

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, September 22, 2020
5:30 PM

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Jeremy Coblentz, Mr. Andrew Jackula, Mrs. Amber Miller, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor)

Absent: (None)

Administration:

Present: Mrs. Jennifer Foutz, Mrs. Maria Modzelewski, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mrs. Veronica Will, and Mrs. Jeannene Willow

Guests: (None)

A. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 5:34 P.M. on Tuesday, September 22, 2020, in the Iroquois Elementary School Cafeteria, 4231 Morse Street, Erie, Pennsylvania.

B. MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

C. MINUTES OF PREVIOUS MEETING:

On a motion by Mrs. Bartlett, seconded by Mrs. Miller, the minutes of the regular Board meeting held on August 18, 2020, were unanimously approved. (9-0)

D. AGENDA CHANGES:

New Business Item 1 was removed from the agenda.

On a motion by Mrs. Sheldon, seconded by Mr. Rickrode, the Board unanimously accepted the Agenda Changes. (9-0)

E. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:

Presentation: COVID-19 Athletic Health & Safety Plan Revision – Shane Murray

F. BUSINESS OFFICE REPORTS:

1. BUDGET TRANSFERS:

(None)

2. APPROVAL OF BILLS:

a. PAID BILLS

b. UNPAID BILLS

3. TREASURER'S REPORT FOR THE PERIOD

4. BUSINESS ADMINISTRATOR'S REPORT

5. CAPITAL PROJECT REPORT, BILLS, AND INVESTMENTS

6. STUDENT ACTIVITY FUND REPORT

7. LOCAL TAX REPORTS (EIT and LST)

On a motion by Mrs. Sheldon, seconded by Mrs. Bartlett, the Board unanimously accepted the Business Office Reports. (9-0)

G. CAFETERIA REPORT:

Kim Smith provided an oral report. No vote for acceptance was required.

H. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

1. Recommendation to approve Title I 2020/2021 School Plan: (Attachment)

2. Recommendation to approve Penn State Behrend students for field placement at Iroquois High School assigned to the following faculty members, September 15- November 17, 2020:

a. Samantha Jones Assigned to Andrea Hart Math

b. Catherine Brenc Assigned to Amy Doverspike Math

On a motion by Mrs. Bartlett, seconded by Mr. Coblentz, Items 1, and 2(a-b) were unanimously approved. (9-0)

I. MANAGEMENT COMMITTEE:

1. Resignations:

a. Nicholas Price – School Psychologist, effective September 2, 2020

b. Tiffany Crozier – Long-Term Substitute Elementary (2/6) Teacher, Effective September 3, 2020

c. Cynthia Coffey – Instructional Support Aide, Life Skills class, effective August 28, 2020

2. Motion to confirm appointment of new employees hired by the Superintendent:
 - a. Tessa Mackey – School Psychologist, effective September 2, 2020
 - b. Amanda Pike – Long-Term Substitute Elementary (2/6) Teacher, beginning September 8, 2020
 - c. Leslie Durante – Instructional Support Partner for Amanda Pike - \$700
 - d. Kimberly Lye – District Office/Special Education Support Specialist
 - e. Adrea Walters – Bus and Lunchroom Monitor, Elementary School
 - f. Jennifer Ludwig – Bus and Lunchroom Monitor, Elementary School
Pending receipt of all required clearances.
 - g. Rhonda Blount – Lunchroom Monitor, Elementary School
3. Recommendation to approve CONTRACTS with the Achievement Center for the 2020-2021 School Year:
 - a. Mental Health Liaison Contract – Funding not to exceed \$6,200/124 hours for school year
 - b. Outpatient Mental Health Services – District will be billed for students not having third party funding eligibility at rate of \$50 per student/family session, not to exceed \$2,500 for the school year.
4. Recommendation to approve certified substitute teachers for 2020-2021:

