

**Franklin School Board Meeting Franklin Middle  
School – Library  
October 19, 2020  
6:30 PM – Regular Board Meeting  
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**Board Member Attendees:** Tim Dow – Chairperson, Deborah Brown (ZOOM), Scott Burns, Cecile Cormier, Chris Kneeland, Jeff Savary – Vice Chairperson. Delaney Carrier

**Absent Board Members:** Susan Hallett-Cook, Paul Doucette

**Administration:** Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator; Susan Blair – PSS Principal; Rebecca Butt - Director of Special Education (ZOOM); Carrie Charette – FHS Principal (ZOOM); Ken Darsney – FMS Principal; Robyn Dunlap – IT Director (ZOOM); Jule Finley – Curriculum Director; Tim Westphal - FHS Assistant Principal (ZOOM); Barbara Slayton - Wellness Coordinator; Danny Sylvester – Athletic Director; Jason Trafton – FMS Assistant Principal (ZOOM).

**Others:** Cathy Viau (School Board Clerk); Student Representative Kolbe (ZOOM), 1 ZOOM guests; Live Stream Viewers.

## **PUBLIC MEETING BEGINS AT 6:30 PM**

### **1. Call to Order by the Board Chairperson**

The Franklin School Board Meeting of October 19, 2020 was called to order at 6:30 PM by Chairperson Tim Dow. Tim Dow also stated the following: Community Members may attend the meeting in person, or email the Superintendent questions/comments prior to the meeting at [dlegallo@gm.sau18.org](mailto:dlegallo@gm.sau18.org). Please include name. All questions and comments will be read into the minutes. During the meeting the public may participate by calling the Superintendent's phone number at 266-9833, if you prefer not to attend. Public may view the meeting on our YouTube channel using this link: <http://bit.ly/2UXbKYi>

- Salute to the Flag
- Meeting Postings

Cathy Viau confirmed that the meeting was posted as required by law.

### **2. Public Participation**

There were no public participants in the library and only one present on ZOOM (Diamond Emerson) who wanted to hear about and speak on behalf of sports activities.

Public participation ended at 6:37 PM.

### **3. Approval of Board Meeting Minutes - August 17, 2020, August 31, 2020, and September 21, 2020**

**MOTION:** Deborah Brown moved to approve the Franklin School Board Meeting Minutes of August 17, 2020 as presented, seconded by Cecile Cormier.

**Motion Carried Unanimously by Roll Call Vote**

**MOTION:** Deborah Brown moved to approve the Franklin School Board Meeting Minutes of August 31, 2020 as presented, seconded by Cecile Cormier.

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**Motion Carried Unanimously by Roll Call Vote**

**MOTION:** Delaney Currier moved to approve the Franklin School Board Meeting Minutes of September 21, 2020 as presented, seconded by Deborah Brown.

**Motion Carried Unanimously by Roll Call Vote**

**4. Old Business**

- Committee Reports

Finance Committee – Deborah Brown – They met on October 15, 2020. The topics discussed included: approval of minutes, present and finalize the budget calendar and add an additional meeting, building projects (Superior Fencing), continued work with School Dude, HV/boilers possible replacement with ENE and EEI (rebates), enrollment is 922 as of October 1<sup>st</sup>, hoping to recoup FEMA Funds, DOJ Program presented by Barbara Slayton for approval in the amount of \$267,595.

Strategic Planning/Communication – Delaney Currier – They had their last meeting on October 14, 2020. The topics discussed included: Board Meetings, Communication Related Policies (Jule Finely), transition to APPTEGY at the end of the month, goals and more.

Policy Committee – Scott Burns – They met this month and will be presenting policies for first and second reading this evening.

Liaison Committee – Jeff Savary – The City reached out to set up a School/City Liaison Meeting which will be held on October 29, 2020 at 5:30 PM via ZOOM. April Bunker is the Chairperson of this committee.

A system will be devised to share items especially minutes.

**5. New Business**

- Update from Business Administrator
  1. Financial Reports

Jefferson Braman, Business Administrator, spoke about the following: CARES ACT, NHSAA Carl Ladd presented to the governor the possibility of receiving \$200 per student totaling approximately \$184,000, adjustments to be made to offset the increased taxes, MS 22, tax rate set up, revenue reports and projections, Adequacy formula, Free and Reduced additional funds, etc.

- Update from Superintendent – Daniel LeGallo
  1. Hybrid Update

Students will be back to the Hybrid model tomorrow. There is a spike across the State.

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2. NHSBA Resolutions

They have been presented to the board and it was asked if there is anything the board wishes to add or change.

