

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, October 20, 2020
5:30 PM

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele (attended via Zoom), Mr. Jeremy Coblenz, Mr. Andrew Jackula, Mrs. Amber Miller, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor)

Absent: Mrs. Susan Bartlett

Administration:

Present: Mrs. Karen Barringer, Mrs. Jennifer Foutz, Mrs. Maria Modzelewski, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mrs. Veronica Will, and Mrs. Jeannene Willow

Guests: Carl Zimmerman, Kerrie Grande

A. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 5:30 p.m. on Tuesday, October 20, 2020, in the Iroquois Elementary School Cafeteria, 4231 Morse Street, Erie, Pennsylvania.

B. MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

C. MINUTES OF PREVIOUS MEETING:

On a motion by Mr. Rickrode, seconded by Mr. Ragen, the minutes of the regular Board meeting held on September 18, 2020, were unanimously approved. (8-0)

D. AGENDA CHANGES: (None)

E. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:

Kerrie Grande – United Way Community Schools Update

F. BUSINESS OFFICE REPORTS:

1. BUDGET TRANSFERS: (None)

2. APPROVAL OF BILLS:

a. PAID BILLS

b. UNPAID BILLS

3. TREASURER'S REPORT FOR THE PERIOD
4. BUSINESS ADMINISTRATOR'S REPORT
5. CAPITAL PROJECT REPORT, BILLS, AND INVESTMENTS
6. STUDENT ACTIVITY FUND REPORT
7. LOCAL TAX REPORTS (EIT and LST)

On a motion by Mr. Ragen, seconded by Mrs. Miller, the Board unanimously accepted the Business Office Reports. (8-0)

G. CAFETERIA REPORT:

On a motion by Mr. Coblentz, seconded by Mrs. Miller, the Cafeteria Report was unanimously approved. (8-0)

H. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

1. Recommendation to approve Emergency Substitute Teachers through the IU#5 consortium for the 2020-2021 SY:
 - a. Dan Conley
 - b. Brandon Stanopiewicz
 - c. Candan Thorton
 - d. Mary Holmes
 - e. Zachary Sanford
 - f. Aaron White
2. Recommendation to approve professional development opportunities:
 - a. Veronica Will (IES) online SAP training provided by the IU#5, February 9, 2021. No cost.
 - b. Susan Kiddo (IES) – Strengthening Relationships with Children and Families webinar, November 20, 2020. Cost of \$35 covered by Pre-K Counts grant.
3. Recommendation to approve request for homebound tutoring:

IHS 10th grade student – 9/28/20 – 11/6/2020, Mr. Carl Zimmerman assigned tutor
4. Recommendation to approve internships with District staff:
 - a. Alyxandria Adamaszek, Achievement Center employee – internship under Achievement Center's Mental Health Liaison, Theresa Buszek assigned to Iroquois.
 - b. Nicholas Tanner, Erie Institute of Technology student – internship in the District IT Dept.

5. Recommendation to approve Student Activity Roster for 2020-2021:

IHS Class of 2024:	Advisor – Mrs. Jessica Kidd
President – Mila Rose Gehrlein	Secretary – Grace Abele
Vice President – Kelly Hart	Treasurer – Madison Chew

On a motion by Mr. Coblentz, seconded by Mr. Ragen, Items 1(a-f), 2(a-b), 3, 4(a-b), 5, and 6 were unanimously approved. (8-0)

I. MANAGEMENT COMMITTEE:

1. Recommendation to hire to fill open position:

Brianna Dodson – Student Event Custodian
2. Recommendation to approve a Resolution to approve participation in the Judicial Tax Sales for 2020, 2021, and 2022, conducted by MacDonald, Illig, Jones & Britton LLP on behalf of the Erie County Tax Claim Bureau. (Attachment)
3. Recommendation to approve the Sale of Parcel No. 29-016-064.0-003.89, 1810 Dee Jay Ave., from the Repository for Unsold Properties for \$250. (Attachment)
4. Recommendation to approve a contract with UPMC for Physician Services effective immediately for the 2020/2021 SY. (Attachment)
5. Recommendation to approve issuance of Permanent Professional Contracts with tenure:
 - a. Tessa Benek – effective June 9, 2020
 - b. Leslie Durante – effective June 9, 2020
 - c. Leah Johnson – effective June 9, 2020
 - d. Connor MacKelvey – effective June 9, 2020
 - e. Jeanne Manross – effective June 9, 2020
6. Recommendation to approve Homebound Tutor to be used as needed throughout the 2020-2021 SY:

Carl Zimmerman
7. Recommendation to approve medical leave request:

Kathleen Haslett, IHS English Teacher – request for intermittent FMLA beginning October 8, 2020 through the end of the school year.
8. Recommendation to approve a new bus monitor: Judy Krasinski