Angela Kehl – assigned to Grade 4, beginning September 8, 2020
5. Motion to approve Emergency Substitute Teachers through the IU#5 consortium:
 - a. Mary Dobek
 - b. Eric Duda
 - c. Nicholas Geraci
 - d. Stephanie Hargest
 - e. Alice Manafo
 - f. James Mullaney
 - g. Michael Nouri
 - h. Nicole Silverhart
 - i. Maryalice Skinner
 - j. Suzanne Weber
 - k. Betty Boyd

6. Recommendation to approve non-resident tuition-waiver enrollments for 2020-2021:
 - a. Tucker Durovchic, Pre-K
Parent/District Employee: Emily Durovchic – 1st Gr. Long-Term Substitute Teacher
Address: 3516 Maple St., Erie, PA 16508
Resident District: Erie City SD
 - b. Kaden Benkowski, Pre-K
Parent/District Employee: Karisa Koeth – 1st Gr. Long-Term Substitute Teacher
Address: 2509 Main St., Lake City, PA 16423
Resident District: Girard SD
7. Recommendation to approve bus driver and bus monitor qualifications for First Student employees assigned to Iroquois routes for the 2020/2021 SY: (Attachment)
8. Recommendation to approve Bus Routes and Rosters for SY 2020/2021: (Attachment)
9. Recommendation to approve a Disabled Veteran's Real Property Exemption Certification for Joseph A. Kiss, 2809 East 27th Street, Erie, PA, 16510, effective for 2020 school taxes for a period of five (5) years: (Attachment)
10. Recommendation to adopt IRS changes regarding Flexible Spending Accounts:
 - a. Any active employee with funds in their 2019 health and dependent care flex plans may now spend those funds until December 31, 2020. Any expenses incurred in 2020 will be applied to these funds. They do not need to be participating in the 2020 flex plan.
 - b. Employees may enroll in, drop or change the elected amount for the health and dependent care flexible spending account. Any changes need to be completed on the payroll authorization form and given to the payroll department; and e-mail a copy to BAI at hdh.hb.fsa@hubinternational.com
11. Recommendation to approve Laura Grolemond to provide contracted service for transportation reporting and training for Accounts Payable/Receivable Specialist at rate of \$32.00/hr.

On a motion by Mr. Coblenz, seconded by Mr. Ragen, Items 1(a-c), 2(a-g), 3(a-b), 4, 5(a-k), 6(a-b), 7, 8, 9, 10(a-b), and 11 were unanimously approved. (9-0)

J. POLICY COMMITTEE:

On a motion by Mr. Ragen, seconded by Mrs. Bartlett, the Board unanimously accepted this report consisting of First Readings of policy revisions. (9-0)

K. BUILDINGS AND GROUNDS COMMITTEE

1. Recommendation to approve requests for Use of Facilities:
 - a. Lawrence Park Police Dept. – Police testing, IHS track and weight room, Saturday, September 26, 2020, 8:00 AM – 11:00AM. Contact person: Chief John Morrel. No fees to apply.

- b. ISD Foundation requesting use of Iroquois High School facility, including cafeteria, community lobby, and gymnasium for 2021 Taste of East Erie event and setup, Saturday, February 20, 2021, and Sunday, February 21, 2021. Contact person: Janet Peters. Approval pending status of Governor's orders on indoor activities at the time. Fees to apply: Needed custodial services before, during and after event at \$40.00/hr. for each custodian.
2. Recommendation to extend the Snow Plow CONTRACT with SKS, Inc. for the 2020-2021 and 2021 and 2022 school years at a 10% reduction in price:

Plow/salt parking lot at every 1 inches of snow fall

High School:

Plow parking area	\$148.50
Salt parking area	\$153.00
Shovel walks	\$ 67.50

Elementary School:

Plow parking area	\$ 76.50
Salt parking area	\$157.50
Shovel walks	\$ 76.50

Backhoe	\$ 65.00 per hour
Skidsteer	\$ 50.00 per hour
5 Ton Dump	\$ 55.00 per hour

