART -TIME BUS DRIVERS – 2011-2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education approves the following individuals to serve as Part-Time Bus Drivers for the 2011 – 2012 school year – with no benefits:

Luis Arboleda	\$18.03 / hr.
Martha Barrios	\$15.54 / hr.
Jose Romero*	\$15.54 / hr.
Georgette Youssif	\$15.54 / hr.

**\* Denotes Substitute**

**R:64                      07/07/11                      APPROVE BUS AIDES – 2011-2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education approves the following individuals to serve as Bus Aides for the 2011 – 2012 school year – with no benefits:

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Norma Bonardo \$14.00 / hr.  
Elma Tarnowski\* \$11.00 / hr.  
Georgette Youssif \$14.00 / hr.

\* Denotes Substitute

**R:65                      07/07/11                      APPROVE APPOINTMENT – RAYMOND MONNETT –  
CARPENTER – 2011 – 2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the appointment of Raymond Monnett, to the position of Carpenter, on an as needed basis for the 2011 – 2012 School Year, effective July 1, 2011 to June 30, 2012. Rate of pay will be \$25.00 per hour, without benefits.

**R:66                      07/07/11                      APPROVE FIELD TRIP – 2011 - 2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, and in accordance with Board Policy, the Little Ferry Board of Education hereby approves the following Field Trips for the 2011 – 2012 school year:

Buehler Challenger & Space Center	-	Grade 6 Classes	-	January 10 & 11, 2012
Stokes	-	Grade 6 Classes	-	April 20, 2012
Washington, D.C.	-	Grade 8 Classes	-	June 6, 7 & 8, 2012

**R:67                      07/07/11                      APPROVE COMPREHENSIVE EQUITY PLAN – 2011-2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby authorizes the submission of the Comprehensive Equity Plan for the 2011 – 2012 School Year.

**R:68                      07/07/11                      APPROVE LUNCH ROOM SUPERVISORS – 2011-2012 SCHOOL  
YEAR**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the appointment of the following teachers as Lunch Room Supervisor for the 2011-2012 school year in Washington and Memorial Schools. Stipend will be \$3,987.61.

Theresa Barry (Pre-K - 1)  
Trisha Febbo (2 – 3 - 4)  
Ruth Donato (2 – 3 – 4)  
George Peakler (7 – 8)

**R:69                      07/07/11                      RE-APPROVE LICENSE AGREEMENT – ST. MARGARET OF CORTONA  
CHURCH AND LITTLE FERRY BOARD OF EDUCATION**

BE IT RESOLVED by the Little Ferry Board of Education that the License Agreement between the Board of Education and St. Margaret of Cortona Church regarding the use of the Chamberlain Avenue parking lot (more particularly described in the Agreement), is hereby re-approved.

**R:70                      07/07/11                      RE-APPROVE LICENSE AGREEMENT – DONGSAN ALLIANCE  
CHURCH AND LITTLE FERRY BOARD OF EDUCATION**

BE IT RESOLVED by the Little Ferry Board of Education that the License Agreement between the Board of Education and Dongsan Alliance Church regarding the use of the Washington School parking lot (more particularly described in the Agreement), is hereby re-approved.

**R:71                      07/07/11                      APPROVE THE INTERLOCAL BOARD OF EDUCATION SATELLITE FOR  
FOOD SERVICE AGREEMENT FOR THE 2011-2012 SCHOOL YEAR.**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the “Inter-local Board of Education for Food Service Agreement” for the purchase of lunches from the Carlstadt-East Rutherford Regional Board of Education for the 2011-2012 school year at the following listed costs. Lunches shall meet the nutrition standards of the School Breakfast Program as defined by the USDA and shall be packed in transport units supplied by Becton Regional High School.