3. Hannaford Donations, Acceptance

Donations were received by Paul Smith School in the amount of \$1,000 and the High School for \$3,879.

**MOTION:**      Deborah Brown moved to accept the donations of \$1,000 for PSS and the \$3,879 for the High School as presented, seconded by Scott Burns.

**Motion Carried Unanimously by Roll Call Vote**

Chris Kneeland arrived at 7:04 PM.

4. Department of Justice Grant, Acceptance

Barbara Slayton presented an overview of this Department of Justice Grant, Part 1 of 2 in the amount of \$267,595.

**MOTION:**      Cecile Cormier moved to approve the Department of Justice Grant, Part 1 in the amount of \$267,595 as presented, seconded by Scott Burns.

This grant helps fund such things as Mental Health, Behavioral, partial salary of the Mental Health Coordinator, professional development/trainings, partnerships with police and other community partners. It is multidisciplinary. There will be monthly meetings and is evidence based (NEBEATA). We are the only district to receive this grant.

The second part will be for technology apps, anonymous reporting, mentoring and response system.

**Motion Carried Unanimously by Roll Call Vote**

5. Fall Play-offs/Winter Sports

Danny Sylvester, Athletic Director, stated that sports resume as planned. Communication has been had with other Athletic Directors. He thanked everyone who has helped with this process. It took a lot of phone calls, emails, texting, etc. We have learned a lot in this process. We have a great team. An overview of the playoffs for both the Middle and High Schools by sport. The number of tickets given out will be limited to only two tickets per family. Discussion was held regarding Winter Sports as well as the modified schedule. A vote will be done November 16<sup>th</sup>. Fall playoffs will continue as scheduled.

6. Strategic Plan Special Board Meeting

There will be a Special Franklin School Board Meeting for Strategic Planning on November 19<sup>th</sup> at 6:00 PM in the High School Cafeteria.

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**7. Snow Days/Remote Learning**

Discussion was had with the teachers regarding holding remote days rather than snow days. We are working on an MOU with the attorney. This may be affected if there are internet or power outages, etc. This is different than a blizzard bag.

**8. Thanksgiving/Christmas Calendar Discussion**

Discussion was held regarding options for Thanksgiving and Christmas breaks. There are concerns surrounding people traveling and spending time with family outside of New England. An anonymous survey will be sent out everyone to get an honest feel for what people are doing to make an educated decision. There concerns regarding how to handle this and coverage.

**9. APPTEGY Demonstration/Launch**

There continues to be more training. Other topics discussed were emergency notifications, mobile app, ability to link to multiple locations at one time. Jule Finley gave a live overview of the website. There is still more work to be done. This will be going live at the end of the month.

**6. Curriculum Report**

Jule Finley, Curriculum Director, gave an overview of the following: Demonstrated Success, Online Training to Survive and Successes through this Unique Situation (with posters in the building and recorded for future), Teachers Pay Teachers, Mentoring Program, Pennell, ZERN, PSAT/SAT Testing, NHSAA items, Simple K-12, Google Classroom, and Kids Production with ZOOM rehearsals. There was a question as to whether or not there would be any additional cost for next year for Discovery Ed and Teacher Pay Teacher.

**7. Student Representative Report**

Kolbe, FHS Student Representative gave a report about making this year's homecoming ZOOM friendly and continue to follow the mandated guidelines and include small games throughout.

**8. Special Education Report**

Rebecca Butt, Special Education Director, spoke about Compensatory Education Meetings, DOE Special Education Weekly ZOOM meetings, NHSEIS Online Tracking, no cost expended yet, some students are coming in four days per week (28 students so far including Life Skills and Odell students), PANDA Doc for signing forms, the special education enrollment is 250, and we lost many students to be homeschooled.

**9. PSS Administrative Report**

Susan Blair, PSS Principal, gave an overview of the following: the extraordinary things happening throughout the school, technology glitches and improvement, the nurses collaborating together during all aspects this year including contact tracing which takes much time, energy and hard work, there is a shifting of population, trying to meet the

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needs of the remote students, tracking students, assisting students and families through the entire process, home visits, supporting families, and all seems to be going well.

### **10. FMS Administrative Report**

Ken Darsney, FMS Principal, gave an overview of the following: data driven analysis, populations stability, and collaboration with families.

Jay Trafton, FMS Assistant Principal, gave an overview of discipline which has been pretty typical for this time of year, but nothing major.

### **11. FHS Administrative Report**

Carrie Charette, FHS Principal, gave an overview of the following; recognizing the nursing staff and buildings and grounds for all they have done throughout, PSATs/SATs on the 27<sup>th</sup> of October, Sports Captain Jakob Beaupre wrote up a contract for students to sign and abide by, and homecoming.

