

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
October 5, 2020 – 12:00PM
Library – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **October 5, 2020, at 12:00 o'clock p.m.**, at the Library Media Lab, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo, Willie Guest*
Absent: *None*
Quorum: *3*
Staff Present: *Lori Baggett, Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait*
Others Present: *None*

II. PUBLIC HEARING FOR THE PURPOSE OF GIVING TRIBAL OFFICIALS AND PARENTS OF NATIVE AMERICAN CHILDREN AN OPPORTUNITY TO COMMENT ON WHETHER NATIVE AMERICAN CHILDREN PARTICIPATE ON AN EQUAL BASIS WITH NON-NATIVE AMERICAN IN THE EDUCATIONAL PROGRAMS AND ACTIVITIES PROVIDED BY BISHOP SCHOOL AND TO RECOMMEND WAYS THE SCHOOL DISTRICT CAN HELP NATIVE AMERICAN CHILDREN BENEFIT FROM THE BISHOP SCHOOL'S EDUCATIONAL PROGRAMS AND ACTIVITIES.

None

III. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. September 3, 2020, Regular Meeting

Motion: *To approve the minutes of the September 3, 2020, Regular Meeting.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

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|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUEST

None

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly treasurer's report.

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- B. Superintendent’s Report
 - 1. School Committees 2020-2021

Mr. Hampton presented the 2020-2021 School Committees. He stated that all meetings were held on either October 1, 2020 or October 2, 2020.

- 2. Activity Calendar 2020-2021

None

- 3. Return to Learn Plan

Mr. Hampton reported that the Return to Learn Plan was currently being updated. He said he would send a copy to the board members when the plan was completed.

- 4. School Board Members - Professional Development

Mr. Hampton presented a list of school board professional development opportunities to the Bishop School Board Members.

- 5. Bond Issue

Mr. Hampton reported he is in contact with Stephen H. McDonald & Associates concerning the building of the new middle school. He said that the bond issue would be held in April 2021.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #194-204
- B. General Fund Payroll #70400-70439
- C. Building Fund None
- D. Child Nutrition None
- E. Child Nutrition Payroll None
- F. Bond Fund None
- G. Change Orders GF #27, 127
GF Payroll #70001, 70004-70005, 70012, 70022, 70035, 70039
BF - None
CN - None
CN Payroll – None

Motion: *To approve warrants and encumbrances as listed. [Item VI.A-G]*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

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|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

VII. PERSONNEL

A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted ...for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-07):

1. Items for discussion:

a. The employment contracts of certified personnel listed below:

1. Stephanie Adams – Elementary Teacher
2. Amber Anderson – Elementary Teacher
3. Lori Baggett – Reading Specialist
4. Elizabeth Bennett – Elementary Teacher
5. Sandra Brierton – Elementary Teacher
6. Brenda Chambers – Library Media Specialist
7. Kayla Durgin – Elementary Teacher
8. Lacey Gretsinger – Elementary Teacher
9. Lindsey Herbert – Elementary Teacher
10. Gwen Hunt – Elementary Teacher
11. Terry Jolly – Physical Education Teacher
12. Shaelynn Jones – Elementary Teacher
13. Jennifer Kuntz – Elementary Teacher
14. Jared Mansel – Elementary Teacher
15. Laura Mansel – Elementary Teacher
16. Josianne Marcum – Elementary Teacher
17. Raegan Martin-Teakell – Elementary Teacher
18. Christy Mays – Elementary Teacher
19. Mary McCoy – Elementary Teacher
20. Carole Morris – Elementary Teacher
21. Mistie Murrah – Elementary Teacher
22. Shelly Penrod – Elementary Teacher
23. Jeanette Peters – Elementary Teacher
24. Amy Rittenhouse – Elementary Teacher
25. Kasey Rhoads – Elementary Teacher
26. Jacqueline Simmons – Elementary Teacher
27. Christie Tugmon – Elementary Teacher
28. Megan Veldhuizen – Elementary Teacher
29. Judy Williams – Elementary Teacher
30. Marissa Williams – Elementary Teacher

b. The employment contracts of support personnel listed below:

1. Jody Ingram – Secretary
2. Jennifer Kaplan – Support Staff
3. Roselynn Macias – Custodian
4. Cyenthia Pennington – Secretary
5. Carmen Sierra – Custodian
6. Erica Tondre –Custodian
7. Mike Wait – Custodian
8. Suzan Wait – Secretary

No action.

B. Vote to return to Open Session.

C. Executive Session Minutes Compliance Statement.

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- D. Discuss and vote to approve or disapprove Certified Personnel Employee Contracts for the 2020-2021 school year.

Motion: *To approve Certified Personnel Employee Contracts for the 2020-2021 school year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

- E. Discuss and vote to approve or disapprove Support Personnel Employee Contracts for the 2020-2021 school year.

Motion: *To approve the Support Personnel Employee Contracts for the 2020-2021 school year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

VIII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the 2021 Annual Election Resolution.

Motion: *To approve 2021 Annual Election Resolution.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

- B. Discuss and vote to approve or disapprove the Regular School Board Meeting Dates for the 2021 calendar year.

Motion: *To approve the Regular School Board Meeting Dates for the 2021 calendar year.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

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C. Discuss and vote to approve or disapprove the 2021-2022 School Calendar.

None

D. Discuss and vote to approve or disapprove the following activity fund sub-accounts and activities (Revenue and Expenditures) for the 2020-2021 school year.

1. Elementary Class Activity Fund
2. Extended Day Activity Fund
3. Faculty & Staff Activity Fund
4. Library Activity Fund
5. Petty Cash Activity Fund
6. Sixth Grade Class Activity Fund

Motion: *To approve the activity fund sub-accounts and activities (Revenues and Expenditures) for the 2020-2021 school year.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

E. Discuss and vote to approve or disapprove the following policies, regulations, and forms:
1. District Policy: EQ – Indian Policies and Procedures

Motion: *To approve District Policy: EQ – Indian Policies and Procedures.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

F. Discuss and vote to approve or disapprove the Title VI Parent Advisory Committee By-Laws as recommended by the Parent Advisory Committee (*Committee meeting was held on October 2, 2020 at 10:00AM.*)

Motion: *To approve the Title VI Parent Advisory Committee By-Laws as recommended by the Parent Advisory Committee.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

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- G. Discuss and vote to approve or disapprove a contract addendum to the Keystone Food Service Contract for the Fresh Fruit and Vegetable Program for school year 2020-2021.

Motion: *To approve a contract addendum to the Keystone Food Service Contract for the Fresh Fruit and Vegetable Program for school year 2020-2021.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

- H. Discuss and vote to approve or disapprove surplus of the following vehicle:

1. 2017 Chevy Suburban VIN No. 1GNSCKEC3HR174223
2. 2017 Chevy Silverado VIN No. 3GCPCREC8HG239770

Motion: *To approve surplus of the 2017 Chevy Suburban VIN No. 1GNSCKEC3HR174223 and the 2017 Chevy Silverado VIN No. 3GCPCREC8HG239770.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

IX. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

None

X. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 12:27PM.)*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Seabolt*

| | | |
|--------------|----------------|------------|
| Vote: | <i>Seabolt</i> | <i>Yes</i> |
| | <i>Timbo</i> | <i>Yes</i> |
| | <i>Guest</i> | <i>Yes</i> |

Motion carried.

Agenda and notice of this meeting were posted on the **2nd day October of 2020 at 12:00PM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **10th day of October, 2019.**

APPROVED THIS 9TH DAY OF NOVEMBER 2020.

Board President

Board Vice-President

Board Clerk