On a motion by Mr. Coblantz, seconded by Mrs. Sheldon, Items 1(a-b), and 2 were unanimously approved. (9-0)

L. ATHLETICS COMMITTEE

- 1. Recommendation to approve revisions to the Iroquois School District Athletic Health and Safety Plan: Presentation by Shane Murray and Karen Barringer

On a motion by Mr. Ragen, seconded by Mrs. Miller, Item 1 was unanimously approved. (9-0)

M. SAFETY COMMITTEE

(None)

N. BUDGET AND FINANCE COMMITTEE

(None)

O. LEGAL REPORT:

(None)

P. REPRESENTATIVE REPORTS:

- 1. ERIE COUNTY TECHNICAL SCHOOL REPORTS:
 - a. June 25, 2020 ECTS Minutes

- b. July 23, 2020 ECTS Minutes
- 2. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT: June 24, 2020 Minutes
- 3. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT:
(None)
- 4. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT:
(None)

On a motion by Mr. Coblantz, seconded by Mrs. Sheldon, the Board unanimously approved the Representative Reports. (9-0)

Q. ADMINISTRATIVE REPORTS:

- 1. IROQUOIS ELEMENTARY SCHOOL REPORT
- 2. IROQUOIS JR./SR. HIGH SCHOOL REPORT

On a motion by Mr. Coblantz, seconded by Mr. Rickrode, the Board unanimously accepted the Administrative Reports presented by Mr. Wilson and Mrs. Foutz. (9-0)

R. NEW BUSINESS:

- 2. Resignation:
Julie Parker – IHS Jacket Club Advisor
- 3. Recommendation to hire:
Mary Anne DeCoursey – Instructional Support Aide, Life Skills classroom, IES, effective September 28, 2020
- 4. Recommendation to approve AmeriCorps volunteers assigned to Iroquois Elementary School for 2020-2021:
 - a. Eric Berdis
 - b. Shana Pierce
- 5. Motion to establish and post a new administrative level position, Director of Athletics and Safety, to perform the duties of the athletic director/district safety coordinator.
- 6. Recommendation to approve the Memorandum Of Understanding between the Iroquois School District and the Iroquois Education Association pertaining to temporary COVID-19 terms and conditions for the 2020-2021 school year only: (Attachment)
- 7. Recommendation to approve medical leave:
Michele Buzard, Elementary teacher – August 31-September 18, 2020

8. Motion to approve revised ISD COVID-19 Athletic Health and Safety Plan:
(Attachment)
9. Recommendation to approve Professional Development opportunity:

Jennifer Foutz, Elementary Principal (IES) to complete ISL Courses 3 and 4 via virtual meetings on October 8-9, and November 4-5, 2020. No cost to the District.
10. Recommendation to approve Student Activity Rosters for 2020-2021 SY:
 - a. IHS Junior Class of 2022 Officers: Advisor: Mr. Jamie Jones
President: Kaiya Kubasik Secretary: Gabbie Moore
Vice President: Kaiden Brown Treasurer: Ryan Slupski
 - b. IHS Vocal Ensemble: Advisor: Mrs. Anne Kelly
President: Haley Cowan Secretary: Fable Bostaph
Vice President: Rory Brady Treasurer: Mikayla Sheldon
 - c. IHS Senior Class of 2021 Officers: Advisor: Mrs. Kathleen Haslett
Co-Presidents: Mikayla Sheldon Jayden Gaydos
Vice President: Fable Bostaph Secretary: Olivia Marzka-Scarlett
Treasurer: Tess Richter
 - d. IHS Class of 2023: Advisor: Ms. Jennifer Tobin
President: Emma Conti-Windle Secretary: Samantha Kikola
Vice President: Jenna Lombard Treasurer: Alexis DiFuccia
Class Relations: Leah Moreland
 - e. IHS Book Club: Advisor: Mrs. Shelly Boblantz
President: Madison Miller Secretary: Mackenzie Lybrook
Vice President: Courtney Kegerreis Treasurer: Ryan Slupski
 - f. IHS Yearbook: Advisor: Mrs. Susan Peebles
Editor: Kaiya Kubasik Business Manager: Lauren Bush
 - g. IHS Speech & Debate: Advisor: Mrs. Susan Peebles
President: Rory Brady Secretary: Austin Gomolekoff
Acting Treasurer: Rory Brady
 - h. IHS National Honor Society: Advisor: Mrs. Kathleen Haslett
President: Fable Bostaph Secretary: Madison Miller
Vice President: Mikayla Sheldon Treasurer: Tess Richter
 - i. IHS 9/11 Day of Service: Advisor: Mrs. Kathleen Haslett
President: Fable Bostaph Secretary: Madison Miller
Vice President: Mikayla Sheldon Treasurer: Tess Richter
 - j. IHS PYD: Advisor: Mrs. Julia Boyd
President: Hayley Cowan Secretary: Madison Chew
Vice President: Andres Gonzalez Treasurer: Ryan Slupski
 - k. IHS Junior High Student Council: Advisor: Ms. Tammy Benovic
President: Preston Krauza Secretary: Madison Amon
Vice President: Savanna Walker Treasurer: Tyler Wassell
 - l. IHS Class of 2025: Advisor: Ms. Tammy Benovic