Tim Westphal, FHS Assistant Principal, gave an overview of discipline stating that all is going well so far. It has just been dealing with typical teenage adolescence.

### **12. Policy**

**MOTION:** Scott Burns moved to approve the following policies as presented for Second Reading and Adoption, seconded by Cecile Cormier:

- Policy ACAC: TITLE IX SEXUAL HARASSMENT POLICY AND GRIEVANCE PROCESS: Second Reading and Adoption by Board
- Policy DK – Payment, Checks & Manifests: Second Reading and Adoption by Board
- Policy EBBC – Emergency Care & Second Aid: Second Reading and Adoption by Board
- Policy EHAC – Electronic/Digital Records & Signatures: Second Reading and Adoption by Board
- Policy GBGA – STAFF HEALTH: Second Reading and Adoption by Board
- Policy IHAM – HEALTH EDUCATION & EXEMPTION FROM INSTRUCTION: Second Reading and Adoption by Board
- Policy JLC – STUDENT HEALTH SERVICES & SCHOOL NURSES: Second Reading and Adoption by Board
- Policy JLCA – PHYSICAL EXAMINATIONS OF STUDENTS: Second Reading and Adoption by Board
- Policy JLCA-R – FAMILY PHYSICIAN’S REPORT OF PHYSICAL EXAMINATION: Sample Appendix Form
- Policy JLCB – IMMUNIZATIONS OF STUDENTS: Second Reading and Adoption by Board
- Policy JLCF – WELLNESS: Second Reading and Adoption by Board
- Policy JLCI – COORDINATED SCHOOL HEALTH PROGRAM: Second Reading and Adoption by Board

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- Policy EBBB – ACCIDENT REPORTS: Second Reading and Adoption by Board
- Policy DGA – AUTHORIZED SIGNATURES: Second Reading and Adoption by Board

**Motion Carried Unanimously by Roll Call Vote**

**MOTION:** Deborah Brown moved to table Policy JLCC – HEAD LICE/PEDICULOSIS, seconded by Delaney Currier.

Much discussion was held regarding this policy current procedures versus past practices, recommendations (medically) and lack of knowledge.

**Motion Carried Unanimously by Roll Call Vote**

**MOTION:** Scott Burns moved to withdraw and replace the following policies as presented, seconded by Deborah Brown:

- Policy GBAA: Sexual Harassment – Employees/Staff: WITHDRAW POLICY (replaced by ACAC)
- Policy JBAA: Sexual Harassment and Sexual Violence – Students: WITHDRAW POLICY

**Motion Carried Unanimously by Roll Call Vote**

First Reading Policies:

**MOTION:** Scott Burns moved to approve the following policies for First Reading as presented, seconded by Cecile Cormier

- Policy EBCG – COMMUNICABLE & INFECTIOUS DISEASES: 1st reading by Board
- Policy JLCD – ADMINISTERING MEDICATION TO STUDENTS: 1st reading by Board
- Policy JLCD-R – PROCEDURES FOR ADMINISTERING MEDICATION TO STUDENTS: 1st reading by Board
- Policy JLCG – EXCLUSION OF STUDENTS WHO PRESENT A HAZARD: 1st reading by Board
- Policy JA – STUDENT POLICIES GOALS: 1st reading by Board
- Policy JHC – STUDENT EARLY RELEASE PRECAUTIONS: 1st reading by Board
- Policy JB – EQUAL EDUCATIONAL OPPORTUNITIES: WITHDRAW POLICY (replaced by ACE)
- Policy JBA – PROCEDURAL SAFEGUARDS—NON-DISCRIMINATION ON THE BASIS OF HANDICAP OR DISABILITY: WITHDRAW POLICY (replaced by ACE)

**Motion Carried Unanimously by Roll Call Vote**

**MOTION:** Scott Burns moved to approve the following policies for First Reading removal as presented, seconded by Delaney Currier

- Policy JECAA – ADMISSION OF POST-SECONDARY STUDENTS: WITHDRAW POLICY (obsolete)

**Motion Carried Unanimously by Roll Call Vote**

**MOTION:** Scott Burns moved to approve the following policies for First Reading removal as presented, seconded by Deborah Brown

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- Policy JFA-R – TECHNICAL ASSISTANCE ADVISORY - WITHDRAW POLICY  
(replaced by ACAC)

**Motion Carried Unanimously by Roll Call Vote**

**13. Late Items/Other – None**

**14. Public Participation – None**

**15. Adjournment**

**MOTION:** Delaney Currier moved to adjourn at 8:55 PM, seconded by Cecile Cormier.

**Motion Carried Unanimously by Roll Call Vote**