On a motion by Mr. Coblentz, seconded by Mr. Rickrode, Items 1, 2, 3, 4, 5(a-e), 6, 7, and 8 were unanimously approved. (8-0)

On a motion by Mrs. Sheldon, seconded by Mrs. Miller, the Board unanimously accepted the remainder of this report. (8-0)

J. POLICY COMMITTEE:

1. Recommendation to approve proposed revisions to current District policies:
(2nd Readings) (Attachments)
 - a. Policy 103, Nondiscrimination in School and Classroom Practices
Renamed Discrimination/Title IX Sexual Harassment Affecting Students:
 - Attachment 1 – Discrimination/Sexual Harassment/Bullying/Hazing/ Dating Violence/Retaliation Report Form
 - Attachment 2 – Discrimination Complaint Procedures
 - Attachment 3 – Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
 - b. Policy 104, Nondiscrimination in Employment and Contract Practices
Renamed Discrimination/Title IX Sexual Harassment Affecting Staff
 - Attachment 1 – Discrimination/Sexual Harassment/Retaliation Report Form
 - Attachment 2 – Discrimination Complaint Procedures
 - Attachment 3 – Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
 - c. Policy 247, Hazing
 - d. Policy 249, Bullying/Cyberbullying

On a motion by Mrs. Sheldon, seconded by Mrs. Miller, Items 1(a-d) were unanimously approved. (8-0)

K. BUILDINGS AND GROUNDS COMMITTEE

1. Recommendation to approve request for use of District facilities:

Bricks in Pajamas Lego Team requesting use of IES LGI Room, Mondays, Wednesdays, and Saturdays October 2020 through February 2021m 5:30 PM – 8:05 PM. Contact person: Raymond Rogers, Coach. Category 2. No fees apply.

On a motion by Mr. Ragen, seconded by Mr. Coblentz, Item 1 was unanimously approved. (8-0)

L. ATHLETICS COMMITTEE

1. Resignations:
 - a. Stacy Schwalbendorf – Junior High Boys Basketball Co-Coach
 - b. Craig Tarr – IHS Varsity Football Assistant Coach
2. Recommendation to approve employment of athletic staff:
 - a. Logan States – JV Football Assistant Coach
 - b. Matt Hawryliw - – JV Football Assistant Coach

3. Recommendation to approve the Pay Schedule for Athletic workers at sporting events:

Varsity Football:

Game Manager	\$75
Clock	\$40
Spotter	\$25
Gate	\$30
Crowd	\$40
Announcer to Boosters	\$40
Ticket Sellers to Boosters	\$18 Ea.
Chain Movers to Boosters	\$18 x 3

JV Football:

Game Manager	\$40
All Others	\$35

JH Football:

Game Manager	\$40
All Others	\$35

Varsity Soccer:

Game Manager	\$40
All Others	\$35

JV Soccer:

Game Manager	\$40
All Others	\$35

Varsity Basketball:

Game Manager	\$40
Ticket Sellers to Boosters	\$18 x 2
Crowd/Clock	\$20

JV Basketball:

Game Manager	\$35
Crowd/Clock	\$20

JH Basketball:

Game Manager	\$25 one game
Crowd/Clock	\$20 one game

Swimming:

Meet Manager Girls/Boys	\$60 two meets
All others	\$50 two Meets

Wrestling:

JH, JV, Varsity Game Mgr.	\$60
All Others	\$40

Track:

Scorers Girls/Boys	\$50
All Others	\$40

On a motion by Mr. Ragen, seconded by Mr. Rickrode, Items 1(a-b), 2(a-b), and 3 were unanimously approved. (8-0)

M. SAFETY COMMITTEE: (None)

N. BUDGET AND FINANCE COMMITTEE: (None)

O. LEGAL REPORT: (None)

P. REPRESENTATIVE REPORTS:

1. ERIE COUNTY TECHNICAL SCHOOL REPORT
2. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT
3. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT: (None)
4. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT

On a motion by Mr. Coblenz, seconded by Mr. Rickrode, the Board unanimously approved the Representative Reports. (8-0)

Q. ADMINISTRATIVE REPORTS:

1. IROQUOIS ELEMENTARY SCHOOL REPORT
2. IROQUOIS JR./SR. HIGH SCHOOL REPORT

On a motion by Mr. Coblentz, seconded by Mr. Ragen, the Board unanimously accepted the Administrative Reports presented by Mr. Wilson and Mrs. Foutz. (8-0)

R. NEW BUSINESS:

1. Recommendation to approve change to the ISD COVID-19 Health and Safety Plan regarding the guidelines for closing schools:

