

**Board Members Present:** Chairperson Tim Dow, Scott Burns, Paul Doucette, Chris Kneeland, Cecile Cormier, Vice Chairperson Jeff Savary, Dalaney Currier

**Board Members - Via ZOOM:** Susan Hallett Cook and Deborah Brown

**Administration Present:** Daniel LeGallo - Superintendent, Ken Darsney - FMS Principal, Jule Finley - District Curriculum Director

**Administration - Via Zoom** - Rebecca Butt - Special Education Director, Jefferson Braman - Business Administrator, Susan Blair - PSS Principal, Cathy Viau - Board Secretary, Toby Compo - Director of Buildings and Grounds, Carrie Charette - FHS Principal, Robyn Dunlap - IT Director, Peter Schmidt - FHS Assistant Principal, Jay Trafton - FMS Assistant Principal

**Others** - 1 Public Participant and 39 Viewers

Chairperson Tim Dow explained that public participants may be present, may call, or email. You are asked to include your name and your questions, comments and concerns will be read into the minutes. You may view this meeting through the youtube channel.

Tim Dow read aloud the strict Governor's orders so that all were made aware that this meeting is in compliance with the Emergency Meeting guidelines and orders. This meeting was posted as directed and appropriately. All votes taken will be done by voice and visual roll call vote. The public was given Superintendent LeGallo's cell phone number and availability to call prior to and during this meeting. A distance of 6 feet will be kept at all times.

Community Members may email questions/comments prior to the meeting to the Superintendent at [dlegallo@gm.sau18.org](mailto:dlegallo@gm.sau18.org). Please include the name. All questions and comments will be read into the minutes and will be addressed by the Board.

During the public participation portion of the meeting, community members may be present and speak, or may call or text in with questions at 266-9833.

Public may view the meeting on our YouTube channel using this link: <http://bit.ly/2UXbKYi>

Attendance was taken by Roll Call Vote - **Board Member Attendees:** Scott Burns, Tim Dow, Susan Hallett-Cook (ZOOM), Chris Kneeland, Cecile Cormier, Jeff Savary, Delaney Currier, Deborah Brown (ZOOM), and Paul Doucette.

The Agenda items were read aloud. This meeting is being held to discuss Remote Learning and LIVE video feed.

All of the requirements for posting and holding this meeting were met. This meeting was held in the Franklin Middle School Library.

The meeting met all requirements in its postings.

Salute to the flag.

The **Public Hearing began** at 6:06 PM with the hearing notice being read aloud to accept the following funds. There were no public comments.

Discussion was held regarding the CARES/ESSER Act Funds given to the school due to COVID 19 in the amount of \$539,150.57 and what it is intended to be used for.

The **Public Hearing closed** at 6:07 PM and the vote was taken.

**MOTION:** Paul Doucette moved to accept the CARES/ESSER Act Funds in the amount of \$539,150.57 as presented, seconded by Chris Kneeland.

**Motion Carried - Unanimous by Roll Call Vote**

### ***APPTEGY***

Robyn Dunlap and Daniel LeGallo negotiated with the current vendor to be released from our current contract through December. The new APPTEGY site should be done by the end of August. The board and administration discussed and decided together. The district logo will be new and will be made up of the three schools' logo combined for the APP and website. (It was shown for all to see). There will be no additional cost for uniforms as they will keep each school logo separately as is.

**MOTION:** Jeff Savary moved to accept the new District Logo as presented, seconded by Scott Burns.

**Motion Carried - Unanimous by Roll Call Vote**

### ***STATE TASK FORCE***

This State Task Force provides guidance during this pandemic. It provides recommendations. The governor will be releasing a 30 page document tomorrow. It will allow for districts to be flexible to make some of their own decisions. Meetings will be held with administrators and nurses. It was asked as to what SPRRT means. This document will be forwarded to the board once received.

Tim Dow received an email from NHSBA regarding training and communication plan which will be recorded and forwarded to all of the board members.

### ***FALL OPENING PLAN REVIEW AND UPDATE***

Community Member and Teacher Charlie Chapple sent an email to the Superintendent that was read aloud regarding concerns surrounding returning versus remote learning. There were other emails from Melinda St Cyr, Jennifer Remillard and one left anonymous which will be included at the end of the minutes. After the Governor's guidance is received, these comments and suggestions will be kept, reviewed and acknowledged.

So far we have received 601 responses from the Reopening Survey #1. Everyone was thanked and it was said that this information is very helpful. It is calculated by grade but so far 60.4 % are in favor of coming back and 39.6% for remote learning and 62.2% do not have alternative transportation while 37.8% do have alternative transportation.

The LIVE Feed froze for a brief time so the meeting was paused.

All information will be shared with the public and families. There will be plans to cover all scenarios.