President: Paige Slupski
Vice President: Alexis Conti-Windle

Secretary: Mya Rankin
Treasurer: Phoenix Thomas

11. Recommendation to approve School Volunteers for groups indicated for 2020-2021:
 - a. Makay, Celeste Community School program Level I Initial
 - b. Thielman, Michael Cross Country/Track program Level I Initial
 - c. McGuigan, Michael Football program Level I Initial
12. Recommendation to approve an agreement with HUB International to provide 1094-C and 1095-C administration services for 2020 Tax Year. There is no price increase: \$250 per Tax ID number and \$5.50 per 1095-C form generated.
13. Recommendation to accept the resignation of Dr. Falkenberg as the District Dentist of record, with thank you to him for many years of service to our students and families.
15. Motion to approve District's Attendance Guidelines for On-Campus Home events during the COVID-19 pandemic:

Outside Home Events at the IHS John Post Stadium:

- Fans will be permitted up to 50% of event location's seating capacity = 750 people in the stands.
- Student participants, coaches, workers, and District event staff will not be included in the count since they will not be in the stands.
- No tickets will be required.
- Merchandise table permitted
- No concession stand

Inside Home Events at Iroquois High School:

- Iroquois Fans Only
- Fans will be permitted up to 25% of the event location's seating capacity.
- Up to four (4) tickets will be distributed to each player/participant for their families to attend. The total number of fans must remain below 25% occupancy.
- Student participants, coaches, workers, and District event staff will not be included in the count.
- Merchandise table permitted
- No concessions

Inside Home Events at Iroquois Elementary School:

- Iroquois Fans Only
- Fans will be permitted up to 25% of the event location's seating capacity.
- Two (2) tickets will be distributed to each player/participant for their families to attend.
- Student participants, coaches, workers, and District event staff will not be included in the count.
- Merchandise table permitted
- No concession stand

Masks and 6 ft. social distancing will be required at all times at ALL events.

On a motion by Mrs. Bartlett, seconded by Mrs. Sheldon, Items 2, 3, 4(a-b), 5, 6, 7, 8, 9, 10(a-l), 11(a-c), 12, 13, and 15 as amended, were unanimously approved. (9-0)

On a motion by Mr. Ragen, seconded by Mrs. Miller, the Board unanimously accepted the remainder of New Business. (9-0)

S. BOARD PRESIDENT’S REPORT

Mrs. Abele gave an oral report. No vote for acceptance was required.

T. ADJOURNMENT:

On a motion by Mr. Coblenz, seconded by Mr. Ragen, and carried as unanimous, the meeting adjourned at 8:16 p.m. (9-0)

Jeremy R. Coblenz, Board Secretary