

**BOARD OF EDUCATION**  
**FACILITIES COMMITTEE MEETING MINUTES FOR ROCKDALE SCHOOL DISTRICT 84**  
715 Meadow Avenue Rockdale, Illinois, Monday, November 2, 2020  
Teleconference 3:45 p.m.

1. Call meeting to order at 3:45 p.m.
2. Roll Call of Committee Members
3. Establish Committee Purpose:
  - a. A meeting convened by the Superintendent in order to make recommendations to the Board of Education.
    - i. Establishing priorities for maintenance, repair, renovation
    - ii. Examine district practices and work to align with legal requirements
    - iii. Consider how decisions made by the Facilities Committee relates to improved student outcomes.
4. Progress on FY21 Maintenance
  - a. What scheduled work has been done for FY21?
5. District 84 COVID-19 Maintenance Response
  - a. What projects are on hold, if any?
  - b. What can we do while the building is not being used?
  - c. How well is the district prepared for the pandemic?
    - i. Supplies
    - ii. Cleaning Routines
6. Move Facilities Plan Development to FY22
7. Public Comment via email
8. Adjournment

**Minutes of Meeting:**

- Meeting called to order at 3:48 p.m.
- Members present: Steve Chamblee, Jolene Chamblee, Eugene Lorenc, Paul Schrik
- Committee reviewed the establishment of the committee's purpose
- Committee reviewed FY21 Maintenance Projects
  - Doors completed in gymnasium, gymnasium hallway, and Kindergarten classrooms
  - Floors sealed in 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and Primary Special Ed. Classrooms
  - Tuck pointing done on north and east side of building. Front arch was repaired
  - West bleachers are to be installed week of Nov. 16<sup>th</sup>.
  - Four I-Beams removed between school lot and park lot
  - HVAC updated in JH room with divider
- No projects are on hold due to COVID-19.
- During remote learning, two custodial staff are painting classrooms and other school areas
- The district has an ample supply of PPE, cleaning and disinfecting agents, hand soap, hand sanitizer, and an electrostatic sprayer
- With minimal staff in the building on a daily basis, the two custodial staff members are cleaning and disinfecting utilized spaces daily
- Once students return, considerations/protocols will be in place concerning restroom usage and cleaning
  - Considerations include supplying staff with disinfectant wipes or spray for use
- Each committee member agrees with delaying the development of a robust facilities plan while in remote learning and responding to the pandemic
  - Projected budget cuts may limit the district's capacity to enact a robust plan
  - The district's 10-Year Life Safety Plan is scheduled to be completed this year and this will provide a basic facilities plan in reference to compliance
- The committee planned to meet two more times this year: early February and April
  - Dates and time to be determined
- There was no public comment
- The meeting adjourned at 5:18 p.m.