### ***TECHNOLOGY***

There are enough chromebooks now, 285 were received. The cases still need to be ordered but there is a long lead time so these will have to be ordered soon. They are \$12 each and 1000 are needed. They are neoprene with cord handles and strap.

**MOTION:** Deborah Brown moved to approve the expenditure of up to \$12,000 for the 1000 chromebook cases as presented, seconded by Chris Kneeland.

### **Motion Carried - Unanimous by Roll Call Vote**

Discussion was held regarding the band width of school for ZOOM and Google Meet for each class. To increase this would require a lot of work and money. Currently, we have category 5 cable. To upgrade this could take six months to one year. We need to look at investment versus need and be careful about commitments and decisions being made. Every classroom has a projector that is laptop capable of bringing remote students in. We will need to investigate parental permissions and insurance as well as permissions and controls. Google continues to work towards upgrading to suit the needs of the schools.

## ***FACILITIES***

In following guidelines for social distancing the CDC recommends that there be six feet and 9-12 kids per classroom, with a possibility of three feet but we would need the logic behind this. Furniture would need to be reduced and therefore trailers may be needed for storage which are about \$100 per month each for 40 foot trailers. There may be a need for 6. Ten spray disinfecting machines have been purchased for the district which we are awaiting the arrival of. More staff may be needed during the day to keep up with the needs and expectations of PPE. Discussion was held around the teachers moving around instead of the students. The basics have been ordered.

The sinks are completed and repaired. Water fountains have been shut down. Hands free sinks, etc. have been priced out. The chemical sprayers meet all of the CDC guidelines and can be put on food grade areas. In ten minutes everything is fully sanitized. The data sheets will be sent to the superintendent.

The air handlers are being worked on.

A part time person has been added to the evening shift as well at each school.

## ***TRANSPORTATION***

Discussion was held surrounding the number of students that will be able to be on the bus to be between. Discussion was also held regarding before and after school care to allow for alternative transportation. Transportation is not mandatory for high school students.

The Provider Special Education buses only allow for three at a time currently. This would be a significant impact on special education students.

## ***OTHER***

Discussion was held regarding: face shields, plastic barriers, use of ESSER funds, etc depending on the district's decisions

There is training needed for curriculum and instruction for all staff and teachers for Google Classroom for consistency for remote and in-person instruction and what's doable. The computer cameras are enabled and regular scheduled educational times. The commissioner is pushing the learning management system but timing is difficult and would require a three year agreement.

Discussion was held regarding the health management; PPE; temperatures; isolation; and FERPA rights; where to take temperatures (at the bus stop, cars, bus before getting out at school; the number of entrances accessible; how to handle positive cases, etc.

For special education the needs are a little different: we need to keep in mind individual needs; increased medical conditions; behavioral issues, etc.

Discussion was held regarding social emotional concerns and needs. The need to continue to work with kids and families by reaching out often especially those working remotely.

### ***OPERATIONS AND FINANCE***

Discussion was held regarding how we fund all safety and learning needs.

### ***FOOD SERVICE***

Over 900+ meals are put together for kids each day. How would we handle half of the students being in school and half of the students being out of school? There may be some timing issues.

### ***COMMUNICATION***

The superintendent proposed keeping up with sending out his weekly Friday memo to all as well as continue with emails with the board and the community.

How do we handle positive tests, etc. How do we handle scheduling and attendance? This must be done more accurately.

Two more emails were received thanking everyone and Food Service for their amazing job done.

### ***SCHOOL CALENDAR***

There are currently 180 days but this should be changed to hours. It is the push to begin school after Labor Day by other districts; offer more professional development times; lots of different options and can be changed at any time.

A lot of discussion was held surrounding the transportation to and from school and various scenarios; on site before and after school care; number of students allowed on each bus by building level; specific infection control procedures and plans in place.

### ***LATE ITEMS***

The surveys were broken down by building level. If we open we need to have these answers from families to plan accordingly for such things as busing; classroom size; student placement; etc. The hope is that by the next board meeting of August 3, there will be more answers to these questions and plans in place. There will be another meeting on August 17th. There are so many unknowns at this time. We must make informed decisions and wait for more information to be released.

Discussion was held regarding maintaining enrollment; reactionary demographics; graduation rates; average daily membership vs. attendance; and concerns surrounding the decrease in enrollment.

The bus company asked if they could use the FMS Gym or FHS Cafeteria on August 13th for a one hour long training session while using masks, social distancing, etc. The location is to be determined.

A parent email was read aloud at 7:57 PM and will be made part of the minutes.

Paul Doucette requested to step down from the Communications Committee leaving just Tim Dow and Delaney Currier. It was requested that someone on the board volunteer and let the chairperson know.

There is the need for a second reading and approval of a policy at the August 3rd or 17th board meeting.

### ***ADJOURNMENT***

**MOTION:** Paul Doucette moved to adjourn at 7:59 PM, seconded by Scott Burns.

**Motion Carried - Unanimously by Roll Call Vote**