

Board of Education of the Borough of Little Ferry, Bergen County, NJ
November 3, 2015 Regular Meeting Minutes

Board President Raymond Vorisek called the Regular Meeting of the Little Ferry Board of Education to order on Tuesday November 3, 2015 at 6:00 p.m. and led the Board in the Salute to the Flag.

OPENING STATEMENT

Board Vice President Nicholas Fytros read the following Opening Statement affirming that the New Jersey Open Public Meetings Law requirements had been met:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend meetings of public bodies at which business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof placed in the Memorial School, Washington School and the Municipal Building with notices sent to THE RECORD of the news media.

ROLL CALL

Present: Michelle Brattoli, Suzanne Ferrante, Debra Flanagan, Nicholas Fytros, Frank Mele (arrived 6:07),
Raymond Vorisek
Absent: Michael Cardenas, Jeanine Ferrara, Jody Pasqua,

Also Present: Frank Scarafile, Superintendent
Donna R. Alonso, Business Administrator/Board Secretary

DISCUSSION:

The Board discussed various OPRA requests, the effect on the district, and how to respond to them. This discussion is part of the official transcript recorded on tape.

COMMITTEE REPORTS:

None

SUPERINTENDENT'S REPORT

None

BUSINESS ADMINISTRATOR'S REPORT

None

OPEN CITIZENS HEARING

Motion by: Suanne Ferrante
Seconded by: Debra Flanagan

BE IT RESOLVED, that the meeting is now open to the Citizens' Hearing of the Regular Public Session at 6:35 p.m.

CLOSE CITIZENS HEARING

Motion by: : Debra Flanagan
Seconded by: Suanne Ferrante

BE IT RESOLVED, that the Citizens' Hearing of the Regular Public Meeting is hereby closed at 6:35 p.m.

RESOLUTIONS

Motion by: Michelle Brattoli
Seconded by: Suzanne Ferrante

Roll Call: Yes 6 No: 0 Abstain: 0

R: 315 11/3/2015 SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

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Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Little Ferry School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Little Ferry School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Little Ferry School District in compliance with Department of Education requirements.

R: 316 11/3/15 REVISES RESOLUTION R:308 TO READ

BE IT RESOLVED by the Little Ferry Board of Education that, Donna Alonso, is appointed as Assistant School Business Administrator/Assistant Board Secretary commencing on or about October 16, 2015, through November 6, 2015 and appointed School Business Administrator/Board Secretary commencing November 9, 2015 through June 30, 2016 pro-rata, in accordance with the terms set forth in the Employment Agreement attached hereto and approved by the Bergen County Executive Superintendent of Schools

R317 11/3/15 APPROVES NEW QPA/ BID THRESHOLD

WHEREAS, Donna R. Alonso, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Little Ferry Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Donna R. Alonso to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

R318 11/3/15 APPROVES NEW CUSTODIAN OF SCHOOL RECORDS

BE IT RESOLVED by the Little Ferry Board of Education that, Donna Alonso, is appointed Custodian of School Records effective November 9, 2015

R: 319 11/3/15 APPROVE HOURLY ASSISTANCE WITH PAYROLL

BE IT RESOLVED, that the Little Ferry Board of Education approves Paul Vizzuso to assist with the December 15th payroll at a rate of \$65 per hour not to exceed 5 hours.

NEW BUSINESS

None

ADJOURNMENT

Motion by: Suzanne Ferrante
Seconded by: Debra Flanagan

BE IT RESOLVED, that with no further business to come before the Little Ferry Board of Education, the meeting is adjourned at 6:44 p.m.

Respectfully Submitted,


Ms. Donna R. Alonso
Business Administrator/Board Secretary