Confirmed Active Cases District-Wide	Iroquois School District Pandemic Team COVID-19 Guidelines for Closing Schools		
1	Number of Positive Cases of COVID-19 within a 14-day period:		
	<1% of total number of students/staff in a school building are cases IES (680 total): <7 IHS (639 total): <6	1% - 1.9% of total number of students/staff in a school building are cases IES: <14 IHS: <13	ISD > 2% Of total number of students/staff in a school building are cases IES: >14 IHS: >13
LEVEL 1 Low Spread Incidence rate of 10 or less cases per week per 100,000 residents in Erie County in the past 7 days.	<ul style="list-style-type: none"> School does not need to close. Clean area(s) where case spent time. Public health staff will direct close contacts to quarantine. 	<ul style="list-style-type: none"> Close school(s) for 3-5 days. Clean area(s) where cases spent time. Public health staff will direct close contacts to quarantine. 	<ul style="list-style-type: none"> Close school(s) for 14 days. Clean entire school. Public health staff will direct close contacts to quarantine.
LEVEL 2 Moderate Spread Incidence rate of 10 to <100 cases per week per 100,000 residents in Erie County in the past 7 days.	<ul style="list-style-type: none"> School does not need to close. Clean area(s) where case spent time. Public health staff will direct close contacts to quarantine. 	<ul style="list-style-type: none"> Close school(s) for 5-7 days. Clean area(s) where cases spent time. Public health staff will direct close contacts to quarantine. 	<ul style="list-style-type: none"> Close school(s) for 14 days. Clean entire school. Public health staff will direct close contacts to quarantine.
LEVEL 3 Substantial Spread Incidence rate of greater than 100 cases per week per 100,000 residents in Erie County in the past 7 days.	DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission.	DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission.	DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission.
<i>The Iroquois SD will follow the Erie County trends for PCR (Percent Positivity Rate) and use ISD's PCR dashboard metrics to compare. The ISD Pandemic Team will continue to track trends each week to determine both county and ISD potential community spread when determining a need to move to temporary remote learning. PDE length of closure time will vary by level of community transmission and ISD transmission.</i>			
<ul style="list-style-type: none"> Level of Community Spread is based on the COVID-19 Early Warning Monitoring System Dashboard Data is updated as quickly as possible by the ISD Pandemic Team based on information provided by the DOH. Please note that some data may not be input 24/7/365. 			

2. Recommendation to approve updated Sports Attendance Plan for Iroquois SD:
 - a. IHS John Post Stadium: 400 guests, including both teams and cheerleaders
 - Each player/cheerleader will receive 4 tickets for home events.
 - Each player will receive 2 tickets for away events.
 - Remaining tickets will be distributed by the High School Office.
 - b. Varsity/JV Games Held in IHS Barringer Gym
 - Each player will receive 4 Tickets.
 - No Away fans.
 - c. Junior High Games Held at IES
 - Each player will receive 2 tickets.
 - No Away fans.

3. Recommendation to hire:
 - a. Ryan Morrow – IHS Head Swim Coach
 - b. Braden Hanlon – IHS Boys Junior High Basketball Head Co-Coach
 - c. Sandy Nuhfer – IHS Jacket Club Advisor
4. Recommendation to approve medical leave request:

Julia Gabrys, PYD Drug Free Community Coordinator – requesting December 28, 2020 – February 26, 2021. Return to work on March 1, 2021.
5. Recommendation to approve a Participation Agreement with the PSBA Insurance Trust Better Unemployment Compensation System for the 2020/2021 fiscal year. (Attachment)
6. Recommendation to approve Student Activity Roster for 2020-2021 SY:

Senior High Student Council: Advisor: Mr. Jacob Trojak
President: Madison Miller Treasurer/Secretary: Madison Lemmon
Vice President: Tess Richter
7. Motion to designate the following books from Iroquois Elementary School as salvage:
 - a. 1978 World Book Encyclopedia set
 - b. 1988 Children's Britannica Encyclopedia set
 - c. 1990 Compton's Encyclopedia set
8. Recommendation to approve School Volunteer:

Shane Kline - 5th/6th Grade Basketball Program, Level I, Initial Request

On a motion by Mrs. Sheldon, seconded by Mr. Rickrode, Items 1, 2(a-c), 3(a-c), 4, 5, 6, 7(a-c), and 8 were unanimously approved. (8-0)

L. Executive Session:

The Board met in Executive Session beginning at 7:24 p.m. to discuss a personnel matter. Executive Session adjourned at 7:35 p.m.

9. Motion to rescind the retirement of Karen Barringer dated May 29, 2020.
10. Motion to appoint Karen Barringer as the Athletic Director/Assistant Pandemic Coordinator for the remainder of the 2020-2021 School Year.

On a motion by Mrs. Sheldon, seconded by Mrs. Miller, Items 9 and 10 were unanimously approved. (8-0)

S. BOARD PRESIDENT'S REPORT: (NONE)

T. ADJOURNMENT:

On a motion by Mrs. Sheldon, seconded by Mr. Ragen and carried as unanimous (8-0), the meeting adjourned at 7:36 p.m.

Jeremy R. Coblenz, Board Secretary