Breakfast w/o milk	\$1.30
Hot Lunch w/o milk	\$1.97
Extra Pizza Slice	\$1.30
Cold Lunch w/o milk	\$2.15

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Faculty

\$3.60

**R:72                      07/07/11                      APPROVE TUITION CONTRACT AGREEMENT WITH RIDGEFIELD PARK BOARD OF EDUCATION FOR 9<sup>th</sup> TO 12<sup>th</sup> GRADE STUDENTS ATTENDING RIDGEFIELD PARK HIGH SCHOOL – 2011 - 2012**

BE IT RESOLVED, that the Little Ferry Board of Education hereby approves the Tuition Contract Agreement with Ridgefield Park Board of Education for 9<sup>th</sup> to 12<sup>th</sup> grade students to attend Ridgefield Park High School from September 1, 2011 to June 30, 2012 at a tuition charge of \$11,934 per student.

**R:73                      07/07/11                      APPROVE CONTRACT WITH BERGEN COUNTY TECHNICAL SCHOOLS/SPECIAL SERVICES**

BE IT RESOLVED, that the Little Ferry Board of Education hereby approves the 2010-11 tuition contract with the Bergen County Technical Schools/Special Services for student GV in the amount \$52,300 prorated from May 9, 2011 through June 30, 2011.

**R:74                      07/07/11                      APPROVE SPECIAL EDUCATION TUITION CONTRACT SAGE DAY SCHOOL – 2011 - 2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the special education tuition contract for 2011-12 with Sage Day School for Student YS the amount of \$46,436.00 commencing September 1, 2011 to June 15, 2012

**R:75                      07/07/11                      APPROVE JOHN LECKIE, INC. TRANSPORTATION CONTRACT – 2011 - 2012**

BE IT RESOLVED, that the Little Ferry Board of Education approves the contract with John Leckie, Inc. to transport students to Ridgefield Park High School, Bergen Academy and Bergen County Vo-Tech for the 2011 – 2012 school year for the following routes at the CPI increase of 1.23% calculated at 183 school days (approximate).

RPHS 1	(120.98 per diem)	\$22,139
RPHS 2	(120.98 per diem)	\$22,139
RPHS 3	(120.98 per diem)	\$22,139
RPHS 4	(120.98 per diem)	\$22,139
RPHS 5	(120.98 per diem)	\$22,139
BERGEN COUNTY VO-TECH	(102.05 per diem)	\$18,675
BERGEN ACADEMY	(77.86 per diem)	\$14,248
<b>TOTAL COSTS</b>		<b>\$143,618</b>

**R:76                      07/07/11                      APPROVE SOUTH BERGEN JOINTURE COMMISSION EXTENDED SCHOOL YEAR – 2011 – SPECIAL EDUCATION TUITION CONTRACT**

BE IT RESOLVED, that the Little Ferry Board of Education approves the following Special Education placements for the 2011 Extended School Year with the South Bergen Jointure Commission.

M.B.	South Bergen Jointure	\$2,400.00
R.M.	South Bergen Jointure	\$2,400.00
K.P.	South Bergen Jointure	\$2,400.00

**R:77                      07/07/11                      APPROVE LEONIA BOARD OF EDUCATION - EXTENDED SCHOOL YEAR – 2011**

BE IT RESOLVED, that the Little Ferry Board of Education approves the Special Education Contract with Leonia Board of Education for the Extended School Year Program for Summer 2011 for the following student:

DM                      \$8,500

**R:78                      07/07/11                      APPROVE WILLOWGLEN ACADEMY FOR THE 2011 – 2012 SCHOOL YEAR**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the special education tuition contract for Willowglen Academy for the following student for the 2011-12 school year commencing July 2011 through June 2012.

