**ECHO Charter School Board of Education**

Regular Meeting Minutes

6:00 p.m.

Thursday, October 8, 2020

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ 6:02 p.m.**

**Members present**: Eric K-M.; Katie G.; Nikki H-S.; Judy M. On Zoom: Deb E.; Michell H.; Lynn S.

**Others present**: Helen B-R.; Pam R.; Shelley G.

**Members not present:** Judy M. arrived at 6:10 p.m.

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –**

All thosein Compliance: 6 Not in Compliance: 0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G. (Judy M. was not present for this roll call.)

1. **Opportunity for others to speak**

Shelley G. spoke about working in a second workplace where COVID has posed a major threat, and described her exposures to major and minor cases. She urged the Board to be cautious if and when there are discussions about reopening school as it takes only one person to spread COVID.

1. **Consent Agenda**
   1. Resolution to Approve Agenda

Discussion/Amendments -

* 1. Resolution to Approve Minutes of **Thursday, September 10, 2020,** Regular Meeting and **Monday, September 21,** Emergency Meeting

Discussion/Amendments-

* 1. Resolution to Approve Financial Report

Discussion/Amendments--

* 1. Resolution to Approve Presentation of Bills (Check numbers 16544-16572 for $48,740.88; ACH: $18,853.15; Payroll $51,707.01)

Discussion/Amendments--

* 1. Resolution to Accept Presentation of Donations

Discussion/Amendments--

* 1. Resolution to Approve Consent Agenda Items

Action Taken: Approved

Motion: Nikki H-S. Second: Katie G.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

1. **Reports:**
   1. Director’s Report – COVID Plan; Chromebook/hot spot update; Domain name change; status of county case rates; students in building for support services; update on DL; update on Regional Supes’ meetings; update on grants.
   2. PACT for Families/Chemical Health Coalition of YMC – Servicing one family in Echo.
   3. Staff Development – Update on Q-Comp goal-setting and PLC meetings.
   4. Athletic Department – We will plan to withdraw money from trap account at trust institution, and then send it back for match. (Representative said that this is how the majority of funds raised was accomplished and highly recommends this practice.) We can only do this once a year in December.
   5. Policies & Procedures – First reading of ACH Policy.
   6. Board Training Report –
   7. PBL Report –
   8. School Promotion –
   9. Fundraising -
   10. School Trips –
   11. Old Business – $600/bus for September and October only. HBR to ask Bennett and Bennett for bus delivery when we need them.

1. **Action Items:**
   1. **Approve Bennett & Bennett 2020-2023 Contract/Approve September invoice**

Action Taken: Approved

Motion by: Judy M. Second by: Lynn S.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

* 1. **Approve Worth Ave. Group invoice for $858.00 for Chromebook insurance**

Action Taken: Approved

Motion by: Michell H. Second by: Eric K-M.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

* 1. **Approve EMC Insurance invoice for school insurance policy (replacing Hub International as ECS carrier) for $22,781.70 plus $4,508**

Action Taken: Approved

Motion: Nikki H-S. Second: Eric K-M.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

* 1. **Approve school operational plan that reflects COVID cases in Yellow Medicine and Other Counties Served by ECS. Resolution: Board has assigned authority to Director and Chair to follow recommendations of MDH/MDE and local data to appropriately implement appropriate Learning Model/s through the 2020-2021 School Year.**

Action Taken: Approved

Motion: Eric K-M. Second: Nikki H-S.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

* 1. **Approve Work Agreement with Penny Scheffler, School Social Worker**

Action Taken: Approved

Motion: Nikki H-S. Second: Katie G.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

* 1. **Approve EFT Policy: First Reading (First reading was conducted)**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve Hoffman & Brobst Bill: $6,000 for FY20 Audit**

Action Taken: Approved

Motion: Nikki H-S. Second: Eric K-M.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

* 1. **Approve Second Amendment of Work Agreement for Holly Reigstad to have equity with other Teachers’ Work Agreements**

Action Taken: Approved

Motion: Nikki H-S. Second: Eric K-M.

Vote: 7-0-0

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: Second by**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **Approve**

Action Taken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Discussion/Informational Items:**
2. Holly’s step
3. Bus/van route pay: still looking for guidance on whether we are supposed to pay this when routes aren’t being driven

C.

D.

1. **Approve Adjournment of the meeting @ 8:00 p.m.**

Action Taken: Approved

Motion by: Nikki H-S. Second by: Katie G.

Vote: 7-0-0

Roll call: Aye: Michell H.; Lynn S.; Deb E.; Nikki H-S.; Eric K-M.; Katie G.; Judy M. Nay: 0

The next regular meeting will be held at 6:00 p.m. on **Thursday, November 12, 2020**