MH                      \$71,660.40

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**R:79                      07/07/11                      APPROVE GABLE ASSOCIATES CONSTRUCTION ADMINISTRATION/  
MANAGEMENT SERVICES**

**WHEREAS**, the NJMC Solar Co-Op is comprised of representatives from the Secaucus Board of Education, the Town of Secaucus, the Borough of Little Ferry (acting as the Lead Agency) and the Little Ferry Board of Education in order to procure competitively priced solar projects across multiple jurisdictions; and

**WHEREAS**, the NJMC Solar Co-Op is an approved entity by the Director, Division of Local Government Services for Cooperative Purchasing which is defined and regulated by N.J.A.C. 5:34-7, and

**WHEREAS**, the NJMC Solar Co-OP is in need of Construction Administration Services in developing the solar project; and

**WHEREAS**, the NJMC Solar Co-Op is desirous of entering into an Agreement for Construction Management Services with a Company that has extensive expertise in wholesale and retail power markets; in the renewable energy industry; and can provide energy analysis and project management; and

**WHEREAS**, a Resolution is required to be passed stating the intention to utilize the State Contract to obtain the aforesaid services as per the Local Public Contract Law; and

**WHEREAS**, it is in the best interests of the NJMC Co-Op to retain Gable Associates to provide Construction Administration/Management Services for the project; and

**WHEREAS**, the Little Ferry Borough Administrator is hereby authorized to sign an Agreement with Gable Associates for said services; and

**WHEREAS**, the cost of such services will not be borne by the members of the NJMC Solar Co-Op;

**NOW, THEREFORE BE IT RESOLVED BY** the Board of Education of the Borough of Little Ferry, County of Bergen and State of New Jersey that the Borough of Little Ferry as the lead agency in the NJMC Solar Co-Op hereby authorizes the Little Ferry Borough Administrator to execute an Agreement for Construction Administration/Management Services with Gable Associates consistent with its proposal dated April 12, 2011 under State Contract A67464.

**R:80                      07/07/11                      APPROVE UNIFORM STATE MEMORANDUM OF  
AGREEMENT BETWEEN LITTLE FERRY BOARD OF  
EDUCATION & LITTLE FERRY POLICE DEPARTMENT**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the Uniform State Memorandum of Agreement between the Little Ferry Board of Education and the Little Ferry Police Department with no additional terms/provisions to the 1999 Agreement.

**R: 81                      07/07/011                      APPROVE SUMMER WORK SCHEDULE – 2 ESL TEACHERS**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education hereby approves the following ESL Teachers to receive \$2,500.00 to work summer months beginning after July 1, 2011 for the purpose of testing all incoming ESL students for the 2011-2012 school year. Funding for this stipend will be from Title III Immigrant Funding - NCLB Grant.

Barbara Nicolas  
Carolyn Wedral

**R: 82                      07/07/11                      USE OF FACILITIES – 2011 - 2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, and in accordance with Board Policy, the Little Ferry Board of Education hereby approves the following Use of Facilities for the 2011 – 2012 school year:

LF/RP Police Academy	-	Multi-Purpose Room	-	June 29 & July 1
Buck's Summer Camp*	-	Washington School		
Basketball - July 18-22 from 1:30pm-5pm		Washington School		
Baseball - July 18-22 from 9am-12:30pm		Only in Inclement weather ( No Hardball use)		
Soccer - Aug. 8-12 from 9am-12:30pm		Only inclement weather		
Cheering - July 11-15 from 1:30pm-5pm		Washington School		
Football - July 25-29 from 9am-12:30pm		Only inclement weather		

❖ Proof of Insurance needed prior to use of facility

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❖ Facility Use Fees are waived

### **R:83                      07/7/11                      APPROVE PROGRAMMER – XAVIERA S. RIVERA 2011-2012**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Little Ferry Board of Education approves Xavier S. Rivera as a replacement for Theresa Taylor to serve as Programmer for the student's (DM) Home Program for the 2011 – 2012 school year, rate of pay will be \$65.00 per hour, not to exceed \$4,000.00 - with no benefits.

### **NEW BUSINESS**

None

### **INTO CLOSED EXECUTIVE SESSION**

None

### **ADJOURNMENT**

Motion by                      John Tronlone  
Seconded by                      Deanna Wallace

BE IT RESOLVED, that with no further business to come before the Little Ferry Board of Education, the meeting is adjourned at 8:55 p.m.

Respectfully Submitted,



R. Paul Vizzuso  
Business Administrator/Board Secretary